

# City of Alabaster Digital Budget Book



Last updated 09/01/21



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# **INTRODUCTION**

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## Mayor Scott Brakefield's Budget Message

It is my pleasure to present to you Alabaster's Fiscal Year 2022 budget. The budget is where we map out our plan and vision of Alabaster for you the citizens. Your City Council and I are excited to keep improving Alabaster, but we know that only through careful allocation of our limited resources can we bring our vision to life and ensure Alabaster is the premier place to live, work, and play in Shelby County.

It is an exciting time in Alabaster. Thanks to the hard work and shared sacrifice of both our employees and citizens in recent years as well as continued economic growth, we are able to move into a new phase of investment in our community. In this year's budget you will see a renewed focus on capital projects that will benefit the citizens of Alabaster. We made it a priority to invest in new recreational spaces and opportunities for our citizens. We also made sure to meet the needs of our departments such as staffing and equipment requests to ensure they can provide our citizens with the level of service they expect. We have a fantastic set of department heads that share our vision of providing excellent service in a manner that is efficient and cost-effective for the taxpayers. We wouldn't be able to achieve all of our goals as a city without their commitment and hard work to map out the future of their respective departments.

We have done all of this while maintaining a fiscally conservative budget that does not put any additional risk on the taxpayers. We have also taken great care to put together long-term visions such as our 5-year capital plan and our 5-year financial forecast to ensure we can accomplish our goals not just for the next budget year, but for the remainder of our current term. Timing is extremely important in mapping out the progress of our city. We wish we could complete everything we want to do in the next year, so the citizens of Alabaster could take immediate advantage of new capital and enhanced services, but due to limited resources that is not feasible. That is why planning and prioritization are integral in the budget development process.

There is one last piece of the budget puzzle that is vital to ensure we accomplish the goals of the city: your trust. That's why we spend so much time in developing this budget document with such a great level of detail. It is not because laws or regulations require us to. It is because we want to be as transparent as possible in hopes we can gain your trust. We want you to know our goals and our dreams. We want you to know how we plan to get there and how long we think it will take. We want you to know all of these things so that you can hold us accountable. We report to you the citizen. Without your trust and belief in our local government, none of this is possible. So please read the budget, get informed, and speak up. We value your input because it helps guide us toward our shared goal of making Alabaster the best possible place it can be.



## GFOA Budget Award

In 2018 the City of Alabaster won its first GFOA Distinguished Budget Presentation Award and has won the award every year since for a total of three times.

Most recently, the GFOA presented the Distinguished Budget Presentation Award to the City of Alabaster for the budget with a fiscal year beginning on October 1, 2020. In order to receive the award the budget document must conform to the GFOA best practices on budgeting. These documents are reviewed by selected GFOA members with experience in public funds budgeting as well as the GFOA professional staff.

This award is only valid for the lifecycle of the submitted budget. The City of Alabaster produces a budget that we believe conforms to the requirements set by GFOA, and we will be submitting this budget document to GFOA for consideration of another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Alabaster  
Alabama**

For the Fiscal Year Beginning

**October 01, 2020**

*Christopher P. Morill*  
Executive Director

## How to Use This Document

This budget document is designed to provide the reader with a comprehensive guide to the City's fiscal plan for the upcoming year while also serving as a guiding document to City management and staff. To maintain transparency with the public, this information is provided, in full, via the City's website at: [www.cityofalabaster.com/392/Alabaster-Fiscal-Year-Budget-Information](http://www.cityofalabaster.com/392/Alabaster-Fiscal-Year-Budget-Information) (<http://www.cityofalabaster.com/392/Alabaster-Fiscal-Year-Budget-Information>). The following provides a brief overview of the principal areas of the budget document:

**Introduction** – The initial section contains introductory information such as the history of the city, city map, list of elected officials and City management, organizational chart, demographic and statistical data for the City, financial policies, the budget message from the Mayor, and a glossary of terms used in the budget.

**Budget Overview** – Includes high level detail about the budget and the decisions made in the budgeting process such as the transmittal letter which provides an overview of significant budgetary items and trends. This section also contains information about the City's strategic plan, priorities, personnel changes, and the City's 5-year financial plan that is used for long-term planning purposes.

**Fund Summaries** – This section includes detail on the revenues, expenditures, and fund balances within each major fund as well as the aggregated non-major funds.

**Departments** – This section includes detail on each department within the City such as department function, leadership, goals, performance metrics, and financial trends by department.

**Capital Improvements** – This is the City's 5-year capital plan which includes information such as operating costs, cost savings, and funding sources for the major capital improvements the City has planned over the 5-years covered.

**Debt** – This section has information about the City's current debt outstanding, maturity dates, interest rates, bond rating, and debt service schedules.

# History of City



The city of Alabaster was incorporated Feb. 23, 1953. The community took its name from the white high-calcium lime rock which was abundant there. In 1925, Joseph E. Walker opened the first retail business in the community. The Alabaster lime rock plant was established in 1929 by George L. Scott Sr. The first post office in Alabaster opened in 1951 and in 1959 the Shelby Memorial Hospital was established in Alabaster as the first hospital in Shelby County.

In 1971 the neighboring mill town of Siluria, home of the Siluria Cotton Mill Company, chose to merge with Alabaster. The Siluria Cotton Mill was Shelby County's largest single-location employer until it closed in May 1979. The mill was founded by T.C. Thompson in 1896. In 1921 Thompson High School, named for T.C. Thompson, was built and became the second consolidated school in Shelby County.

Alabaster experienced significant growth in the 1980s and 1990s as it attracted many residents who worked in the Birmingham metro area due to its easy access to Interstate 65 and a large amount of undeveloped land. Between 1980 and 2000 Alabaster's population grew from 7,709 to 22,619. In 2005 the Colonial Promenade shopping center was constructed just off of Interstate 65 in Alabaster. This development completely changed the retail environment in the city which helped continue to attract new residents and investment in the city. In 2013, Alabaster chose to separate from the Shelby County school system and form an independent school district. Since that time the Alabaster City School District has been honored as one of the top school systems in the state and has fueled increased interest in the city.

Currently, Alabaster consists of approximately 25 square miles of land and an estimated population of 33,500 making it the largest city entirely within Shelby County. Alabaster continues to honor its history through preservation of historic monuments such as the Siluria water tower located behind the current Alabaster City Hall. Alabaster is proud of its history but is also looking to the future as we work to create the highest quality of life for our citizens.

# City Council

## City Organization



**Ward 1**  
Council  
President  
Sophie  
Martin



**Ward 2**  
City  
Councilor  
Rick  
Ellis



**Ward 3**  
City  
Councilor  
Stacy  
Rackstraw



**Ward 4**  
City  
Councilor  
Greg  
Farrell



**Ward 5**  
City  
Councilor  
Jamie  
Cole

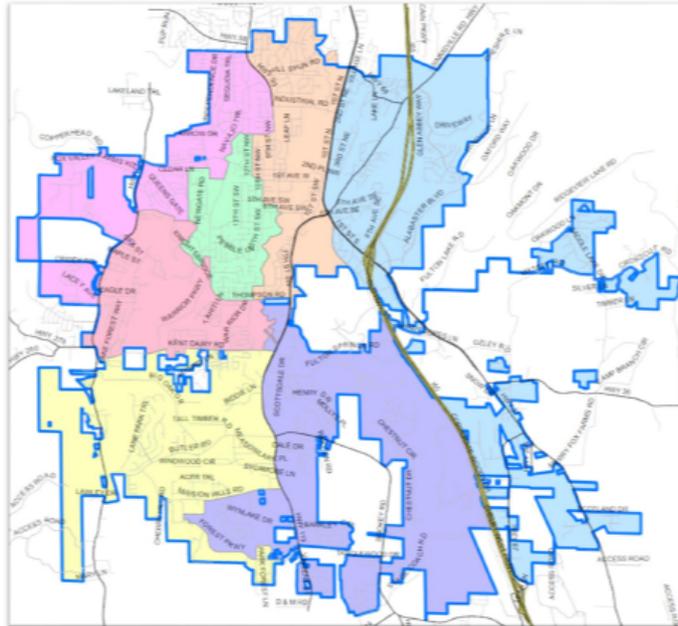


**Ward 6**  
City  
Councilor  
Seth  
Gandy



**Ward 7**  
City  
Councilor  
Kerri  
Bell-Pate

The City is governed by a Mayor – Council form of government. The Mayor is elected at-large to serve a four-year term. Each of the City's seven City councilors are elected from seven single member wards for terms of four years. The Council is presided over by a president who is chosen by the council members and is a voting member of the City Council. The Mayor is the chief executive officer of the City. Local elections were held in August 2020 with new elected officials taking office in November 2020. In the August 2020 elections, Scott Brakefield was elected mayor, Jamie Cole was elected council person of Ward 5, and Seth Gandy was elected council person for Ward 6. All other wards remained unchanged.

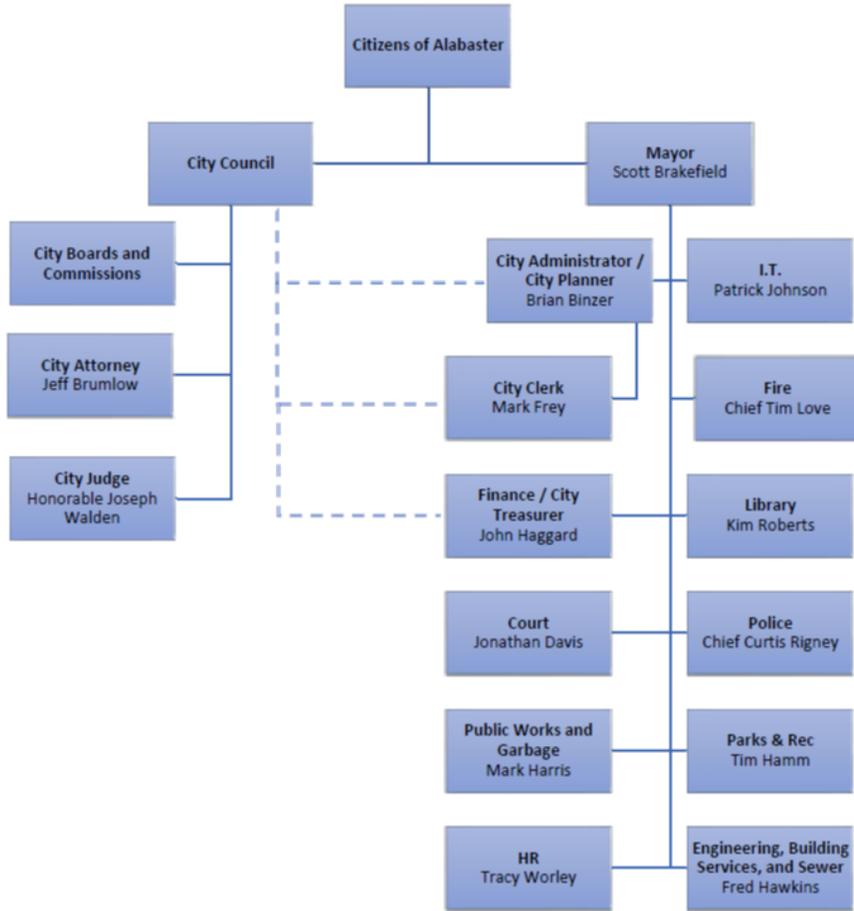


# City Management

## Management Team

City Administrator / City Planner	Brian Binzer
City Clerk	J. Mark Frey
I.T. Director	Patrick Johnson
Library Director	Kim Roberts
Chief of Police	Curtis Rigney
Clerk of Court	Vacant
Fire Chief	Tim Love
Public Works & Garbage Director	Mark Harris
Parks & Recreation Director	Tim Hamm
Finance Director / Treasurer	John Haggard
Human Resources Director	Tracy Worley
Engineering & Building Services Director	Fred Hawkins

# Organization Chart



# Fund Structure

The City of Alabaster adopts an annual budget for each fiscal year for each fund within the City. The City's funds are divided into three categories: Major Governmental, Non-major Governmental, and Proprietary.

**Governmental Funds:** All governmental funds are budgeted and accounted for using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP). The revenues are recognized when received in cash, except those accruable, which are recorded as receivable when measurable and available to pay current liabilities. Expenditures are recognized on a modified accrual basis. Governmental funds' expenditures are recorded when the associated liability is incurred with the following exceptions: general long-term debt principal and interest are reported when due and costs of accumulated unpaid vacation leave are reported in the period due and payable rather than the period earned.

Governmental funds are divided into major and non-major funds. Funds that meet certain criteria established by the Governmental Accounting Standards Board are classified as major funds. These criteria focus on the relative size of each fund's assets, liabilities, revenues, and expenditures as a percentage of corresponding amounts for total funds by category (governmental or proprietary) or the total of all funds. Major funds receive greater focus the City's annual financial statements. The City's major funds are the General Fund, Capital Projects Fund, Debt Service Fund, and beginning in 2022 the American Rescue Plan Funds special revenue fund.

Non-major governmental funds are all those governmental funds that do not meet the requirements noted above for major funds.

**Proprietary Funds:** Proprietary funds are accounted for on the full accrual basis, where revenues are recorded when earned and expenses when incurred. For management control purposes, the proprietary funds' expenses are budgeted on the accrual basis except for capital outlays and repayments of debt principal are budgeted as expenditures.

Proprietary funds can be both major and non-major as well, but currently both of the City's proprietary funds are considered major funds. The City's proprietary funds are the Sewer Fund and the Garbage Fund.

## ***Governmental Funds***

**General Fund:** The General Fund accounts for the operating activities of the City and is the City's largest major fund. It used to account for all financial resources not specifically required to be accounted for in another fund.

**Capital Projects Fund:** The Capital Projects Fund provides funding for property acquisition, infrastructure improvements, and capital improvements. Projects in this fund are typically funded through debt proceeds, state appropriations, or grant proceeds.

**Debt Service Fund:** The Debt Service Fund is used for the accumulation of resources for, and payment of, principal and interest on general long-term debt.

**Special Revenue Funds:** The Special Revenue Funds are used to account for the proceeds of specific revenues which are legally restricted to finance specific functions or activities of the government and therefore, cannot be diverted to other uses. This group comprises 4 Cent Gas Tax Fund, 7 Cent Gas Tax Fund, Corrections Fund, Drug Seizure Fund, Municipal Training Fund, Municipal Judicial Fund, Library State Aid Fund, American Rescue Plan Fund and the Subdivision Capital Projects Fund.

## ***Enterprise Funds***

**Sewer Fund:** The Sewer Fund is used to account for revenue earned from and costs related to sewer service.

**Garbage Fund:** The Garbage Fund accounts for the revenues earned from and costs related to the operations of the City's solid waste and sanitation program.

The matrix below is a visual representation of how the various departments and divisions of the City fit into the fund structure.

Department / Division	Fund				
	General Fund	Special Revenues	Capital Projects	Debt Service	Enterprise Funds
Administration	X				
I.T.	X				
Library	X	X			
Police	X	X			
Court	X	X			
Fire	X				
Public Works	X	X			
Parks & Recreation	X				
Finance	X				
Elected Officials	X				
Human Resources	X				
Engineering & Building Services	X				
Nondepartmental					
Outside Agency Funding	X				
Transfers to Other Funds	X	X	X	X	X
Debt Service Payments				X	
Capital Projects			X		
Sewer					X
Garbage					X

## **Basis of Budgeting**

The annual budgets adopted by the City of Alabaster are structured to be consistent with generally accepted accounting principles (GAAP). Budgets for the governmental fund types are prepared on the modified accrual basis of accounting as prescribed by GAAP. The governmental funds include the General, Special Revenue, Capital Projects, and Debt Service funds. The City has no primary revenue sources that are treated as being susceptible to accrual. The City does not accrue property or sales taxes because those revenue sources are budgeted to finance the fiscal year in which they are scheduled to be received. Each fiscal year's budget and financial statements include twelve months' revenue from those sources.

For the proprietary funds, a hybrid approach is used for the budget. In accordance with GAAP, the full accrual basis of accounting (revenues are recognized when earned) is used for estimating revenues. However, for greater control over Enterprise Fund expenses, the full accrual basis (expenses recognized when incurred) is modified. In addition to the full accrual basis expenses, capital outlays and any debt service principal payments are included as budgeted expenses. The basis of accounting used for budgeting is the same basis used for accounting and financial reporting for all funds, except for inclusion of capital outlay and debt service principal expenses in proprietary fund budgets. The only exception to this hybrid approach is in net position comparisons. The City cannot reasonably determine what prior period proprietary fund balances would be under the modified accrual approach; therefore, when proprietary fund net position is compared with prior year audited net position, the full accrual method is used. The City has made notations on each individual comparison when the full accrual basis of accounting is being used for comparison purposes.

# Financial Policies

All the City's financial policies including the Basic Financial Policies, Debt Management Policy, and Investment Policy are available for review on the City's website at [www.cityofalabaster.com/444/Financial-Policies](http://www.cityofalabaster.com/444/Financial-Policies).

Instead of providing the full text of each policy within this budget, we feel it is more important to show you how and to what extent we are abiding by our own policies. The following charts and matrixes will show our compliance with the major aspects of all of our financial policies.



# Basic Financial Policies

The following matrix details out the major requirements from our Basic Financial Policies and the degree to which Alabaster is compliant with those policies.

Policy Requirement	Currently	Compliant
City Finance Director will prepare and present to the City Council monthly financial reports.	In FY 2021, the Finance Director gave 12 monthly financial reports to City Council during City Council Work Sessions.	Yes
The City's Finance Department shall prepare and publish audited annual financial reports.	The City's FY 2020 audited Annual Comprehensive Financial Report is available on the City's website at <a href="http://www.cityofalabaster.com/Archive.aspx?AMID=42">www.cityofalabaster.com/Archive.aspx?AMID=42</a>	Yes
The City shall maintain a fund balance in the General Fund equal to at least 15% of the City's expenditures and other financing uses from the most recently available audited financial statements.	The City's fund balance in the General Fund from the FY2020 audited financial statements is 33.03% of expenditures and other financing uses.	Yes

## Debt Management

The City's Debt Management Policy requires the City to maintain debt and debt service levels that do not exceed certain debt ratios used by major credit rating agencies. The following chart shows the policy maximum for each debt ratio, the City's current ratios, and what conditions would have to occur to reach the policy limit. The City's current ratios were updated on 2/8/2021 with Fiscal Year 2021 audited financial information.

	Ratio ↑	Policy Maximum	Current Ratio	
1	Net Direct Debt Divided by Operating Revenues	3.00	1.45	Outstanding debt v
2	Net Direct Debt Divided by Full Value	4.00%	2.66%	Outstanding debt v
3	Governmental Funds Debt Service as a Percent of Expenditures	25.00%	13.06%	Yearly debt service v
4	Net Direct Debt as a Percent of Governmental Funds Revenue	180.00%	145.13%	Based on current re
5				

## Investment Policy

Due to current market conditions, the City does not have any investments and all cash balances are held in interest bearing cash accounts at financial institutions that participate in the Alabama SAFE program in accordance with Alabama state law.

# Budget Timeline

## The Budget Process

The budget process begins when the Mayor outlines the goals for the upcoming year. A budget kickoff meeting is then held with the department heads. This meeting outlines the expectations and goals of the Mayor and City Council for the upcoming budget year. Current financial information is presented to department heads to help lay the foundation for the upcoming year.

After the budget kickoff meeting, the department heads are instructed to submit any new position requests or personnel reclassification requests and update their 5-year capital plans in accordance with the plans and goals outlined by the Mayor in the budget kickoff meeting. The Mayor reviews the personnel requests and the 5-year plans to better assess the budget requests for the upcoming years. Once the Mayor has reviewed these items and made any necessary change requests, they are presented to the City Council Finance Committee.

After the first half of each fiscal year is complete (March 31), the Finance Department reviews the budget-to-actual performance of revenues, updates revenue trend data, and determines whether the current fiscal year's revenue projections should be adjusted. If the mid-year budget review shows that existing revenue projections may not be met, the Mayor and Finance Director would direct department heads on the amount and manner of expenditure reductions that would be needed. During the mid-year budget review process, department heads submit budgeted expenditure adjustment requests. All the revenue and expenditure adjustments are taken before council in late April and a resolution is passed amending the budget. The Finance Director also takes a list of final yearly budget adjustments to the City Council in September just before fiscal year-end for their consideration to true up budgets and yearly activity. These adjustments are also adopted via a City Council resolution.

After completing the mid-year budget review, the Finance Department proceeds with developing revenue projections for the upcoming budget year, incorporating the most recent budget-to-actual revenue results and current information about the economy and legislation that may affect revenue sources. The Mayor reviews these revenue projections as well as fund balance projections to determine if any adjustments to previously set budget goals need to be made.

Each department head is responsible for compiling and submitting budget requests for both operating and capital expenditures. The personnel budget is handled as a collaboration between the Human Resources Director and the Finance Director and includes items such as new positions, reclassification requests, and any new service initiatives.

Once the department heads submit their budget requests, the Finance Department analyzes all requests in accordance with the Mayor and City Council goals. All segments of the budget are assembled and are balanced to the revenue forecasts. Based on this analysis, a draft recommendation is formulated for the Mayor's review.

During the month of July, the Finance Department and Mayor meet to discuss changes that need to be made to the budget and communicate with the City Council Finance Committee on the budget process. Once these meetings conclude, a draft version of the budget is sent to the Mayor who will hold follow-up meetings with department heads if necessary.

Once the Mayor's final recommendations are ready, the budget document is prepared and distributed to City Council. The recommended budget is presented at a City Council work session in August. The budget is then adopted at a City Council meeting in September prior to the beginning of the new fiscal year.





*May 7, 2021*

5-Year Capital Plans Due to the Finance Director

*May 28, 2021*

Initial Revenue Projections Due to the Mayor.

*Jun 3, 2021*

5-Year Capital Plan Reviewed with the City Council Finance Committee.

*Jun 14, 2021*

Operating Budget Worksheets Distributed to Department Heads.

*Jun 17, 2021*

Initial Revenue Projections Reviewed with City Council Finance Committee.

*Jul 1, 2021*

Operating Budget Worksheets Due to Finance Director.

*Jul 8, 2021*

New Position and Personnel Reclassifications Reviewed with City Council Finance Committee.

*Jul 15, 2021*

Final Changes to Operating Budgets Due to Finance Director.

*Jul 22, 2021*

Operating Budgets Reviewed with City Council Finance Committee.

*Jul 30, 2021*

Department Accomplishments, Goals, and Performance Metrics Due to Finance Director.

*Aug 16, 2021*

First Draft of Budget Book Submitted to the Mayor.

*Aug 19, 2021*

1st City Council Budget Discussion.

*Sep 9, 2021*

2nd City Council Budget Discussion.



# Quick Facts

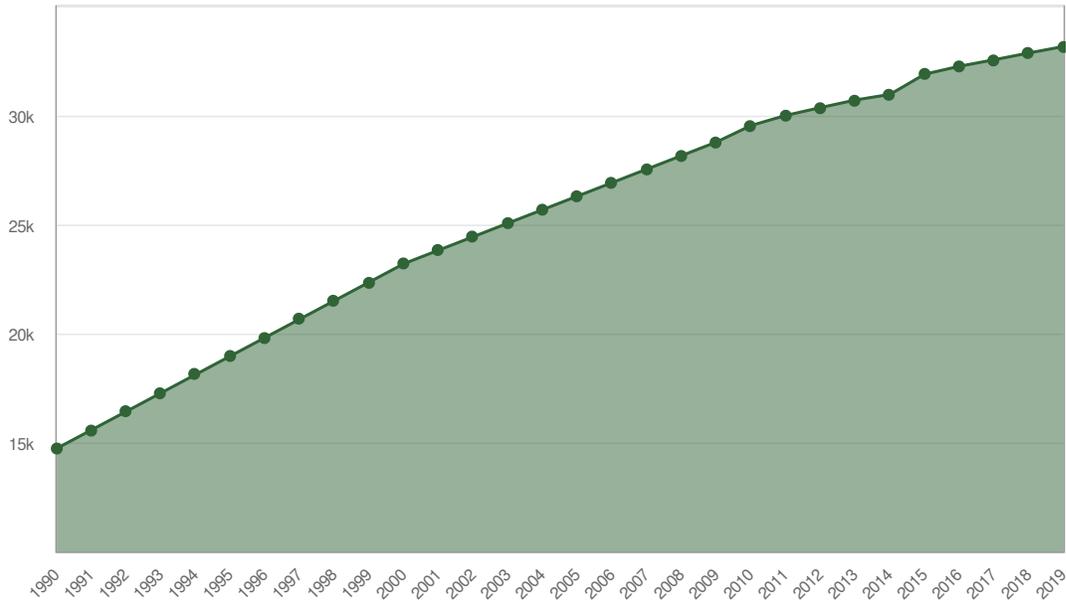
**Quick Facts**

	155,925 Library Items Circulated	
48,688 Library Patron Visits	7,196 Patrons Attended Programs	
	5,000 Plus Hot Meals Served to Seniors	
	317 Senior Classes Offered	
2,000+ Participated in Youth Sports		289 Acres of Parks & 18 Fields Maintained
		\$4.9M of Residential Construction Permitted
	923 Building Permits & 4,433 Inspections	
	12 Youth & 3 Adult Sports Programs	
	120+ Miles of Right of Way Maintained	3,252 Reports of Concern Addressed & 595 Notify Me Alerts Posted
		Report a Concern
4,464 Business Licenses Issued	4.5M Gallons Sewer Avg. Daily Flow	14,357 Tons of Refuge Processed
	4,203 Tons of Bio-degradable Debris Collected	
	3,837 Traffic Cases and 902 Non-Traffic Cases	
Fire Turnout Time 02:00		Police Response Time 04:05
3,832 Calls for Fire Emergency Service	97 Fire Calls, 2,322 EMS Calls, & 1,413 Other Calls	36,127 Calls for Police Service
	710,486 Miles Driven by Police Patrol	
		

## Population Overview

TOTAL POPULATION **33,176** → **+.9% vs. 2018**

Growth Rank  
**180** OUT OF **461**  
Municipalities in Alabama



\* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

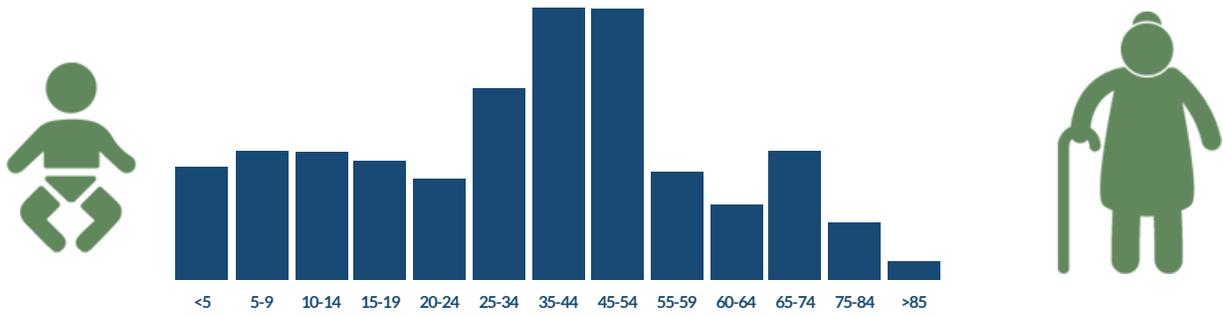


DAYTIME POPULATION  
**29,335**

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

\* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

## POPULATION BY AGE GROUP



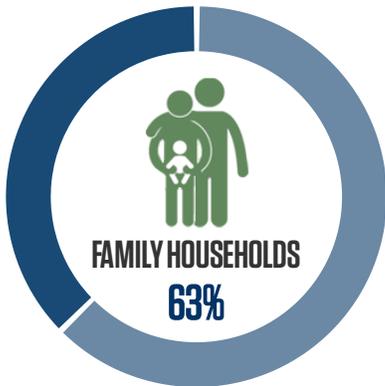
*Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.*

*\* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census*

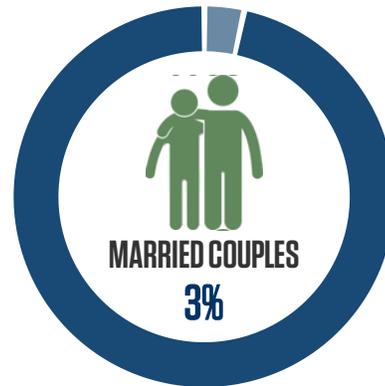
## Household Analysis

**TOTAL HOUSEHOLDS**  
**11,568**

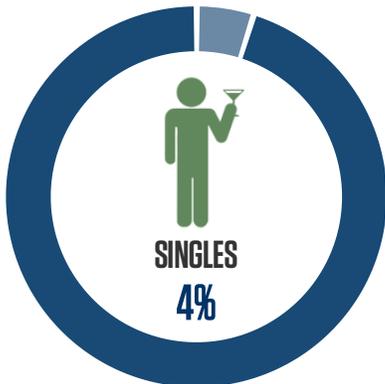
*Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.*



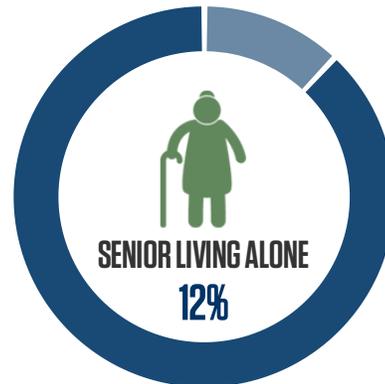
▲ **33%** HIGHER THAN STATE AVERAGE



▼ **31%** LOWER THAN STATE AVERAGE



▼ **31%** LOWER THAN STATE AVERAGE



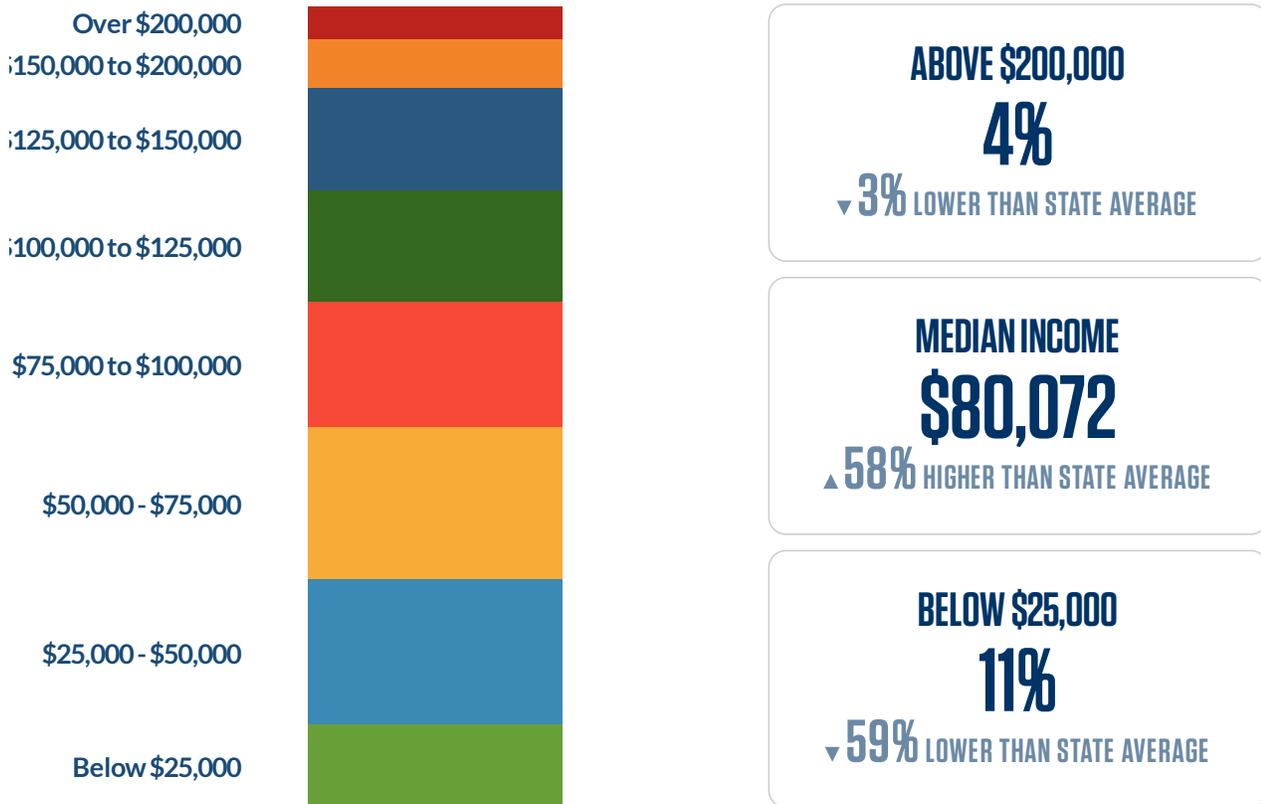
▼ **31%** LOWER THAN STATE AVERAGE

*\*Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census*

## Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.

### HOUSEHOLD INCOME

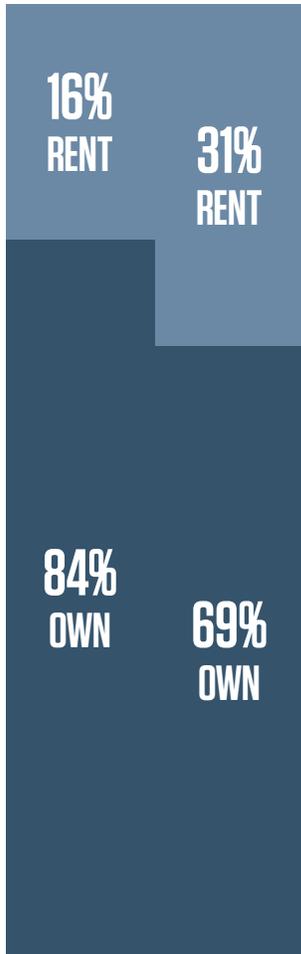


\* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

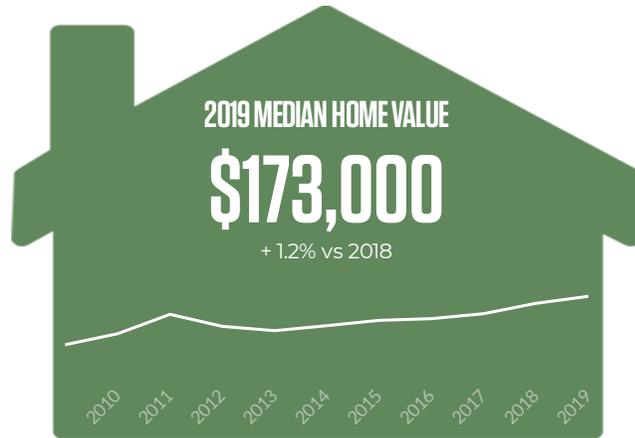
# Housing Overview

## HOME OWNERS VS RENTERS

Alabaster State Avg.

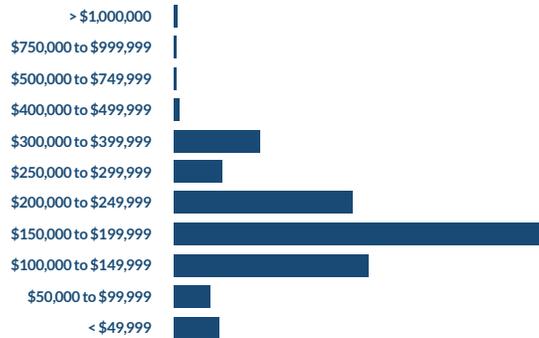


\* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.



\* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

## HOME VALUE DISTRIBUTION



\* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

# Education

## Education

The City of Alabaster is home to the Alabaster City School district. Formerly a part of the Shelby County school system, the district officially separated from Shelby County on July 1, 2013. At the beginning of the 2020 school year, the Alabaster City School district had 6,076 students. Dr. Wayne Vickers is the current School System Superintendent. The Alabaster City School district consists of the following six schools:

School Name	Type	Grades	Principal
Creek View	Elementary	PreK – 3 <sup>rd</sup>	Mrs. Charissa Cole
Meadow View	Elementary	PreK – 3 <sup>rd</sup>	Mrs. Michelle Brakefield
Thompson Intermediate	Intermediate	4 <sup>th</sup> – 5 <sup>th</sup>	Ms. Jamelia Hayes
Thompson Sixth Grade Center	Middle	6 <sup>th</sup>	Dr. Danny Steele
Thompson Middle	Middle	7 <sup>th</sup> – 8 <sup>th</sup>	Dr. Neely Woodley
Thompson High	High	9 <sup>th</sup> – 12 <sup>th</sup>	Dr. Wesley Hester

Source: Alabaster Board of Education

# Parks & Facilities

## Parks & Major Facilities

Below is a description of the major parks within the City of Alabaster:

**Abby Wooley Park:** Located just off Simmsville Road, this park provides ADA accessible swing sets, a basketball court, playground, pavilion, picnic tables and quarter mile walking track.

**Buck Creek Park:** Located on 6<sup>th</sup> Ave, Buck Creek Park provides 3 softball fields, ADA accessible swing sets, 1 football field, playground, picnic tables, quarter mile walking track, exercise station, and provides access to the Buck Creek Trail that runs between Buck Creek and Warrior Park.

**Heroes Park:** Located on Butler Road just behind Alabaster Fire House 2, Heroes Park provides ADA accessible swing sets, quarter mile asphalt walking track, picnic tables, and a playground.

**Limestone Park:** Located at the south end of the City on US Highway 31, this park has a large natural area that includes a birding observation deck.

**Municipal Park:** Located on Warrior Drive just behind Thompson Middle School, Municipal Park provides lighted basketball and tennis courts, 2 pavilions, picnic tables, a playground, and soccer fields.

**Patriots Park:** Located on Industrial Drive, next to Kingwood Church. This is the City's newest park and currently contains field space for athletics. The City plans to renovate the area and create a new community park with pavilions, walking track, green space, and playground equipment in 2022.

**Veteran's Park:** Located on Alabama Highway 119, Veterans Park is the largest park in the City. Veteran's Park is home to 5 baseball and softball fields, batting cages, a disc golf course, playground, walking track, pavilion and picnic area, and a skate park. In addition, it is home to the Beneful Dream Dog Park which is consistently ranked as a top 10 dog park in the United States.

**Warrior Park:** Located just off Thompson Road, Warrior park provides 4 baseball and softball fields, ADA accessible swing sets, batting cages, picnic tables and a playground. Warrior Park also serves as an access point for the Buck Creek Trail.

**Willie B. Arrington Park:** Located off Yellowhammer Drive, Arrington Park is a small neighborhood park with playground equipment.

## City Facilities

Parks	8
Police Stations	1
Fire Stations	3
City Hall	1
Senior Center	1
Library	1
Sewer Treatment Facility	1
Garbage & Public Works Facility	1

# Property Tax Summary

## Property Tax Millage by Jurisdiction

<b>City of Alabaster</b>		
General Fund	10.0	
<i>Total City of Alabaster</i>		10.0
<b>Shelby County</b>		
General Fund	5.0	
Roads and Bridges	2.5	
<i>Total Shelby County</i>		7.5
<b>Schools</b>		
County Wide	16.0*	
City of Alabaster	14.0*	
<i>Total Schools</i>		30.0
<b>State of Alabama</b>		
General Fund	2.5	
Education	3.0*	
Veteran's Pension	1.0	
<i>Total State of Alabama</i>		6.5
<b>Total Mills on Property Within Alabaster</b>		54.0

\*Total mills for education = 33.0

^ A mill of property tax is calculated as one cent per dollar (\$10 per \$1,000) of the property's assessed valuation. Residential property is assessed at 10% of the appraised valuation.

## Principal Payers - Property Tax

<u>Taxpayer</u>	<u>Assessed Value of Property</u>	<u>Municipal Property Tax Paid</u>
Alabama Power	\$8,746,080.00	\$86,852.60
PC Sweet Home Bama, LLC	\$7,129,520.00	\$71,295.20
Wellington Manor 2012, LLC	\$5,795,840.00	\$57,958.40
Highway 11 31, LLC	\$3,490,240.00	\$34,902.40
AGC Flat Glass North America, Inc.	\$3,477,080.00	\$34,770.80
WalMart Real Estate Business Trust	\$3,377,480.00	\$33,774.80
Edwin B. Lumpkin	\$3,337,960.00	\$33,379.60
Montevallo Place Partners LTD	\$3,027,040.00	\$30,270.40
GCD Properties, LLC	\$3,033,340.00	\$23,833.40
Target Corporation	\$2,346,380.00	\$23,463.80
<b>Totals</b>	\$43,760,960.00	\$430,501.40

The top 10 property taxpayers listed above represent 10.35% of property tax collected for the fiscal year ended September 20, 2020.

