



**Alabaster City Council Work Session
Meeting at 6:00 pm
1953 Municipal Way – Conference Room**

Thursday May 2, 2019

Call to Order: 6:00 PM

- Roll Call:
 - Sophie Martin - absent
 - Rick Ellis
 - Stacy Rakestraw
 - Greg Farrell
 - Russell Bedsole
 - Scott Brakefield
 - Kerri Pate

Others Present: Gary Sokolowski, Chief Curtis Rigney, Chief Tim Love, Patrick Johnson, Jeff Brumlow, J. Mark Frey, Tim Hamm, Brian Binzer, Lisa Glasgow, Neal Wagner, Brett Tucker, Sherri Proctor, Mike Brothers, Chris Grace, Carol Williams, Lt. Nathan Kendrick

Agenda Items:

1. **Alabaster Prevention Team – Carol Williams** – Mrs. Carol Williams and Lt. Nathan Kendrick talked with the Council about the Alabaster Prevention Team’s efforts and a planned “Night of Prayer and Preparation” that is coming up on May 8, 2019 from 6:30-7:30 PM at the Thompson High School Performing Arts Center.
2. **Amending the Employee Handbook – Candace Connell** – Mrs. Connell reviewed proposed changes to the City of Alabaster’s Employee Handbook. Changes include updating the city vehicle policy and cleaning up various language throughout the handbook. Item was added to upcoming Council agenda for consideration.
3. **Municipal Water Pollution Prevention (MWPP) Annual Report** – Mike Brothers notified the Council that the annual MWPP report was prepared and ready for adoption and answered a few questions by the Council. Item was added to upcoming Council agenda for consideration.
4. **Cintas Agreement** – Mark Frey discussed the Cintas contract with the Council. Proposed contract is compliant with bid law due to being pre-bid through the US Communities Purchasing Cooperative for purchasing of uniform services. This bid will be a 36-month contract and be used by Garbage, Environmental Services, Parks and Recreation and Public Works. Council President Brakefield asked Brian Binzer to investigate improving the uniforms used by Parks and Recreation Item was added to upcoming Council agenda for consideration.
5. **Veteran’s Park Proposal – Clearing, Grading and Concept Plans for Second Entrance – Brian Binzer** – Mr. Binzer reviewed a proposal from Barge Design Group for work at Veteran’s Park. This project is a collaboration with Shelby County and there are three areas addressed within this proposal: Main Entrance (reconfigure), Expanded Parking (new) and Second Entrance (new). Mr. Binzer has been in contact

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with contiguous property owners about possibility of access to CR 80. Chris Grace, with Barge Design Group also talked about the project and next steps.

6. **Contract with Volkert Engineering Firm for 2019 MS4 Permit – Brian Binzer** – Brian discussed the updated MS4 reporting contract with Volkert. There was a reduction in the cost of this contract due to items that were removed from the original contract. City staff will be performing most of the work required for the MS4 and Volkert will assist and handle lab work. Item was added to upcoming Council agenda for consideration.
7. **Rezoning Request for Lots 13 and 7 in Kent Farms Commercial Complex from Ross Investments, LLC. – Sherri Proctor** – Mrs. Proctor talked briefly about the Planning Commission’s recommendation for rezoning on Lots 7 and 13 in Kent Farms Commercial Complex, located off of Hwy 119, from B4 to B3. Monday will be the first reading and the Council will have the opportunity to set the public hearing on June 17, 2019. Item was added to upcoming Council agenda for consideration.
8. **** Ordinance 190506-082 – Amending Certain Sections of the Zoning Ordinance (PH May 6th)** – Council discussed the ordinance amending the City Zoning Ordinance in relation to requirements for development of town homes and apartment homes in the City of Alabaster. Public hearing and consideration for adoption is scheduled for May 6, 2019.
9. **Municipal Park Repair Update** – Brian Binzer and Brett Tucker gave the Council an update on the emergency work on the storm water pipe collapse at Municipal Park located at 500 Warrior Drive. This 300-foot section of 36” stormwater pipe repair is scheduled following the soccer season. Estimated cost is expected to exceed \$40,000.00.
10. **2019 Build Grant** – Brian Binzer presented last year’s Federal Build Grant application and discussed the need to secure funding for the Hwy 119 Expansion Project. This grant could aid in funding Phase II of this project expanding 119 down to Veteran’s Park. ALDOT is currently reviewing the “Plan-In-Hand”. The City match is expected to be \$1.7 million and Mr. Binzer is planning to reach out to Senator Shelby, Representative Corley Ellis and Senator Cam Ward to make them aware of our intention to proceed with this project.
11. **Overnight Parking Ordinance Discussion – Russell Bedsole** – Council Member Bedsole discussed possible changes to the City of Alabaster’s overnight parking ordinance. This ordinance is intended to help our officers address overnight parking by commercial vehicles in certain areas of the City. A draft of the ordinance will be prepared by legal counsel and brought to Council for consideration and a public hearing in June.
12. **Health Fair Memo of Understanding with Brookwood Baptist** – Council discussed the upcoming Health Fair and MOU with Brookwood Baptist. Council Member Rakestraw stated the 2019 Event may have the Life Flight Helicopter to help promote the event. The MOU was added to upcoming Council agenda for consideration.
13. **Pre-Zoning and Annexation of Parcel and Rezoning of three other Parcels** – Council discussed the recommendation of Planning Commission for Annexation of City owned Parcel and Rezoning for three other parcels located at Old Hwy 31. Following a brief discussion, the Council asked for the item to be added to the next Council agenda. The public hearing and consideration for adoption is scheduled for June 17, 2019.

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14. **Consenting to the Vacation of Kent Farms Trace** – Council discussed the request from the Alabaster Water Board to vacate the ROW of Kent Farms Trace in the Kent Commercial Property subdivision. Bill Justice will be drafting the formal request to vacate on behalf of the Water Board. The item was added to upcoming Council agenda for consideration.

Council Member **Rakestraw** made a motion to adjourn which was seconded by Council Member **Farrell**. Council President **Scott Brakefield** called for a voice vote. All were in favor and **Work Session adjourned at 8:15 pm.**



J. Mark Frey, City Clerk



Scott Brakefield, Council President