



MINUTES OF THE WORK SESSION CITY COUNCIL MEETING

Council Chambers | 1953 Municipal Way

Alabaster, AL

September 03, 2020

CALL TO ORDER - The City Council assembled at 6:09 PM and reviewed the upcoming agenda and general city concerns.

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Russell Bedsole, Scott Brakefield, Kerri Pate

PRESENT

Council Member - Ward 1 Sophie Martin
Council Member - Ward 2 Rick Ellis
Council Member - Ward 3 Stacy Rakestraw
Council Member - Ward 4 Greg Farrell
Council Member - Ward 5 Russell Bedsole
Council Member - Ward 6 Scott Brakefield
Council Member - Ward 7 Kerri Pate

AGENDA ITEMS:

1. PBA Formation Discussion

Finance Director John Haggard and Frazer Lanier representative Jason Grubbs reviewed a petition to form a Public Building Authority within the City of Alabaster. The petition was filed by: John Haggard, Brian Binzer and Rick Ellis. This item will be on the agenda for Tuesday night.

2. Review Waiver Request Relating to Project Joe

Council will review permit fee waiver request for a distribution facility located within the Shelby West Industrial Park. Said project is located next to the Hibbits Distribution Center located in the Shelby West Industrial Park. The IDB has recommended a ten (10) year agreement to abate property tax and the owners are requesting a waiver of permit fees. David Humber from Maynard Cooper and Gale Law Firm addressed Council about the project which will bring an additional 12 new employees to the area. The overall cost of the project is just over \$45M. Council will discuss further at a future meeting.

3. FY2021 Budget Discussion

Finance Director John Haggard reviewed with Council the recent changes to LGHIB and Ad Valorem taxes and potential impacts for the upcoming FY21 Budget. These changes, for the most part, were offsetting and don't significantly change the budget previously presented to Council. The Council also discussed the increase in LGHIB premiums and cost increases. Council Member Bedsole noted that he would like to see the City increase the percentage paid by the City over time as an added benefit for the employees.

4. VFW Business License Waiver Discussion

Finance Director John Haggard discussed a request from the Veterans of Foreign Wars chapter in Alabaster. Council will discuss during an upcoming meeting.

5. Approving Updated Job Descriptions within Various Departments

HR Director Candace Connell discussed changes to various positions within the City of Alabaster. Council reviewed the following jobs within the City of Alabaster: Permit Clerk, Automated Sanitation Truck Driver, Parks Admin Asst, Parks Crew Leader, Parks Facilities Manager, Fire Operations Chief. Council discussed the Fire Operations Chief job description and asked Candace to change the name of that position to Deputy Fire Chief due to the title matching the job duties. Council will consider these changes during next Tuesday's meeting.

6. City Hall Outside Perimeter Camera Upgrades

IT Director Patrick Johnson reviewed a proposal to upgrade all the cameras mounted to the outside of City Hall. Currently the cameras in place offer limited viewing of certain areas and the new cameras will be able to offer additional coverage. The new cameras will cover the entire perimeter of the building allowing for better security. Council will consider during the Regular Meeting on Tuesday night.

7. Athletic Field Discussion

City Administrator Brian Binzer discussed with Council the new athletic fields project located at Thompson High School. The \$200,000 city match for this project was previously approved by Council. Shelby County is also contributing \$175,000 and ACS is contributing \$225,000. This item will be considered during Tuesday's Regular City Council Meeting.

8. Rivertree Contract Renewal

John Haggard discussed the auditing service provided by Rivertree. The contract is expiring and in need of extension. Council will consider a 36-month contract during Tuesday night's agenda.

9. Williams Blackstock Supplemental Proposal for APD

City Administrator Brian Binzer reviewed a supplemental architectural request from Williams Blackstock relating to the Alabaster Police Department building project. Council discussed at length the proposal and asked Brian to discuss possible revisions to the proposal with WBA. Council will consider during Tuesday's meeting.

10. ALDOT Signal Maintenance Agreement relating to Alabaster Police Department

This standard agreement with the Alabama Department of Transportation relating to the installation and maintenance of new traffic poles at the corner of Hwy 119 and 11th Ave will be considered on Tuesday night.

UPCOMING AGENDA ITEMS:

A. Holidays to be Observed by City Employees for the 2021 Fiscal Year

Council will consider approval of the Holidays to be observed during the upcoming 2021 fiscal year on Tuesday.

B. Alcohol License Request ABC - Southern Star LLC / Amstar 14 Alabaster

Southern Star LLC / Amstar 14 Alabaster located at 820 Colonial Promenade Parkway has requested a 160 - Special Retail - More than 30 days alcohol license. This will be on the agenda for Tuesday night.

C. Library Board Appointments

Upon the recommendation of the Library Board, Council will consider reappointing members Nancy Hicks and Judy Mosley to the Albert L. Scott Library Board pursuant to Ala. Code § 11-90-1 through 11-90-4.

Council Member Kerri Pate - The lot at the end of Butler Road and Hwy 119 is overgrown and should be looked at by Code Enforcement.

Council Member Greg Farrell - Pebble Drive looking at speed dots or re-do the speed breaker that is already there. Council asked that Public Works Director Mark Harris to look into placing the dots.

Council President Scott Brakefield - CSX is preparing to close multiple Crossings for repairs beginning on September 21st. Council asked that we start advertising for this today.

Police Chief Curtis Rigney – Chief Rigney stated that the APD has an opportunity for an equipment grant and would like Council to approve the application on Tuesday night. Council added to Tuesday's agenda.

Patrick Johnson – The EarthCam for the APD jobsite up and running.

Council Member Stacy Rakestraw – Makeup day for Clean Sweep will be on October 10th.

ADJOURNMENT

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 3 Rakestraw. All members were in favor and the meeting adjourned at 8:07 PM.



J. Mark Frey, City Clerk



Sophie Martin, Council President Pro Tem