# Schedule of Taxes and Fees

## City of Alabaster

### Schedule of Taxes and Fee Rates

Revenue Source		Rates				Effective Date of
		City	County	State	Total	Most Recent City Rate Change
General Fund						
Sales/Use Tax	General Items	4%	1%	4%	9%	December 1, 2011
	Automobiles	0.50%	0.375%	2%	2.875%	
Business License Fees	Various percentages of gross receipts, \$100 minimum					July 10, 2017
Ad Valorem (Property) Tax	10 mills (\$1.00 per \$100)	(see summary on next page)				
Lodging Tax		6%	7%	4%	17%	April 1, 2017
Cigarette Tax	Per pk 20 cigs or less	5¢	4¢	67.5¢	76.5¢	October 2, 2006
	Per pk 21-40 cigs	10¢	4¢	84.375¢	98.375¢	
	Per pk 41 or more cigs	15¢	4¢	84.375¢	103.375¢	
Alcohol Tax		5%			5%	December 20, 2004
Rental and Leasing Tax	General	2%	3%	4%	9%	June 1, 1998
	Automotive	0.50%	1.125%	1.50%	3.125%	
	Linen	2%	3%	2%	7%	
Gasoline Taxes		2¢		26¢	28¢	October 1, 2020
Library Fees	\$0.10 per day per item for books and a fine of \$2.00 per day per DVD title					
Building Permit Fees	Graduated base fee + additional issuance fee and CICT program fee					March 27, 2017
Inspection Fees	First inspections included in building permit fee; \$75 for re-inspection					March 27, 2017
Sign Permit Fees	Graduated based fee per sq ft with a \$15 minimum plus \$50 issuance fee					March 27, 2017
Planning Fees	Board of zoning adjustment	\$100.00				
	Subdivision plats	\$200.00 (base application fee) + \$20.00 per lot				
	Rezoning requests	\$200.00				

# Water and Sewer Rates

## WATER RATES

Description	Current Rates
<b>3/4" Meter</b>	
Minimum charge	\$18.10
>2,500 gallons to 15,000 gallons	\$5.38
>15,000 gallons	\$5.85
<b>1" Meter</b>	
Minimum charge	\$37.11
>6,000 gallons to 18,500 gallons	\$5.38
>18,500 gallons	\$5.85
<b>1 1/2" Meter</b>	
Minimum charge	\$67.55
>11,600 gallons to 24,100 gallons	\$5.38
>24,100 gallons	\$5.85
<b>2" Meter</b>	
Minimum charge	\$123.43
>21,300 gallons to 33,800 gallons	\$5.38
>33,800 gallons	\$5.85
<b>3" Meter</b>	
Minimum charge	\$386.04
>71,300 gallons to 83,800 gallons	\$5.38
>83,800 gallons	\$5.85
<b>4" Meter</b>	
Minimum charge	\$633.75
>126,100 gallons to 138,600 gallons	\$5.38
>138,600 gallons	\$5.85
<b>6" Meter</b>	
Minimum charge	\$1,326.15
>252,200 gallons to 264,700 gallons	\$5.38
>264,700 gallons	\$5.85
* Per thousand gallons	
* Fixed income will reduce the bill by \$5.00	
* Current rates effective April 2021	

## TAP FEES

3/4", 1" or 2"	\$1,000.00
3"	\$2,000.00
4"	\$3,000.00
6"	\$4,000.00
8"	\$6,000.00
10"	\$8,000.00
12"	\$10,000.00

## METER CHARGES

3/4"	\$500.00
1"	\$550.00
2"	\$1,100.00

## SEWER RATES

<b>Residential</b>	
Plus \$3.45 per thousand gallons	\$24.80
<b>Commercial</b>	
Up to 5,000 gallons	\$60.48
Per thousand over 5,000 gallons	\$13.31
<b>Sewer Tap Fees</b>	
Plus \$250 per fixture over 12	\$3,500
<b>Garbage Rates</b>	
Residential only customers per month plus 1/2 the rate for each additional cart	\$15.88
<b>Business Customers</b>	
Per month for the first 2 carts plus 1/2 the rate for each additional cart (Limit of 4)	\$31.74

## SERVICE FEES

Connection charge	\$50.00
Fire hydrant meter permit fee	\$50.00
Rental service fee (only 30 days)	\$35.00
Inspection fee (only 5 days)	\$75.00

## DEPOSITS

Residential deposit	\$150.00
Commercial deposit	\$250.00
Deposit garbage and sewer only renters	\$50.00
Fire hydrant meter deposit	\$1,000.00

## MISCELLANEOUS FEES

Garbage setup fee	\$75.00
Call out fee (after hours)	\$20.00
Water processing fee	\$80.00
Map submission fee plus \$5.00 per lot	\$150.00
Returned item fee	\$30.00
Broken lock fee	\$50.00
Broken shut off fee	\$60.00
Meter box replacement fee	\$25.00
Copy fee	\$1.00

## SYSTEM DEVELOPEMENT FEES

3/4"	\$1,800.00
1"	\$3,000.00
2"	\$9,500.00
4"	\$30,000.00
6"	\$59,900.00
8"	\$95,900.00
Multi-family per unit	\$1,100.00

## Principal Payers - Sales & Use Tax

Sales and use tax is the largest revenue source for the City. State law prohibits disclosure of the amount of sales and use tax paid by each individual taxpayer, but we can provide aggregate data. Below are the Top 10 sales and use taxpayers for the 2020 fiscal year and 10 years prior.

Taxpayer	2011 Rank	2020 Rank
Walmart Supercenter	1	1
Lowe's Home Improvement	2	2
Walmart Neighborhood Market		3
Target	4	4
Publix	3	5
Aldi		6
TJ Maxx		7
Chick-Fil-A		8
Ross Dress for Less, Inc.		9
Belk	6	10
Best Buy	5	
JC Penny	7	
Bruno's Supermarket	8	
Alabama Thrift Store	9	
Ernest McCarty Ford	10	
<b>Total Sales &amp; Use Tax - Principal Taxpayers</b>	<b>46.75%</b>	<b>45.18%</b>

## Sales & Use Tax Revenue by Category

	2011	2012	2013	2014	2015	2016	2017	2018	2019
Automotive Sales	\$346,455	\$453,344	\$478,097	\$500,210	\$615,139	\$704,882	\$713,844	\$703,694	\$698,321
Food Stores	1,040,748	1,365,251	1,389,490	1,369,109	1,683,281	2,237,168	2,420,058	2,462,345	2,407,761
Home Furnishings	1,133,200	1,569,403	1,701,205	1,823,604	2,014,108	2,188,486	2,239,012	2,432,016	2,590,081
Medical Sales & Pharmacy	356,014	375,974	527,030	492,757	516,774	1,556,610	1,306,417	983,213	784,585
Merchandise Retail	5,198,818	6,738,323	6,987,310	7,126,430	7,687,963	7,612,708	7,647,978	7,751,274	8,038,451
Restaurants	1,657,612	2,155,072	2,416,228	2,642,894	2,889,759	2,959,642	3,008,709	3,091,716	3,209,031
Service Station & Auto Parts	649,043	1,035,105	1,123,627	1,352,059	1,202,440	1,219,439	1,190,982	1,338,268	1,457,980
Other Sales	1,527,205	1,926,822	2,273,096	2,138,103	2,327,510	1,859,137	2,528,097	2,853,205	3,158,246
<b>Total</b>	<b>\$11,909,096</b>	<b>\$15,619,295</b>	<b>\$16,896,082</b>	<b>\$17,455,165</b>	<b>\$18,936,975</b>	<b>\$20,338,071</b>	<b>\$21,055,097</b>	<b>\$21,615,731</b>	<b>\$22,344,601</b>

The City's direct sales tax rate was 4% beginning on December 1, 2011 and was 3% for all periods prior to December 1, 2011.

## Capital Assets by Function

Function	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>General Government</b>										
Vehicles	1	2	2	2	3	3	3	3	2	2
<b>Public Safety</b>										
<b>Police</b>										
Stations	1	1	1	1	1	1	1	1	1	1
Vehicles	61	62	62	74	73	83	77	89	84	85
<b>Fire</b>										
Stations	3	3	3	3	3	3	3	3	3	3
Fire Vehicles	18	19	20	21	22	24	24	25	25	24
<b>Refuse Collection</b>										
Garbage Trucks	0	0	0	0	0	0	0	6	6	6
Debris Trucks	2	2	3	5	6	6	6	6	8	9
Other Vehicles	1	1	1	1	1	1	1	1	1	1
<b>Public Works</b>										
Traffic Signals	17	18	18	19	19	19	19	19	19	19
Vehicles	7	7	10	10	11	12	11	11	10	13
<b>Recreation Services</b>										
<b>Parks</b>										
Acres	283.94	283.94	283.94	283.94	283.94	283.94	283.94	283.94	283.94	288.94
Vehicles	10	10	11	13	14	17	17	19	19	22
<b>Sewer</b>										
Vehicles	7	7	7	10	10	15	17	18	18	19
Pump Stations	50	51	52	52	52	52	52	56	57	57

## Glossary

**Abatement:** A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Accounting System:** The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

**Amortization:** The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**Assessed Valuation:** A value assigned to real estate or other property by a government as the basis for levying taxes.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Audit Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Available Funds:** Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

**Balance Sheet:** A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

**Betterments (Special Assessments):** Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

**Bond and Interest Record:** (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

**Bonds Authorized and Unissued:** Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

**Bond Issue:** Generally, the sale of a certain number of bonds at one time by a governmental unit.

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard

and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Budget:** A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

**Capital Assets:** All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

**Cash:** Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**Cash Management:** The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

**Certificate of Deposit (CD):** A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

**Classification of Real Property:** Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Collective Bargaining:** The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Debt Burden:** The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

**Debt Service:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enterprise Funds:** An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Equalized Valuations (EQVs):** The determination of the full and fair cash value of all property in the community that is subject to local taxation.

**Estimated Receipts:** A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure:** An outlay of money made by municipalities to provide the programs and services within their approved budget.

**Fiduciary Funds:** Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**Fixed Assets:** Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

**Fixed Costs:** Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Float:** The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**Fund Accounting:** Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

**GASB 34:** A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

**GASB 45:** This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

**General Fund:** The fund used to account for most financial resources and activities governed by the normal appropriation process.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

**Governing Body:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Indirect Cost:** Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Interest:** Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

**Line Item Budget:** A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid:** Revenue allocated by the state or counties to municipalities and school districts.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

**Note:** A short-term loan, typically with a maturity date of a year or less.

**Objects of Expenditures:** A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

**Official Statement:** A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Performance Budget:** A budget that stresses output both in terms of economy and efficiency.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program:** A combination of activities to accomplish an end.

**Program Budget:** A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

**Purchased Services:** The cost of services that are provided by a vendor.

**Refunding of Debt:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve Fund:** An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

**Revaluation:** The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

**Revenue Anticipation Note (RAN):** A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

**Revenue Bond:** A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

**Sale of Real Estate Fund:** A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

**Surplus Revenue:** The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title Foreclosure:** The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

**Trust Fund:** In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

**Uncollected Funds:** Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

**Undesignated Fund Balance:** Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

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# **BUDGET OVERVIEW**

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# Introduction

August 3, 2021

Honorable Mayor and City Council Members  
City of Alabaster, Alabama

Dear Mayor and Members of the City Council,

I am pleased to present the City of Alabaster's proposed budget for the 2022 fiscal year. We have completed the extensive budget preparation process in which we get input from the Mayor, Council, and Department Heads to ensure the resources of the City are properly aligned with the goals of the City. In this document the goals and objectives both at a City-wide and departmental level will be outlined, and you will see how the City's goals and objectives will be funded for the next fiscal year as well as how the budgets for all funds compare with historical data for each of the respective funds. It is my hope that this budget document clearly outlines the City's commitment to judiciously spend taxpayer resources in accordance with the desires and priorities of the elected officials in an efficient and effective manner.

# Current Financial Status

Revenues have exceeded all of our budgeted expectations in 2021 fueled primarily by historic growth in sales tax. The City's current projected final sales and use tax balance for 2021 is \$26.67M. That is a 14.5% increase compared to 2020. The City of Alabaster was fortunate in 2020 to still see growth in sales and use tax despite the COVID-19 pandemic and resulting temporary business closures. The 14.5% increase for 2021 points to pent-up demand in the area as a result of limited spending opportunities in 2020, additional cash in the economy as a result of federal government stimulus, and shifts in spending by consumers from non-taxable services and experiences to taxable tangible property purchases. Total revenues for the City's General Fund are projected to be \$41.2M which is an increase of 7.5%. See Figure 1 below for a trend of the 3 largest revenue categories for the General Fund over the past decade. The City is projecting fund balance at the end of 2021 to be \$12.4M which represents 29.3% of budgeted expenditures and other financing uses. Well above the City's policy of a 15% fund balance minimum. See Figure 2 below for the ending fund balance trend for the General Fund over the past decade. For more information on revenue trends and fund balance levels in the General Fund, see the General Fund page in the Fund Summaries section of this budget.

Revenues within the enterprise funds (Sewer and Garbage) are meeting budgeted expectations for 2021. A consumer price index (CPI) based fee adjustment of 1.7% in accordance with the sewer and garbage rate ordinance passed by City Council went into effect for the November billing for both sewer and garbage rates. This CPI adjustment helped the City keep up with rising costs due to inflation and allowed our enterprise funds to remain self-sustaining. The City anticipates 2021 total revenues to be \$6.77M for Sewer and \$2.14M for Garbage. That is an increase of 1.0% and 1.4%, respectively. The projected ending net position for both funds for 2021 is \$27.5M and \$5.1M respectively. While the City has no specific policy limits for the net position of enterprise funds, these are net position balances that are sufficient and healthy to fund the ongoing operations of each fund. For more information on revenue trends and net position levels, see the Sewer Fund and Garbage Fund pages in the Fund Summaries section of this budget.

The City projects that the Capital Projects Fund will have an ending fund balance of \$20.5M at the end of the 2021 fiscal year. Of this, \$8.7M is currently available for use on capital projects. This sets the City up nicely to complete the current capital projects under way and then transition quickly to the additional capital projects without having to take on any additional debt.



# Budget Strategy

Elections for Mayor and all seven City Council wards occurred in August 2020 and the new Mayor and Council Members were seated in November 2020. With the start of a new term, the Mayor and Council had an offsite retreat in February 2021 to outline goals and priorities for the upcoming term. City management studied those specific projects and goals of each Council Member as well as the shared vision and goals for the City that were communicated and felt as though all of those goals fit within one of six different strategic priorities: Plan, Protect, & Produce Housing Options; Upgrade City Infrastructure; Enhance Recreational Opportunities; Provide Safety & Security for all Citizens; Improve Organizational Efficiency & Effectiveness; and Support & Expand the Local Economy. Those strategic priorities are defined and outlined in the Strategic Plan section of the budget. We defined those strategic priorities and communicated them to the department heads at the budget kickoff meeting in May. Department heads were told to align their departmental goals with the strategic priorities of the City. Those departmental goals and the strategic priorities with which they align are documented in the Departments section of the budget.

The documenting of this strategic plan represents a new shift for the City. While the City has a comprehensive plan developed in 2016, that plan has not been updated since 2016. The strategic plan was also never simplified and directly linked to all the actions and goals of the City. By creating these six strategic priorities, communicating them to City personnel, and linking them directly with our actions, we feel this will create a better shared understanding of the vision for the City and a more direct link between everyday actions of employees and larger goals of the City.

The proposed 2021 budget is designed to align the resources with the strategic priorities of the City and to provide departments with what they need to be more effective and efficient in their daily tasks. Below are the 2021 budget highlights for each strategic priority.

**Plan, Protect, & Produce Housing Options:** This budget includes the addition of a new full time equivalent Permit Clerk position to assist with the additional volume of residential and commercial construction permit applications. This will help increase the capacity for the City to approve new residential construction within the City. This budget also includes \$60k for the Housing & Abatement Board to use in identifying and abating dangerous and uninhabitable properties. This will help remove blighted properties and help encourage development of newer more appropriate housing in those areas where abatements occur. The City has also factored in a reduction of revenue in the next budget for permitting revenue as a result of abated revenue agreed to in a development agreement entered into between the City and a private developer to construct a neighborhood adjacent to Highway 119 and Butler Road and the necessary new infrastructure to make the neighborhood align with the City's vision of new housing. The City will also continue non-financial commitments such as working with the Planning & Zoning Board cooperatively to identify and remain consistent in approvals for the types of housing developments that are beneficial for the City and citizens.

**Upgrade City Infrastructure:** This budget includes \$1.6M for continuation of the Highway 119 widening project. The City has remained committed to this project for many years. Highway 119 is a State owned highway and the State of Alabama remains the administrator on the widening project. The City has paid close to \$1.0M so far for our share of the project and remain ready and willing to pay the remaining balance when called upon by the State to do so. We hope to work cooperatively with the State of Alabama over the next year to see major progression and construction groundbreaking on the widening. We anticipate we will have to pay the entirety of our share of the construction costs up front when the project is bid next fiscal year even though construction may take up to two years from the time the bid is awarded.

This budget includes \$4.7M of sewer improvements. Of this \$4.7M we anticipate that \$3.0M will be funded through money awarded to the City by the federal government through the American Rescue Plan Act (ARPA). The Sewer improvements will focus heavily on reducing inflow and infiltration into the system. All water that enters the plant must be fully treated, whether it is wastewater, stormwater, or clean groundwater that has infiltrated the system. By reducing the amount of clean water entering the system through old and decaying infrastructure, it will reduce the amount of water the plant has to treat and will greatly reduce operating costs and allow the plant to operate more efficiently. In addition, the plant will be investing in a new UV system replacement to treat water in the system.

**Enhance Recreational Opportunities:** The City has included in the 2021 budget \$2.5M to turn the former Kingwood School athletics facility property into a pocket park for the citizens of the community. The City purchased this land in 2020 and spent 2021 developing and designing the space. The park needs assessment completed by the City in 2020 noted a deficit of parks and green space within the City, especially for those citizens on the northwest side of town. Turning this property into a passive recreation area will help us address that deficit in parks space and provide new recreational opportunities in an underserved area of town. This budget also includes \$50k to fully remodel the aging bathrooms at the Albert Scott Library in order to provide patrons with a better experience. The City has also allocated funding for two new full time equivalent Parks & Recreation Maintenance Technician positions to ensure our new parks and field space is maintained at the level citizens have come to expect.

**Provide Safety & Security for All Citizens:** The City plans to move the entire Police Department into a new police station building adjacent to City Hall in the next fiscal year and furnish the building with state-of-the-art equipment. Centralizing the entire police force in one location will improve the communication and cohesiveness of the department and will provide them with the tools and

resources they need to keep the citizens of Alabaster safe. The City has also allocated in this budget \$700K for Police Department vehicle fleet replacement and \$120k for Fire Department vehicle fleet replacement.

**Improve Organizational Efficiency & Effectiveness:** This budget includes funding for seven new full time equivalent positions across five different departments to help improve the efficiency and effectiveness of those departments. In addition, the City has budgeted for an increase in the City's share of employee insurance costs from 75% to 80% and has budgeted for merit raises for all employees. Our workforce is our primary asset in providing efficient and effective services, and keeping employees satisfied and fairly compensated is essential to ensuring limited turnover and retaining the top talent that keeps the City functioning at a high level. In addition, the City has budgeted over \$200k for software improvements to help automate processes and expand the accessibility of information throughout the City.

**Support & Expand the Local Economy:** The Alabaster City School System is the chief economic driver for the City of Alabaster and is one of the best school systems in the State of Alabama. Maintaining this level of excellence requires necessary funding from the City. In this budget the City will continue to fund the school system by providing 1 cent of City sales and use tax to the school system totaling \$6.45M. In addition, the City is committed to working with the school system in both financial and non-financial ways to find partnerships formulate agreements that benefit the City and children in the school system. In addition, the City remains committed to working with all interested parties in exploring ways to incentivize and build out the local economy. The City also knows that capital improvements commitments made for the next year in the areas of parks and infrastructure will make Alabaster a more desirable place to live and work and will encourage private development in the local economy.

## **Review of Top Revenue Sources - General Fund**

As mentioned in the Current Financial Status section of this letter, the City has seen historic sales and use tax growth over the past year. Sales and use tax is by far the largest single source of revenue for the City with sales and use tax receipts representing 65% of the anticipated final 2021 General Fund revenue. Along with sales and use tax property tax and business license revenue are the 3 largest individual sources of revenue. Figure 3 below shows a breakdown of revenues in the General Fund by percent of revenues over the past 3 years as well as the budget presented for 2022. Figure 4 shows the same information but in total dollars instead of percentage of revenue.

The City budgeted for a 3.86% increase in total sales and use tax revenue from the projected 2021 ending balance. The City believes that while the local economy is still strong, consumer demand will not remain at the all-time high from 2021. The 3-year average growth in sales and use tax from 2018 to 2020 was 3.47% per year. The City feels as though growth will regress towards this average in 2022. The City also does not want to take an overly aggressive view on sales tax growth in order to remain conservative and ensure all the expenditures and projects budgeted for 2022 will remain possible.

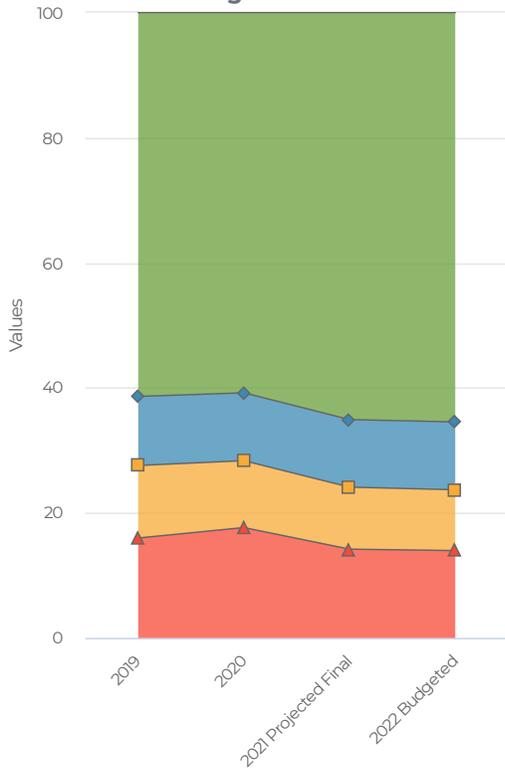
The City budgeted for property tax growth of 3.65% from the projected final balance in 2021. Since City property taxes are paid based on prior year assessments, the City has received assessed value data from Shelby County for 2022 property taxes and feels confident in our projection given historical collection rates of total assessed valuation of property in the City.

The City budgeted for growth of 1.35% in business license revenue which is slightly more conservative than the 3-year average yearly growth of 1.88%

The City budgeted for total General Fund revenue growth of 3.29% from the 2021 projected final revenue. This is slightly less than the average yearly growth of 5.54% per year since 2017. The City wants to remain conservative in revenue estimates to ensure we are able to fully fund all expenditures in the 2022 budget. While revenue growth has been substantial over the past 5 years for the City, there have been new revenue sources such as the payment in lieu of taxes agreement with Shelby Baptist Medical Center and changes in revenue structure such as the removal of the cap on business licenses fees paid. The City does not anticipate any changes in rates and structure of revenues and does not anticipate any new revenue sources for 2022. We feel as though our budgeted revenues are conservative, realistic, and achievable and are a good starting point for allocating resources to our various departments.

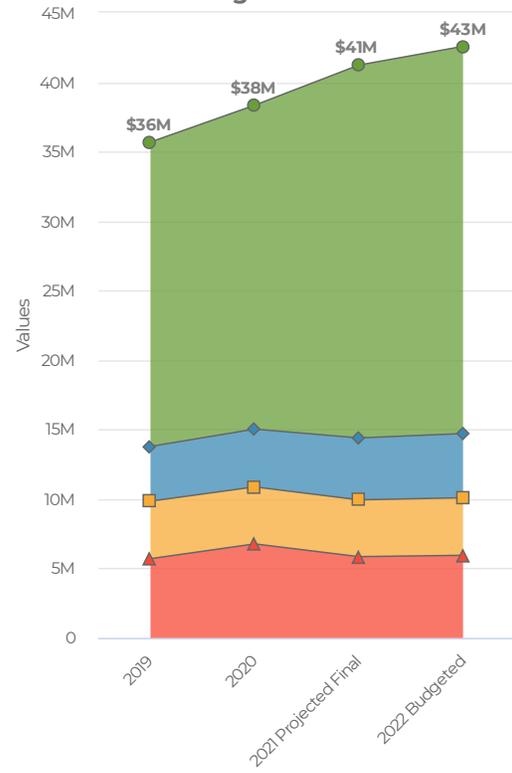
See the General Fund page in the Fund Summaries section of this budget for additional analysis on General Fund revenue trends.

**Figure 3**



- Sales & Use Tax
- Property Tax
- Business Licenses
- All Other Revenues

**Figure 4**

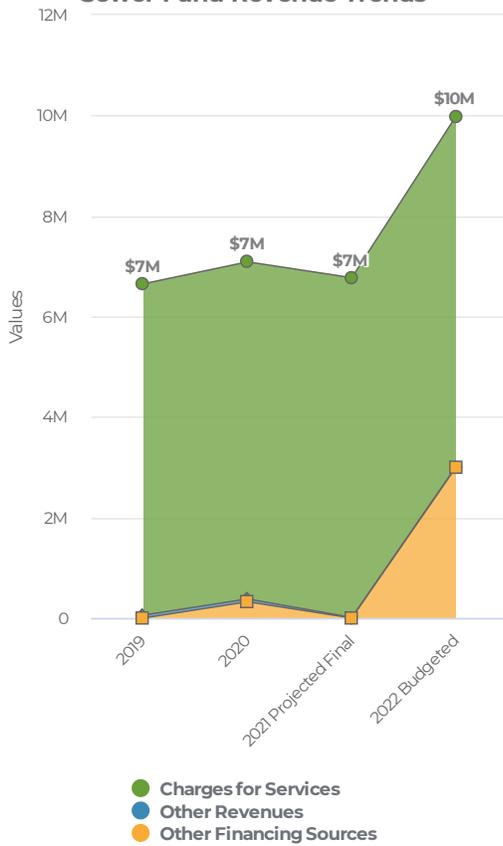


- Sales & Use Tax
- Property Tax
- Business Licenses
- All Other Revenues

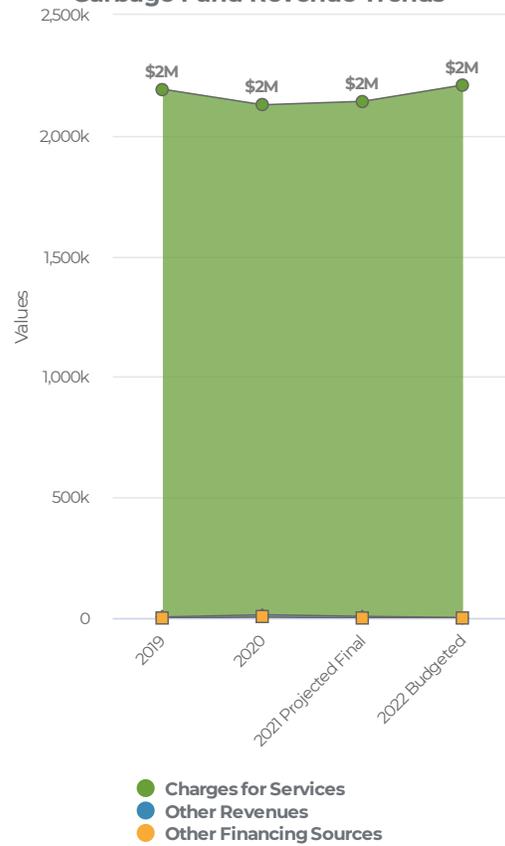
## Review of Top Revenue Sources - Enterprise Funds

The City has two Enterprise Funds, the Sewer Fund and the Garbage Fund. Revenues for both are primarily affected by residential and commercial growth within the City as well as rate adjustments each year tied to the Consumer Price Index (CPI). The City is anticipating an unusually high CPI adjustment in 2022 due to the rise in the CPI over the summer of 2021 related to rapid inflation in many sectors. The City is anticipating a 3.25% increase in both Sewer and Garbage ratepayer revenue due to the CPI adjustment and growth in the number of accounts for each fund. The City is anticipating a large increase in the total Sewer Fund revenues and other financing sources of 47.4%, but this increase is primarily fueled by \$3.0M of American Rescue Plan Act (ARPA) funding from the federal government expected to be transferred in to the Sewer Fund in 2022 for use on qualifying sewer infrastructure improvements. Total Garbage Fund revenues and other financing sources are consistent with the increase of total ratepayer fees with a budgeted increase of 3.2% overall. See the charts below for revenue trend information for both funds. For more in depth information and analysis on Enterprise Fund revenues, see the Sewer Fund and Garbage Fund pages in the Fund Summaries section of this budget.

### Sewer Fund Revenue Trends



### Garbage Fund Revenue Trends



## Revenue Trends - Total City Revenues

The chart below shows the trends in total City revenues over the last 10 audited fiscal years, projected final 2021 balances, and 2022 budgeted figures. The City has shown a trend of continued steady revenue growth ever since the end of the Great Recession in 2012. 2012 was also the first year in which the sales & use tax rate was increased from 3% to 4%.

Alabaster's economy has gradually grown more stable since the economic downturn during the Great Recession due to City efforts to diversify revenue sources. While Alabaster still relies heavily on retail sales within the City due to State of Alabama legal limitations on tax structure, changes to the business license fee structure, permit fee structure, as well as entering into new intergovernmental agreements and payment in lieu of tax agreements has helped to diversify the sources of revenue needed to fund City operations.

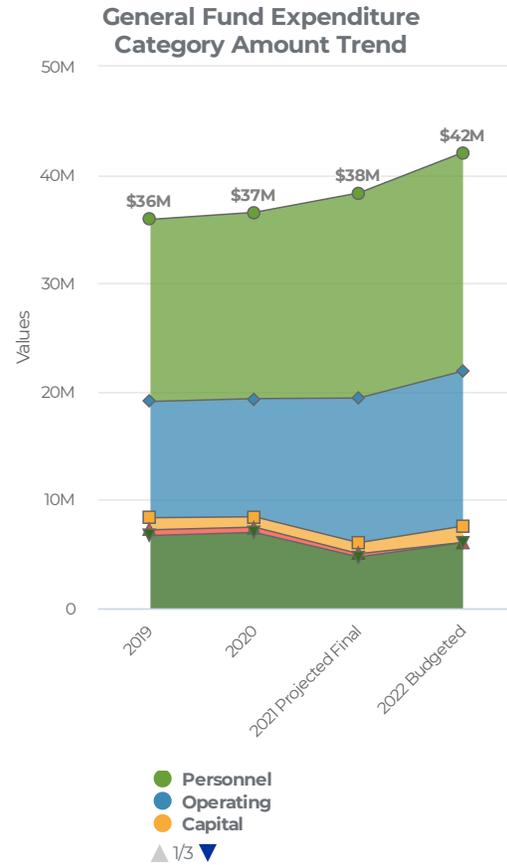
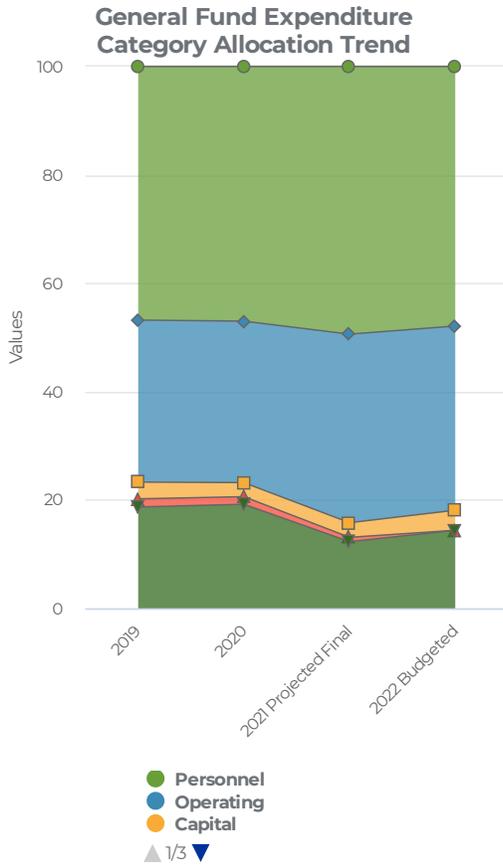
Fiscal Year	General Fund	Other Governmental Funds	Sewer Fund	Garbage Fund	Total City Revenue	% Change from Prior Yea
2011	20,526,145	570,739	4,834,150	1,799,007	27,730,041	-0.5%
2012	25,648,931	884,937	5,391,530	1,813,732	33,739,130	21.7%
2013	26,085,022	1,005,567	5,489,372	1,882,424	34,462,385	2.1%
2014	26,951,834	585,588	5,655,249	1,930,326	35,122,997	1.9%
2015	29,516,311	587,746	6,057,895	2,098,938	38,260,890	8.9%
2016	30,916,148	617,679	6,079,734	2,080,767	39,694,328	3.7%
2017	32,546,082	720,164	6,188,063	2,130,030	41,584,339	4.8%
2018	34,548,116	1,217,455	5,746,527	1,956,953	43,469,051	4.5%
2019	35,684,664	1,024,644	6,594,233	2,188,230	45,491,771	4.7%
2020	38,335,279	1,159,343	6,765,355	2,117,916	48,377,893	6.3%
2021	41,222,485	2,495,482	6,772,025	2,142,195	52,632,187	8.8%
2022	42,071,099	3,755,724	6,986,500	2,210,022	55,023,345	4.5%

Note: chart above reflects revenues only and does not include other financing sources such as transfers between funds.

## Expenditure Trends - General Fund

The charts below show the changes in General Fund expenditures by category for two prior years, current projected final balance, and 2022 budgeted amounts. These charts show the changes in the percentage of total expenditures for each category and total dollar amounts for each category, respectively.

General Fund expenditures have grown consistently with General Fund revenues since 2019. General Fund allocations by category have remained fairly consistent as well. The greatest increases for the 2022 budget are a 48% increase in capital expenditures and a 7% increase in operating expenditures. Significant steps were taken in constructing the 2021 budget to address market study data on payroll and benefits. Having taken care of those issues within the personnel category in 2021, attention for 2022 has shifted to providing the necessary capital, supplies, and software needed for each department. For more in depth analysis of General Fund expenditure trend data, see the General Fund page in the Fund Summaries portion of the budget.



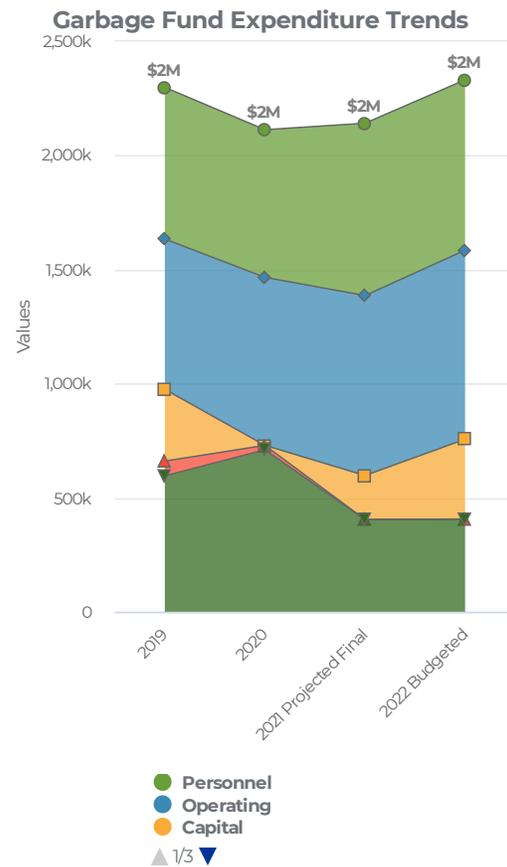
## Expenditure Trends - Enterprise Funds

The charts below show the expenditure trend data for the City's two Enterprise Funds, the Sewer Fund and Garbage Fund, over the previous 2 years, current projected final balances, and the 2022 budget.

Sewer expenditures are expected to increase significantly for 2022 due to the purchase of \$4.7M of capital, but this is offset by \$3.0M of American Rescue Plan Funds from the federal government reflected in the revenue and other financing sources. This federal money will allow for significant sewer improvements to the system in 2022 without the need for additional debt. The Sewer Fund paid off a \$7.5M warrant in 2020, leaving only one warrant with a current principal balance of \$9.2M outstanding at year-end.

Garbage expenditures have remained fairly consistent since 2019 with slight variations primarily due to capital purchases and transfers to the General Fund to offset the Garbage Fund's portion of a warrant issued in 2017 to fund the necessary capital to begin providing garbage service in-house instead of outsourcing with a third party.

For additional analysis of Sewer and Garbage Fund expenditures, see the Sewer and Garbage Fund pages in the Fund Summaries section of this budget.



## Conclusion

We feel as though the 2022 budget has been developed and aligned appropriately with the City's strategic priorities in mind and makes significant progress on many of the goals outlined by the Mayor and City Council. This budget maximizes what the City can accomplish without increasing any taxes or fees for the citizens of Alabaster. This budget would not be possible without the hard work and dedication of the Department Heads, Finance Department staff, and other City employees who put in hundreds of hours of work to ensure we provide the most accurate and appropriate information we can to our citizens.

The citizens of Alabaster expect superior service and accountability for their tax dollars. We feel as though this budget meets those high standards and respects the tax dollars we collect. Maintaining the highest quality of life in Shelby County requires ongoing investment and work. Staying stagnant is not an option for the City. This budget is the first step towards all the hard work that will occur to ensure the City's continued success for the 2022 fiscal year.

The City staff appreciate the continued support of the Mayor and City Council in helping us achieve our goals. We are also grateful for the citizens of Alabaster who we serve for their continued support. We are very proud of the budget we have produced and the transparency here at the City. We welcome questions and concerns from the citizens and are excited to continue serving our citizens to the best of our abilities.

Sincerely,

John Haggard, CPA, CGFM  
Finance Director / Treasurer  
City of Alabaster

# Combined Summary Statement - All Funds

	Governmental Funds					Proprietary Funds		Total All Funds
	General Fund	Capital Projects Fund	Debt Service Fund	American Rescue Plan Fund	Non-major Governmental Funds	Sewer Fund	Garbage Fund	
<b>Revenues</b>								
Sales and use taxes	\$ 27,861,459							\$ 27,861,459
Property taxes	4,620,225							4,620,225
Other taxes	1,691,500				310,000			2,001,500
Licenses and permits	5,208,965							5,208,965
Fines and forfeitures	416,500				92,000			508,500
Charges for services	382,500					6,974,000	2,208,172	9,564,672
Other revenues	1,889,950	320,000	150	3,000,000	33,574	12,500	1,850	5,258,024
<b>Total revenues</b>	<b>42,071,099</b>	<b>320,000</b>	<b>150</b>	<b>3,000,000</b>	<b>435,574</b>	<b>6,986,500</b>	<b>2,210,022</b>	<b>55,023,345</b>
<b>Other financing sources</b>								
Transfer in from other funds	498,800	1,859,664	4,494,625			3,000,000		9,853,089
<b>Total revenues and other sources</b>	<b>42,569,899</b>	<b>2,179,664</b>	<b>4,494,775</b>	<b>3,000,000</b>	<b>435,574</b>	<b>9,986,500</b>	<b>2,210,022</b>	<b>64,876,434</b>
<b>Expenditures</b>								
Personnel and benefits	20,167,610					1,727,789	746,984	22,642,382
Operating services	7,880,394	1,590,000			89,725	2,024,955	828,950	12,414,024
Debt service	12,500		4,503,487			1,354,200		5,870,187
Capital outlay	1,507,439	4,611,400				4,702,494	350,000	11,171,333
Alabaster City Schools	6,458,017							6,458,017
<b>Total expenditures</b>	<b>36,025,960</b>	<b>6,201,400</b>	<b>4,503,487</b>	<b>-</b>	<b>89,725</b>	<b>9,809,438</b>	<b>1,925,934</b>	<b>58,355,943</b>
<b>Other financing uses</b>								
Transfers out to other funds	6,043,939			3,000,000	402,950		406,200	9,853,089
<b>Total expenditures and other uses</b>	<b>42,069,899</b>	<b>6,201,400</b>	<b>4,503,487</b>	<b>3,000,000</b>	<b>492,675</b>	<b>9,809,438</b>	<b>2,332,134</b>	<b>68,409,032</b>
<b>Increase (decrease) in fund balance (modified accrual)</b>	<b>\$ 500,000</b>	<b>\$ (4,021,736)</b>	<b>\$ (8,712)</b>	<b>\$ -</b>	<b>\$ (57,101)</b>	<b>\$ 177,062</b>	<b>\$ (122,112)</b>	<b>\$ (3,532,598)</b>

## Strategic Plan Overview

In November 2020 a new City Council and new Mayor were seated. In February 2021 the Mayor and City Council held an offsite meeting to discuss the goals and priorities of the City over the next term. Using the City's *Alabaster Forward* comprehensive plan completed in March 2016 as a guide, the elected officials took time to develop their own goals, strategies, and projects that would help accomplish the stated missions from the *Alabaster Forward* comprehensive plan. The comprehensive plan can be viewed on the City's website at [www.cityofalabaster.com/380/Alabaster-Forward](http://www.cityofalabaster.com/380/Alabaster-Forward).

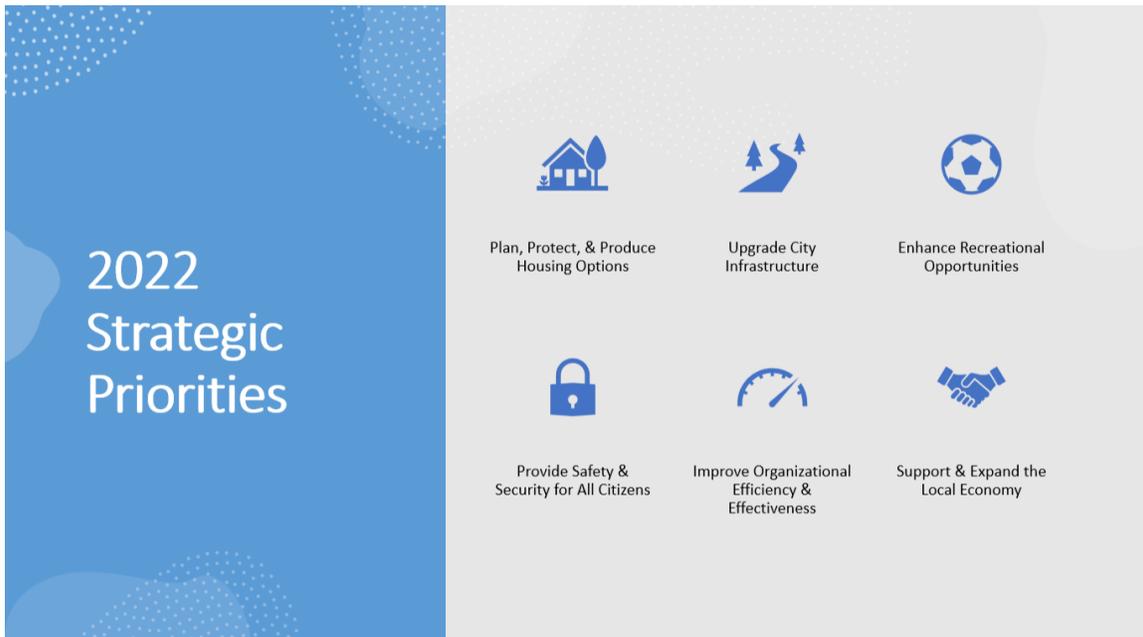
From the discussions held at this offsite meeting in February 2021 six strategic priorities were established for the City which are detailed below.

# Strategic Priorities

The six strategic priorities the City has established are:

- 1) **Plan, Protect, & Produce Housing Options:** The City will use its resources and the tools at its disposal to produce more housing options within the City across all price points. The City wants to create diverse and accessible housing for the socio-economically diverse population that exists and enhances our community.
- 2) **Upgrade City Infrastructure:** Infrastructure is the lifeblood of any desirable community. Alabaster acknowledges this and will remain focused on upgrading and enhancing our City infrastructure to keep pace with our growing population.
- 3) **Enhance Recreational Opportunities:** Citizens need healthy, safe, and affordable recreational opportunities to live full lives. The City understands that it is our obligation to meet the recreational needs of our citizens by providing a varied supply of both indoor and outdoor recreational opportunities. The City will work to ensure we have enough recreational space, programs, and opportunities to meet the needs of our citizens.
- 4) **Provide Safety & Security for All Citizens:** Residents of Alabaster deserve to know that they are safe and protected in their homes and community. Therefore, the City will take all the necessary steps to ensure our citizens have adequate public safety protections. This includes making sure all public safety departments are adequately staffed and have the most up to date equipment to perform their jobs to the level our citizens expect and to ensure Alabaster remains one of the safest communities in Alabama.
- 5) **Improve Organizational Efficiency & Effectiveness:** Our citizens fund the government and all of its functions, so at our core elected officials and employees work for the citizens of Alabaster. The citizens are our investors and like any good investment our citizens should demand the most return for their investment. In order to provide the best return to our citizens we have to make sure we are providing services in the most efficient and cost-effective manner possible. Therefore, the City will focus on improving efficiency and effectiveness of services and departments at every level.
- 6) **Support & Expand the Local Economy:** A thriving local economy is a necessity to ensure a high quality of life for our citizens. A robust local economy provides the goods, services, and jobs needed to support our citizens. Therefore, the City will use all the tools at its disposal to recruit and retain businesses to the City and ensure we maintain a modern and thriving local economy.

All the goals and projects of the City for both the short-term and long-term need to move us closer to accomplishing one of the six strategic priorities. Both City-wide projects and departmental goals will all be linked to one of the six strategic priorities. The following sections will outline the goals and priorities in more detail and show how they are connected to the strategic priorities discussed here.



## Short-term Factors

City leadership has kept a close eye on our local economy as we have slowly emerged from restrictions and mandates imposed in 2020 during the height of the COVID-19 pandemic. We have seen significant growth in our local economy as pent-up demand and additional federal stimulus funds have combined to produce spending patterns the likes of which we haven't seen in recent history here in Alabaster. We are keeping an eye on economic forecasts for the country as a whole to gauge just how dramatically spending will slow in the coming months. We have budgeted for slower growth in 2022 than we experienced in 2021, but we are still planning for growth. The City will have to be vigilant and aware of signs that the local economy is shrinking and make adjustments quickly if that occurs.

While many restrictions have been relaxed in Alabama related to COVID-19, the emergence of the Delta variant is concerning. Currently, even though COVID-19 cases are steadily climbing, they are below the levels that would prompt further restrictions and business shutdowns such as those that occurred in 2020. The City will need to be in communication with our leaders at the State level to prepare for any changes that may occur from State imposed restrictions if cases continue to increase. Our public safety departments will continue to take the necessary precautions when dealing with possible COVID-19 infected patients. It is paramount our public safety employees prevent contracting COVID-19. Since the virus can spread rapidly, especially in areas of close contact such as our fire stations, a single infection could spread rapidly and deplete our available public safety workforce to levels below those needed to provide the level of service we promise to our citizens.

The City received its first allocation of American Rescue Plan Act funds totaling \$3.95M in 2021. The City expects to receive the second allocation of \$3.95M in summer of 2022. The City will need to plan over the course of the next year how best to spend the remainder of the first allotment as well as the second allotment we are set to receive in accordance with the restrictions outlined by the US Treasury. City administration will have to adjust to the extra administrative work that goes along with properly tracking and spending these funds while still performing all the current obligations needed to provide services to our citizens.

The City has no plans for any new debt in 2022, but the City does anticipate getting a finalized sewer rate study from rate specialists engaged in 2021. We anticipate possibly making changes to sewer rates, anticipated borrowing schedules, or both depending on the results of the rate study, but do not anticipate any of these changes taking effect until 2023. The results of the rate study will need to be carefully examined by the Sewer Department, Finance Department, Mayor, and City Council before any changes are proposed to the public. The City Council has a desire to build a Recreation Center within their current term and this is detailed in the City's 5-year capital plan. Over the next year it will be important for City Council to begin planning and programming this space and evaluating the available funds and additional debt needed to finance the project so that we are fully prepared to move forward with this project when current project and commitments are completed.

City financial policies also dictate that once every term, the Finance Director must give a presentation to the City Council on the revenue structure of the City and how it compares with similar localities in the state. This presentation and discussion will occur in 2022 ahead of any new major project considerations or new debt issuances to assure we are on track to fund all the goals of the Mayor and City Council. This discussion will occur in tandem with a discussion of current fund balance levels for the General Fund and plans for what level of fund balance above and beyond the required policy minimum the Mayor and City Council would like to obtain.

# Personnel Changes

Department	Authorized Regular Full-Time Positions			
	Actual FY20	Actual FY21	Increase (Decrease)	Budget FY22
Administration	4	4	1	5
Information Technology	3	3	-	3
Library	8	8	-	8
Police	88	88	-	88
Court	6	6	-	6
Fire	62	65	-	65
Public Works	10	10	2	12
Parks & Recreation	29	29	2	31
Finance	6	6	-	6
Human Resources	3	3	-	3
Engineering & Building Services	8	8	1	9
Environmental Services	23	23	1	24
Garbage	12	12	-	12
<i>Total Employees</i>	262	265	7	272

*Admin:* Adding new Public Information Officer position at Grade 25 (\$62,684.93 - \$86,770.61)

*Public Works:* Adding new Operator I position at Grade 10 (\$30,138.28 - \$41,718.43) and new Assistant Public Works Director position at Grade 25 (\$62,684.93 - \$86,770.61)

*Parks & Recreation:* Adding 2 new Parks Maintenance Technician positions at Grade 10 (\$30,138.28 - \$41,718.43)

*Engineering & Building Services:* Adding new Permit Clerk position at Grade 16 (\$40,401.96 - \$55,925.76)

*Environmental Services:* Adding new Waste Water Treatment Plant Operator position at Grade 16 (\$40,401.96 - \$55,925.76)

## **City Financial Plan**

Below are the City's long-range financial plans for various funds. The City has a 5-year financial plan that is used as a guide for long-range City planning. This financial plan is updated regularly with new information and projections and serves as a guide for the Mayor and City Council when considering major changes or new projects. The 5-year financial plan for each major fund type is presented separately below along with an explanation of assumptions used in each plan.

# General Fund

## Revenues

**Sales Tax:** 2021 has been a historic year for sales tax growth in the City of Alabaster. Final sales tax for 2021 is expected to be roughly 14% higher than 2020. We believe this is an outlier due to the economic conditions coming out of the COVID-19 pandemic and do not expect growth like this to continue in the near future. We expect growth to continue, but the year-over-year growth to regress back towards our 5-year average growth prior to COVID-19. Therefore, the City used a year-over-year growth rate of 2.4% per year for in-city sales and use tax. Online sales receipts from the State's Simplified Sellers Use Tax (SSUT) program have grown exponentially since the Supreme Court decision in *Wayfair v. South Dakota* which mandated online retailers pay sales tax in the appropriate jurisdictions. With online sales continuing to gain a much larger share of the market, we expect SSUT receipts to grow rapidly as the online market pulls more sales, then slow over the 5-year period as we begin to level off as we begin to move closer to a ceiling of online sales as a percent of total sales for our area. Growth for 2022 is projected at 25% of 2021 expected final revenues and that growth factor decreases 5% per year across the life of the financial plan.

**Property Tax:** The 5-year average growth in property tax is 3.38% per year. We believe we will stay fairly consistent with this growth rate because there are no plans for any millage rate increases. There are a number of large developments currently being permitted in the City or in the planning & zoning process. Given this knowledge of new developments that will be contributing to the total assessed value of property in the City and that this growth rate in development is greater than what has been experienced in the past 5 years, the City has increased the 5-year average growth rate by 0.25% per year, resulting in growth of 3.63% per year across the life of the financial plan.

**Business License:** The 5-year average growth in business license revenue is 1.29% per year. We believe there are no new contributing factors that will cause any major difference in this 5-year average. Therefore, we used a yearly growth rate of 1.29% per year across the life of the financial plan for this revenue.

**Payments in Lieu of Tax:** The City has a payment in lieu of tax arrangement with Shelby Baptist Medical Center that was established in 2017. Per discussion with the hospital administration, we feel as though the 2021 projected final balance of \$1.3M represents a standard year in hospital activity. Since the hospital has no major long-range plans we are aware of to deviate from this spending pattern, we used a growth rate of 2.0% per year simply to account for standard inflation.

**Building Permits:** The City has seen substantial growth in building construction permits over the past two years resulting in revenues roughly 100% higher than 5 years ago. Based on the housing developments recently approved as well as though currently going through the planning & zoning process, the City feels confident that building construction permits will remain comparable with the 2021 projected final numbers for the next two years, then will drop off slowly as development slows. Therefore, we used the 2-year revenue average of \$910,000 for 2020 and 2021 for 2022 and 2023 in the plan, then decreased to \$650k, \$675k, and \$700k for 2024-2026, respectively.

**Other Revenues:** The individual revenues in this category should stay fairly consistent in the future since there are no plans by the City to raise any of the rates, fees, or calculation methods of these revenues. Total General Fund Revenues have grown at a rate of roughly 5% per year over the past decade. In order to remain conservative, we have used a growth rate of 3.5% per year for these other revenues across the life of the financial plan.

**Total Revenues:** As mentioned above, over the past decade, total General Fund revenues have grown on average 5% per year. In order to remain conservative and ensure we don't over commit ourselves to future projects and services, we have planned for average total revenue growth over the next 5-years of 2.77%.

## Expenditures

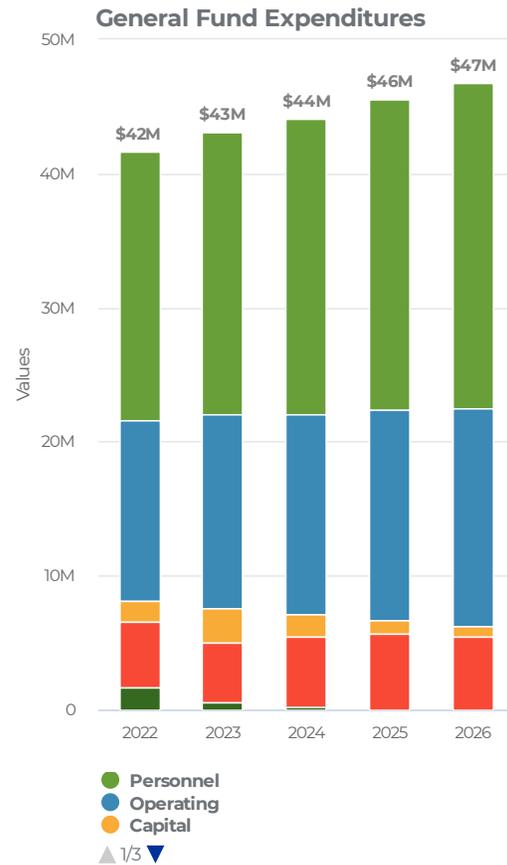
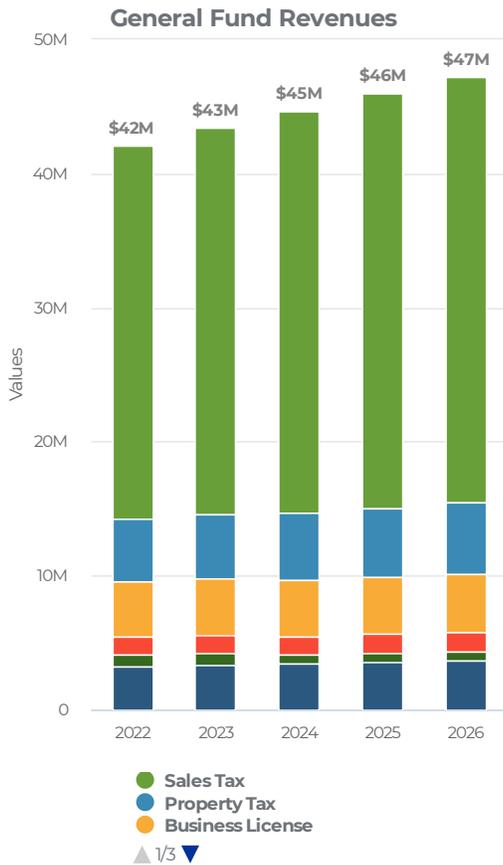
**Personnel:** On average, the City's General Fund personnel budgets have grown 4.25% per year over the last 5 years. In 2021 Department Heads were asked to complete 5-year personnel plans for what new positions they expect to need over the next 5-years. Based on the results of these personnel plans as well as expected increases in pension contribution rates from the Retirement System of Alabama (RSA), we have increased this percentage to 5.00% per year.

**Operating:** On average General Fund operating budgets have increased 3.52% per year over the last 5 years. We expect this trend to remain consistent across our current service levels. We have taken this growth rate and have added in any expected new operating costs associated with capital projects we expect to complete over the next 5-years.

**Capital:** We have taken the total of each General Fund department's 5-year capital plans for this category. We expect any other major capital projects will be paid for out of the Capital Projects Fund and those projects are reflected in that financial plan.

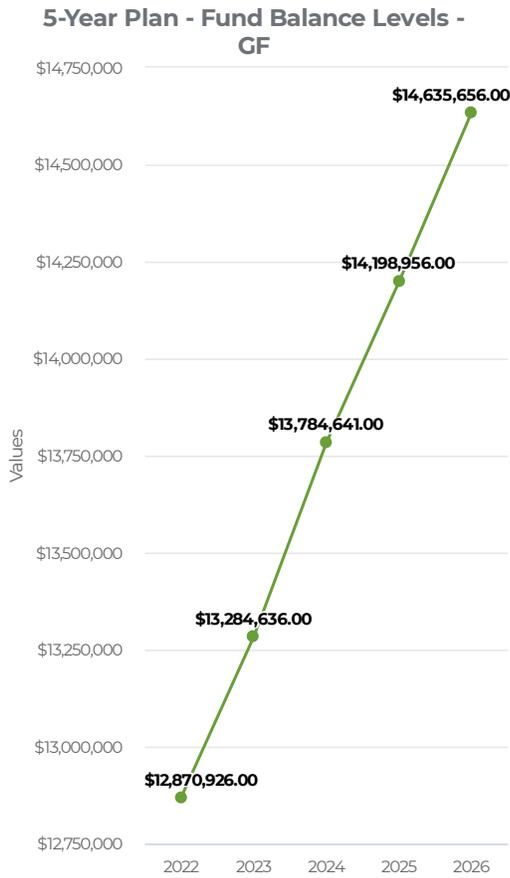
**Transfers to the Debt Service Fund:** We took known debt service commitments over the next 5 years and added expected debt service for any new borrowings over the next 5 years. The only new borrowing anticipated over the next 5 years is an estimated \$25M borrowing in 2024 to construct a new recreation center complex to provide new recreational opportunities for our citizens. We expect the yearly debt service for this borrowing to be roughly \$800k per year through 2026.

**Transfers to the Capital Projects Fund:** They City currently feels comfortable about our fund balance and reserve levels within the General Fund. Therefore, we plan to transfer any revenues in excess of expenditures at the end of each year to the Capital Projects Fund where they will be available for use on city-wide capital projects that have been outlined by the Mayor and City Council in the Capital Projects Fund 5-year capital plan. This transfer of any surplus in the General Fund will result in a break-even scenario where there is no major increase or decrease in fund balance for the General Fund.



# Fund Balance - General Fund

The charts below show the anticipated fund balance amounts and fund levels as a percent of expenditures and other financing uses based on the revenues and expenditures presented above for the 5-year financial plan for the General Fund. The City's financial policies state that the City must maintain a fund balance level of at least 15% in the General Fund.



# Capital Projects Fund

**Revenues**

**Other Revenue:** The Capital Projects Fund has very little direct revenue generated within the fund. The only consistent revenue is a yearly state appropriation. For the 5-year financial plan we used a 2% growth factor in this revenue.

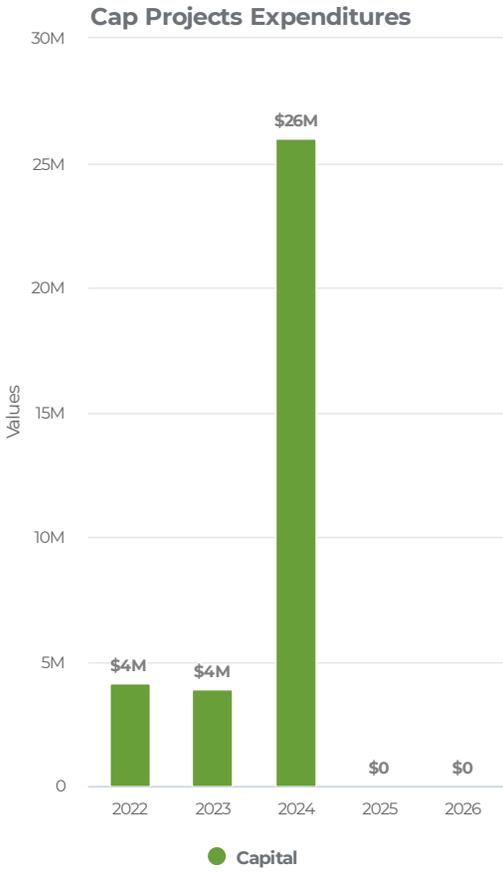
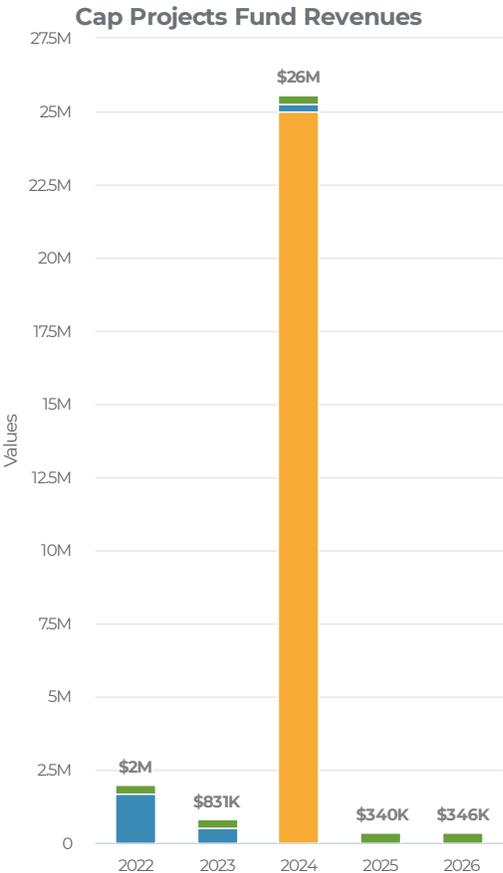
**Other Financing Sources**

**Transfers from Other Funds:** The primary funding for the Capital Projects Fund comes from transfers in from other funds. The transfers reflected below are based on funding from the General Fund as reflected in the General Fund section of the 5-year financial plan.

**Proceeds from Debt:** The City anticipates issuing \$25M in 2024 to construct a recreation center complex.

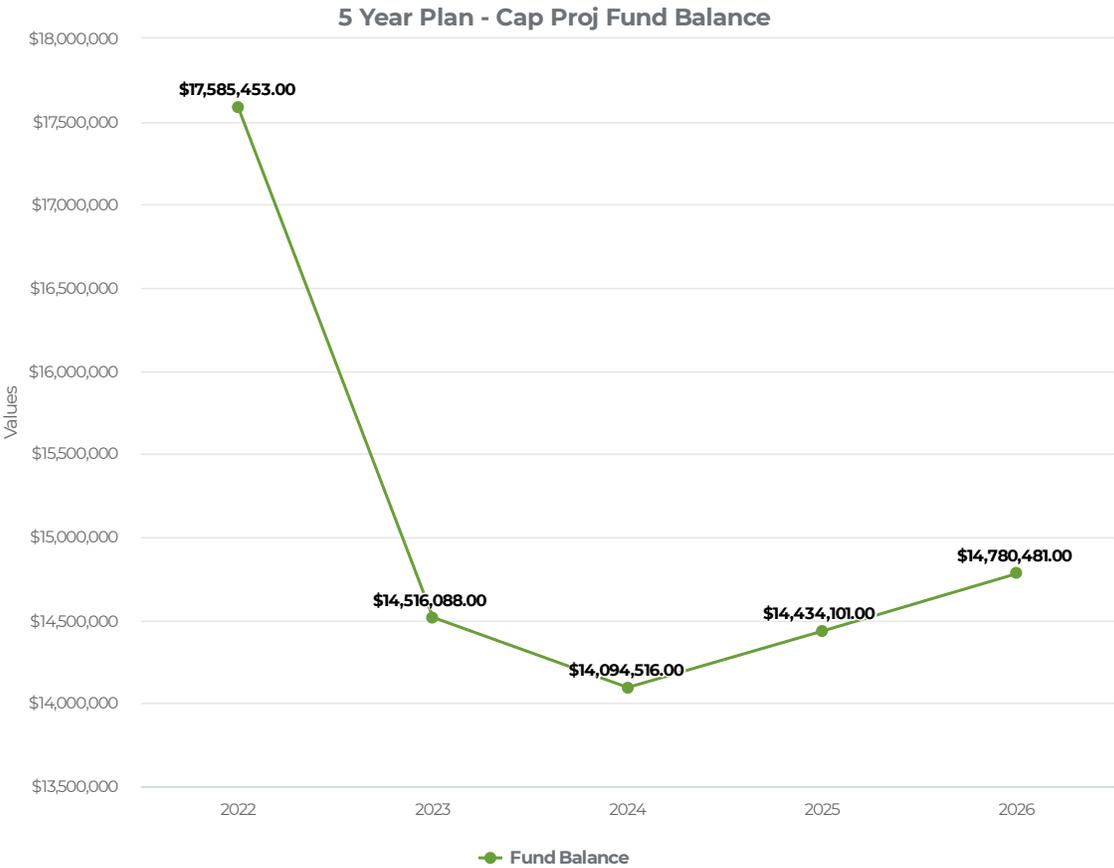
**Expenditures**

**Capital:** The only expenditures of the Capital Projects Fund are capital projects as reflected on the 5-year capital plan.



# Fund Balance - Capital Projects Fund

The chart below reflects the anticipated fund balance in the Capital Projects Fund for each of the years of the 5-year financial plan.



# Sewer Fund

**Note:** Although the Sewer Fund is an enterprise fund that utilizes full accrual accounting for financial statement presentation purposes, for internal budgeting and projecting purposes, the modified accrual method similar to that of the General Fund is used. Therefore, the numbers presented below are based on a modified accrual basis of accounting.

## Revenues

**Sewer Fees:** The sewer rate ordinance passed by City Council calls for an automatic rate adjustment to occur each November equal to the percent increase in the consumer price index — all items less food and fuel (CPI). Due to higher than normal inflation in 2021 the City is projecting a total increase in sewer revenue of 3.25%, which is a combination of a CPI adjustment above 3% as well as additional new accounts being set up in 2021. The City anticipates CPI adjustments to return to more normal levels in 2022 and beyond. The City does anticipate significant new sewer accounts to come online in 2023 based on current development numbers. The sewer rate increase over the next 5-years is 3.25%, 2.25%, 2.0%, 1.8%, and 2.0%, respectively.

**Sewer Tap-On Fees:** Tap-on fees are charged for new users added to the sewer system. The City expect significant development in 2022 and 2023. Currently, the City has no indication of development beyond 2023 and has projected for this revenue source to taper off to our 2017-2020 3-year average for this revenue source.

**Other Revenues:** This is a minor source of revenues for the Sewer Fund and the City expects consistent results in this category over the next 5 years.

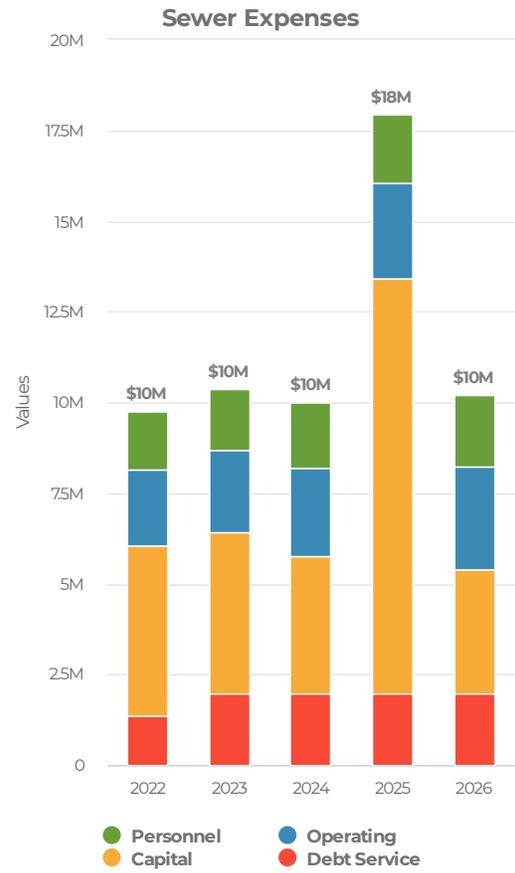
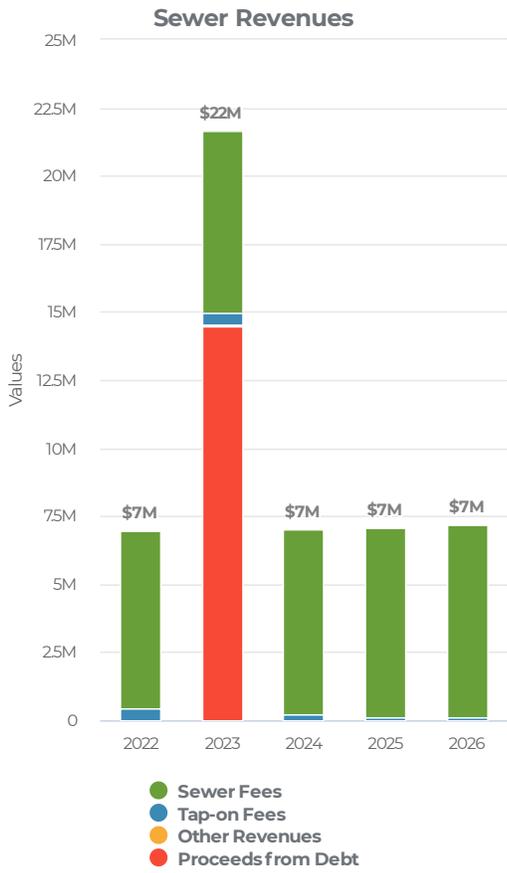
## Expenses

**Personnel:** The Sewer Fund has plans to add a new employee over each of the next 3-years to get staffing in line with the growth in the City and the growth in treated water. The City has therefore planned for a 5.25% growth in personnel costs over each of the next 5 years due to new staffing needs as well as increases in benefit costs such as insurance and pension match.

**Operating:** The City calculated the 3-year average growth in operating costs to be 8.08% from 2018-2021. We feel as though this is an appropriate baseline measure for continued growth in operating costs over the next 5-years. Therefore, 8.08% operating cost growth is used each year.

**Capital:** The Sewer Fund has a well constructed 5-year capital plan. The yearly amounts from that plan are reflected here in the financial plan.

**Debt Service:** The Sewer Fund paid off a \$7.95M bond issuance in 2020. The City anticipates another \$14.5M borrowing will be required sometime in 2023 to fund capital improvements at the plant as well as to prepare the plant for new federal mandates for lowered phosphorus limits. The current yearly debt service plus the anticipated new debt service on the potential 2023 borrowing are reflected in this plan.



# Net Position - Sewer Fund

The chart below shows anticipated net position in the Sewer Fund each of the 5 years reflected above. Although the Sewer Fund revenues and expenditures above are expressed on a modified accrual basis of accounting, the net position numbers below are on full accrual, since it would be impractical for the City to convert beginning net position to the modified accrual basis of accounting. The revenues and expenditures above are modified to full accrual when factored into the net position numbers below.



# Garbage Fund

**Note:** Although the Garbage Fund is an enterprise fund that utilizes full accrual accounting for financial statement presentation purposes, for internal budgeting and projecting purposes, the modified accrual method similar to that of the General Fund is used. Therefore, the numbers presented below are based on a modified accrual basis of accounting.

## Revenues

**Garbage Fees:** The garbage rate ordinance passed by City Council calls for an automatic rate adjustment to occur each November equal to the percent increase in the consumer price index — all items less food and fuel (CPI). Due to higher than normal inflation in 2021 the City is projecting a total increase in sewer revenue of 3.25%, which is a combination of a CPI adjustment above 3% as well as additional new accounts being set up in 2021. The City anticipates CPI adjustments to return to more normal levels in 2022 and beyond. The City does anticipate significant new sewer accounts to come online in 2023 based on current development numbers. The sewer rate increase over the next 5-years is 3.25%, 2.25%, 2.0%, 1.8%, and 2.0%, respectively.

**Garbage Set Up Fees:** Set up fees are charged for new customer accounts added. The City expect significant development in 2022 and 2023. Currently, the City has no indication of development beyond 2023 and has projected for this revenue source to taper off to our 2017-2020 3-year average for this revenue source.

**Other Revenues:** This is a minor source of revenues for the Garbage Fund and the City expects consistent results in this category over the next 5 years.

## Expenditures

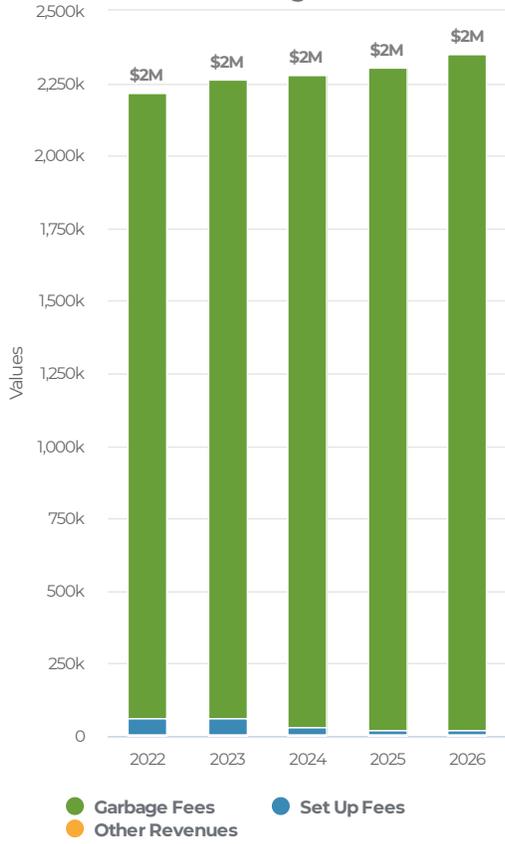
**Personnel:** The Garbage Fund currently plans to add a new driver in 2023 but no other specific personnel additions. Therefore, a 2.75% per year increase is used each year other than 2023 to account for increased benefit costs and merit raises while 2023 a 10% increase is budgeted to account for the new position.

**Operating:** The 3-year average operating expenditure growth has been 3.00% per year from 2019-2021. The City believes this is an appropriate growth factor to use for each year of the financial plan.

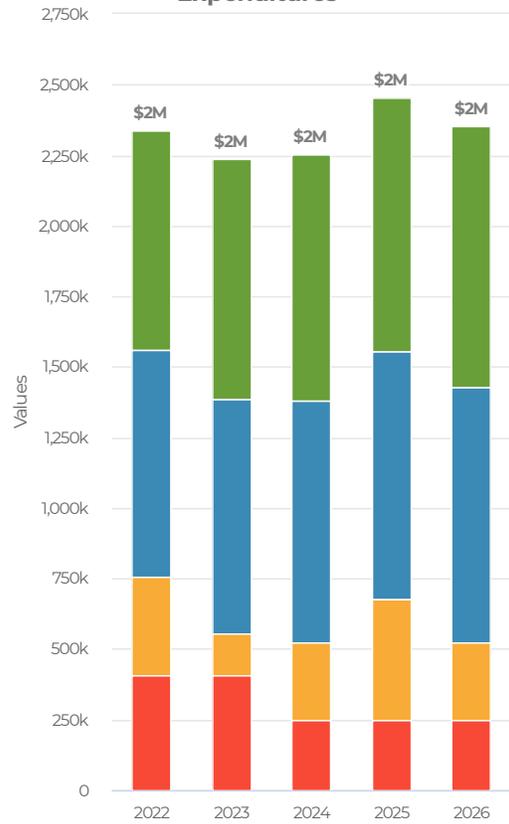
**Capital:** Capital costs from the 5-year capital plan are reflected in this plan.

**Transfers to Other Funds:** The Garbage Fund makes transfers each year to account for their portion of repayment of a general obligation warrant issued by the City in 2017 of which the proceeds were split between Garbage Fund projects and other capital improvements of the City.

5 Year Plan - Garbage Revenues

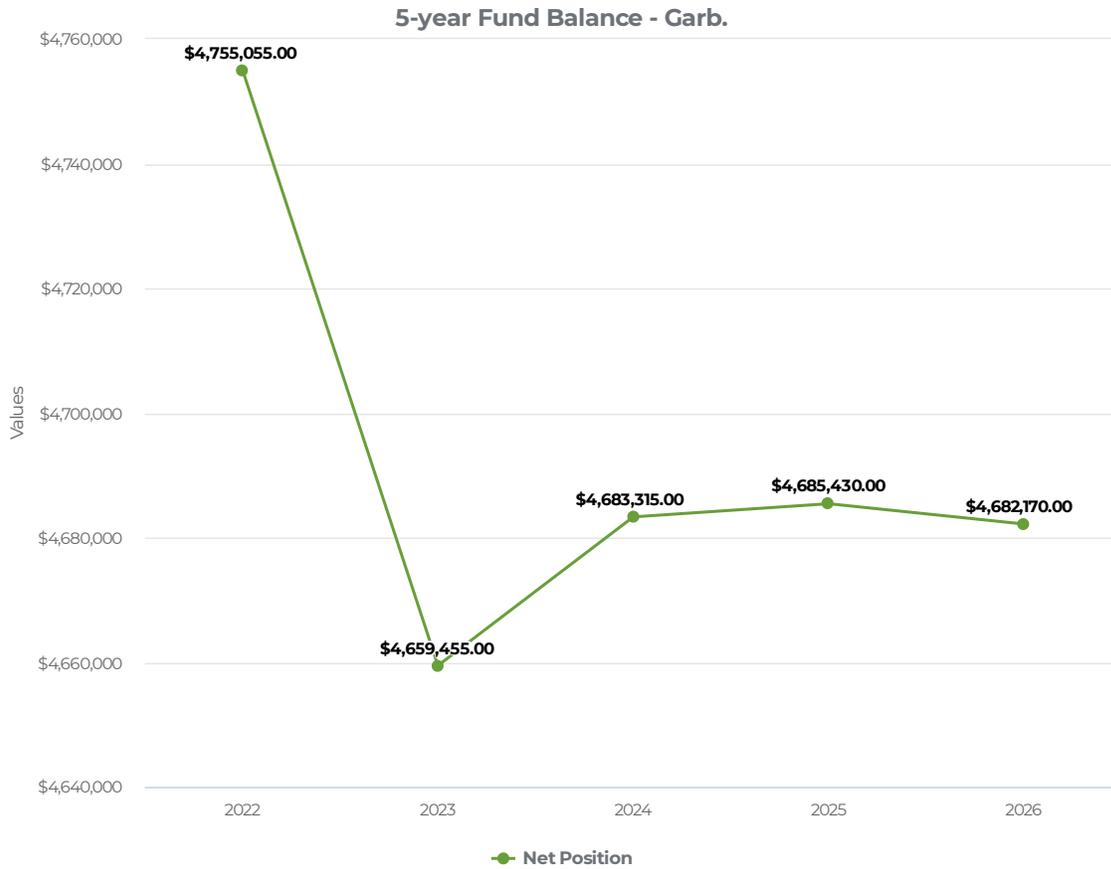


5-year Plan - Garbage Expenditures



## Net Position - Garbage Fund

The chart below shows anticipated net position in the Garbage Fund each of the 5 years reflected above. Although the Garbage Fund revenues and expenditures above are expressed on a modified accrual basis of accounting, the net position numbers below are on full accrual, since it would be impractical for the City to convert beginning net position to the modified accrual basis of accounting. The revenues and expenditures above are modified to full accrual when factored into the net position numbers below.



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# **FUND SUMMARIES**

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The General Fund is the principal fund of the City and is used to account for all activities of the City not specifically required to be reported in a separate fund. The General Fund accounts for the normal recurring activities of the City. The General Fund is a Governmental Fund and is a major fund.

**Revenues:** General Fund revenues primarily consist of taxes levied and collected by the City. Additional revenues come from licenses and permits (examples include business licenses and building permits), charges for services (examples include all parks & recreation registration fees), fines and forfeitures (examples include all court fines collected by the City), as well as donations and grants from outside agencies. The City also receives other financing sources.

**Expenditures:** General Fund expenditures and other financing uses are divided by department. Expenditures are divided amongst the following departments:

- Non-departmental
- Administration
- Information Technology (I.T.)
- Library
- Police
- Court
- Fire
- Public Works
- Parks and Recreation
- Finance
- Elected Officials
- Human Resources
- Engineering & Building Services



## General Fund

In addition, expenditures within each department are divided up into the following expense categories:

*Personnel:* Expenditures related to providing salaries, wages, and benefits to current and retired City employees.

*Operating:* Expenditures related to funding the day-to-day operations related to providing City services to the citizens of Alabaster.

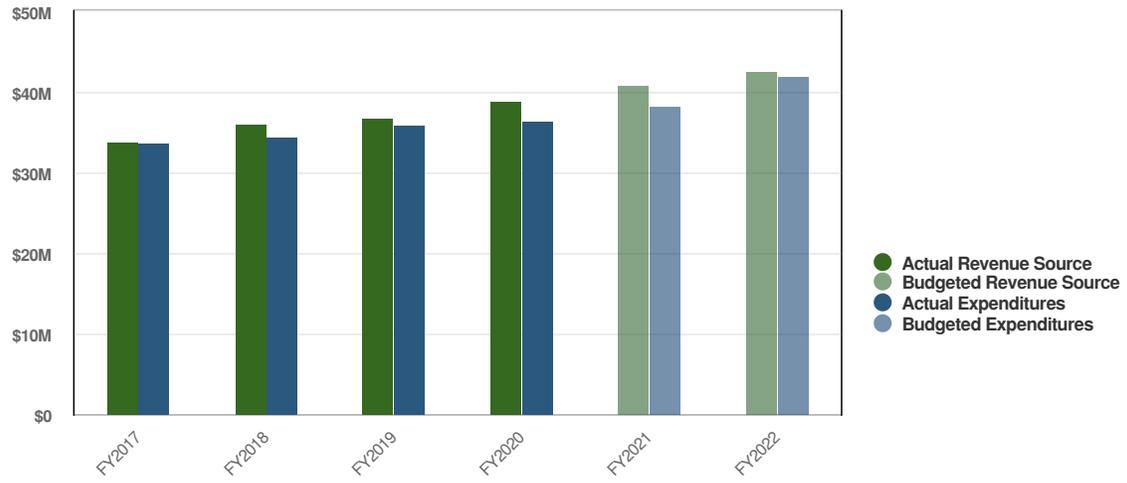
*Capital:* Expenditures related to the acquisition of long-lived assets that will be used in operations. Examples of such expenditures include land, buildings, vehicles, and heavy machinery.

*Debt Service:* Expenditures related to the payment of debt obligations directly from the General Fund.

*Other Financing Uses:* This consist primarily of transfers to other funds such as transfers to the debt service fund. This is for bond issuances that are paid directly from the debt service.

## Summary

The City of Alabaster is projecting \$42.57M of revenue in FY2022, which represents a 4.2% increase over the prior year. Budgeted expenditures are projected to increase by 9.7% or \$3.73M to \$42.07M in FY2022.



# Revenues by Source

## Breakdown of Revenue by Category (Largest to Smallest)

**Sales & Use Tax:** As is typical in the State of Alabama, the City of Alabaster's property taxes are relatively low and sales tax serves as the primary revenue source for the City. Sales and use taxes account for 65.4% of the budgeted General Fund revenue for the next year. The sales & use tax category primarily consists of the City of Alabaster's 4% sales tax collected on in-city transactions as well as the City's portion of the State's simplified sellers use tax program for online sales.

**Licenses & Permits:** The second largest revenue source for the General Fund is licenses and permits. The bulk of this revenue comes from business licenses which are budgeted at 12.2% of the total General Fund revenue on their own for the next budget year. The remainder of this category is made up of building and construction permits and state motor vehicle licenses.

**Property Tax:** The City's property tax millage currently sits at 10 mills or approximately \$1 of tax for every \$100 of assessed value of property. Property tax accounts for 10.9% of the budgeted General Fund revenue for the next year.

**Other Revenues:** This category is for revenues that don't fit into any other category. The vast majority of revenue in this category comes from a payment in lieu of tax agreement between the City of Alabaster and Shelby Baptist Medical Center. This agreement accounts for \$1.22M of the total \$1.79M of revenue in this category for the next budget year. The remainder of the category is made up of grant proceeds, donations, interest income, reimbursements from other governments, and penalties and interest collected from delinquent taxpayers. This category accounts for 4.4% of the General Fund budgeted revenue for the next budget year.

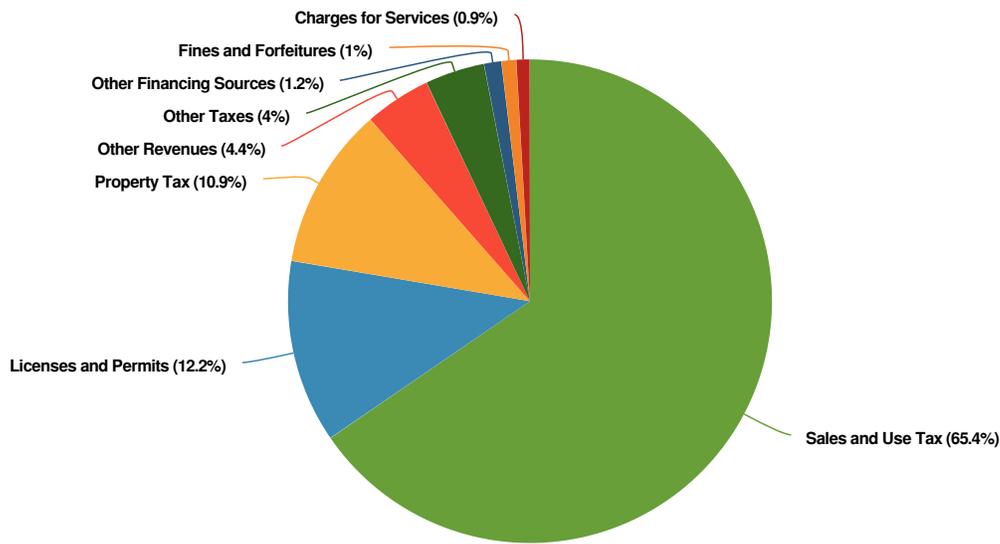
**Other Taxes:** This category consists of miscellaneous other taxes such as the City's two cent per gallon tax on gasoline, tobacco products tax, liquor and wine tax, rental tax, excise tax, lodging tax, and franchise fees paid by utility providers. In total this category accounts for 4.0% of General Fund budgeted revenue for the next year.

**Other Financing Sources:** Other financing sources are a separate category from revenues in accordance with Governmental Accounting Standards Board (GASB) standards and are inflows of resources that do not meet the definition of revenues. For ease of use, other financing sources are presented with revenues in this budget since they are inflows of resources where on the City's financial statements they are netted with other financing uses and are shown separately from revenues and expenditures. The inflows of resources that fall into this category for the City are transfers from other funds.

**Fines & Forfeitures:** This category makes up 1.0% of the budgeted General Fund revenue. This category primarily consists of court fines and library fines.

**Charges for Services:** This is the smallest revenue category in the General Fund accounting for only 0.9% of budgeted revenue. This category primarily consists of fees charged by the Parks & Recreation Department such as sports registration fees, pavilion rental fees, and senior center trip fees.

## Projected 2022 Revenues by Source



### Revenue Trends

Sales tax, property tax, and business licenses make up 86% of the entire budgeted General Fund revenue for the next year. In 2021 and 2020 these revenues accounted for 86% and 82% of revenue, respectively. Below is revenue trend analysis for these three top revenue sources.

**Sales and Use Tax:** Sales taxes are levied on gross receipts resulting from the retail sale of tangible personal property within the corporate limits of the City. Use taxes are levied on gross receipts resulting from the tax-free purchase of tangible personal property that is subsequently used, stored, or consumed by the purchaser within City limits. The City's sales and use tax rate is 4%. The total sales and use tax rate within the City is 9%, the City's 4%, 4% for the State of Alabama, and 1% for Shelby County. The most recent change in the sales tax rate was a one cent increase effective December 1, 2011. This one cent is dedicated to the Alabaster City School system and is sent to them monthly as it is collected.

2021 saw significant growth in sales and use tax revenue within the City. The City's current projected final sales and use tax balance for 2021 is \$26.67M. That is a 14.5% increase compared to 2020. The City of Alabaster was fortunate in 2020 to still see growth in sales and use tax despite the COVID-19 pandemic and resulting temporary business closures. The 14.5% increase for 2021 points to pent-up demand in the area as a result of limited spending opportunities in 2020, additional cash in the economy as a result of federal government stimulus, and shifts in spending by consumers from non-taxable services and experiences to taxable tangible property purchases. Shelby County's unemployment rate during the pandemic was still the lowest in Alabama, spiking at 8.8% in April 2020, which was far lower than the US unemployment rate of 14.8% for the same period. By April 2021, unemployment in Shelby County had returned to below 2.0%. This points to Alabaster residents still maintaining employment and income but having limited outlets to spend that income during 2020. This pent-up demand still existed in 2021 as stores began reopening to full capacity. In addition, spending patterns point to people transitioning spending from experiences and services that might be non-taxable to taxable tangible goods purchases. An example of this would be someone who canceled a gym membership during COVID-19 and chose to purchase their own gym equipment. The monthly gym membership fee is not subject to sales tax, but the purchase of gym equipment is taxable.

The City budgeted for a 3.86% increase in total sales and use tax revenue from the projected 2021 ending balance. The City believes that while the local economy is still strong, consumer demand will not remain at the all-time high from 2021. The 3-year average growth in sales and use tax from 2018 to 2020 was 3.47% per year. The City feels as though growth will regress towards this average in 2022. The City also does not want to take an overly aggressive view on sales tax growth in order to remain conservative and ensure all the expenditures and projects budgeted for 2022 will remain possible.

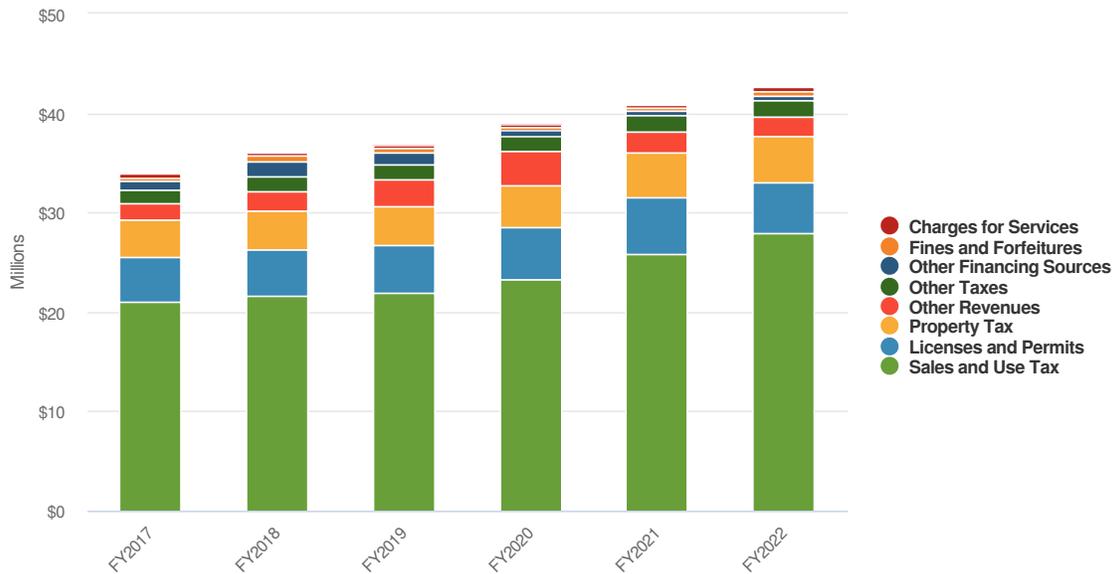
**Property Tax:** Property taxes are the second largest General Fund revenue source and are the City's most stable revenue source. There has been no change in the Alabaster millage rates over the past decade, so the changes in property tax are primarily driven by new construction and changes in the assessed value of property. Shelby County handles all property valuations as well as the

collection and remittance of property tax to the City of Alabaster. The City estimates that the 2021 final balance for property tax will be 7.21% higher than 2020 and since 2017 the yearly average growth in property tax has been 4.03% per year. Over the past three years the City has seen a significant increase in residential construction in the area. Property values have continued to increase as well. For 2022 the City has budgeted for growth of 3.65% from the projected final balance in 2021. Since City property taxes are paid based on prior year assessments, the City has received assessed value data from Shelby County for 2022 property taxes and feels confident in our projection given historical collection rates of total assessed valuation of property in the City.

**Business Licenses:** City ordinance requires that each business obtain a license annually before conducting business operations within the City. The amount of the business license fee is dependent upon the business type. The fee for most businesses is based upon the prior year's gross receipts for the business. Since the majority of business licenses paid are directly tied to prior year revenue, business license revenue typically mirror changes in the local economy as a whole. The 3-year average growth in business license revenue has been 1.88% per year. The City is conservatively budgeting for a 1.35% increase from the 2021 projected final balance. The City feels confident based on sales tax numbers that many existing businesses have done well in 2021, but new business growth did slow in 2021. The City wants to remain conservative and budget below the 3-year average to account for this slowdown in new business growth in the area.

**Total General Fund Revenue:** From 2017 to the projected ending balances for 2021, total General Fund revenues have grown an average of 5.54% per year. The City is budgeting for a total General Fund revenue increase of 3.29% for 2022. As mentioned above, the City wants to remain conservative in revenue estimates to ensure we are able to fully fund all expenditures in the 2022 budget. While revenue growth has been substantial over the past 5 years for the City, there have been new revenue sources such as the payment in lieu of taxes agreement with Shelby Baptism Medical Center and changes in revenue structure such as the removal of the cap on business licenses fees paid. The City does not anticipate any changes in rates and structure of revenues and does not anticipate any new revenue sources for 2022. We feel as though our budgeted revenues are conservative, realistic, and achievable and are a good starting point for allocating resources to our various departments.

### Budgeted and Historical 2022 Revenues by Source



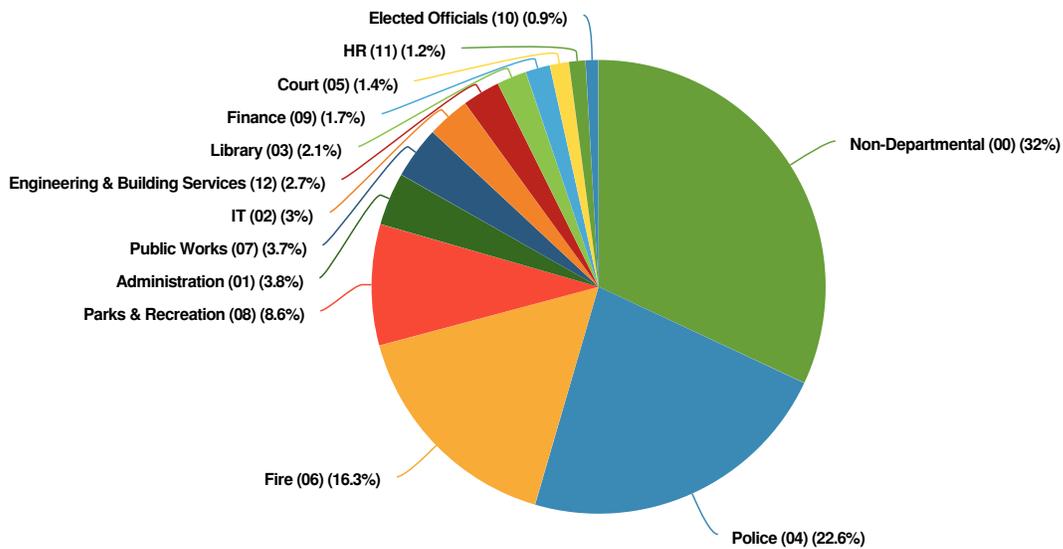
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Property Tax	\$4,467,569.10	\$4,620,225.00	3.4%
Sales and Use Tax	\$25,885,939.16	\$27,861,459.00	7.6%
Other Taxes	\$1,611,012.15	\$1,691,500.00	5%
Charges for Services	\$303,078.51	\$382,500.00	26.2%
Other Revenues	\$2,115,374.92	\$1,889,950.00	-10.7%
Fines and Forfeitures	\$334,655.19	\$416,500.00	24.5%

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Licenses and Permits	\$5,657,943.66	\$5,208,965.00	-7.9%
Other Financing Sources	\$481,205.00	\$498,800.00	3.7%
<b>Total Revenue Source:</b>	<b>\$40,856,777.69</b>	<b>\$42,569,899.00</b>	<b>4.2%</b>

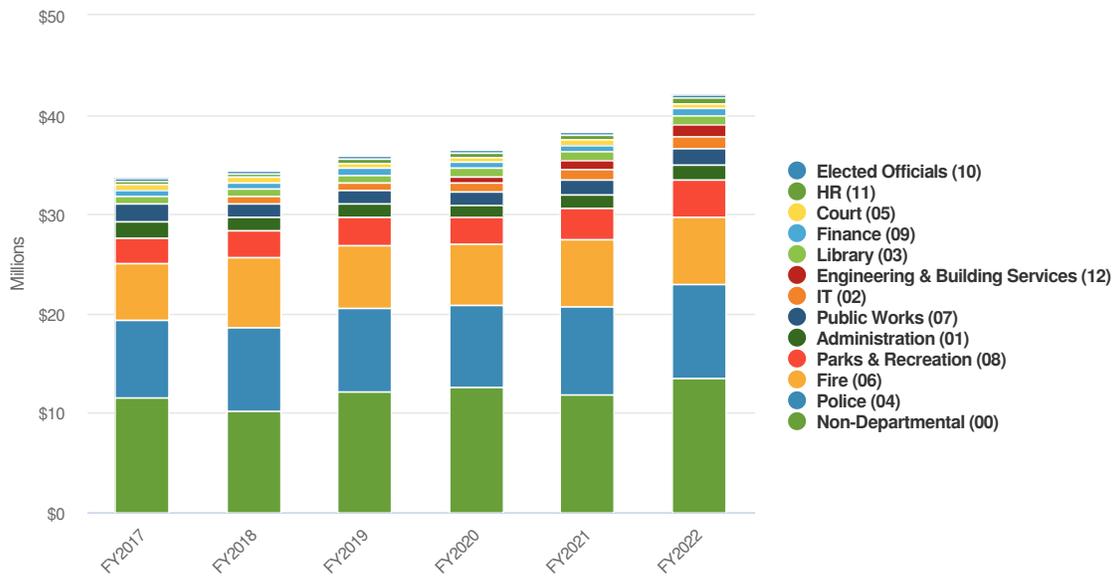
## Expenditures by Function

For 2022 the allocations amongst departments in the General Fund has stayed fairly consistent. Certain departments such as the IT Department and Engineering & Building Services Department have seen their allocations increase in 2022 primarily due to one-time non recurring software purchases. The IT Department is making purchases needed to enhance the GIS division and the Engineering & Building Services Department is purchasing a new cloud based permitting software with online application capabilities.

### Budgeted Expenditures by Function



## Budgeted and Historical Expenditures by Function



Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expenditures			
Non-Departmental (00)	\$11,791,122.45	\$13,448,916.00	14.1%
Administration (01)	\$1,440,777.73	\$1,591,987.62	10.5%
IT (02)	\$996,057.56	\$1,281,228.80	28.6%
Library (03)	\$883,437.91	\$890,809.72	0.8%
Police (04)	\$8,951,785.66	\$9,488,034.43	6%
Court (05)	\$558,528.56	\$571,051.61	2.2%
Fire (06)	\$6,684,638.51	\$6,861,392.14	2.6%
Public Works (07)	\$1,454,365.91	\$1,562,368.66	7.4%
Parks & Recreation (08)	\$3,149,829.08	\$3,629,575.67	15.2%
Finance (09)	\$679,549.87	\$736,016.30	8.3%
Elected Officials (10)	\$386,511.95	\$381,841.15	-1.2%
HR (11)	\$446,102.13	\$496,563.50	11.3%
Engineering & Building Services (12)	\$913,047.41	\$1,130,112.96	23.8%
<b>Total Expenditures:</b>	<b>\$38,335,754.73</b>	<b>\$42,069,898.56</b>	<b>9.7%</b>

## Expenditures by Expense Type

The City strives to maintain consistent allocations between expense types. The City aims to keep personnel costs below 50% of total fund expenditures. The City is increasing its share of employee health insurance cost sharing by 5% and is budgeting for merit raises for all qualifying employees, but is still keeping personnel costs below 50%.

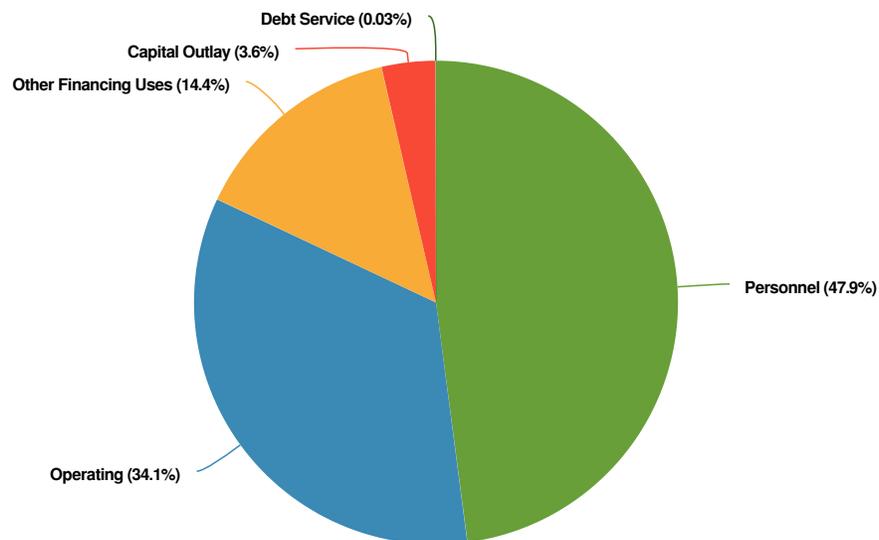
Operating represents the second largest expenditure type for the General Fund. The 2022 budget has a 7.2% increase in operating costs. This is primarily due to funding technology and software improvements for various departments. The City also plans for a 3.4% increase in funding for the Alabaster City School System which is attributable to a rise in sales tax since the City dedicates 25% of in-city sales tax collections to the School System.

The next largest expenditure type is Other Financing Uses. This is primarily transfers to other funds. The majority of the transfers are to the Debt Service Fund to pay the principal interest payments on City issued debt. The City believes that the fund balance within the General Fund is appropriate and well above the 15% threshold for the City; therefore, the vast majority of revenues in excess of expenditures within the General Fund are being budgeted to be transferred to the Capital Projects Fund to be used for future capital projects of the City. The City is budgeting \$4.49M in transfers to the Debt Service Fund and \$1.5M of transfers to the Capital Projects Fund.

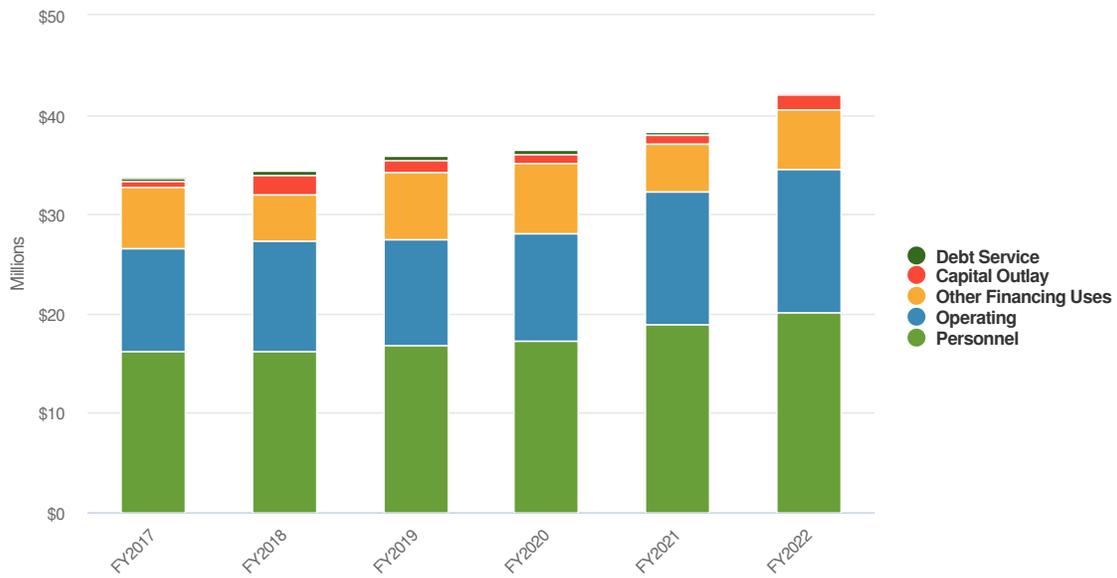
Capital represents the next largest expenditure type. These are the capital expenditures of the departments within the General Fund. These capital items are usually everyday items such as vehicles and equipment needed to complete daily tasks. The expenditures are usually not of a long-term project nature. See the Capital Plan portion of the budget for individual capital purchase request detail.

The smallest expenditure category in the General Fund is Debt Service. These are debt payments made directly from the General Fund. These are usually payments made on debt that does not require a separate escrow account in the bond covenants. Typically, these are just capital leases secured by the various departments within the General Fund.

### Budgeted Expenditures by Expense Type



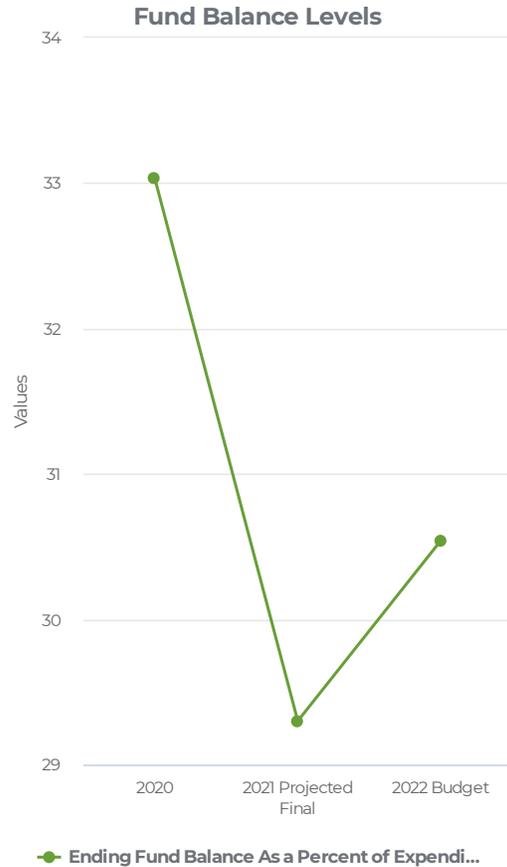
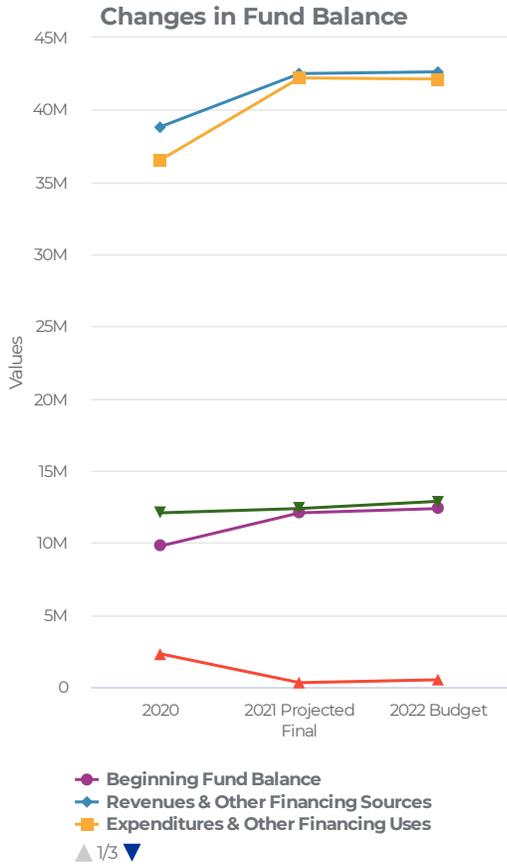
### Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Personnel	\$18,931,293.96	\$20,167,609.54	6.5%
Operating	\$13,348,932.30	\$14,338,411.02	7.4%
Capital Outlay	\$1,018,337.10	\$1,507,439.00	48%
Debt Service	\$300,947.92	\$12,500.00	-95.8%
Other Financing Uses	\$4,736,243.45	\$6,043,939.00	27.6%
<b>Total Expense Objects:</b>	<b>\$38,335,754.73</b>	<b>\$42,069,898.56</b>	<b>9.7%</b>

# Fund Balance

The City's financial policies state that the General Fund is to maintain a fund balance of **AT LEAST** 15% of budgeted expenditures and other financing uses. The City has built up its fund balance significantly over the past 5-years. The City currently projects a fund balance equal to 29.3% of expenditures and other financing uses at the end of 2021 and the 2022 budget calls for an ending fund balance equal to 30.5% of budgeted expenditures and other financing uses. Over twice the required minimum. The City decided to transition from a fund balance growth mode to more active investment in capital projects within the City. That's why the City anticipates transferring all but \$500k of revenues in excess of expenditures to the Capital Projects Fund in 2022.



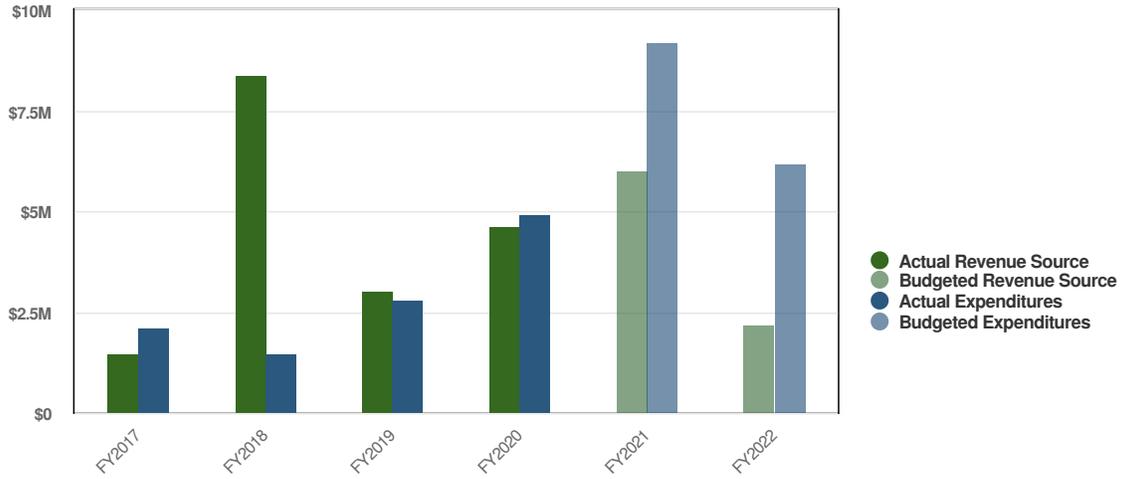


# Capital Projects Fund

The Capital Projects Fund provides funding for property acquisition, infrastructure improvements, and capital improvements. Projects in this fund are typically funded through debt proceeds, state appropriations, or grant proceeds. The Capital Projects Fund is a Governmental Fund and a Major Fund of the City.

## Summary

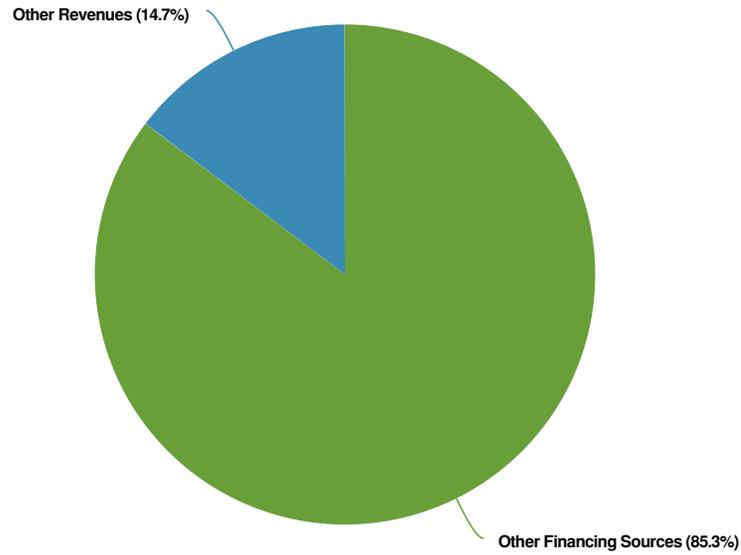
The City of Alabaster is projecting \$2.18M of revenue in FY2022, which represents a 63.7% decrease over the prior year. Budgeted expenditures are projected to decrease by 32.4% or \$2.98M to \$6.2M in FY2022.



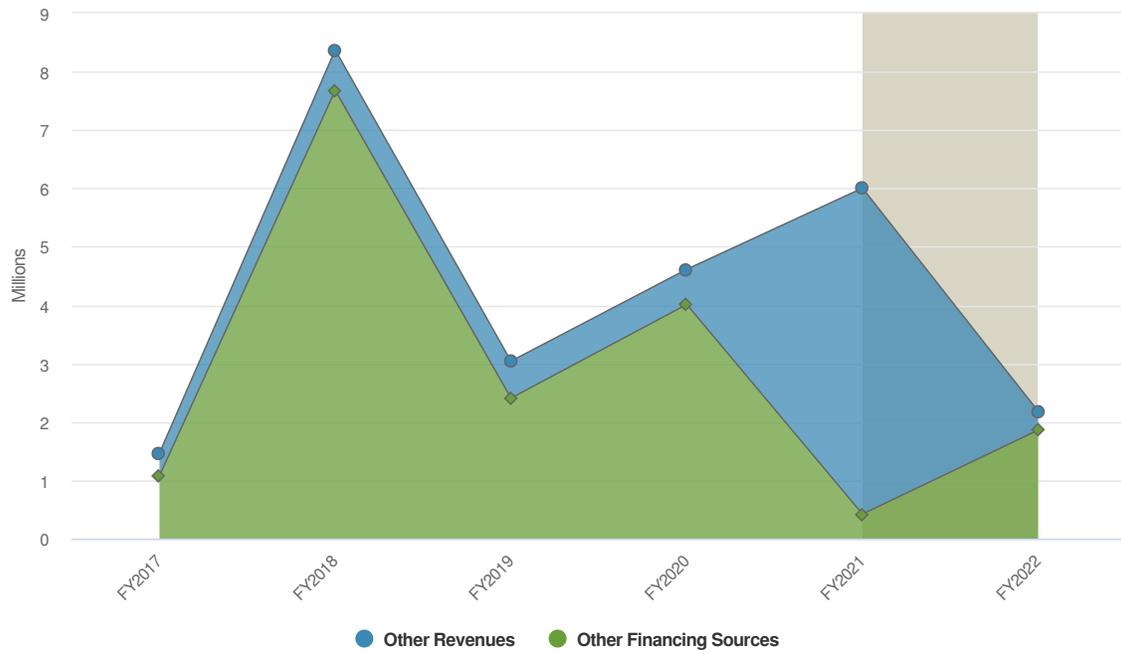
## Revenues by Source

The only revenue sources outside of other financing sources for the Capital Projects Fund are appropriations from the State of Alabama and other grant revenue. The rest of the the revenue comes primarily from transfers from other funds. Currently, the City feels that the General Fund has an appropriate fund balance reserve, so any revenues in excess of expenditures from that fund are transferred to the Capital Projects fund to remain available for use in future capital projects.

### Projected 2022 Revenues by Source



### Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

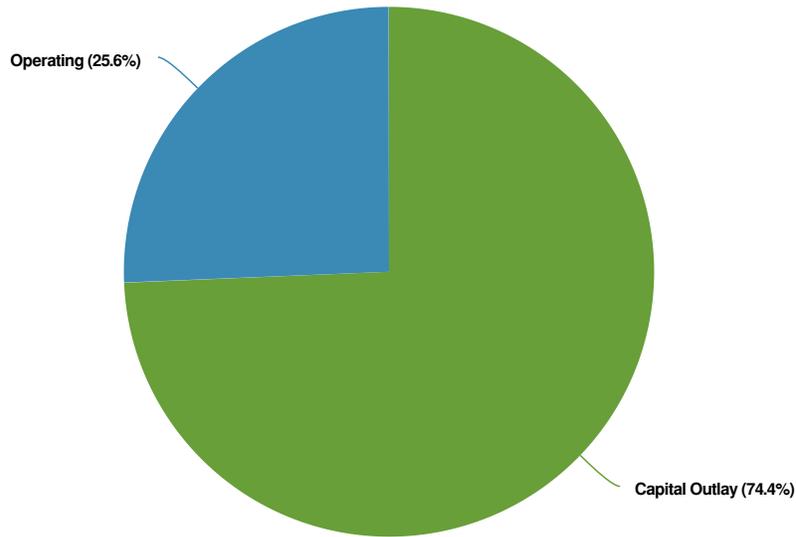
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Other Revenues	\$5,584,548.73	\$320,000.00	-94.3%
Other Financing Sources	\$420,000.00	\$1,859,664.00	342.8%
<b>Total Revenue Source:</b>	<b>\$6,004,548.73</b>	<b>\$2,179,664.00</b>	<b>-63.7%</b>

## Expenditures by Expense Type

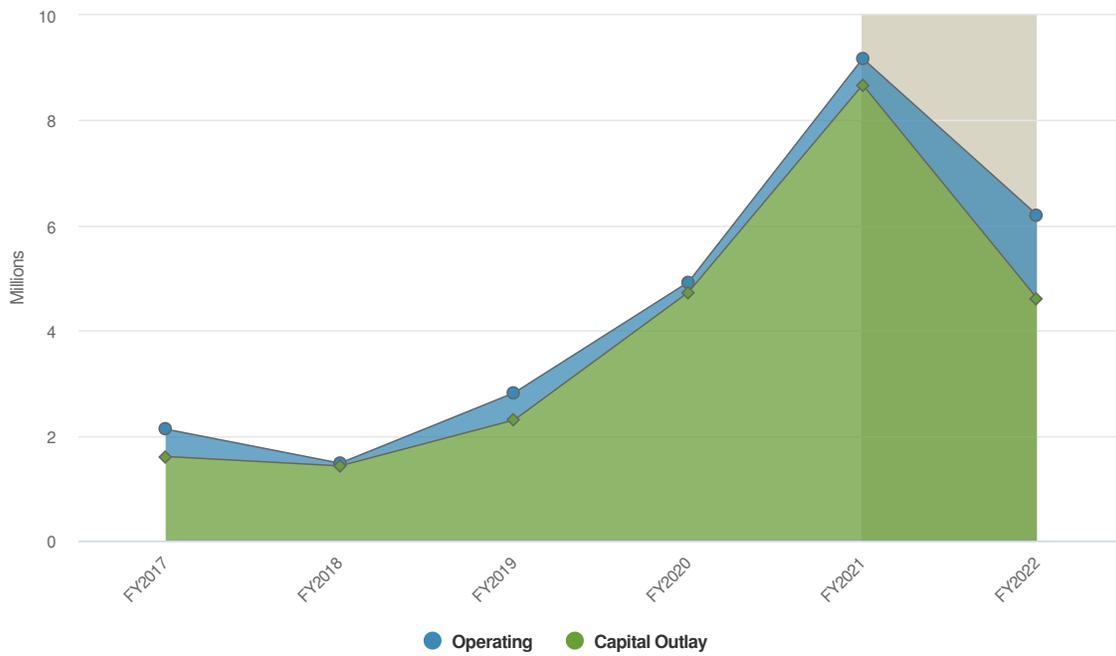
The vast majority of all expenditures for the Capital Project Fund are the acquisitions of capital assets. Occasionally the City contributes to joint projects or other capital projects that will not ultimately be owned by the City. These expenditures are usually reflected as operating expenditures. An example of a capital project funded by the City that the City will not ultimately own is State Highway 119 expansion, which is a state highway that will remain owned by the State of Alabama upon completion.

The Capital Plan portion of the budget provides more information on each individual project funded through expenditures of the Capital Projects Fund.

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Operating	\$500,000.00	\$1,590,000.00	218%
Capital Outlay	\$8,676,701.92	\$4,611,400.00	-46.9%
<b>Total Expense Objects:</b>	<b>\$9,176,701.92</b>	<b>\$6,201,400.00</b>	<b>-32.4%</b>

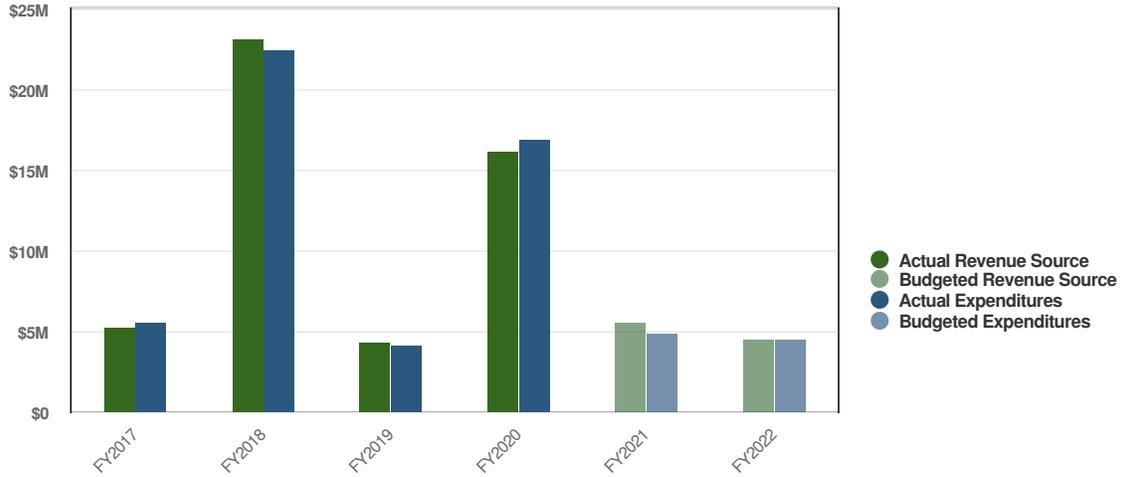


# Debt Service Fund

The Debt Service Fund is used for the accumulation of resources for, and payment of, principal and interest on general long-term debt. The Debt Service Fund is a Governmental Fund and a Major Fund of the City.

## Summary

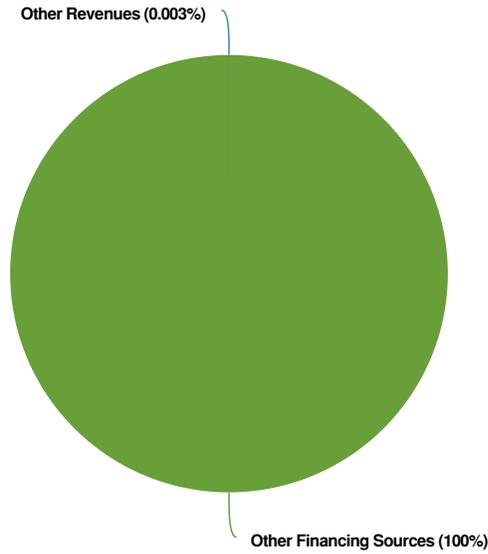
The City of Alabaster is projecting \$4.49M of revenue in FY2022, which represents a 19.5% decrease over the prior year. Budgeted expenditures are projected to decrease by 7.4% or \$359.94k to \$4.5M in FY2022.



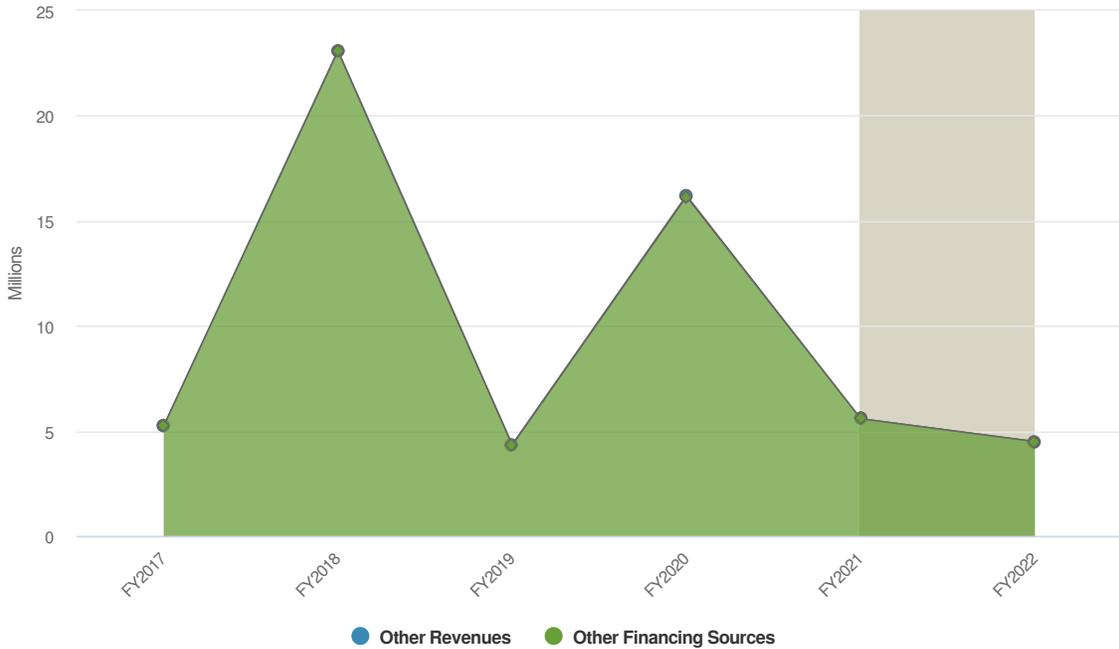
# Revenues by Source

The only revenue generated within the Debt Service Fund is interest on balances held for debt payments. The vast majority of the revenue for this fund comes from transfers in from other funds such as the General Fund, from which the bulk of all debt payment funding originates.

## Projected 2022 Revenues by Source



## Budgeted and Historical 2022 Revenues by Source



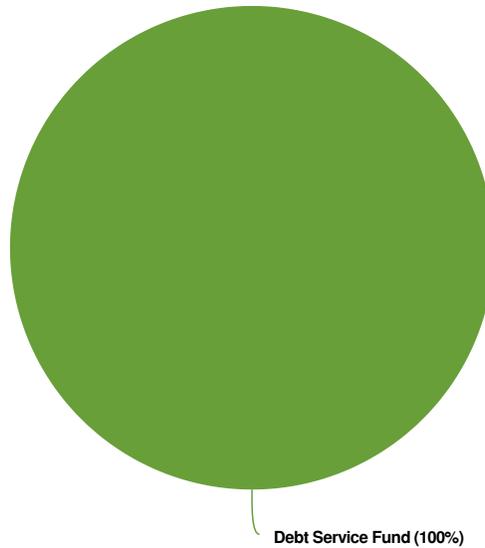
Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Other Revenues	\$500.00	\$150.00	-70%
Other Financing Sources	\$5,579,843.45	\$4,494,625.00	-19.4%
<b>Total Revenue Source:</b>	<b>\$5,580,343.45</b>	<b>\$4,494,775.00</b>	<b>-19.5%</b>

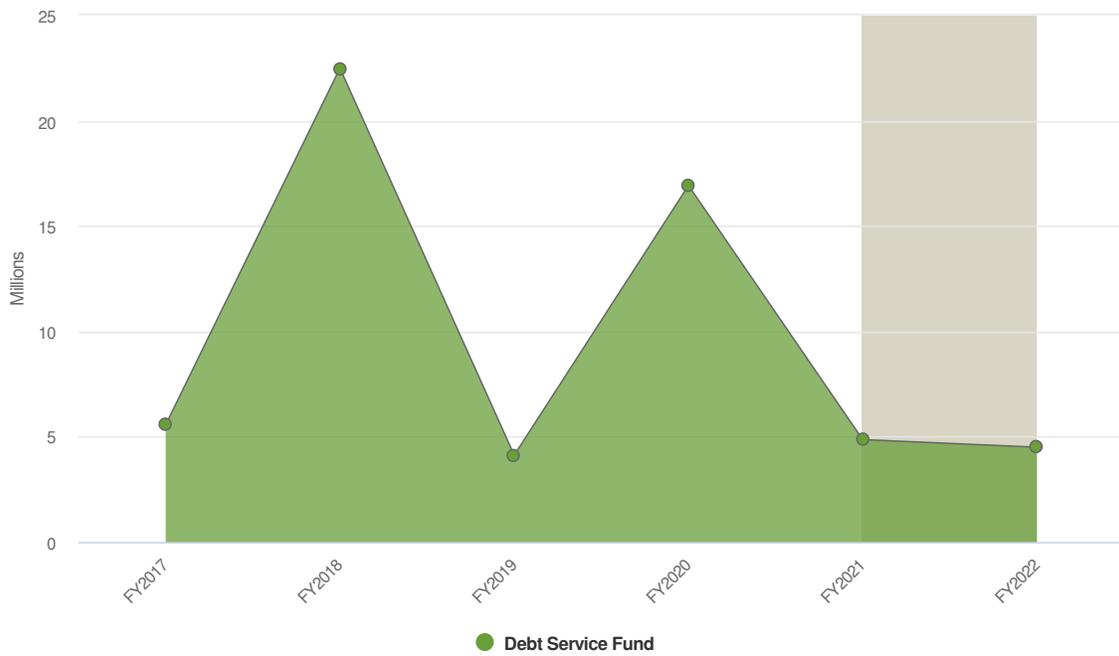
## Expenditures by Fund

The only expenditures for the Debt Service Fund are principal and interest payments on City issued debt. Due to changes in amortization of different issuances, the City expects debt service expenditures to decrease 7.4% in 2022.

### 2022 Expenditures by Fund



### Budgeted and Historical 2022 Expenditures by Fund

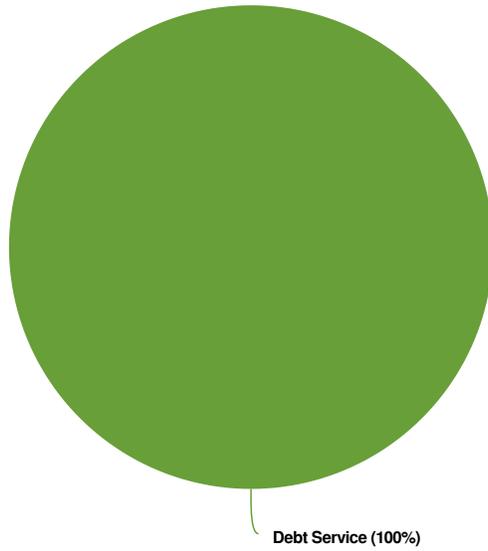


Grey background indicates budgeted figures.

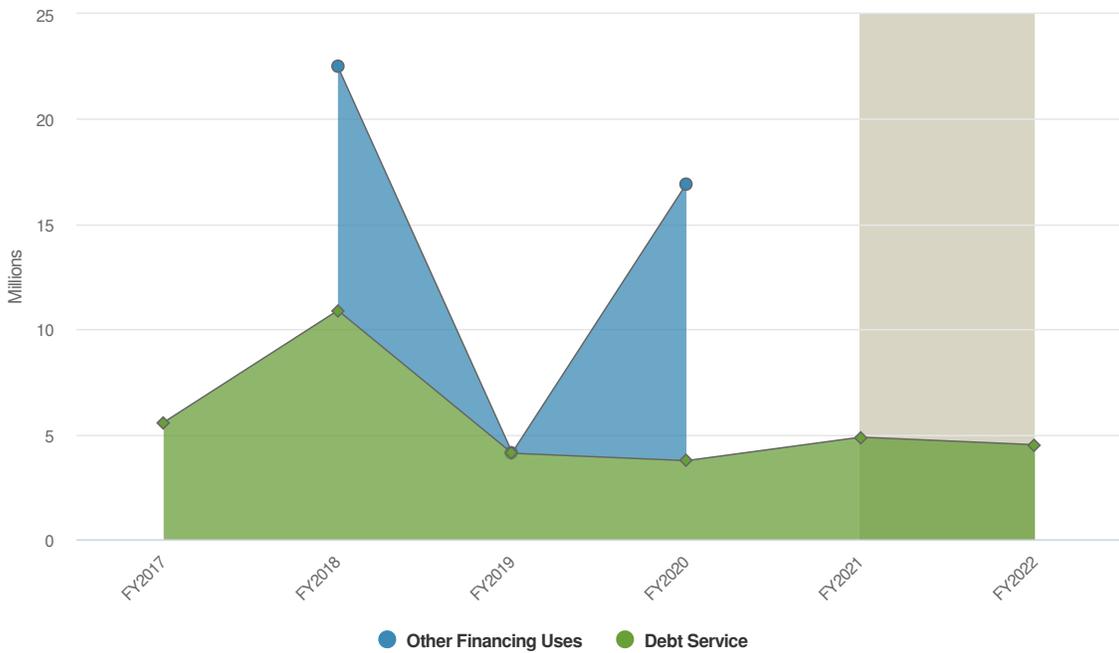
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Debt Service Fund	\$4,863,426.66	\$4,503,486.96	-7.4%
<b>Total Debt Service Fund:</b>	<b>\$4,863,426.66</b>	<b>\$4,503,486.96</b>	<b>-7.4%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Debt Service	\$4,863,426.66	\$4,503,486.96	-7.4%
<b>Total Expense Objects:</b>	<b>\$4,863,426.66</b>	<b>\$4,503,486.96</b>	<b>-7.4%</b>



## American Rescue Plan Fund

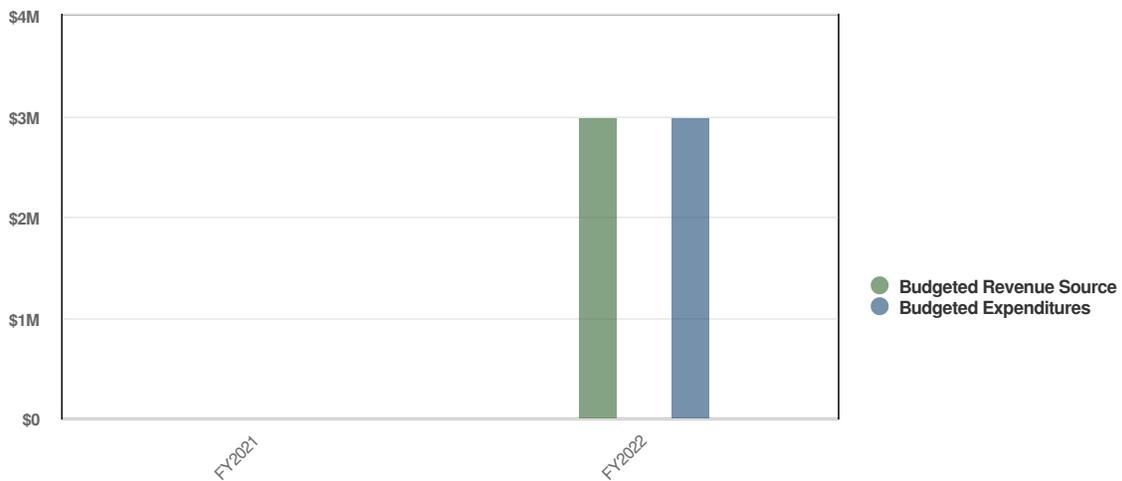
The American Rescue Plan Fund is a special revenue fund established by the City in 2021 to track to proceeds received from the American Rescue Plan Act (ARPA) passed by the United States Congress in March 2021. The City was allocated \$7.95M of relief funds from the bill. Half of that allocation (\$3.976M) was received in June 2021 and the City expects to receive the second half (\$3.976M) in June 2022. The American Rescue Plan Fund is a Governmental Fund and a Major Fund of the City.

The bill outlines specific uses for the funds such as:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

### Summary

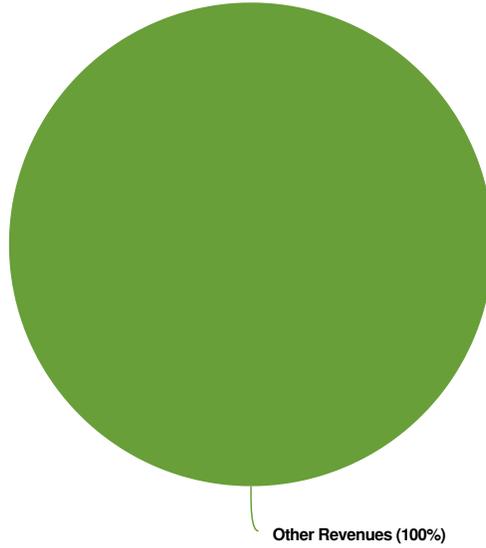
The City of Alabaster is projecting \$3M of revenue in FY2022, which represents a % increase over the prior year. Budgeted expenditures are projected to increase by % or \$3M to \$3M in FY2022.



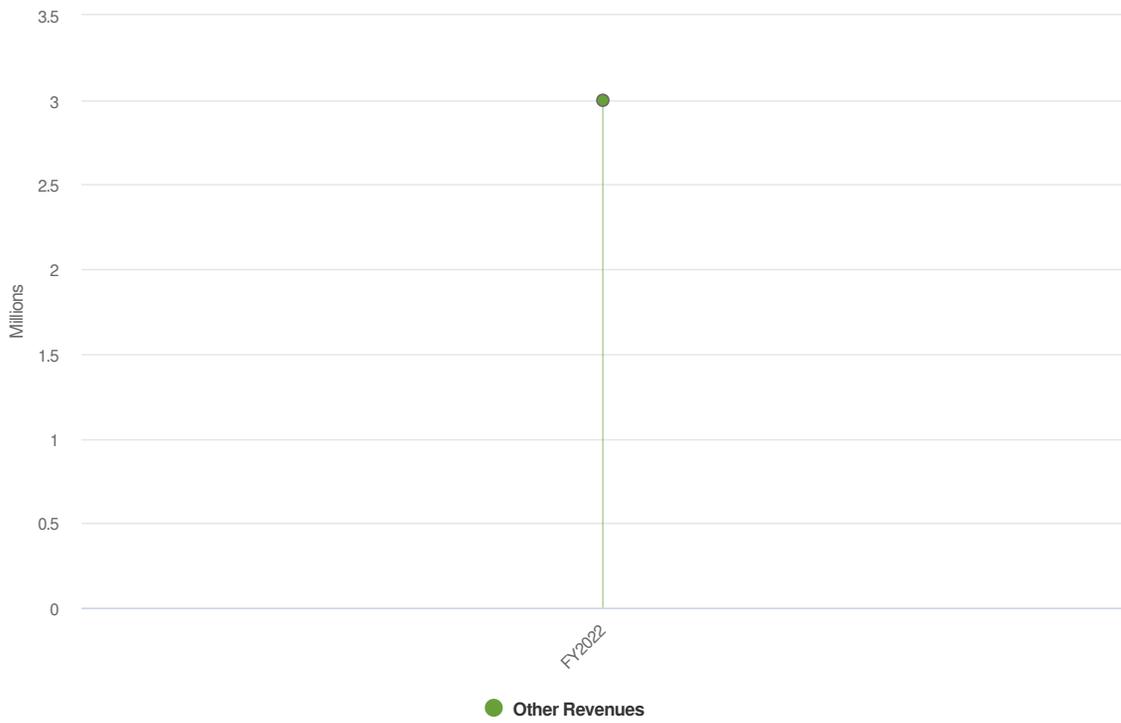
## Revenues by Source

Once received the funds are segregated and an unearned revenue liability is created. The City recognizes revenue when the funds are allocated and usage restrictions are satisfied and funds move from unearned revenue to earned revenue. The City anticipates satisfying the usage requirements for \$3.0M of funds in 2022. The City anticipates the majority of these funds to be used for qualifying water and sewer infrastructure improvements.

### Projected 2022 Revenues by Source



### Budgeted and Historical 2022 Revenues by Source

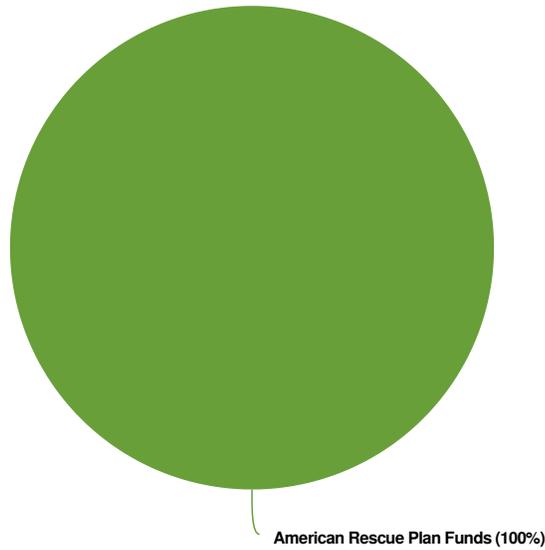


Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Other Revenues	\$0.00	\$3,000,000.00	N/A
<b>Total Revenue Source:</b>	<b>\$0.00</b>	<b>\$3,000,000.00</b>	<b>N/A</b>

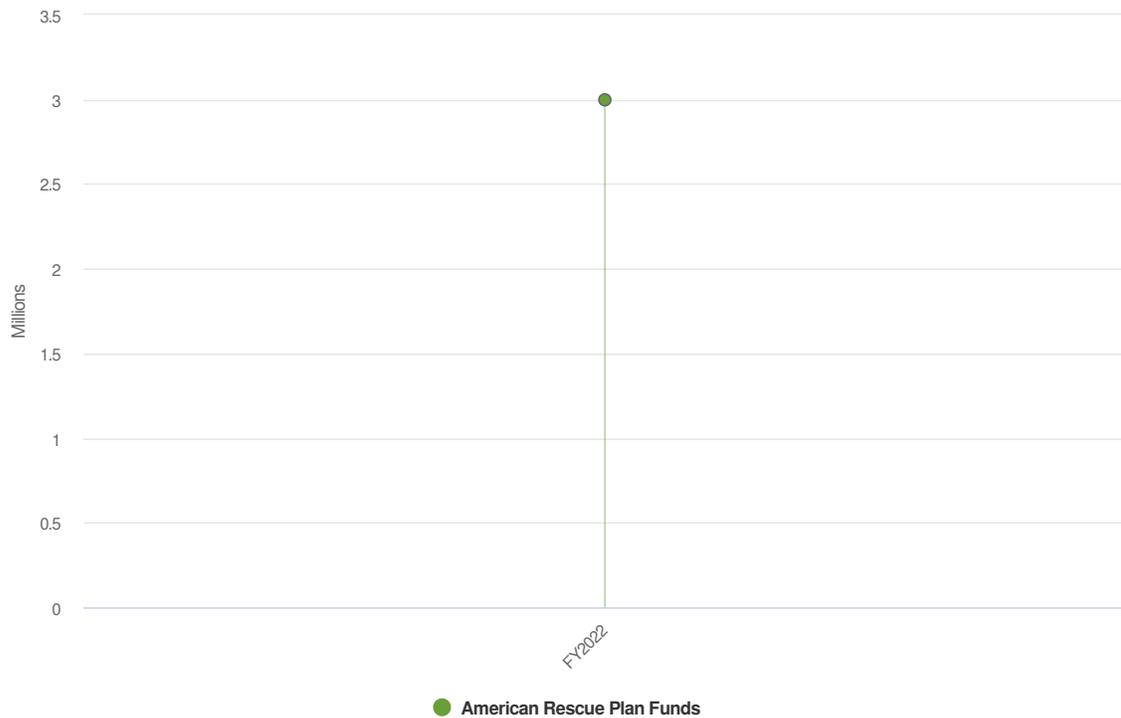
# Expenditures by Fund

The City anticipates identifying approximately \$3.0M of qualifying water and sewer infrastructure improvements in 2022 and transferring the funds to the Sewer Fund where the projects will be administered.

## 2022 Expenditures by Fund



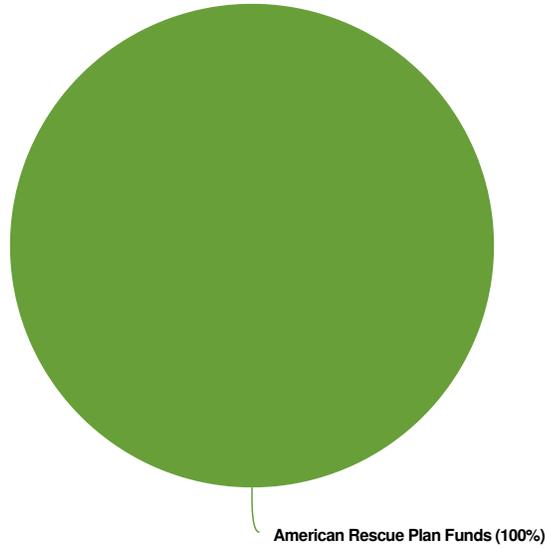
## Budgeted and Historical 2022 Expenditures by Fund



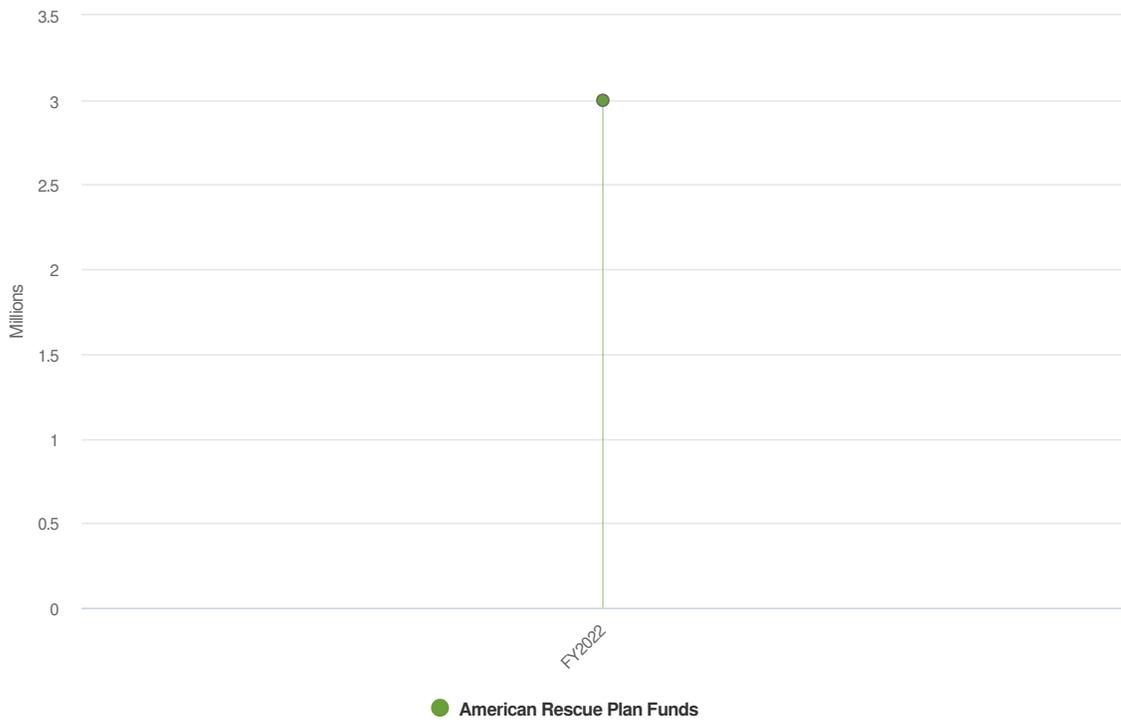
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
American Rescue Plan Funds	\$0.00	\$3,000,000.00	N/A
<b>Total American Rescue Plan Funds:</b>	<b>\$0.00</b>	<b>\$3,000,000.00</b>	<b>N/A</b>

## Expenditures by Function

### Budgeted Expenditures by Function



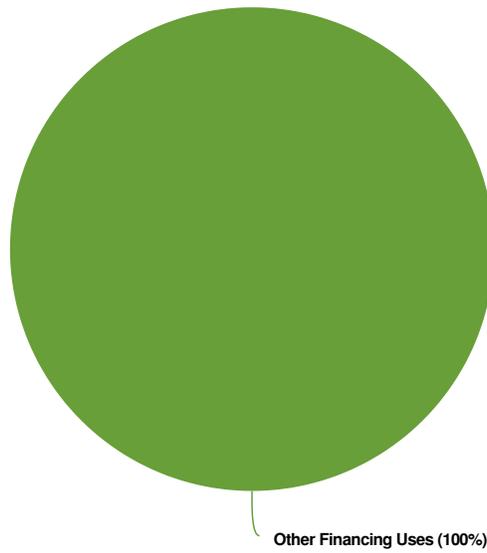
### Budgeted and Historical Expenditures by Function



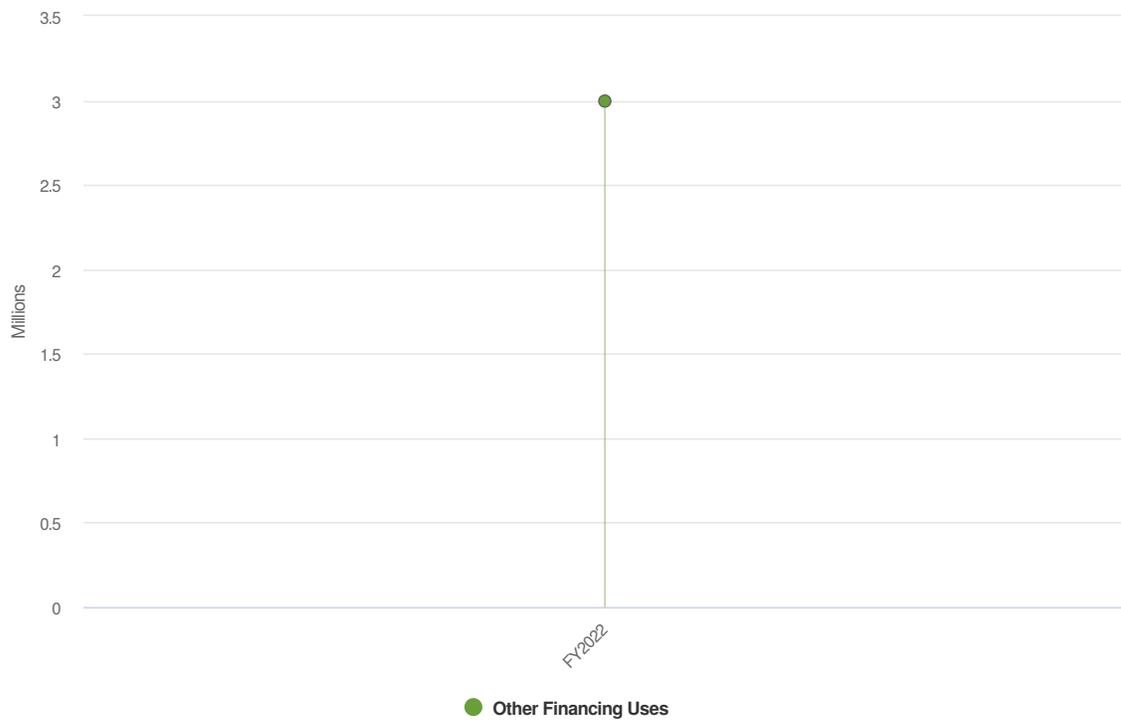
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expenditures			
American Rescue Plan Funds	\$0.00	\$3,000,000.00	N/A
<b>Total Expenditures:</b>	<b>\$0.00</b>	<b>\$3,000,000.00</b>	<b>N/A</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Other Financing Uses	\$0.00	\$3,000,000.00	N/A
<b>Total Expense Objects:</b>	<b>\$0.00</b>	<b>\$3,000,000.00</b>	<b>N/A</b>

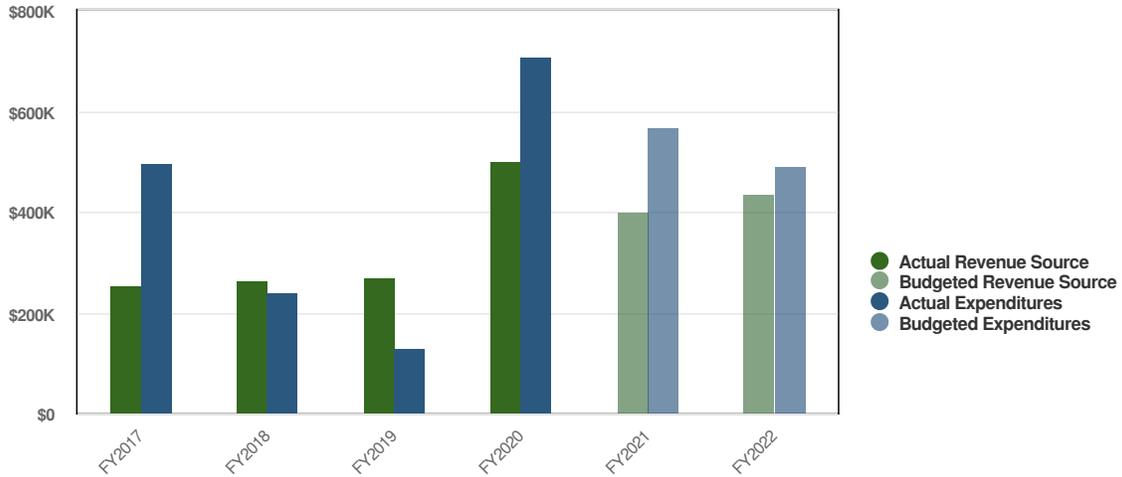


## Non-Major Governmental Funds

The Non-Major Governmental Funds are used to account for the proceeds of specific revenues which are legally restricted to finance specific functions or activities of the government and therefore, cannot be diverted to other uses. This group is made up of the 4 Cent Gas Tax Fund, 7 Cent Gas Tax Fund, 10 Cent Gas Tax Fund Corrections Fund, Drug Seizure Fund, Municipal Training Fund, Municipal Judicial Fund, Library State Aid Fund, and the Subdivision Capital Projects Fund. All of these funds are Governmental Funds and they are all Non-Major Funds.

### Summary

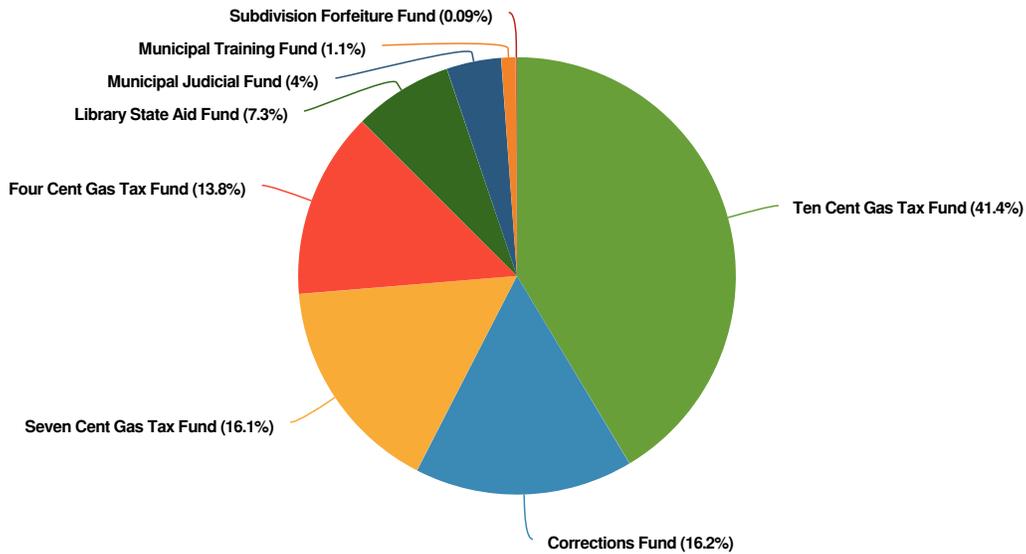
The City of Alabaster is projecting \$435.57K of revenue in FY2022, which represents a 8.7% increase over the prior year. Budgeted expenditures are projected to decrease by 13.6% or \$77.48K to \$492.67K in FY2022.



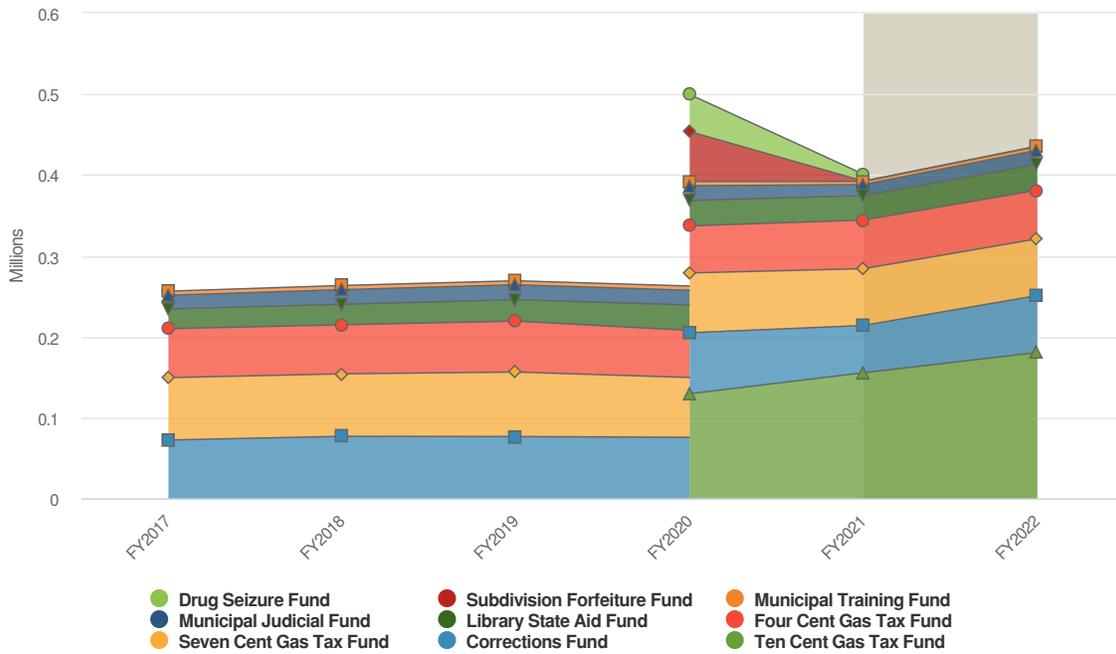
# Revenue by Fund

The three gas tax funds that make up State of Alabama gas taxes collected and remitted to municipalities make up 71.3% of the total Non-Major Governmental Fund revenues. These gas taxes are per gallon and are not a percentage of the total sale. Therefore, the quantity of gallons of gasoline purchased in the state are what drive these revenues. The City did not budget for revenue increases in these gas tax funds due to the fact that gasoline prices continue to rise, which we feel will lead to less fuel consumption over the next year. Municipal Training, Municipal Judicial, and Corrections Fund revenues are tied to court fines paid. The City sees no indications that there will be in significant changes in the amount of court cases over the next year. The Library State Aid fund receives grant revenue as their sole source of revenue. The Library has already received an anticipated grant award for 2022 which is the basis for the revenue estimate for this fund.

## 2022 Revenue by Fund



## Budgeted and Historical 2022 Revenue by Fund

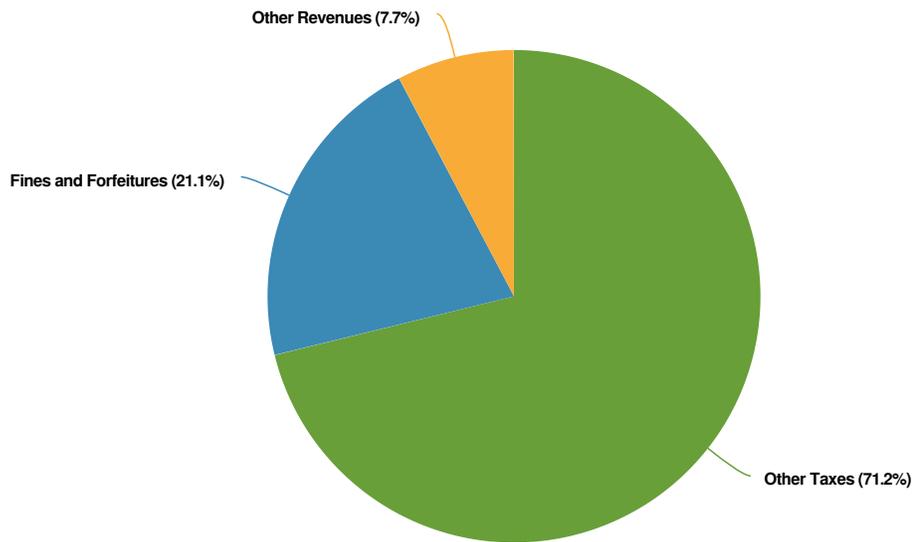


Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Four Cent Gas Tax Fund	\$60,200.00	\$60,100.00	-0.2%
<b>Total Four Cent Gas Tax Fund:</b>	<b>\$60,200.00</b>	<b>\$60,100.00</b>	<b>-0.2%</b>
Seven Cent Gas Tax Fund	\$70,250.00	\$70,200.00	-0.1%
<b>Total Seven Cent Gas Tax Fund:</b>	<b>\$70,250.00</b>	<b>\$70,200.00</b>	<b>-0.1%</b>
Corrections Fund	\$58,450.00	\$70,400.00	20.4%
<b>Total Corrections Fund:</b>	<b>\$58,450.00</b>	<b>\$70,400.00</b>	<b>20.4%</b>
Drug Seizure Fund	\$8,456.39	\$0.00	-100%
<b>Total Drug Seizure Fund:</b>	<b>\$8,456.39</b>	<b>\$0.00</b>	<b>-100%</b>
Municipal Training Fund	\$3,900.00	\$4,600.00	17.9%
<b>Total Municipal Training Fund:</b>	<b>\$3,900.00</b>	<b>\$4,600.00</b>	<b>17.9%</b>
Library State Aid Fund	\$30,200.00	\$31,924.30	5.7%
<b>Total Library State Aid Fund:</b>	<b>\$30,200.00</b>	<b>\$31,924.30</b>	<b>5.7%</b>
Municipal Judicial Fund	\$13,600.00	\$17,600.00	29.4%
<b>Total Municipal Judicial Fund:</b>	<b>\$13,600.00</b>	<b>\$17,600.00</b>	<b>29.4%</b>
Ten Cent Gas Tax Fund	\$155,300.00	\$180,350.00	16.1%

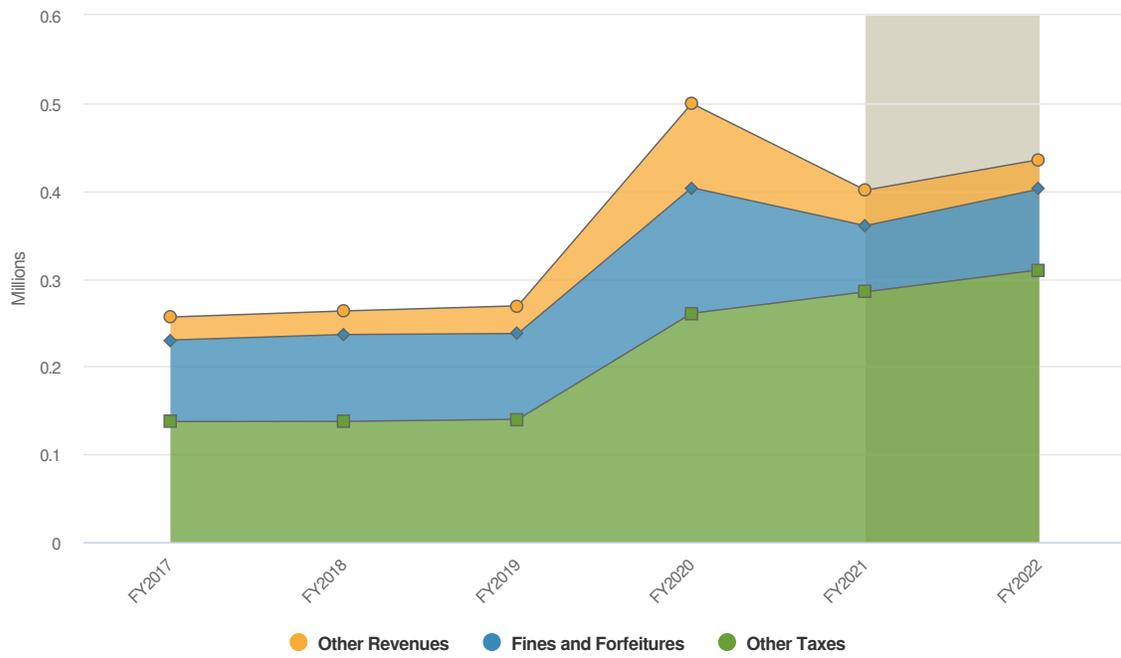
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
<b>Total Ten Cent Gas Tax Fund:</b>	<b>\$155,300.00</b>	<b>\$180,350.00</b>	<b>16.1%</b>
Subdivision Forfeiture Fund	\$400.00	\$400.00	0%
<b>Total Subdivision Forfeiture Fund:</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>0%</b>
<b>Total:</b>	<b>\$400,756.39</b>	<b>\$435,574.30</b>	<b>8.7%</b>

## Revenues by Source

### Projected 2022 Revenues by Source



### Budgeted and Historical 2022 Revenues by Source



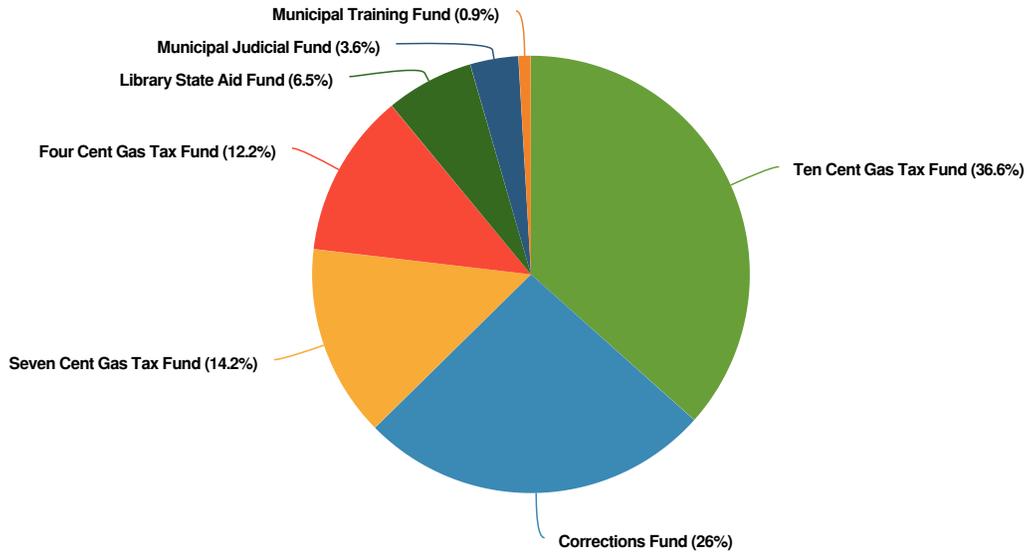
Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Other Taxes	\$285,000.00	\$310,000.00	8.8%
Other Revenues	\$40,456.39	\$33,574.30	-17%
Fines and Forfeitures	\$75,300.00	\$92,000.00	22.2%
<b>Total Revenue Source:</b>	<b>\$400,756.39</b>	<b>\$435,574.30</b>	<b>8.7%</b>

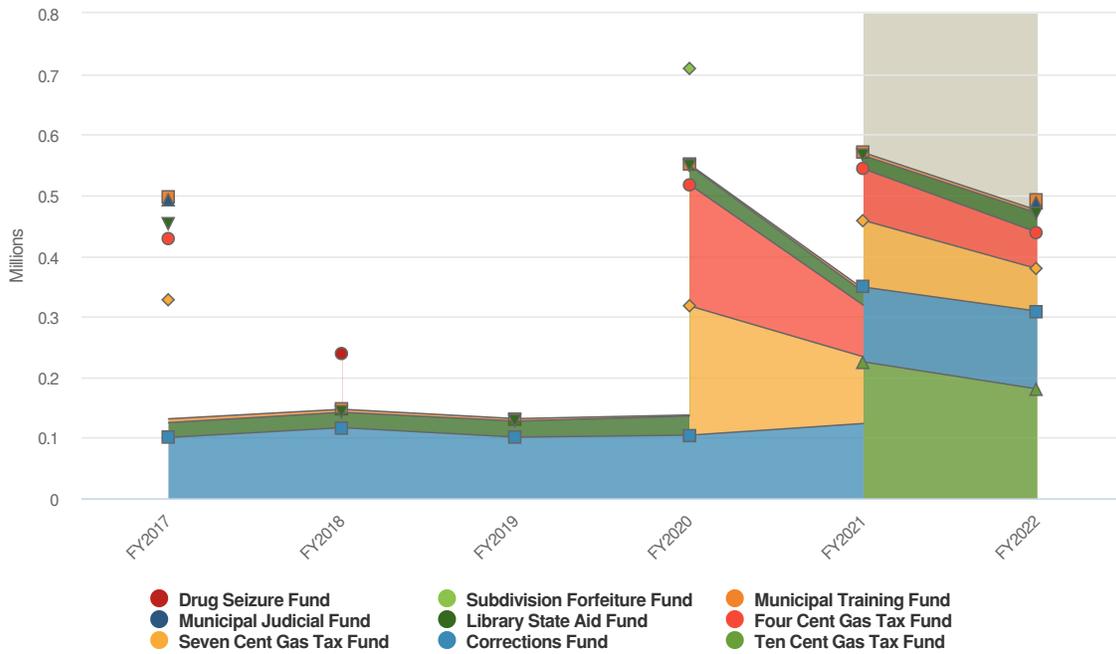
# Expenditures by Fund

The primary expenditures for the Non-Major Governmental Funds are transfers to other funds for qualifying expenditures. For example, gas tax money is usually transferred and pooled within the Capital Projects Fund to assist with the cost of road paving each year. The Municipal Judicial, Corrections, and Municipal Training Funds have qualifying expenditures associated with court personnel training, court supplies, and court operating costs. The Library State Aid Fund primarily uses its expenditures to purchase books and fund children's programs throughout the year.

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund

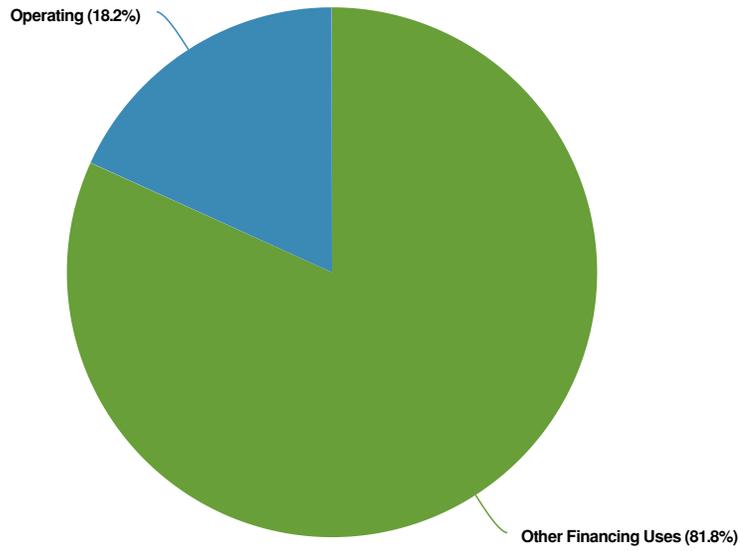


Grey background indicates budgeted figures.

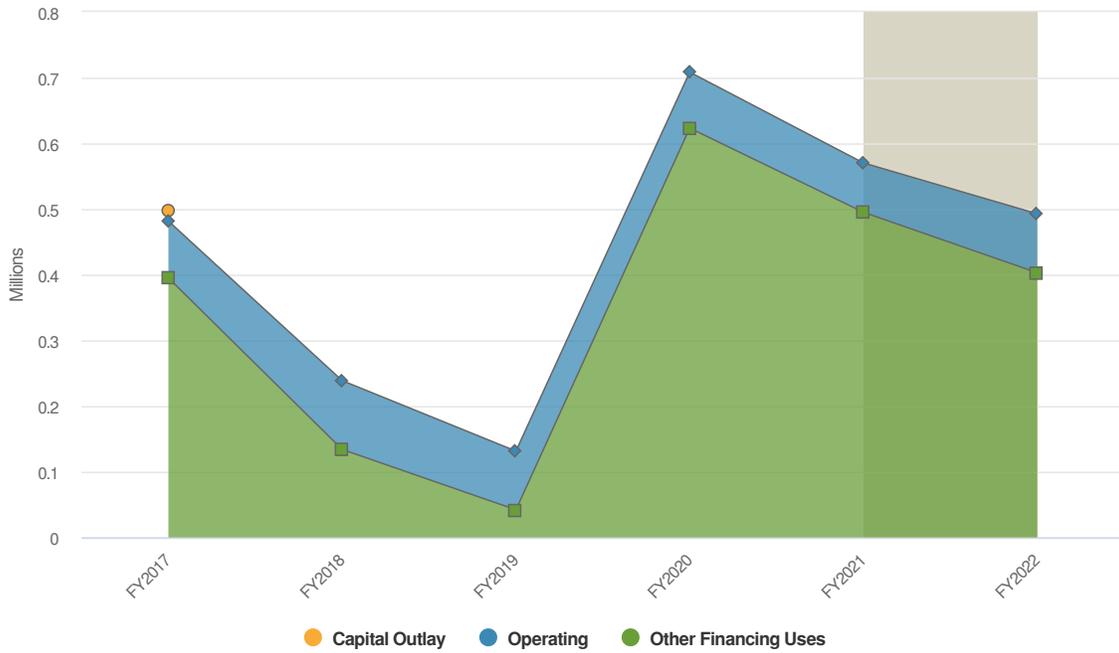
Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Four Cent Gas Tax Fund	\$85,000.00	\$60,000.00	-29.4%
<b>Total Four Cent Gas Tax Fund:</b>	<b>\$85,000.00</b>	<b>\$60,000.00</b>	<b>-29.4%</b>
Seven Cent Gas Tax Fund	\$110,000.00	\$70,000.00	-36.4%
<b>Total Seven Cent Gas Tax Fund:</b>	<b>\$110,000.00</b>	<b>\$70,000.00</b>	<b>-36.4%</b>
Corrections Fund	\$123,350.00	\$128,300.00	4%
<b>Total Corrections Fund:</b>	<b>\$123,350.00</b>	<b>\$128,300.00</b>	<b>4%</b>
Municipal Training Fund	\$5,000.00	\$4,500.00	-10%
<b>Total Municipal Training Fund:</b>	<b>\$5,000.00</b>	<b>\$4,500.00</b>	<b>-10%</b>
Library State Aid Fund	\$21,800.00	\$31,924.80	46.4%
<b>Total Library State Aid Fund:</b>	<b>\$21,800.00</b>	<b>\$31,924.80</b>	<b>46.4%</b>
Municipal Judicial Fund		\$17,600.00	N/A
<b>Total Municipal Judicial Fund:</b>		<b>\$17,600.00</b>	<b>N/A</b>
Ten Cent Gas Tax Fund	\$225,000.00	\$180,350.00	-19.8%
<b>Total Ten Cent Gas Tax Fund:</b>	<b>\$225,000.00</b>	<b>\$180,350.00</b>	<b>-19.8%</b>
<b>Total:</b>	<b>\$570,150.00</b>	<b>\$492,674.80</b>	<b>-13.6%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Operating	\$75,150.00	\$89,724.80	19.4%
Other Financing Uses	\$495,000.00	\$402,950.00	-18.6%
<b>Total Expense Objects:</b>	<b>\$570,150.00</b>	<b>\$492,674.80</b>	<b>-13.6%</b>

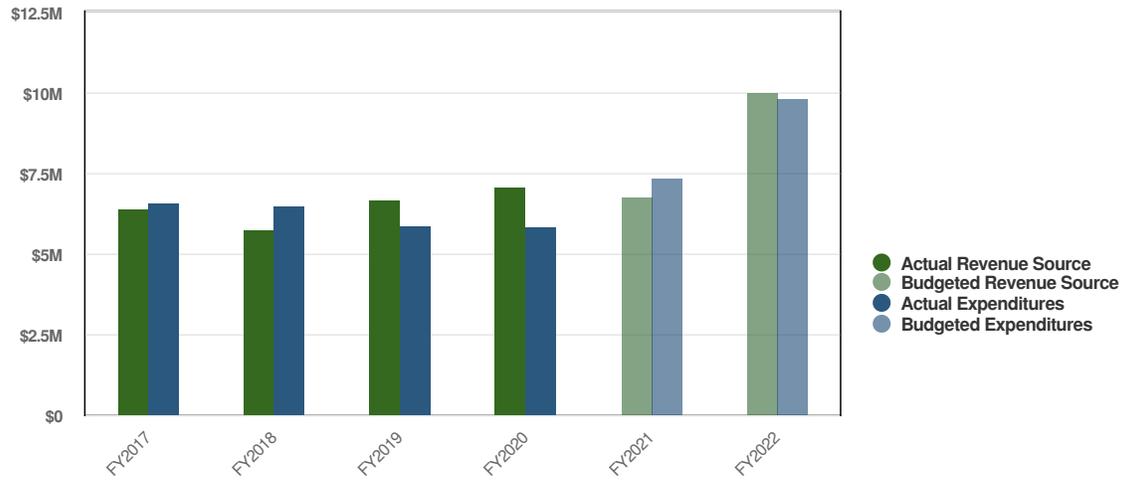


# Sewer Fund

The Sewer Fund is used to account for revenue earned from and costs related to sewer service. The Sewer Fund is an Enterprise Fund of the City and is a Major Fund Type.

## Summary

The City of Alabaster is projecting \$9.99M of revenue in FY2022, which represents a 47.4% increase over the prior year. Budgeted expenditures are projected to increase by 33.3% or \$2.45M to \$9.81M in FY2022.

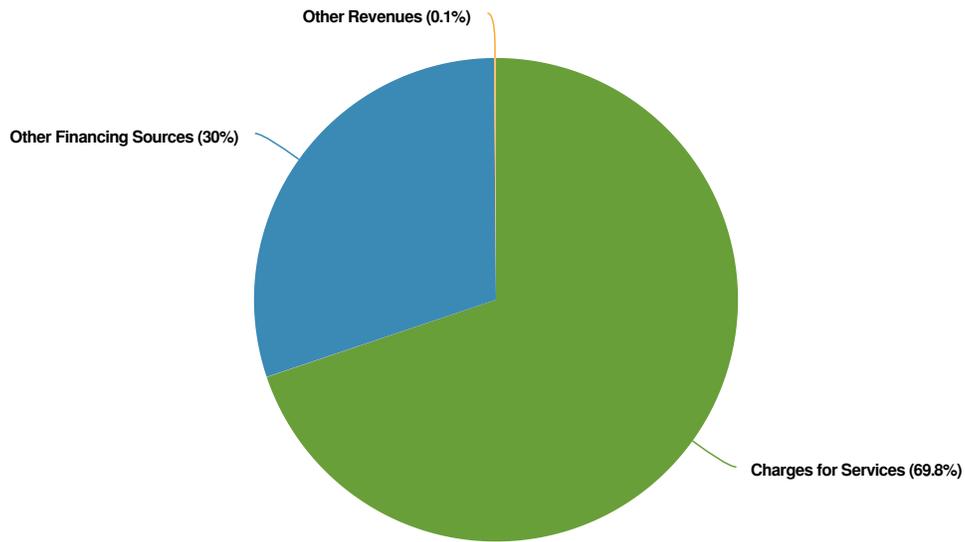


## Revenues by Source

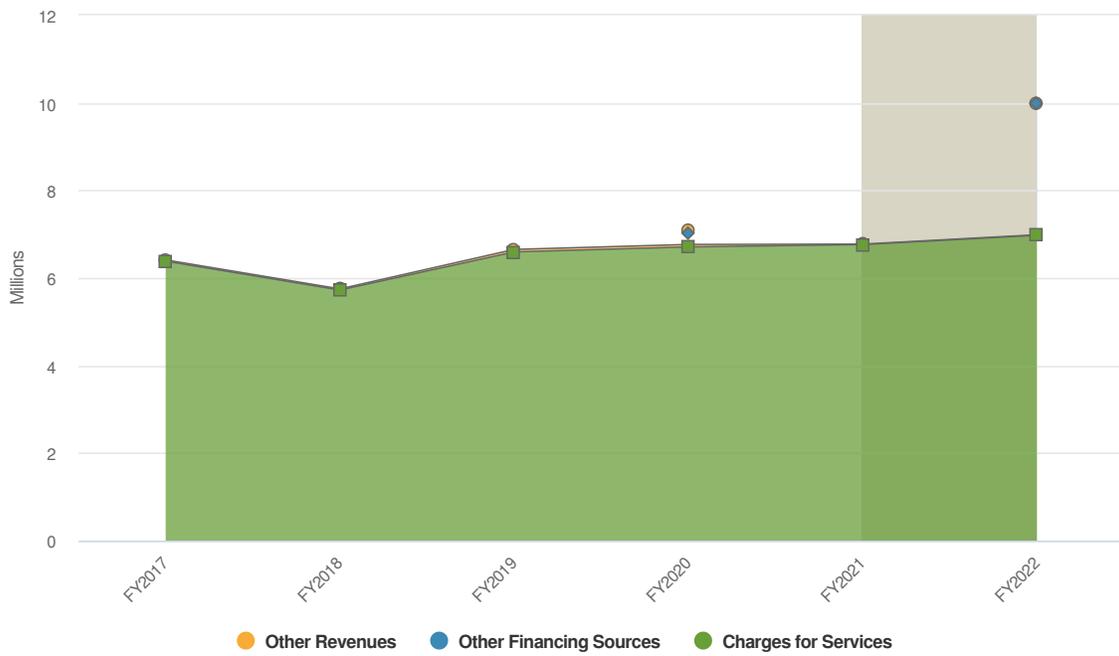
The vast majority of Sewer Fund revenue comes from user fees charged to sewer customers. In 2022 the Sewer Fund is also budgeting for a \$3.0M transfer of American Rescue Plan Act (ARPA) funds from the federal government which will be used to improve the sewer infrastructure in the City. The ARPA funds were unexpected but after getting final guidance and allocation amounts in June 2021, the Sewer Fund set out identifying qualifying projects. The federal aid will significantly increase the amount of capital projects the Sewer Fund will be able to complete in 2022 without the need for additional borrowing.

Sewer rates are increased every year based on the increase in the Consumer Price Index - All Items - Less Food and Fuel released by the U.S. Bureau of Labor & Statistics. Usually these inflationary adjustments are minor, but due to the rise in prices over the summer of 2021 and the inflationary factors at work in the economy, the Sewer Fund is anticipating an increase in user fees of 3.25% for 2022.

### Projected 2022 Revenues by Source



### Budgeted and Historical 2022 Revenues by Source



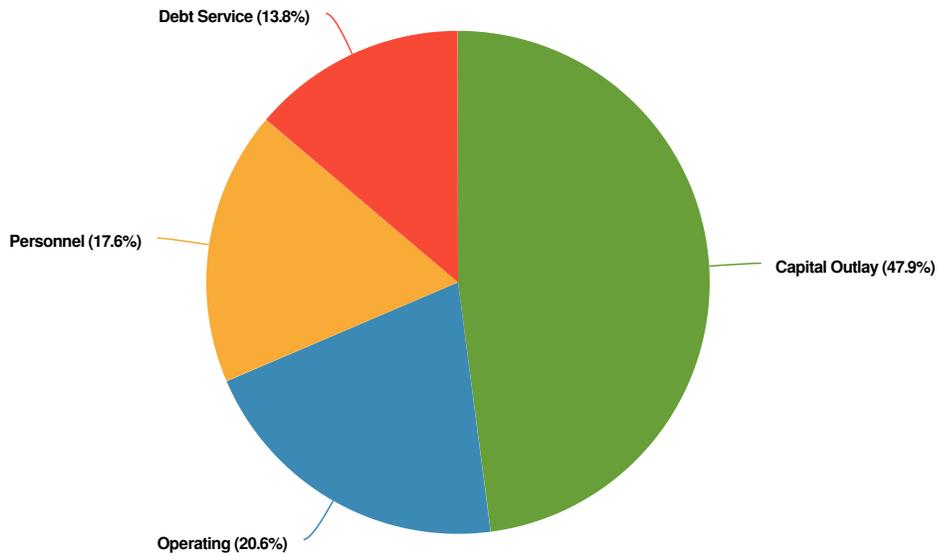
Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Charges for Services	\$6,761,429.75	\$6,974,000.00	3.1%
Other Revenues	\$11,400.00	\$12,500.00	9.6%
Other Financing Sources		\$3,000,000.00	N/A
<b>Total Revenue Source:</b>	<b>\$6,772,829.75</b>	<b>\$9,986,500.00</b>	<b>47.4%</b>

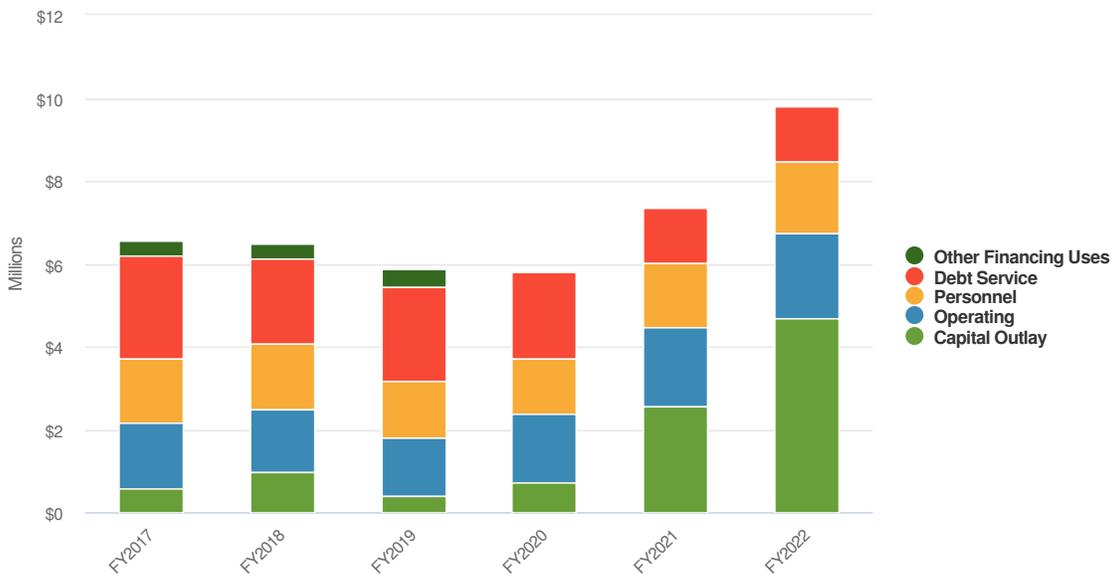
## Expenditures by Expense Type

Due to ARPA funds available for sewer improvements, the Sewer Fund has budgeted for a significant increase in capital spending for 2022. The Sewer Fund paid off a \$7.5M original principal warrant in 2020, so debt service costs have decreased significantly in 2021 and 2022. The Sewer Fund does not anticipate any borrowings in 2022. Personnel costs are remaining fairly consistent with an increase in the percentage of employee health insurance funded by the City and merit raises for all employees. Operating costs remain fairly consistent in 2022 since there are no major changes in services or the way in which those services are delivered.

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Personnel	\$1,533,907.99	\$1,727,788.59	12.6%
Operating	\$1,917,555.00	\$2,024,955.00	5.6%
Capital Outlay	\$2,549,495.00	\$4,702,494.00	84.4%
Debt Service	\$1,358,832.51	\$1,354,200.00	-0.3%
<b>Total Expense Objects:</b>	<b>\$7,359,790.50</b>	<b>\$9,809,437.59</b>	<b>33.3%</b>

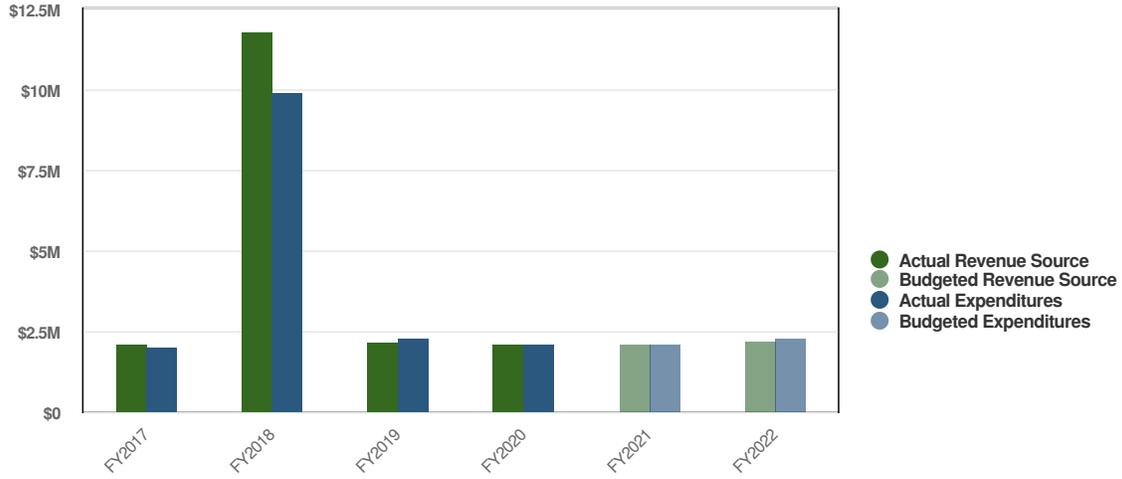


# Garbage Fund

The Garbage Fund accounts for the revenues earned from and costs related to the operations of the City's solid waste and sanitation program. The Garbage Fund is an Enterprise Fund and a Major Fund of the City.

## Summary

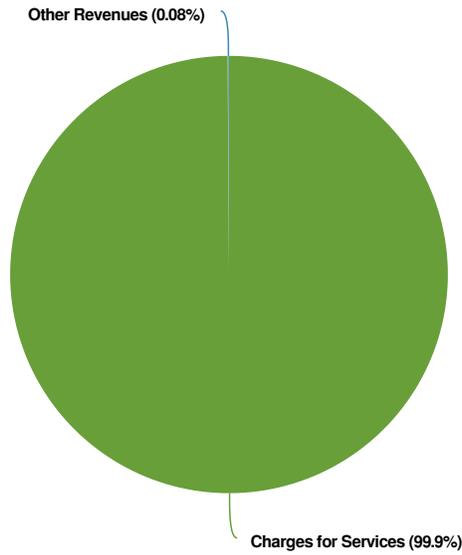
The City of Alabaster is projecting \$2.21M of revenue in FY2022, which represents a 3.2% increase over the prior year. Budgeted expenditures are projected to increase by 8.9% or \$190.26k to \$2.33M in FY2022.



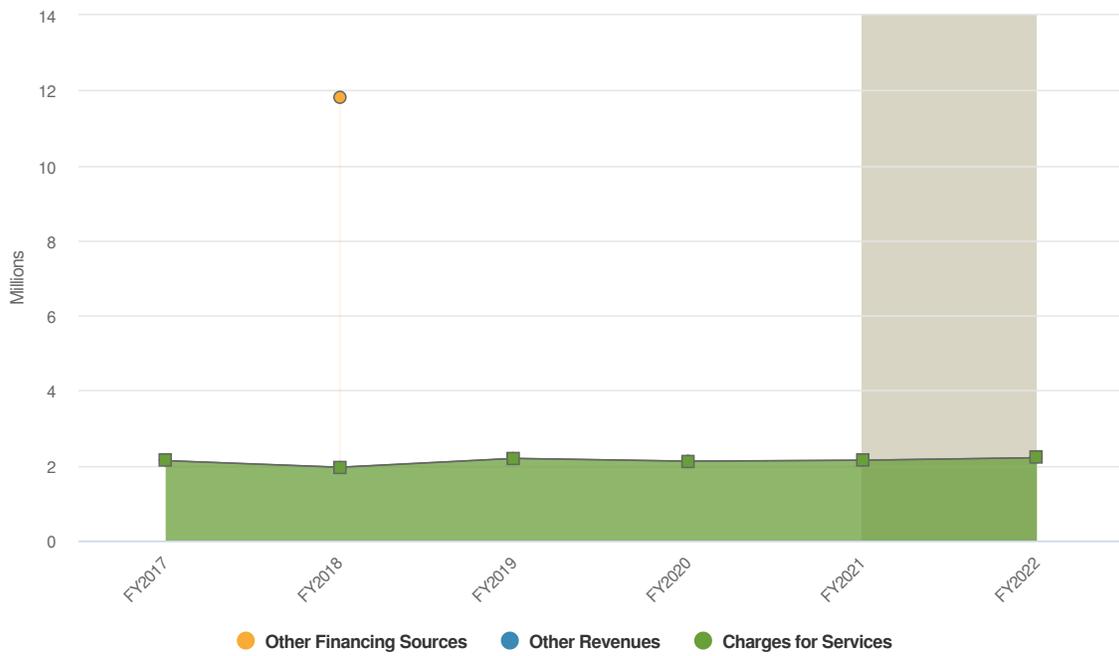
## Revenues by Source

The vast majority of Garbage Fund revenue comes from user fees charged to garbage customers. The City sees no change in this structure for 2022. Garbage fees are index and increased every year according to the increase in the Consumer Price Index (CPI) - All Items - Less Food and Fuel released by the U.S. Bureau of Labor and Statistics. Typically this increase is very small every year, but the City is budgeting for a 3.25% CPI increase due to rapid inflation in leading up to year-end in 2021.

### Projected 2022 Revenues by Source



### Budgeted and Historical 2022 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Revenue Source			
Charges for Services	\$2,140,393.80	\$2,208,172.35	3.2%
Other Revenues	\$1,800.00	\$1,850.00	2.8%
<b>Total Revenue Source:</b>	<b>\$2,142,193.80</b>	<b>\$2,210,022.35</b>	<b>3.2%</b>

## Expenditures by Expense Type

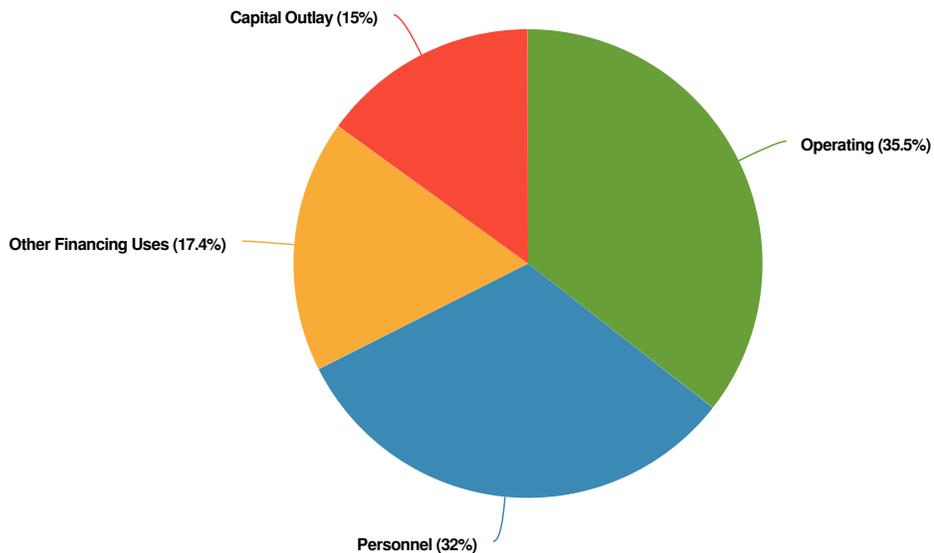
The majority of expenses for the Garbage Fund comes from operating expenses associated with running the services such as a landfill tickets, fuel, and maintenance on garbage trucks. Due to increases in the amount of tonnage processed each month, the Garbage Fund has budgeted for a significant increase in landfill tickets. The majority of other operating costs will remain fairly consistent with standard inflationary adjustments.

The next largest expense category is personnel. Personnel costs remain fairly consistent with the City budgeting to pick up an additional 5% of the cost of employee health insurance and including merit raises for all employees.

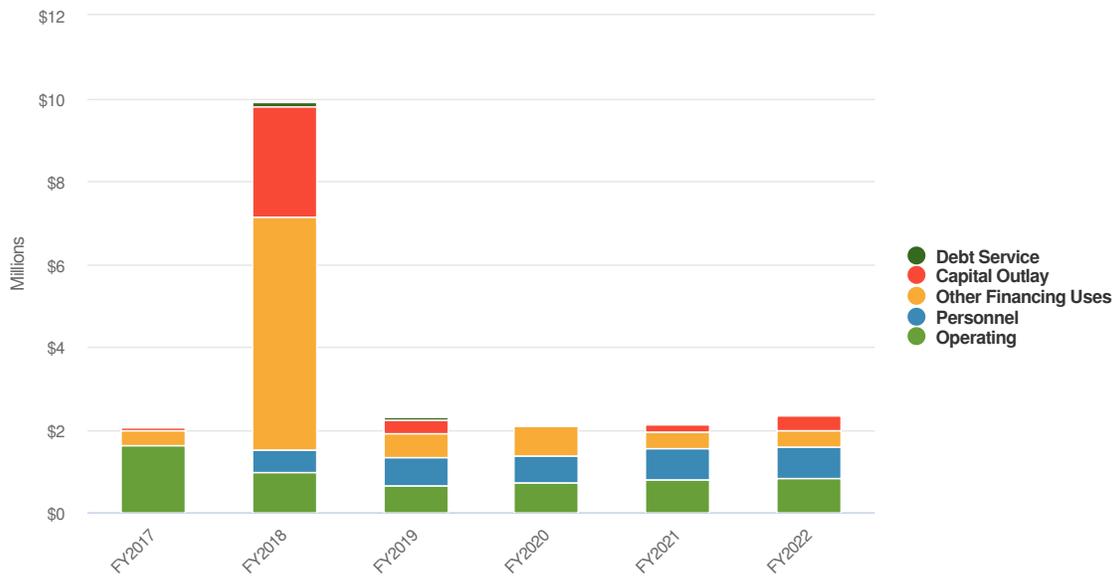
Other Financing Uses is the third largest expense type. These are the transfers made by the Garbage Fund to help cover a portion of City General Obligation Warrants which were issued in 2017 and used in part to buy the capital needed to begin providing garbage service in-house instead of outsourcing that service to a third party. This amount will remain unchanged in 2022 compared to 2021.

Capital is the smallest expense category for 2022. The Garbage Fund capital will primarily be the purchase of a new garbage truck to help reduce downtime and assist in route management. See the Capital Plan section of the budget for detail on all the individual capital expenditures of the Garbage Fund.

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)
Expense Objects			
Personnel	\$755,609.99	\$746,984.09	-1.1%
Operating	\$788,950.00	\$828,950.00	5.1%
Capital Outlay	\$192,955.54	\$350,000.00	81.4%
Other Financing Uses	\$404,355.00	\$406,200.00	0.5%
<b>Total Expense Objects:</b>	<b>\$2,141,870.53</b>	<b>\$2,332,134.09</b>	<b>8.9%</b>

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# **DEPARTMENTS**

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## Non- Departmental



**Scott Brakefield**  
Mayor

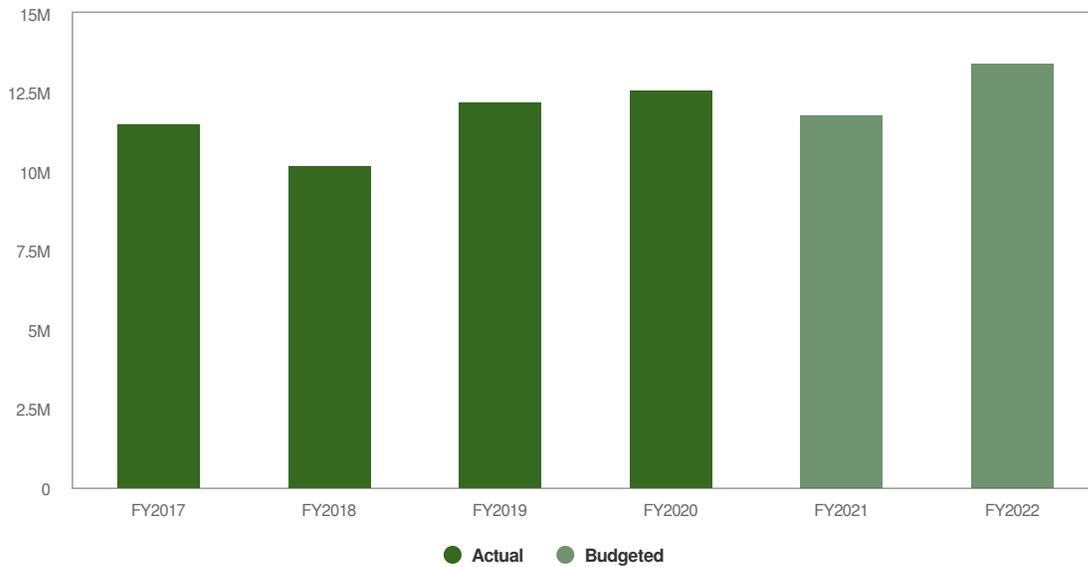
Non-departmental expenditures are those expenditures not associated with any particular department. These expenditures primarily consist of payments to other governments and transfers between funds.

### Expenditures Summary

Non-Departmental expenditures are set to increase next year primarily due to a 6.5% increase in payments to the School System from the 2021 mid-year budget to the 2022 budget as the result of additional anticipated sales tax collections. The City also anticipates transferring \$1.5M in revenues in excess of expenditures to the Capital Projects Fund at year-end 2022 to help assist with future capital project needs of the City.

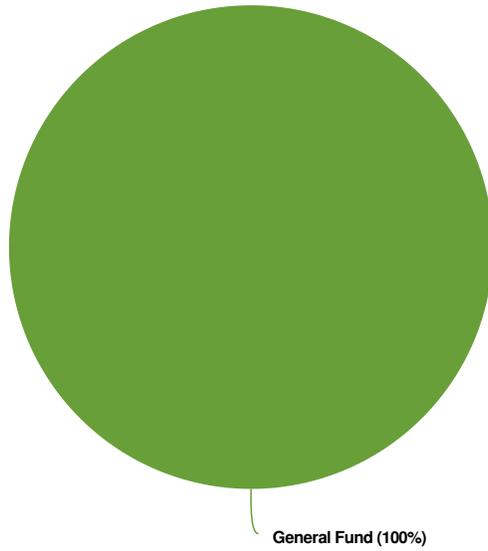
**\$13,448,916** **\$1,657,794**  
(14.06% vs. prior year)

#### Non- Departmental Proposed and Historical Budget vs. Actual

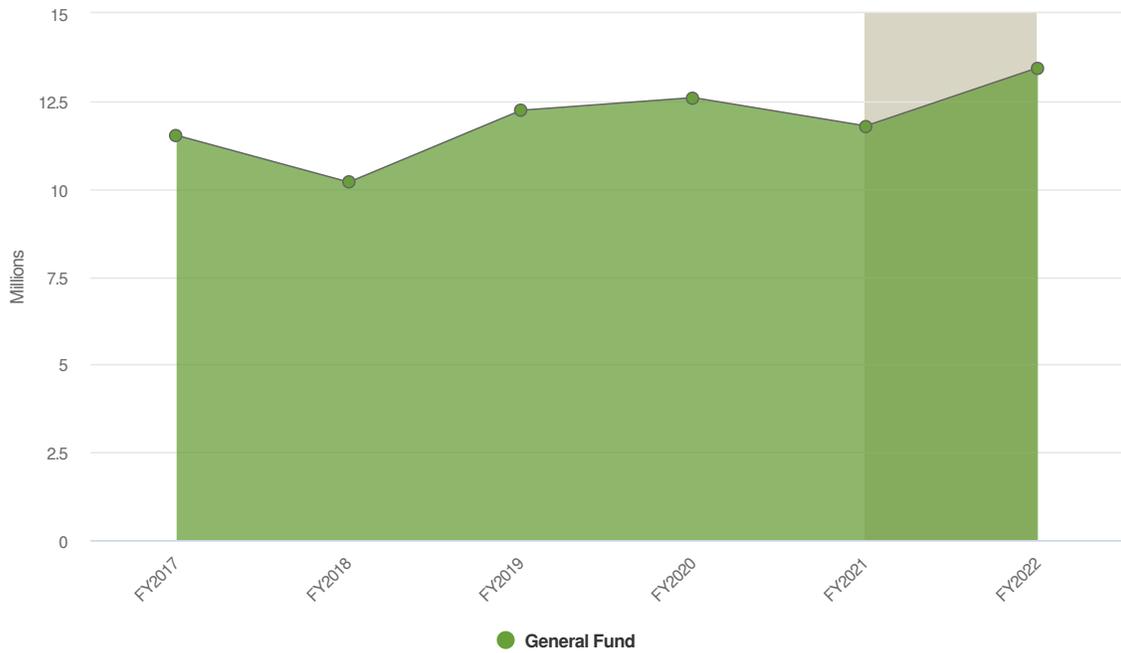


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



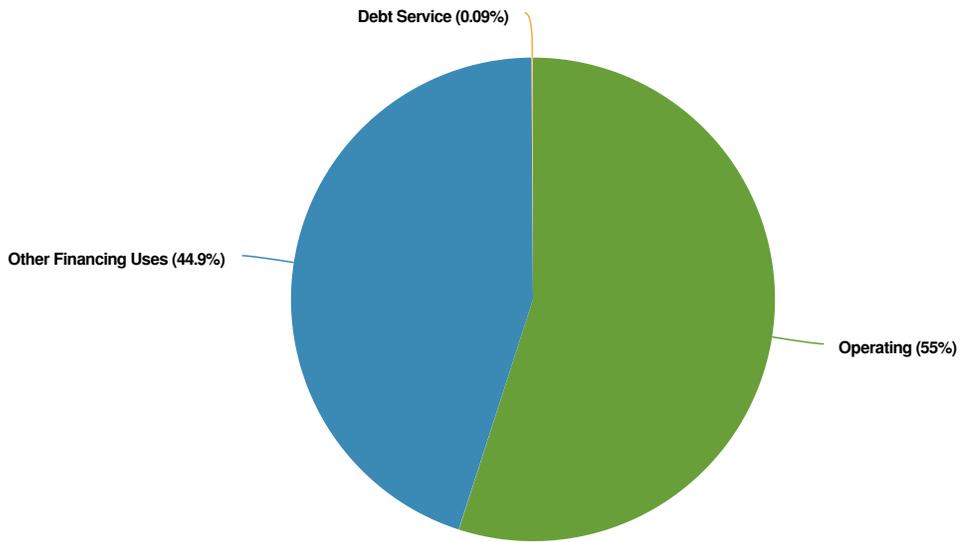
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes

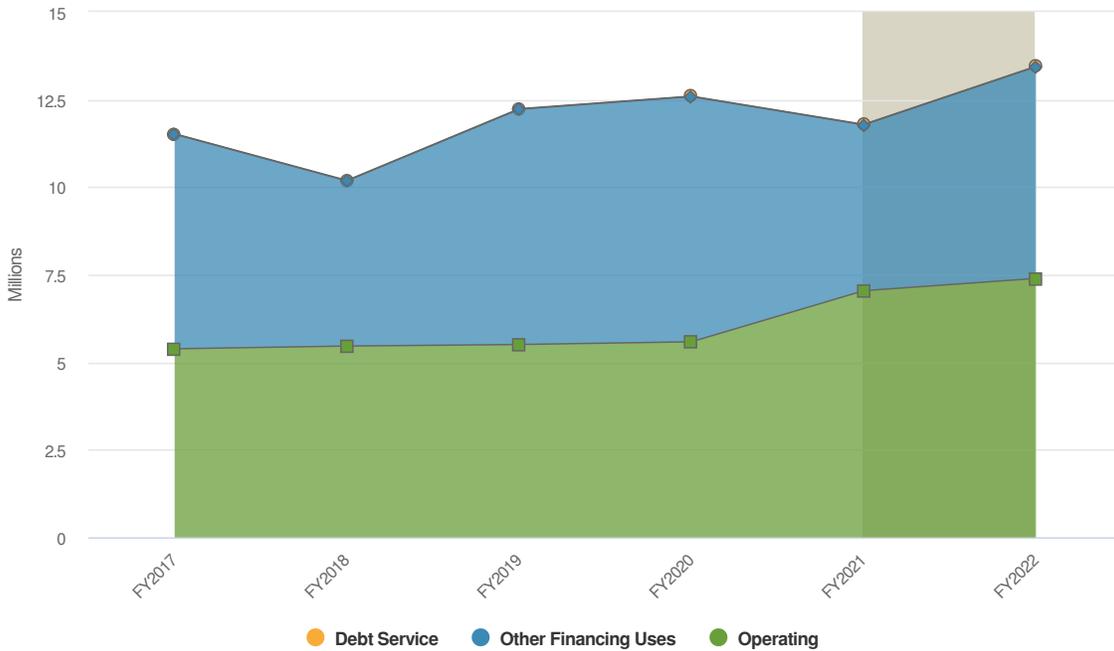
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Operating</b>					
ShelbyOne Initiative - Chamber	100-00-619007	\$7,500.00	\$7,500.00	0%	
Drug Free Communities Grant Expenditures	100-00-619008	\$125,000.00	\$125,000.00	0%	
Public Transportation	100-00-619010	\$8,960.00	\$8,960.00	0%	
School Board Fund	100-00-619025	\$6,060,519.00	\$6,458,017.00	6.6%	Equal to 1% sales tax revenue.
GO Warrant 2020 - PBA	100-00-619050	\$840,400.00	\$793,000.00	-5.6%	
<b>Total Operating:</b>		<b>\$7,042,379.00</b>	<b>\$7,392,477.00</b>	<b>5%</b>	
<b>Debt Service</b>					
Bond Fees	100-00-680100	\$12,500.00	\$12,500.00	0%	
<b>Total Debt Service:</b>		<b>\$12,500.00</b>	<b>\$12,500.00</b>	<b>0%</b>	
<b>Other Financing Uses</b>					
GO Warrant 2005-B	100-00-690009	\$43,900.00	\$47,345.00	7.8%	
GO Warrant 2011-B	100-00-690016	\$1,514,195.82	\$805,290.00	-46.8%	
GO Warrant 2016-A	100-00-690023	\$781,212.52	\$782,245.00	0.1%	
GO Warrant 2016-B	100-00-690024	\$82,220.69	\$81,525.00	-0.8%	
GO Warrant 2017	100-00-690025	\$795,198.75	\$822,310.00	3.4%	
GO Warrant 2018	100-00-690026	\$308,019.96	\$730,520.00	137.2%	
GO Warrant 2020-A	100-00-690027	\$203,314.17	\$204,450.00	0.6%	
GO Warrant 2020-B	100-00-690028	\$1,000,881.54	\$1,020,940.00	2%	
Transfers to Other Funds	100-00-699000	\$7,300.00	\$1,549,314.00	21,123.5%	
<b>Total Other Financing Uses:</b>		<b>\$4,736,243.45</b>	<b>\$6,043,939.00</b>	<b>27.6%</b>	
<b>Total General Fund:</b>		<b>\$11,791,122.45</b>	<b>\$13,448,916.00</b>	<b>14.1%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Operating</b>					
<b>Non-Departmental (00)</b>					
ShelbyOne Initiative - Chamber	100-00-619007	\$7,500.00	\$7,500.00	0%	
Drug Free Communities Grant Expenditures	100-00-619008	\$125,000.00	\$125,000.00	0%	
Public Transportation	100-00-619010	\$8,960.00	\$8,960.00	0%	
School Board Fund	100-00-619025	\$6,060,519.00	\$6,458,017.00	6.6%	Equal to 1% sales tax revenue.
GO Warrant 2020 - PBA	100-00-619050	\$840,400.00	\$793,000.00	-5.6%	
<b>Total Non-Departmental (00):</b>		<b>\$7,042,379.00</b>	<b>\$7,392,477.00</b>	<b>5%</b>	
<b>Total Operating:</b>		<b>\$7,042,379.00</b>	<b>\$7,392,477.00</b>	<b>5%</b>	
<b>Debt Service</b>					
<b>Non-Departmental (00)</b>					
Bond Fees	100-00-680100	\$12,500.00	\$12,500.00	0%	
<b>Total Non-Departmental (00):</b>		<b>\$12,500.00</b>	<b>\$12,500.00</b>	<b>0%</b>	
<b>Total Debt Service:</b>		<b>\$12,500.00</b>	<b>\$12,500.00</b>	<b>0%</b>	
<b>Other Financing Uses</b>					
<b>Non-Departmental (00)</b>					
GO Warrant 2005-B	100-00-690009	\$43,900.00	\$47,345.00	7.8%	
GO Warrant 2011-B	100-00-690016	\$1,514,195.82	\$805,290.00	-46.8%	
GO Warrant 2016-A	100-00-690023	\$781,212.52	\$782,245.00	0.1%	
GO Warrant 2016-B	100-00-690024	\$82,220.69	\$81,525.00	-0.8%	
GO Warrant 2017	100-00-690025	\$795,198.75	\$822,310.00	3.4%	
GO Warrant 2018	100-00-690026	\$308,019.96	\$730,520.00	137.2%	
GO Warrant 2020-A	100-00-690027	\$203,314.17	\$204,450.00	0.6%	
GO Warrant 2020-B	100-00-690028	\$1,000,881.54	\$1,020,940.00	2%	
Transfers to Other Funds	100-00-699000	\$7,300.00	\$1,549,314.00	21,123.5%	
<b>Total Non-Departmental (00):</b>		<b>\$4,736,243.45</b>	<b>\$6,043,939.00</b>	<b>27.6%</b>	
<b>Total Other Financing Uses:</b>		<b>\$4,736,243.45</b>	<b>\$6,043,939.00</b>	<b>27.6%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Expense Objects:</b>		<b>\$11,791,122.45</b>	<b>\$13,448,916.00</b>	<b>14.1%</b>	

## **Departmental Goals & Performance Metrics**

Non-departmental is a classification for expenditure tracking purposes only and does not have a specific set of tasks or jobs to accomplish. Therefore, there are no goals or performance metrics for this department.

# Administration



**Brian Binzer**  
*City Administrator / City Planner*

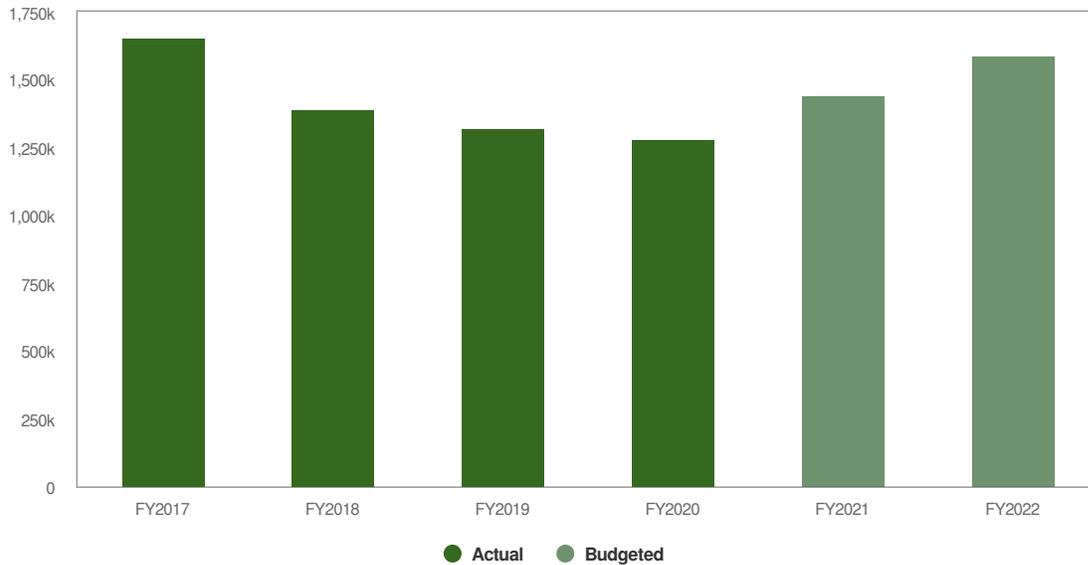
The Administration Department is tasked with assisting the Mayor in carrying out daily operations of the City. The Administration Department includes appointed officials such as the City Administrator and City Clerk, as well as civil service positions that contribute across multiple departments within the City.

## Expenditures Summary

The Administration Department is budgeting for a 10.5% increase in the department's budget for 2022 primarily due to adding a new full-time equivalent Public Information Officer position to assist with City public relations and communications. The Administration Department is also budgeting for a \$25k increase in public events funding to help provide additional support to the Alabaster Arts Council in 2022 for different arts and culture events they plan to host.

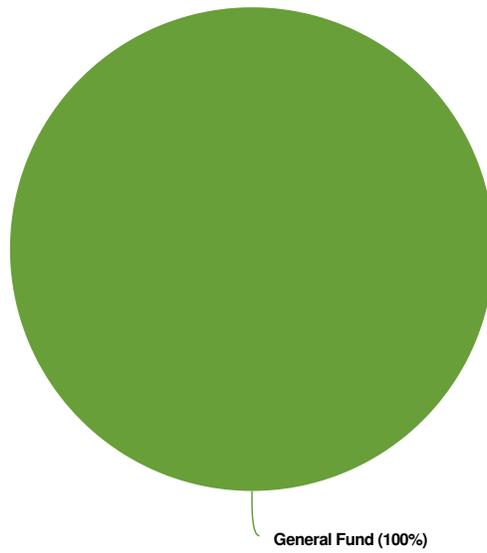
**\$1,591,988** **\$151,210**  
(10.5% vs. prior year)

### Administration Proposed and Historical Budget vs. Actual

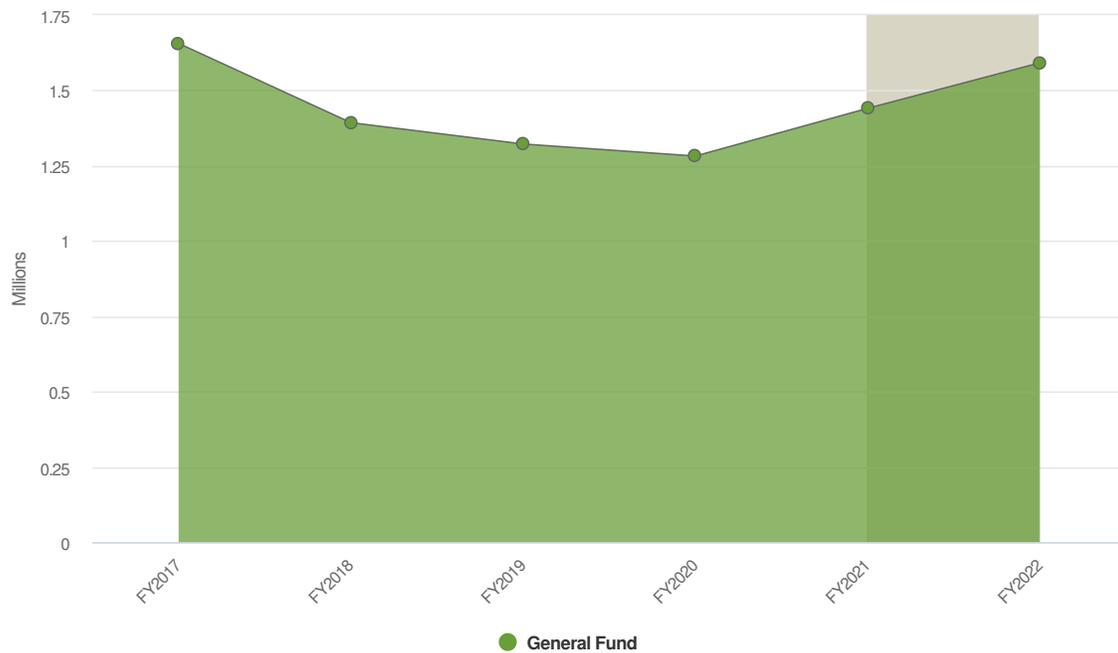


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

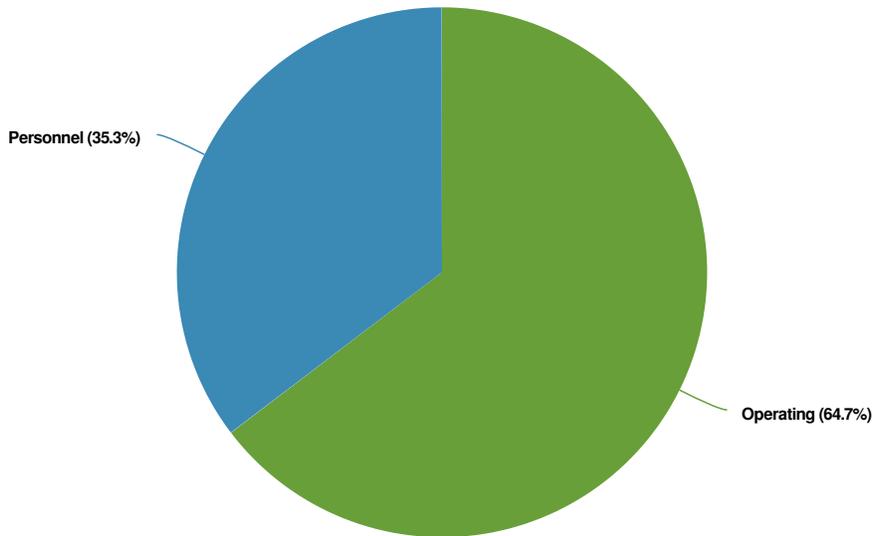
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-01-601100	\$316,147.20	\$426,711.79	35%	
Overtime Pay	100-01-601101	\$3,000.00	\$3,000.00	0%	
Vacation Pay	100-01-601102	\$8,185.56	\$11,017.19	34.6%	
Sick Time Pay	100-01-601103	\$5,296.96	\$7,129.33	34.6%	
Social Security	100-01-601200	\$20,368.84	\$27,581.22	35.4%	
Medicare	100-01-601201	\$4,763.68	\$6,450.45	35.4%	
Insurance - Health	100-01-601300	\$27,307.62	\$43,314.00	58.6%	
Insurance - Life	100-01-601301	\$550.00	\$550.00	0%	
Retirement Pd by City	100-01-601400	\$27,606.37	\$33,154.14	20.1%	
Retiree Insurance	100-01-601401	\$14,750.00	\$3,750.00	-74.6%	
<b>Total Personnel:</b>		<b>\$427,976.23</b>	<b>\$562,658.12</b>	<b>31.5%</b>	
<b>Operating</b>					
Office Expense	100-01-603200	\$8,000.00	\$12,000.00	50%	Increase for PIO position.
Computer Exp-Hardware/Software	100-01-603201	\$8,000.00	\$10,000.00	25%	Increase for PIO position.
Reference Materials/Print/Bind	100-01-603202	\$2,000.00	\$2,000.00	0%	
Dues & Subscriptions	100-01-603203	\$31,000.00	\$45,000.00	45.2%	Increase for PIO position. About half of this line item includes our dues to the Regional Planning Commission. Also, I anticipate the county will ask for help on funding 58 inc. in the future- possibly in a subscription basis.
Supplies and Minor Equipment	100-01-603204	\$2,000.00	\$2,000.00	0%	
Uniforms	100-01-603501	\$500.00	\$500.00	0%	
Travel/Registration Expense	100-01-603502	\$18,000.00	\$25,000.00	38.9%	Increase for PIO position
Repairs/Maint. - Equipment	100-01-610000	\$7,500.00	\$7,500.00	0%	
Fuel/Mileage	100-01-611100	\$7,500.00	\$9,500.00	26.7%	Increase for PIO position

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Repairs/Maint. -Vehicles	100-01-611300	\$447.50	\$447.50	0%	
Repairs/Maint. - Bldg	100-01-612000	\$75,000.00	\$75,000.00	0%	This line item will cover new projects: Repainting City Hall, Water tower light maintenance, Council Chambers acoustics and other AV equipment to help with sound issues
Janitorial Services	100-01-612001	\$28,000.00	\$28,000.00	0%	
Repairs/Maint. - Property	100-01-613000	\$10,000.00	\$10,000.00	0%	
Telephones/Data	100-01-616101	\$300.00	\$350.00	16.7%	Increase due to PIO position.
Cell Phones	100-01-616200	\$2,000.00	\$2,750.00	37.5%	Increase due to PIO position.
Electrical/Gas	100-01-616300	\$93,500.00	\$93,500.00	0%	
Water	100-01-616400	\$5,000.00	\$5,000.00	0%	
Contracts-Short Term	100-01-619015	\$110,000.00	\$150,000.00	36.4%	There will be additional requirements under our MS4 agreement with ADEM permit. We will need some additional consultation for this year for compliance. Finance may need to check with Building & Engineering to see if this line item is being duplicated.
Business & Marketing	100-01-619040	\$35,000.00	\$35,000.00	0%	
Physical Examination	100-01-619305	\$110.00	\$110.00	0%	
Management/Consulting	100-01-622005	\$7,000.00	\$7,000.00	0%	
Legal Fees	100-01-622010	\$200,000.00	\$200,000.00	0%	With the possible end of the S. Grande View case, we are hopeful this line item will go down. For now, it's advised to keep the funding the same as last year until it is clear . There may also be a few extraordinary legal concerns- Promenade culvert, on development agreement -District 31
Engineering/Architectural	100-01-622020	\$75,000.00	\$75,000.00	0%	
Planning & Zoning Admin Dept	100-01-622025	\$26,500.00	\$26,500.00	0%	
Miscellaneous	100-01-625000	\$100.00	\$100.00	0%	
Legal Advertising Fees	100-01-625015	\$18,500.00	\$18,500.00	0%	
General Liability	100-01-625025	\$20,000.00	\$20,000.00	0%	

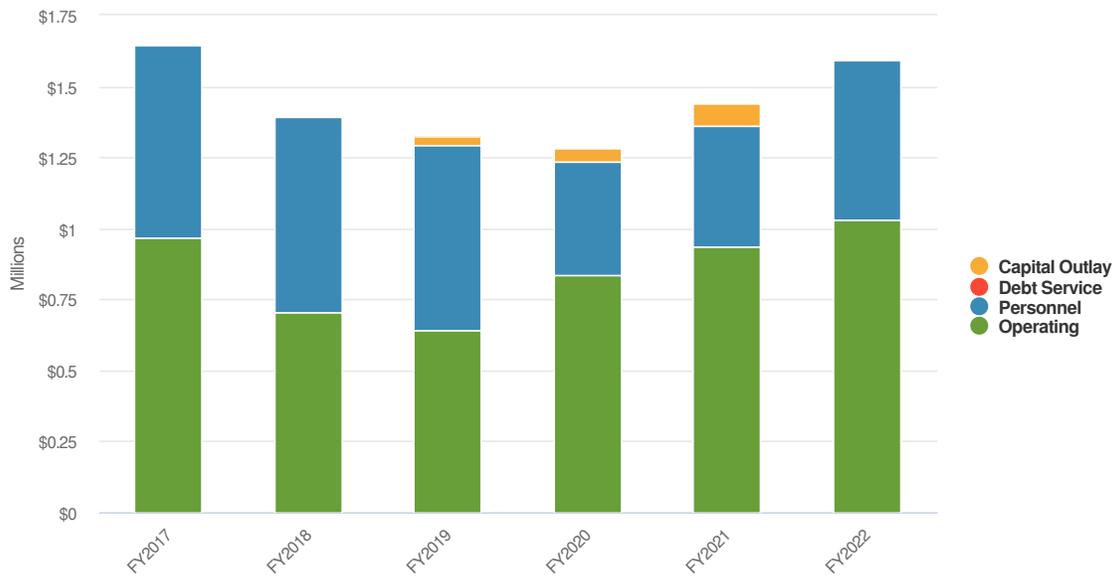
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Public Events	100-01-625040	\$75,000.00	\$100,000.00	33.3%	There is increased desire from several City Council members to increase funding for events such as Cityfest. The Alabaster Arts Council has added a new event called the Alabaster Jubilee. They have requested funding for this event.
Abatement Admin	100-01-625050	\$60,000.00	\$60,000.00	0%	
Insurance - Workman's Comp	100-01-625302	\$8,572.00	\$8,572.00	0%	
<b>Total Operating:</b>		<b>\$934,529.50</b>	<b>\$1,029,329.50</b>	<b>10.1%</b>	
<b>Capital Outlay</b>					
Acquisition - Equipment	100-01-670200	\$78,272.00	\$0.00	-100%	
<b>Total Capital Outlay:</b>		<b>\$78,272.00</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total General Fund:</b>		<b>\$1,440,777.73</b>	<b>\$1,591,987.62</b>	<b>10.5%</b>	

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Administration (01)</b>					
Regular Pay	100-01-601100	\$316,147.20	\$426,711.79	35%	
Overtime Pay	100-01-601101	\$3,000.00	\$3,000.00	0%	
Vacation Pay	100-01-601102	\$8,185.56	\$11,017.19	34.6%	
Sick Time Pay	100-01-601103	\$5,296.96	\$7,129.33	34.6%	
Social Security	100-01-601200	\$20,368.84	\$27,581.22	35.4%	
Medicare	100-01-601201	\$4,763.68	\$6,450.45	35.4%	
Insurance - Health	100-01-601300	\$27,307.62	\$43,314.00	58.6%	
Insurance - Life	100-01-601301	\$550.00	\$550.00	0%	
Retirement Pd by City	100-01-601400	\$27,606.37	\$33,154.14	20.1%	
Retiree Insurance	100-01-601401	\$14,750.00	\$3,750.00	-74.6%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Administration (01):</b>		<b>\$427,976.23</b>	<b>\$562,658.12</b>	<b>31.5%</b>	
<b>Total Personnel:</b>		<b>\$427,976.23</b>	<b>\$562,658.12</b>	<b>31.5%</b>	
<b>Operating</b>					
<b>Administration (01)</b>					
Office Expense	100-01-603200	\$8,000.00	\$12,000.00	50%	Increase for PIO position.
Computer Exp- Hardware/Software	100-01-603201	\$8,000.00	\$10,000.00	25%	Increase for PIO position.
Reference Materials/Print/Bind	100-01-603202	\$2,000.00	\$2,000.00	0%	
Dues & Subscriptions	100-01-603203	\$31,000.00	\$45,000.00	45.2%	Increase for PIO position. About half of this line item includes our dues to the Regional Planning Commission. Also, I anticipate the county will ask for help on funding 58 inc. in the future- possibly in a subscription basis.
Supplies and Minor Equipment	100-01-603204	\$2,000.00	\$2,000.00	0%	
Uniforms	100-01-603501	\$500.00	\$500.00	0%	
Travel/Registration Expense	100-01-603502	\$18,000.00	\$25,000.00	38.9%	Increase for PIO position
Repairs/Maint. - Equipment	100-01-610000	\$7,500.00	\$7,500.00	0%	
Fuel/Mileage	100-01-611100	\$7,500.00	\$9,500.00	26.7%	Increase for PIO position
Repairs/Maint. -Vehicles	100-01-611300	\$447.50	\$447.50	0%	
Repairs/Maint. - Bldg	100-01-612000	\$75,000.00	\$75,000.00	0%	This line item will cover new projects: Repainting City Hall, Water tower light maintenance, Council Chambers acoustics and other AV equipment to help with sound issues
Janitorial Services	100-01-612001	\$28,000.00	\$28,000.00	0%	
Repairs/Maint. - Property	100-01-613000	\$10,000.00	\$10,000.00	0%	
Telephones/Data	100-01-616101	\$300.00	\$350.00	16.7%	Increase due to PIO position.
Cell Phones	100-01-616200	\$2,000.00	\$2,750.00	37.5%	Increase due to PIO position.
Electrical/Gas	100-01-616300	\$93,500.00	\$93,500.00	0%	
Water	100-01-616400	\$5,000.00	\$5,000.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Contracts-Short Term	100-01-619015	\$110,000.00	\$150,000.00	36.4%	There will be additional requirements under our MS4 agreement with ADEM permit. We will need some additional consultation for this year for compliance. Finance may need to check with Building & Engineering to see if this line item is being duplicated.
Business & Marketing	100-01-619040	\$35,000.00	\$35,000.00	0%	
Physical Examination	100-01-619305	\$110.00	\$110.00	0%	
Management/Consulting	100-01-622005	\$7,000.00	\$7,000.00	0%	
Legal Fees	100-01-622010	\$200,000.00	\$200,000.00	0%	With the possible end of the S. Grande View case, we are hopeful this line item will go down. For now, it's advised to keep the funding the same as last year until it is clear. There may also be a few extraordinary legal concerns- Promenade culvert, on development agreement -District 31
Engineering/Architectural	100-01-622020	\$75,000.00	\$75,000.00	0%	
Planning & Zoning Admin Dept	100-01-622025	\$26,500.00	\$26,500.00	0%	
Miscellaneous	100-01-625000	\$100.00	\$100.00	0%	
Legal Advertising Fees	100-01-625015	\$18,500.00	\$18,500.00	0%	
General Liability	100-01-625025	\$20,000.00	\$20,000.00	0%	
Public Events	100-01-625040	\$75,000.00	\$100,000.00	33.3%	There is increased desire from several City Council members to increase funding for events such as Cityfest. The Alabaster Arts Council has added a new event called the Alabaster Jubilee. They have requested funding for this event.
Abatement Admin	100-01-625050	\$60,000.00	\$60,000.00	0%	
Insurance - Workman's Comp	100-01-625302	\$8,572.00	\$8,572.00	0%	
<b>Total Administration (01):</b>		<b>\$934,529.50</b>	<b>\$1,029,329.50</b>	<b>10.1%</b>	
<b>Total Operating:</b>		<b>\$934,529.50</b>	<b>\$1,029,329.50</b>	<b>10.1%</b>	
<b>Capital Outlay</b>					
<b>Administration (01)</b>					
Acquisition - Equipment	100-01-670200	\$78,272.00	\$0.00	-100%	
<b>Total Administration (01):</b>		<b>\$78,272.00</b>	<b>\$0.00</b>	<b>-100%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Capital Outlay:</b>		<b>\$78,272.00</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total Expense Objects:</b>		<b>\$1,440,777.73</b>	<b>\$1,591,987.62</b>	<b>10.5%</b>	

## Departmental Goals & Performance Metrics

Goal	City Strategic Priority	Measurement or Metric Description	Current Metric	Goal Metric	Time Frame
Administer New Police Station Construction On Time With Summer 2022 Move-In	Provide Safety & Security for All Citizens	Police Move-In Date at New Police Station	N/A	8/31/2022	9 Months
Produce Full Engineering and Architectural Design Plans for New Patriots Park Renovations	Enhance Recreational Opportunities	No Metric. Delivery of Completed Plans Will Signify Completion of Goal.	N/A	N/A	1 Year
Administer Highway 119 Widening Project to Meet Goal of Construction Groundbreaking in Winter 2022	Upgrade City Infrastructure	Construction Groundbreaking Date	N/A	2/28/2022	5 Months
Oversee Full Adoption of Agenda Management Software	Improve Organizational Efficiency & Effectiveness	Percentage of Public Meetings Conducted Entirely Via Current Agenda Management Software	0%	100%	6 Months
Oversee Digital Organization of All City Clerk Files and Contracts	Improve Organizational Efficiency & Effectiveness	Percentage of City Clerk Documents Stored Electronically	20%	100%	1 Year
Improve City Branding & Messaging	Improve Organizational Efficiency & Effectiveness	Hire New Public Relations Specialist and Implement PR Software by 2/1/2022	N/A	2/1/2022	4 Months

# Information Technology



**Patrick Johnson**  
*Director of Information Technology*

The Information Technology (IT) Department's overall goal is to facilitate reliable, timely, and easy access to information for employees and residents. The IT Department strives to provide excellent customer service to both employees as well as residents by leveraging technology to create access to better information and more efficient processes within the City.

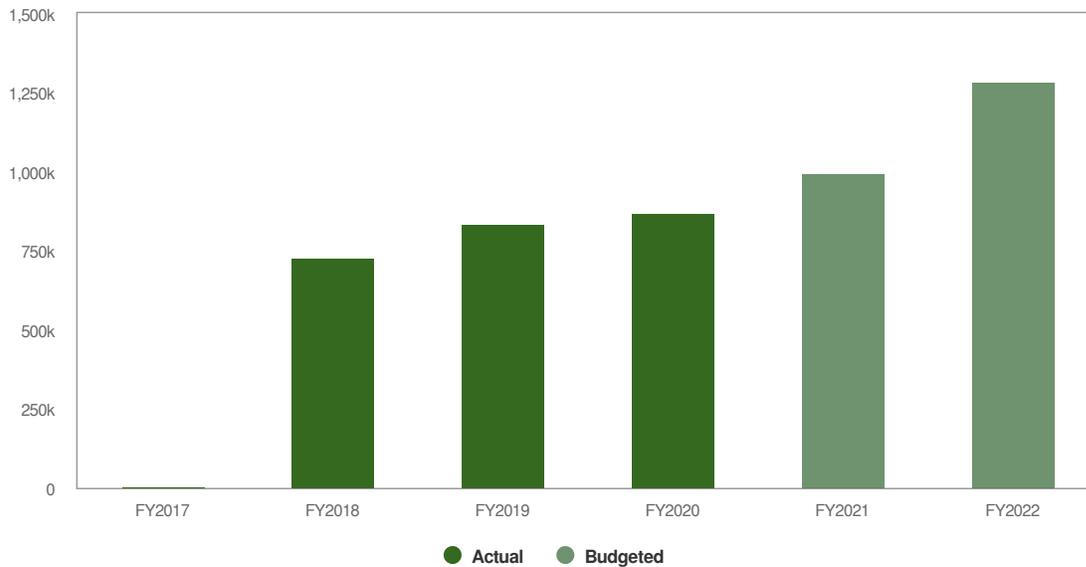
## Expenditures Summary

The I.T. Department is budgeting for a 28.63% increase in expenditures for 2022. This is primarily due to some large non-recurring purchases of software packages and enhancements to improve I.T. functionality throughout the City. The highlights of the I.T. Department's budget are:

- o GIS software enhancements
- o New core switches
- o City Hall camera upgrades
- o Core firewall and security software replacement
- o Additional data integrity and cybersecurity enhancements

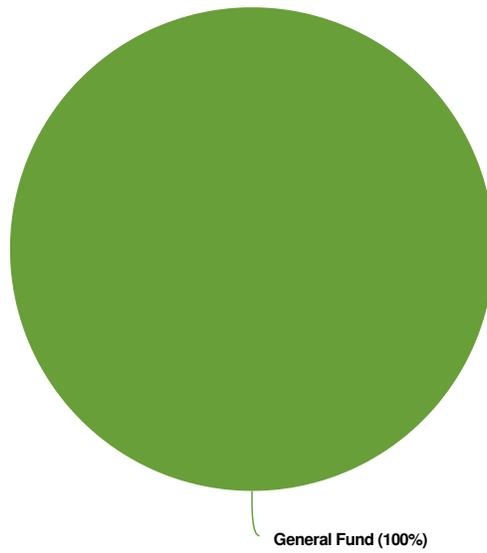
**\$1,281,229** **\$285,171**  
(28.63% vs. prior year)

Information Technology Proposed and Historical Budget vs. Actual

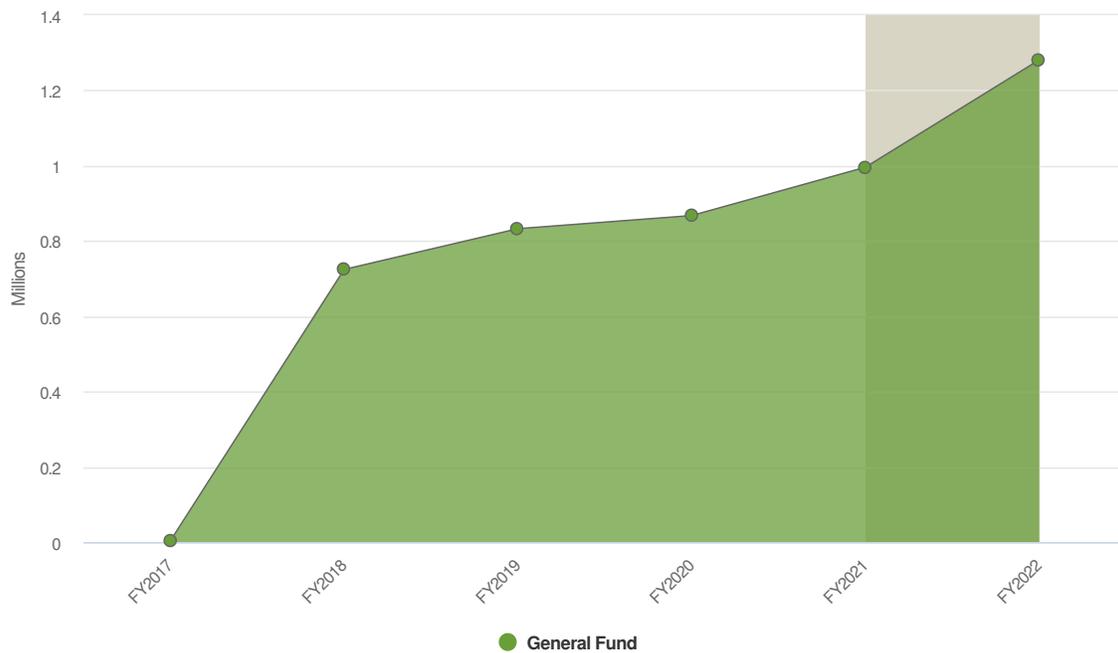


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

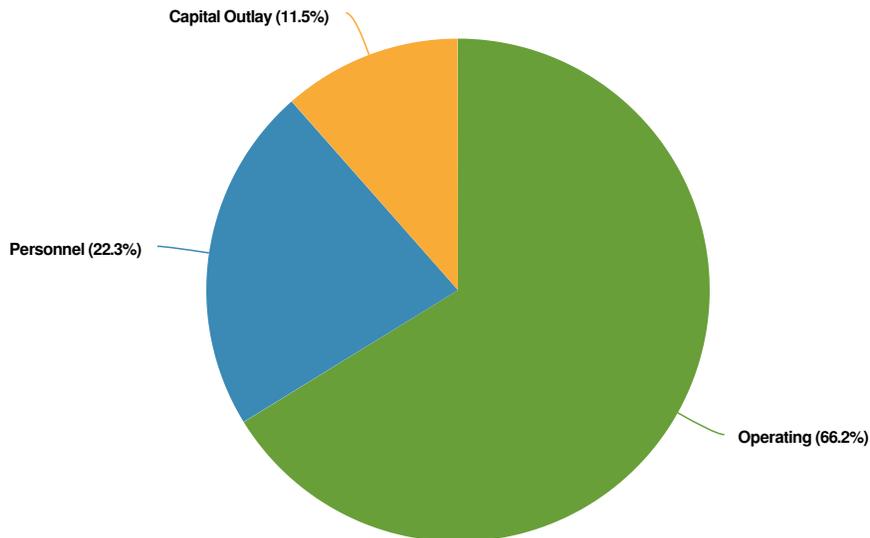
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-02-601100	\$206,561.98	\$213,057.13	3.1%	
Overtime Pay	100-02-601101	\$5,000.00	\$6,250.00	25%	
Vacation Pay	100-02-601102	\$4,879.76	\$5,016.66	2.8%	
Sick Time Pay	100-02-601103	\$414.49	\$426.12	2.8%	
Social Security	100-02-601200	\$13,110.29	\$13,546.99	3.3%	
Medicare	100-02-601201	\$3,066.12	\$3,168.25	3.3%	
Insurance - Health	100-02-601300	\$22,712.04	\$25,441.92	12%	
Insurance - Life	100-02-601301	\$400.00	\$400.00	0%	
Retirement Pd by City	100-02-601400	\$17,767.88	\$18,359.21	3.3%	
<b>Total Personnel:</b>		<b>\$273,912.56</b>	<b>\$285,666.28</b>	<b>4.3%</b>	
<b>Operating</b>					
Office Expense	100-02-603200	\$5,000.00	\$2,500.00	-50%	
Computer Exp - Hardware	100-02-603201	\$206,245.00	\$190,221.37	-7.8%	Our largest new hardware purchases for 2022 will be the replacement of the Core Switches at City Hall which have been in place since the building was built. This will allow for an increase in the speed to the desktop users and also paves the way for our direct link to the new APD.
Reference Materials/Print/Bind	100-02-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-02-603203	\$6,000.00	\$6,000.00	0%	I have added 2 more Editor seats since I had to change one editor to a viewer to add someone on to online.
Supplies and Minor Equipment	100-02-603204	\$15,000.00	\$7,500.00	-50%	
Toner	100-02-603216	\$5,000.00	\$1,500.00	-70%	
Computer Exp. - Software	100-02-603218	\$22,900.00	\$96,268.52	320.4%	The GIS Software Licensing is included in this Software Budget. For 2023 I would like to see about having this listed under a GIS GL Line. This will allow me to better forecast and show the costs for GIS services and hardware.
Uniforms	100-02-603501	\$1,000.00	\$1,000.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Travel/Registration Expense	100-02-603502	\$6,300.00	\$6,300.00	0%	
Repairs/Maint. - Equipment	100-02-610000	\$9,500.00	\$5,000.00	-47.4%	
Fuel/Mileage	100-02-611100	\$1,750.00	\$1,200.00	-31.4%	
Tires	100-02-611200	\$800.00	\$0.00	-100%	
Repairs/Maint. - Vehicles	100-02-611300	\$4,500.00	\$1,200.00	-73.3%	
Vehicle License Plates	100-02-611301	\$150.00	\$150.00	0%	
Repairs/Maint. - Bldg.	100-02-612000	\$17,000.00	\$20,000.00	17.6%	Ultimately I expect this line would be moved to Building Maint, but I do budget for door entry repair each year. We want to move to Aviligon before the new APD is installed to allow for a synchronization of users and services with City Hall doors.
Desk Phones	100-02-616101	\$12,000.00	\$26,446.40	120.4%	We will be changing the AT&T analog lines at the Police Department Dispatch office to our Core VoIP system. AT&T has had a 200% increase in their cost over the last two years for these 4 lines. There will be a savings on this line, but not sure how long it will be for this to be completed.
Internet/WAN	100-02-616102	\$129,500.00	\$126,025.68	-2.7%	There are not expected changes in this GL for this coming year unless ARPA funding allows us to enhance Broadband in our parks areas.
Data Protection	100-02-616103	\$84,600.00	\$109,965.00	30%	Some items which will be replaced in 2022 have been zero'd out in this detail. Moving to CyberGuard allows us to migrate to a better service within the same budget allowances. I have a goal of keeping our security products at 10% of the I.T. budget.
Cell Phones	100-02-616200	\$16,000.00	\$12,500.00	-21.9%	Other than our 3 cell service, we regularly have equipment (routers and MiFis) which get shared amongst other departments when the need arises. We work to suspend these devices from time to time, but IT absorbs the overall costs for these shared devices.
Contracts-Short Term	100-02-619015	\$117,500.00	\$192,582.55	63.9%	I would like to discuss this because it has one line-item which is a \$60k item for GIS which is only purchase every 5 years or so. There is no documentation that I can find for this purchase through the county in 2014-15. There is a new line for Logmein's LastPass service which will help security.
Contract Labor	100-02-619105	\$12,000.00	\$20,000.00	66.7%	
Miscellaneous	100-02-625000	\$2,000.00	\$3,500.00	75%	
General Liability	100-02-625025	\$17,500.00	\$17,500.00	0%	
<b>Total Operating:</b>		<b>\$693,245.00</b>	<b>\$848,359.52</b>	<b>22.4%</b>	

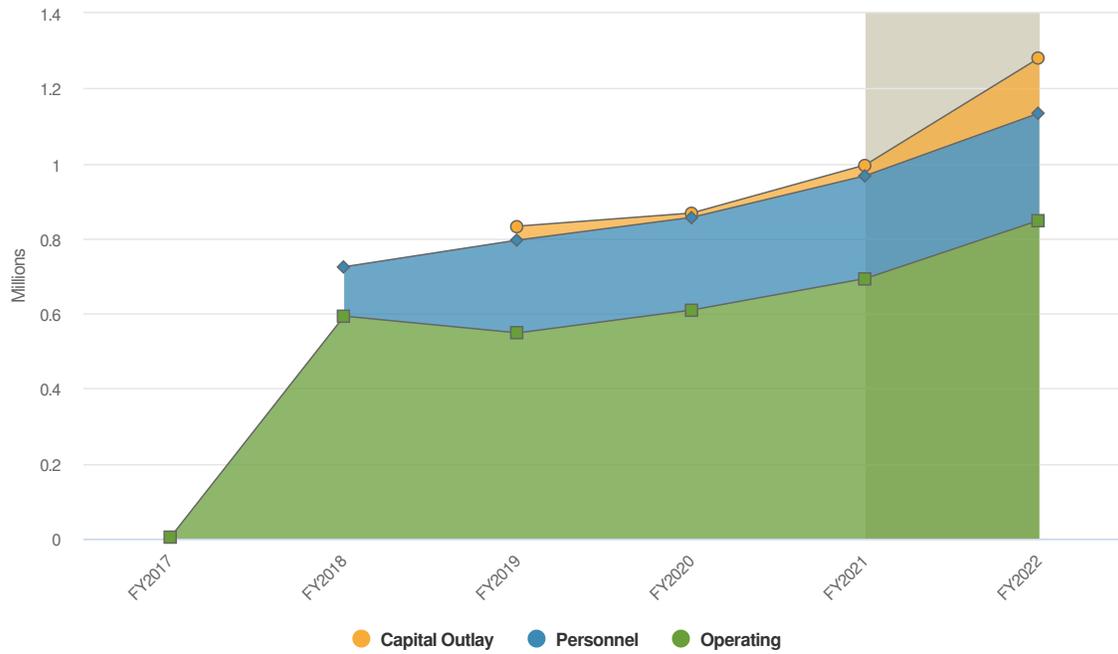
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Capital Outlay</b>					
Acquisition - Equipment	100-02-670200	\$28,900.00	\$147,203.00	409.4%	
<b>Total Capital Outlay:</b>		<b>\$28,900.00</b>	<b>\$147,203.00</b>	<b>409.4%</b>	
<b>Total General Fund:</b>		<b>\$996,057.56</b>	<b>\$1,281,228.80</b>	<b>28.6%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>IT (02)</b>					
Regular Pay	100-02-601100	\$206,561.98	\$213,057.13	3.1%	
Overtime Pay	100-02-601101	\$5,000.00	\$6,250.00	25%	
Vacation Pay	100-02-601102	\$4,879.76	\$5,016.66	2.8%	
Sick Time Pay	100-02-601103	\$414.49	\$426.12	2.8%	
Social Security	100-02-601200	\$13,110.29	\$13,546.99	3.3%	
Medicare	100-02-601201	\$3,066.12	\$3,168.25	3.3%	
Insurance - Health	100-02-601300	\$22,712.04	\$25,441.92	12%	
Insurance - Life	100-02-601301	\$400.00	\$400.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Retirement Pd by City	100-02-601400	\$17,767.88	\$18,359.21	3.3%	
<b>Total IT (02):</b>		<b>\$273,912.56</b>	<b>\$285,666.28</b>	<b>4.3%</b>	
<b>Total Personnel:</b>		<b>\$273,912.56</b>	<b>\$285,666.28</b>	<b>4.3%</b>	
<b>Operating</b>					
<b>IT (02)</b>					
Office Expense	100-02-603200	\$5,000.00	\$2,500.00	-50%	
Computer Exp - Hardware	100-02-603201	\$206,245.00	\$190,221.37	-7.8%	Our largest new hardware purchases for 2022 will be the replacement of the Core Switches at City Hall which have been in place since the building was built. This will allow for an increase in the speed to the desktop users and also paves the way for our direct link to the new APD.
Reference Materials/Print/Bind	100-02-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-02-603203	\$6,000.00	\$6,000.00	0%	I have added 2 more Editor seats since I had to change one editor to a viewer to add someone on to online.
Supplies and Minor Equipment	100-02-603204	\$15,000.00	\$7,500.00	-50%	
Toner	100-02-603216	\$5,000.00	\$1,500.00	-70%	
Computer Exp. - Software	100-02-603218	\$22,900.00	\$96,268.52	320.4%	The GIS Software Licensing is included in this Software Budget. For 2023 I would like to see about having this listed under a GIS GL Line. This will allow me to better forecast and show the costs for GIS services and hardware.
Uniforms	100-02-603501	\$1,000.00	\$1,000.00	0%	
Travel/Registration Expense	100-02-603502	\$6,300.00	\$6,300.00	0%	
Repairs/Maint. - Equipment	100-02-610000	\$9,500.00	\$5,000.00	-47.4%	
Fuel/Mileage	100-02-611100	\$1,750.00	\$1,200.00	-31.4%	
Tires	100-02-611200	\$800.00	\$0.00	-100%	
Repairs/Maint. - Vehicles	100-02-611300	\$4,500.00	\$1,200.00	-73.3%	
Vehicle License Plates	100-02-611301	\$150.00	\$150.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Repairs/Maint. - Bldg.	100-02-612000	\$17,000.00	\$20,000.00	17.6%	Ultimately I expect this line would be moved to Building Maint, but I do budget for door entry repair each year. We want to move to Aviligon before the new APD is installed to allow for a synchronization of users and services with City Hall doors.
Desk Phones	100-02-616101	\$12,000.00	\$26,446.40	120.4%	We will be changing the AT&T analog lines at the Police Department Dispatch office to our Core VoIP system. AT&T has had a 200% increase in their cost over the last two years for these 4 lines. There will be a savings on this line, but not sure how long it will be for this to be completed.
Internet/WAN	100-02-616102	\$129,500.00	\$126,025.68	-2.7%	There are not expected changes in this GL for this coming year unless ARPA funding allows us to enhance Broadband in our parks areas.
Data Protection	100-02-616103	\$84,600.00	\$109,965.00	30%	Some items which will be replaced in 2022 have been zero'd out in this detail. Moving to CyberGuard allows us to migrate to a better service within the same budget allowances. I have a goal of keeping our security products at 10% of the I.T. budget.
Cell Phones	100-02-616200	\$16,000.00	\$12,500.00	-21.9%	Other than our 3 cell service, we regularly have equipment (routers and MiFis) which get shared amongst other departments when the need arises. We work to suspend these devices from time to time, but IT absorbs the overall costs for these shared devices.
Contracts-Short Term	100-02-619015	\$117,500.00	\$192,582.55	63.9%	I would like to discuss this because it has one line-item which is a \$60k item for GIS which is only purchase every 5 years or so. There is no documentation that I can find for this purchase through the county in 2014-15. There is a new line for Logmein's LastPass service which will help security.
Contract Labor	100-02-619105	\$12,000.00	\$20,000.00	66.7%	
Miscellaneous	100-02-625000	\$2,000.00	\$3,500.00	75%	
General Liability	100-02-625025	\$17,500.00	\$17,500.00	0%	
<b>Total IT (02):</b>		<b>\$693,245.00</b>	<b>\$848,359.52</b>	<b>22.4%</b>	
<b>Total Operating:</b>		<b>\$693,245.00</b>	<b>\$848,359.52</b>	<b>22.4%</b>	
<b>Capital Outlay</b>					
<b>IT (02)</b>					
Acquisition - Equipment	100-02-670200	\$28,900.00	\$147,203.00	409.4%	
<b>Total IT (02):</b>		<b>\$28,900.00</b>	<b>\$147,203.00</b>	<b>409.4%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Capital Outlay:</b>		<b>\$28,900.00</b>	<b>\$147,203.00</b>	<b>409.4%</b>	
<b>Total Expense Objects:</b>		<b>\$996,057.56</b>	<b>\$1,281,228.80</b>	<b>28.6%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Increase Use of One Note, Teams, and One Drive Applications by City Employees	Improve Organizational Efficiency & Effectiveness	Percentage of Employees Utilizing All 3 Applications (One Note, Teams, & One Drive)	<15%	50%	3 Years
Establish City Cybersecurity Commission	Provide Safety & Security for All Citizens	No Metric. Establishment of Committee During Next Fiscal Year Will Signify Completion of Goal.	N/A	N/A	1 Year
Upgrade All City Servers to Windows 16 or Higher	Upgrade City Infrastructure	Percentage of Servers on Windows 16 or Higher	40%	100%	1 Year
Improve Employee Training for All the Major City Software Products	Improve Organizational Efficiency & Effectiveness	Percentage of Employees that Have Completed On Demand Training Videos for Major Software Products	15%	50%	1 Year
Provide High Quality Customer Service to City Employees	Improve Organizational Efficiency & Effectiveness	Employee Satisfaction With IT Service Survey Results	N/A	80%	1 Year
Ensure All IT Service Tickets are Addressed in a Timely Manner	Improve Organizational Efficiency & Effectiveness	Average New Ticket Response Time	228.49 Minutes	<240 Minutes	1 Year

# Library



**Kimberly Roberts**  
*Library Director*

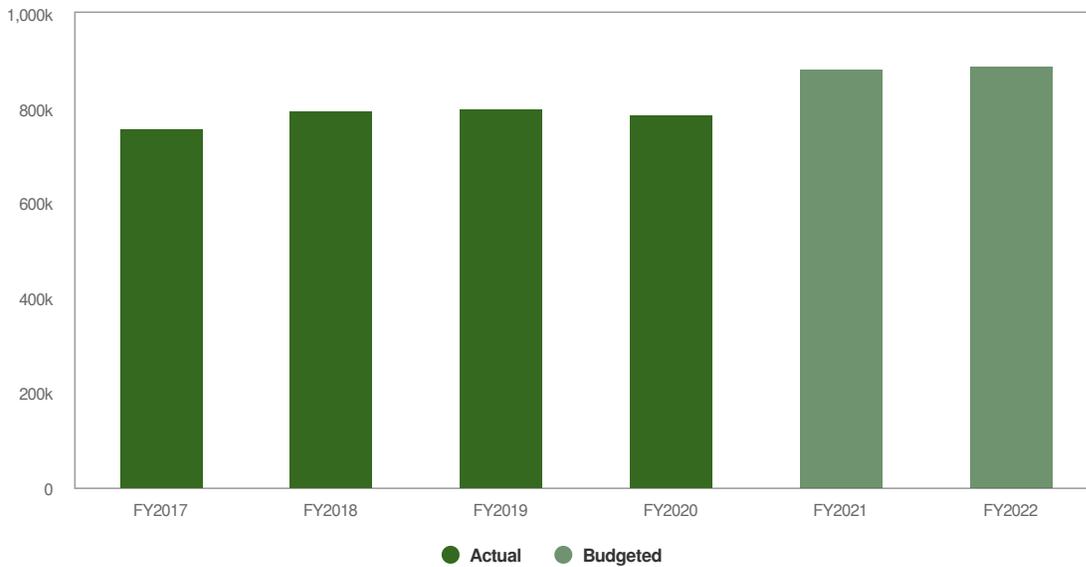
The Albert L. Scott Library was built in 1983 and since that time has served to provide information resources and services to all the citizens of Alabaster. By doing so, the Albert L. Scott Library hopes to ensure citizens meet their cultural, educational, recreational and professional needs.

## Expenditures Summary

The Library Department budget will remain fairly consistent in 2022. The Library does not plan to add any new staff or service areas in the next year. The highlight of the Library Department budget for 2022 is \$50k to renovate old and outdated bathrooms at the Albert L. Scott library which will help provide a more enjoyable experience for patrons when they visit the library.

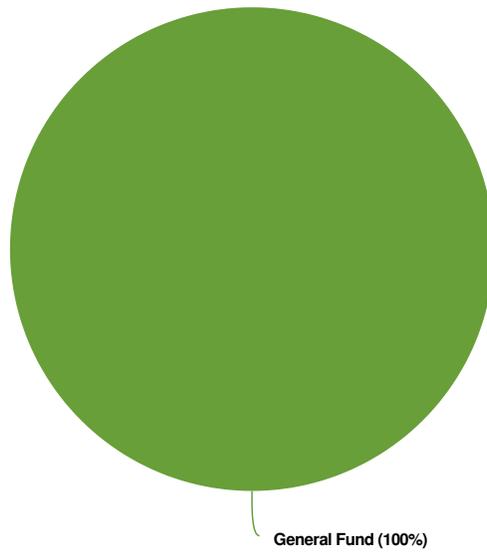
**\$890,810** **\$7,372**  
(0.83% vs. prior year)

**Library Proposed and Historical Budget vs. Actual**

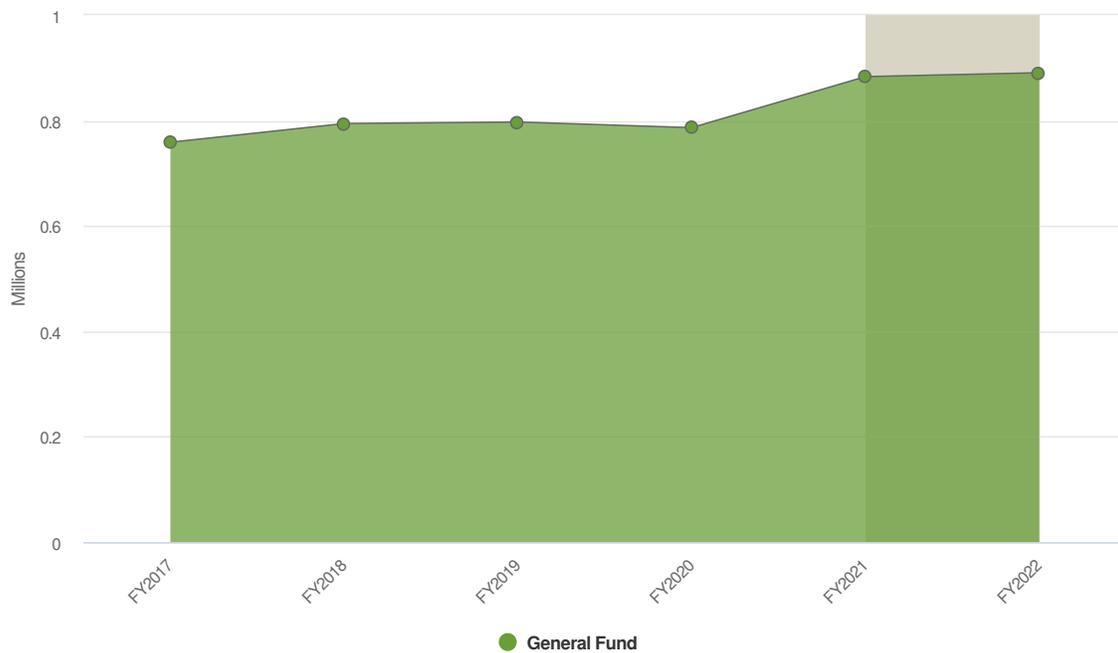


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



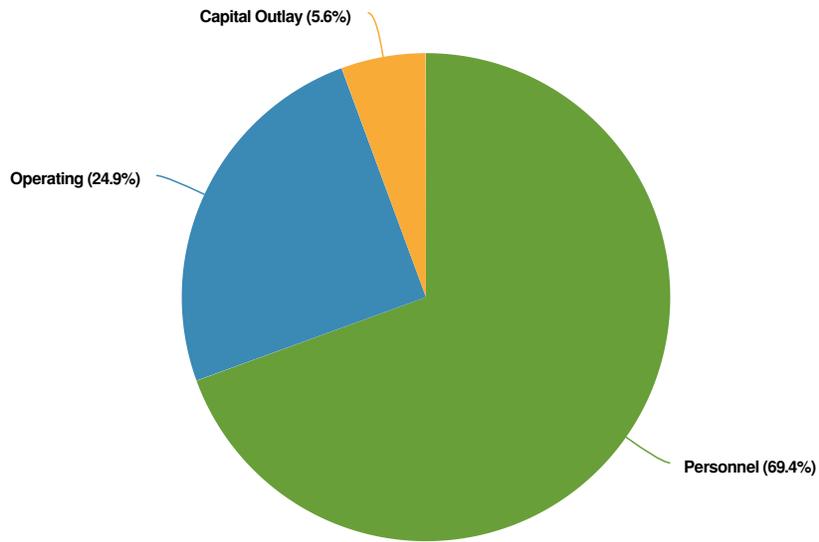
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-03-601100	\$465,495.16	\$465,369.71	0%	
Overtime Pay	100-03-601101	\$100.00	\$100.00	0%	
Vacation Pay	100-03-601102	\$8,329.62	\$7,931.15	-4.8%	
Sick Time Pay	100-03-601103	\$3,348.99	\$3,188.78	-4.8%	
Social Security	100-03-601200	\$29,367.77	\$29,715.96	1.2%	
Medicare	100-03-601201	\$6,868.27	\$6,949.70	1.2%	
Insurance - Health	100-03-601300	\$47,854.80	\$49,323.64	3.1%	
Insurance - Life	100-03-601301	\$960.00	\$960.00	0%	
Retirement Pd by City	100-03-601400	\$40,497.30	\$37,560.78	-7.3%	
Retiree Insurance	100-03-601401	\$20,580.00	\$17,550.00	-14.7%	
<b>Total Personnel:</b>		<b>\$623,401.91</b>	<b>\$618,649.72</b>	<b>-0.8%</b>	
<b>Operating</b>					
Office Expense	100-03-603200	\$11,000.00	\$12,450.00	13.2%	Increases incorporate additional shelving for children's area, iPad kiosk to replace children's computers and a bike rack
Computer Exp-Hardware/Software	100-03-603201	\$36,275.00	\$26,300.00	-27.5%	Decreased from grant expenditures last year.
Reference Materials/Print/Bind	100-03-603202	\$2,500.00	\$2,500.00	0%	
Dues & Subscriptions	100-03-603203	\$720.00	\$720.00	0%	
Supplies and Minor Equipment	100-03-603204	\$2,500.00	\$2,500.00	0%	
Books	100-03-603205	\$61,500.00	\$64,500.00	4.9%	
Recordings/Audio Expenses	100-03-603212	\$13,700.00	\$16,000.00	16.8%	Increase to incorporate payment for Hoopla (digital services) - our prepayments generated from our initial grant have been depleted.
Periodicals/Magazines	100-03-603213	\$7,500.00	\$7,500.00	0%	
Videos/DVD Expense	100-03-603215	\$8,250.00	\$7,500.00	-9.1%	
Childrens Program Activities	100-03-603220	\$12,000.00	\$12,000.00	0%	

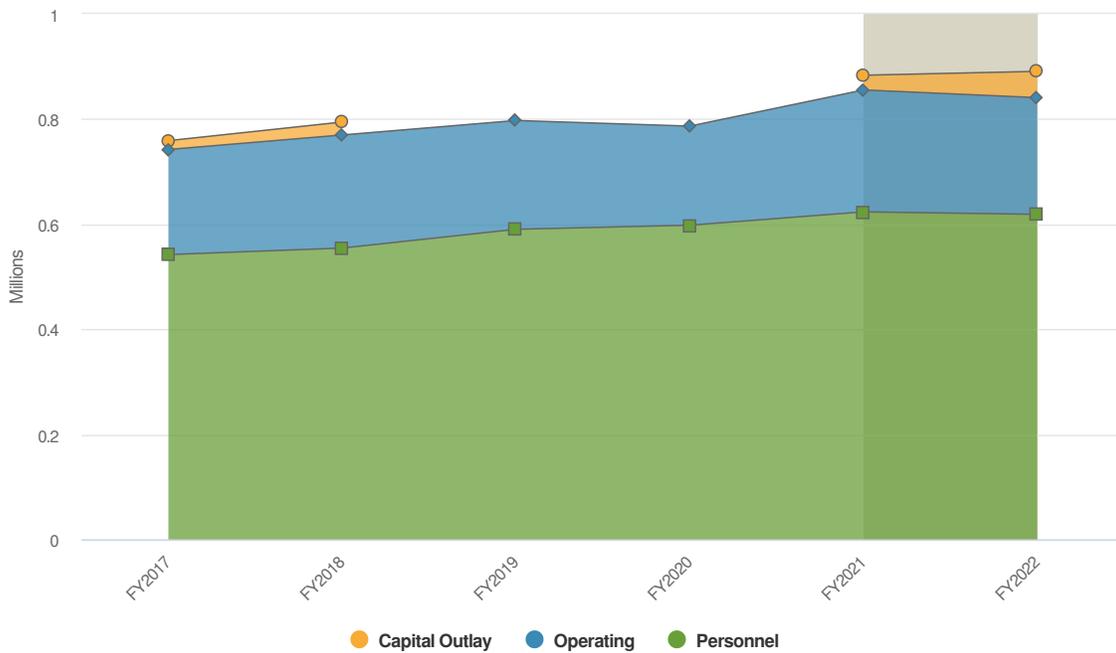
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Adult Program Activities	100-03-603221	\$4,000.00	\$4,000.00	0%	
Travel/Registration Expense	100-03-603502	\$3,291.00	\$3,340.00	1.5%	
Repairs/Maint. - Equipment	100-03-610000	\$300.00	\$300.00	0%	
Fuel/Mileage	100-03-611100	\$1,100.00	\$1,100.00	0%	
Repairs/Maint. - Bldg.	100-03-612000	\$14,000.00	\$12,000.00	-14.3%	Includes \$3500 for storage building
Janitorial Services	100-03-612001	\$11,250.00	\$11,250.00	0%	
Telephones/Data	100-03-616101	\$5,250.00	\$800.00	-84.8%	Our broadband expenses were absorbed by the State Library 2 years ago and have been approved again this year.
Electrical/Gas	100-03-616300	\$16,500.00	\$17,000.00	3%	
Water	100-03-616400	\$500.00	\$500.00	0%	
Contracts-Short Term	100-03-619015	\$1,900.00	\$1,900.00	0%	
Physical Examination	100-03-619305	\$900.00	\$900.00	0%	
Miscellaneous	100-03-625000	\$100.00	\$100.00	0%	
General Liability	100-03-625025	\$11,000.00	\$11,000.00	0%	
Insurance - Workman's Comp	100-03-625302	\$6,000.00	\$6,000.00	0%	
<b>Total Operating:</b>		<b>\$232,036.00</b>	<b>\$222,160.00</b>	<b>-4.3%</b>	
<b>Capital Outlay</b>					
Acquisition - Equipment	100-03-670200	\$28,000.00	\$50,000.00	78.6%	
<b>Total Capital Outlay:</b>		<b>\$28,000.00</b>	<b>\$50,000.00</b>	<b>78.6%</b>	
<b>Total General Fund:</b>		<b>\$883,437.91</b>	<b>\$890,809.72</b>	<b>0.8%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Library (03)</b>					
Regular Pay	100-03-601100	\$465,495.16	\$465,369.71	0%	
Overtime Pay	100-03-601101	\$100.00	\$100.00	0%	
Vacation Pay	100-03-601102	\$8,329.62	\$7,931.15	-4.8%	
Sick Time Pay	100-03-601103	\$3,348.99	\$3,188.78	-4.8%	
Social Security	100-03-601200	\$29,367.77	\$29,715.96	1.2%	
Medicare	100-03-601201	\$6,868.27	\$6,949.70	1.2%	
Insurance - Health	100-03-601300	\$47,854.80	\$49,323.64	3.1%	
Insurance - Life	100-03-601301	\$960.00	\$960.00	0%	
Retirement Pd by City	100-03-601400	\$40,497.30	\$37,560.78	-7.3%	
Retiree Insurance	100-03-601401	\$20,580.00	\$17,550.00	-14.7%	
<b>Total Library (03):</b>		<b>\$623,401.91</b>	<b>\$618,649.72</b>	<b>-0.8%</b>	
<b>Total Personnel:</b>		<b>\$623,401.91</b>	<b>\$618,649.72</b>	<b>-0.8%</b>	
<b>Operating</b>					
<b>Library (03)</b>					
Office Expense	100-03-603200	\$11,000.00	\$12,450.00	13.2%	Increases incorporate additional shelving for children's area, iPad kiosk to replace children's computers and a bike rack
Computer Exp-Hardware/Software	100-03-603201	\$36,275.00	\$26,300.00	-27.5%	Decreased from grant expenditures last year.
Reference Materials/Print/Bind	100-03-603202	\$2,500.00	\$2,500.00	0%	
Dues & Subscriptions	100-03-603203	\$720.00	\$720.00	0%	
Supplies and Minor Equipment	100-03-603204	\$2,500.00	\$2,500.00	0%	
Books	100-03-603205	\$61,500.00	\$64,500.00	4.9%	
Recordings/Audio Expenses	100-03-603212	\$13,700.00	\$16,000.00	16.8%	Increase to incorporate payment for Hoopla (digital services) - our prepayments generated from our initial grant have been depleted.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Periodicals/Magazines	100-03-603213	\$7,500.00	\$7,500.00	0%	
Videos/DVD Expense	100-03-603215	\$8,250.00	\$7,500.00	-9.1%	
Childrens Program Activities	100-03-603220	\$12,000.00	\$12,000.00	0%	
Adult Program Activities	100-03-603221	\$4,000.00	\$4,000.00	0%	
Travel/Registration Expense	100-03-603502	\$3,291.00	\$3,340.00	1.5%	
Repairs/Maint. - Equipment	100-03-610000	\$300.00	\$300.00	0%	
Fuel/Mileage	100-03-611100	\$1,100.00	\$1,100.00	0%	
Repairs/Maint. - Bldg.	100-03-612000	\$14,000.00	\$12,000.00	-14.3%	Includes \$3500 for storage building
Janitorial Services	100-03-612001	\$11,250.00	\$11,250.00	0%	
Telephones/Data	100-03-616101	\$5,250.00	\$800.00	-84.8%	Our broadband expenses were absorbed by the State Library 2 years ago and have been approved again this year.
Electrical/Gas	100-03-616300	\$16,500.00	\$17,000.00	3%	
Water	100-03-616400	\$500.00	\$500.00	0%	
Contracts-Short Term	100-03-619015	\$1,900.00	\$1,900.00	0%	
Physical Examination	100-03-619305	\$900.00	\$900.00	0%	
Miscellaneous	100-03-625000	\$100.00	\$100.00	0%	
General Liability	100-03-625025	\$11,000.00	\$11,000.00	0%	
Insurance - Workman's Comp	100-03-625302	\$6,000.00	\$6,000.00	0%	
<b>Total Library (03):</b>		<b>\$232,036.00</b>	<b>\$222,160.00</b>	<b>-4.3%</b>	
<b>Total Operating:</b>		<b>\$232,036.00</b>	<b>\$222,160.00</b>	<b>-4.3%</b>	
<b>Capital Outlay</b>					
<b>Library (03)</b>					
Acquisition - Equipment	100-03-670200	\$28,000.00	\$50,000.00	78.6%	
<b>Total Library (03):</b>		<b>\$28,000.00</b>	<b>\$50,000.00</b>	<b>78.6%</b>	
<b>Total Capital Outlay:</b>		<b>\$28,000.00</b>	<b>\$50,000.00</b>	<b>78.6%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Expense Objects:</b>		<b>\$883,437.91</b>	<b>\$890,809.72</b>	<b>0.8%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
		<u>Description</u>			
Curate a Collection that More Closely Reflects the Community's Wants and Needs	Enhance Recreational Opportunities	Collection Turnover Rate	1.85	2.5	2 Years
Raise Awareness of Library Resources and Programs	Enhance Recreational Opportunities	New Library Cards Issued Per Year	800	1,500	1 Year
Increase Library Program Attendance	Enhance Recreational Opportunities	Prgram Attendees Per Year	7,196	7,556	1 Year

# Police



**Curtis Rigney**  
*Police Chief*

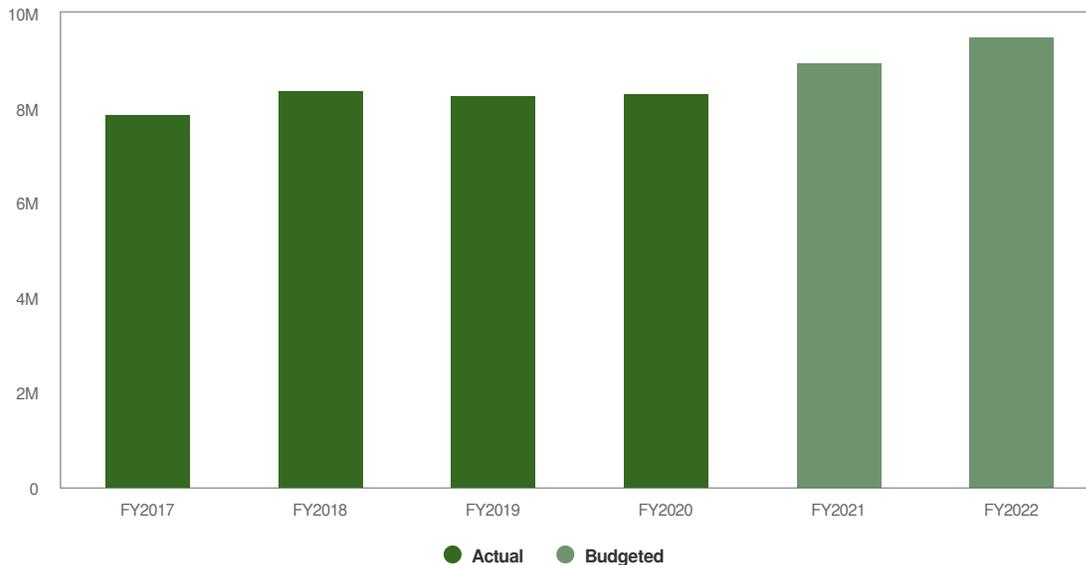
The Alabaster Police Department strives to maintain an effective partnership with the community and to keep our city safe. Our employees respect the rights of all persons, operate without bias and within the framework of the United States Constitution. The Alabaster Police Department strives for excellence by utilizing progressive training and technology. We work each day to uphold the foundations of the agency: Duty, Honor, Community.

## Expenditures Summary

The Police Department is prioritizing fleet maintenance next year in our final year before moving into our new police station adjacent to City Hall. The Department will spend \$706k on replacement vehicles to keep our fleet modern and reduce vehicle downtime. The department has no new positions being added in 2022, but merit raises and additional City contributions towards health insurance costs will help keep our wages and benefits competitive.

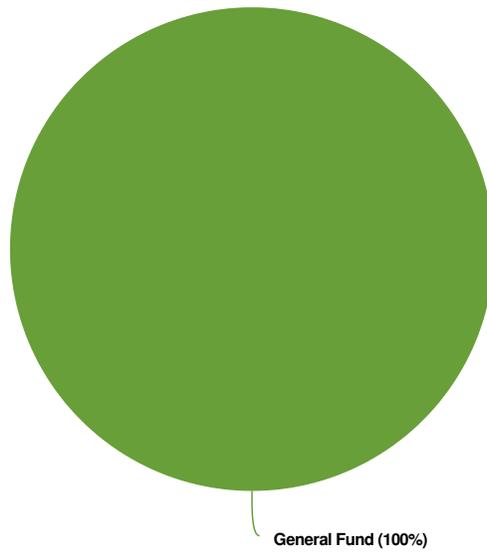
**\$9,488,034** **\$536,249**  
(5.99% vs. prior year)

**Police Proposed and Historical Budget vs. Actual**

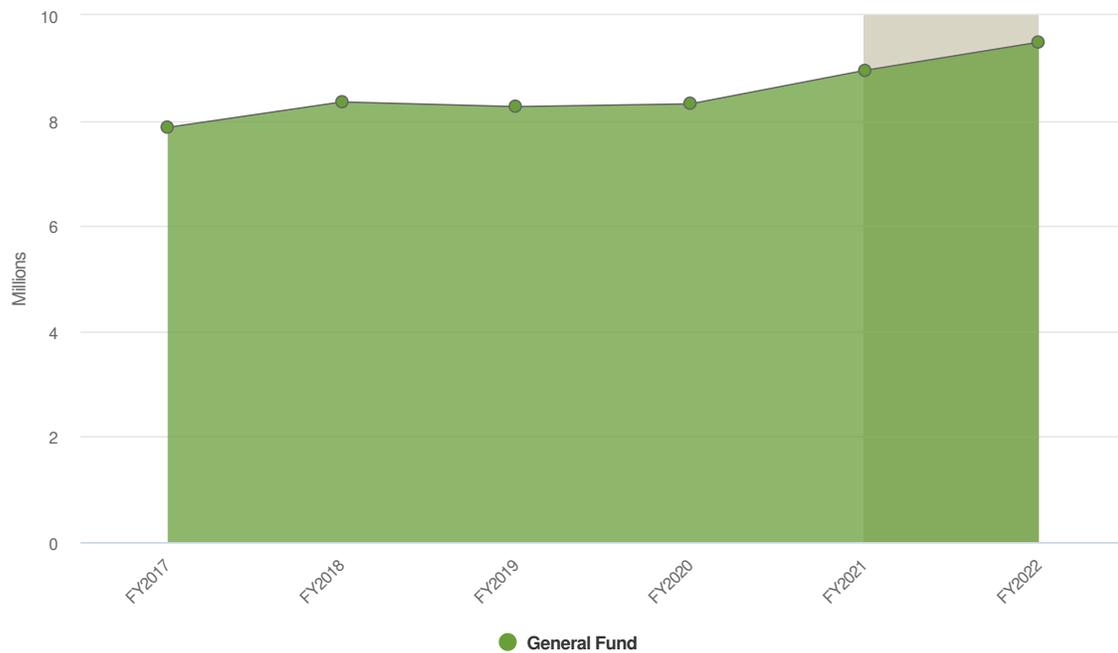


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

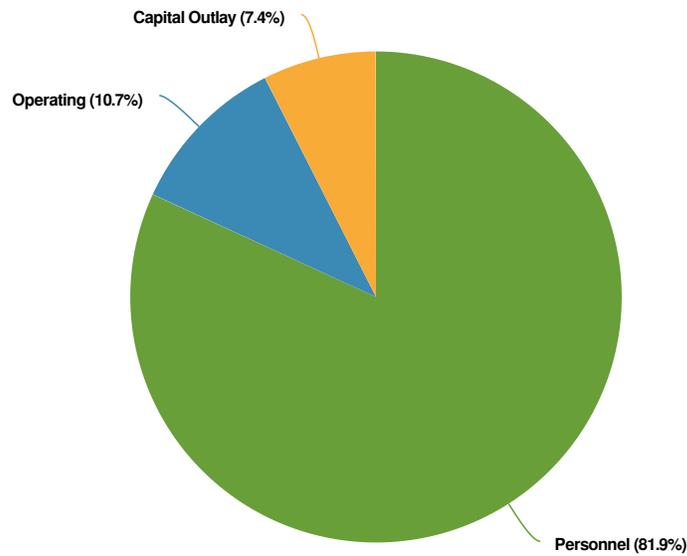
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-04-601100	\$5,046,741.65	\$5,179,562.58	2.6%	
Overtime Pay	100-04-601101	\$323,300.00	\$345,000.00	6.7%	Merit or COLA raises along with additional city events.
Vacation Pay	100-04-601102	\$249,650.87	\$253,930.86	1.7%	
Sick Time Pay	100-04-601103	\$124,511.48	\$126,646.09	1.7%	
Social Security	100-04-601200	\$333,194.65	\$344,728.65	3.5%	
Medicare	100-04-601201	\$77,937.46	\$80,622.02	3.4%	
Insurance - Health	100-04-601300	\$708,099.12	\$821,174.64	16%	
Insurance - Life	100-04-601301	\$11,000.00	\$11,000.00	0%	
Retirement Pd by City	100-04-601400	\$503,117.51	\$507,588.59	0.9%	
Retiree Insurance	100-04-601401	\$43,000.00	\$96,500.00	124.4%	
<b>Total Personnel:</b>		<b>\$7,420,552.74</b>	<b>\$7,766,753.43</b>	<b>4.7%</b>	
<b>Operating</b>					
Animal Control Expenses	100-04-603101	\$16,500.00	\$16,500.00	0%	
Investigations	100-04-603105	\$12,000.00	\$15,000.00	25%	
Arms/Ammunition/Range Expenses	100-04-603115	\$48,629.00	\$48,629.00	0%	
Office Expense	100-04-603200	\$3,000.00	\$3,000.00	0%	
Reference Materials/Print/Bind	100-04-603202	\$1,000.00	\$2,000.00	100%	
Dues & Subscriptions	100-04-603203	\$1,500.00	\$1,500.00	0%	
Supplies and Minor Equipment	100-04-603204	\$57,970.00	\$22,000.00	-62%	
Uniforms	100-04-603501	\$52,000.00	\$70,000.00	34.6%	Officers currently receive \$600 per year for uniform allowance. This amount has not changed over the past 20 years, although the price of uniforms and equipment have increased substantially. We are wanting to increase this amount by \$300 a year per officer.
Travel/Registration Expense	100-04-603502	\$56,000.00	\$60,000.00	7.1%	Travel expenses have increased.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Repairs/Maint. - Equipment	100-04-610000	\$200.00	\$200.00	0%	
Fuel/Mileage	100-04-611100	\$125,000.00	\$145,000.00	16%	Police requested \$125,000, same as FY21, but due to rising fuel prices, Finance adjusted request to \$145,000.
Tires	100-04-611200	\$18,000.00	\$20,000.00	11.1%	
Repairs/Maint. - Vehicles	100-04-611300	\$58,000.00	\$65,000.00	12.1%	
Vehicle License Plates	100-04-611301	\$300.00	\$300.00	0%	
Repairs/Maint. - Bldg.	100-04-612000	\$1,100.00	\$1,100.00	0%	
Telephones/Data	100-04-616101	\$600.00	\$600.00	0%	
Cell Phones	100-04-616200	\$10,000.00	\$10,000.00	0%	
Electrical/Gas	100-04-616300	\$80,000.00	\$90,000.00	12.5%	Police requested \$80,000 but Finance Director adjusted to account for additional space of new building opening during next fiscal year.
Water	100-04-616400	\$2,000.00	\$2,500.00	25%	
Contracts-Short Term	100-04-619015	\$130,416.00	\$130,716.00	0.2%	Short Term Contracts involving technology based tools increased.
Appointed Officials	100-04-619106	\$65,000.00	\$90,000.00	38.5%	Adjusted to \$90,000 by Finance Director based on legal counsel billings to date in FY21.
Physical Examination	100-04-619305	\$4,500.00	\$4,500.00	0%	
Miscellaneous	100-04-625000	\$1,500.00	\$1,500.00	0%	
General Liability	100-04-625025	\$92,000.00	\$92,000.00	0%	
Public Events	100-04-625040	\$7,500.00	\$7,500.00	0%	
Insurance - Workman's Comp	100-04-625302	\$115,000.00	\$115,000.00	0%	
<b>Total Operating:</b>		<b>\$959,715.00</b>	<b>\$1,014,545.00</b>	<b>5.7%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	100-04-670100	\$491,840.00	\$706,736.00	43.7%	
<b>Total Capital Outlay:</b>		<b>\$491,840.00</b>	<b>\$706,736.00</b>	<b>43.7%</b>	
<b>Debt Service</b>					

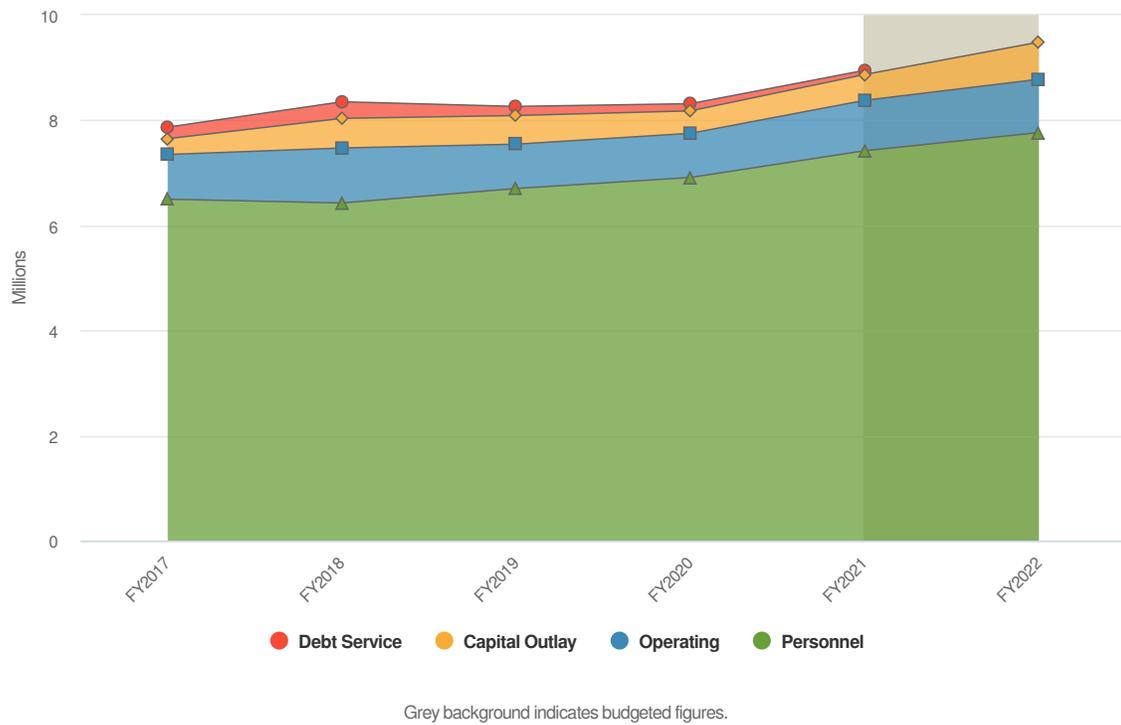
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Debt Service Payments	100-04-680012	\$78,010.16	\$0.00	-100%	
Interest Expense	100-04-680200	\$1,667.76	\$0.00	-100%	
<b>Total Debt Service:</b>		<b>\$79,677.92</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total General Fund:</b>		<b>\$8,951,785.66</b>	<b>\$9,488,034.43</b>	<b>6%</b>	

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Police (04)</b>					
Regular Pay	100-04-601100	\$5,046,741.65	\$5,179,562.58	2.6%	
Overtime Pay	100-04-601101	\$323,300.00	\$345,000.00	6.7%	Merit or COLA raises along with additional city events.
Vacation Pay	100-04-601102	\$249,650.87	\$253,930.86	1.7%	
Sick Time Pay	100-04-601103	\$124,511.48	\$126,646.09	1.7%	
Social Security	100-04-601200	\$333,194.65	\$344,728.65	3.5%	
Medicare	100-04-601201	\$77,937.46	\$80,622.02	3.4%	
Insurance - Health	100-04-601300	\$708,099.12	\$821,174.64	16%	
Insurance - Life	100-04-601301	\$11,000.00	\$11,000.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Retirement Pd by City	100-04-601400	\$503,117.51	\$507,588.59	0.9%	
Retiree Insurance	100-04-601401	\$43,000.00	\$96,500.00	124.4%	
<b>Total Police (04):</b>		<b>\$7,420,552.74</b>	<b>\$7,766,753.43</b>	<b>4.7%</b>	
<b>Total Personnel:</b>		<b>\$7,420,552.74</b>	<b>\$7,766,753.43</b>	<b>4.7%</b>	
<b>Operating</b>					
<b>Police (04)</b>					
Animal Control Expenses	100-04-603101	\$16,500.00	\$16,500.00	0%	
Investigations	100-04-603105	\$12,000.00	\$15,000.00	25%	
Arms/Ammunition/Range Expenses	100-04-603115	\$48,629.00	\$48,629.00	0%	
Office Expense	100-04-603200	\$3,000.00	\$3,000.00	0%	
Reference Materials/Print/Bind	100-04-603202	\$1,000.00	\$2,000.00	100%	
Dues & Subscriptions	100-04-603203	\$1,500.00	\$1,500.00	0%	
Supplies and Minor Equipment	100-04-603204	\$57,970.00	\$22,000.00	-62%	
Uniforms	100-04-603501	\$52,000.00	\$70,000.00	34.6%	Officers currently receive \$600 per year for uniform allowance. This amount has not changed over the past 20 years, although the price of uniforms and equipment have increased substantially. We are wanting to increase this amount by \$300 a year per officer.
Travel/Registration Expense	100-04-603502	\$56,000.00	\$60,000.00	7.1%	Travel expenses have increased.
Repairs/Maint. - Equipment	100-04-610000	\$200.00	\$200.00	0%	
Fuel/Mileage	100-04-611100	\$125,000.00	\$145,000.00	16%	Police requested \$125,000, same as FY21, but due to rising fuel prices, Finance adjusted request to \$145,000.
Tires	100-04-611200	\$18,000.00	\$20,000.00	11.1%	
Repairs/Maint. - Vehicles	100-04-611300	\$58,000.00	\$65,000.00	12.1%	
Vehicle License Plates	100-04-611301	\$300.00	\$300.00	0%	
Repairs/Maint. - Bldg.	100-04-612000	\$1,100.00	\$1,100.00	0%	
Telephones/Data	100-04-616101	\$600.00	\$600.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Cell Phones	100-04-616200	\$10,000.00	\$10,000.00	0%	
Electrical/Gas	100-04-616300	\$80,000.00	\$90,000.00	12.5%	Police requested \$80,000 but Finance Director adjusted to account for additional space of new building opening during next fiscal year.
Water	100-04-616400	\$2,000.00	\$2,500.00	25%	
Contracts-Short Term	100-04-619015	\$130,416.00	\$130,716.00	0.2%	Short Term Contracts involving technology based tools increased.
Appointed Officials	100-04-619106	\$65,000.00	\$90,000.00	38.5%	Adjusted to \$90,000 by Finance Director based on legal counsel billings to date in FY21.
Physical Examination	100-04-619305	\$4,500.00	\$4,500.00	0%	
Miscellaneous	100-04-625000	\$1,500.00	\$1,500.00	0%	
General Liability	100-04-625025	\$92,000.00	\$92,000.00	0%	
Public Events	100-04-625040	\$7,500.00	\$7,500.00	0%	
Insurance - Workman's Comp	100-04-625302	\$115,000.00	\$115,000.00	0%	
<b>Total Police (04):</b>		<b>\$959,715.00</b>	<b>\$1,014,545.00</b>	<b>5.7%</b>	
<b>Total Operating:</b>		<b>\$959,715.00</b>	<b>\$1,014,545.00</b>	<b>5.7%</b>	
<b>Capital Outlay</b>					
<b>Police (04)</b>					
Acquisition - Vehicles	100-04-670100	\$491,840.00	\$706,736.00	43.7%	
<b>Total Police (04):</b>		<b>\$491,840.00</b>	<b>\$706,736.00</b>	<b>43.7%</b>	
<b>Total Capital Outlay:</b>		<b>\$491,840.00</b>	<b>\$706,736.00</b>	<b>43.7%</b>	
<b>Debt Service</b>					
<b>Police (04)</b>					
Debt Service Payments	100-04-680012	\$78,010.16	\$0.00	-100%	
Interest Expense	100-04-680200	\$1,667.76	\$0.00	-100%	
<b>Total Police (04):</b>		<b>\$79,677.92</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total Debt Service:</b>		<b>\$79,677.92</b>	<b>\$0.00</b>	<b>-100%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Expense Objects:</b>		<b>\$8,951,785.66</b>	<b>\$9,488,034.43</b>	<b>6%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Reduce Burglaries 10%	Provide Safety & Security for All Citizens	Number of Burglaries Reported Per Year	29	26	1 Year
Reduce Thefts 10%	Provide Safety & Security for All Citizens	Number of Thefts Reported Per Year	450	405	1 Year
Increase Neighborhood Checks 10%	Provide Safety & Security for All Citizens	Numbe of Neighborhood Checks Per Year	11,487	12,636	1 Year

# Court



**Vacant**  
*Chief Magistrate and Chief Clerk of Court*

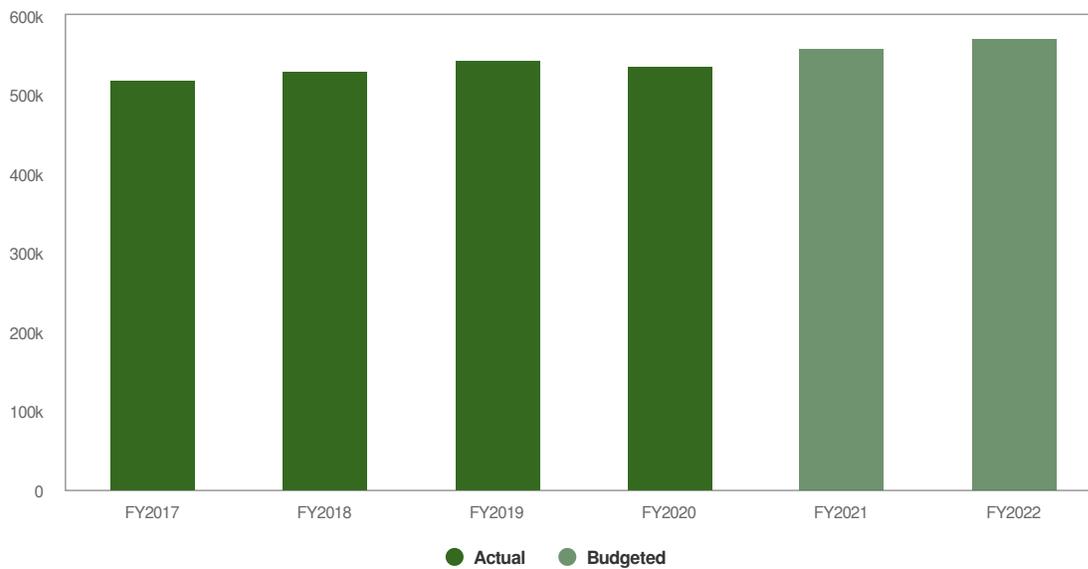
The purpose of the Alabaster Municipal Court is to provide a fair, impartial, and efficient process whereby City ordinances and misdemeanor complaints are adjudicated.

## Expenditures Summary

The Court Department has no significant change in budgeted expenditures for 2022. The Court Department will spend 2022 looking for ways to improve efficiency within the department while searching for new technology options to purchase and implement in 2023 to improve department functionality.

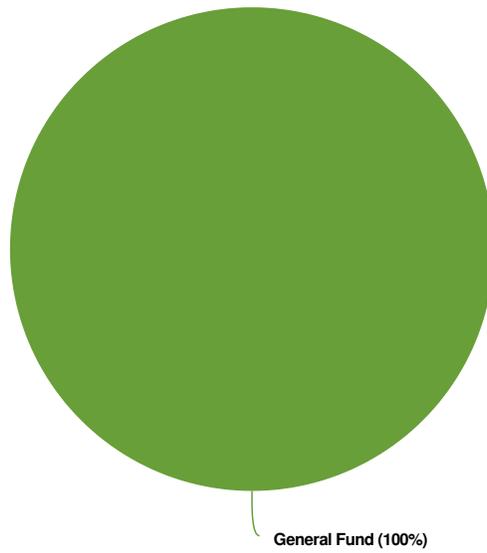
**\$571,052** **\$12,523**  
(2.24% vs. prior year)

**Court Proposed and Historical Budget vs. Actual**

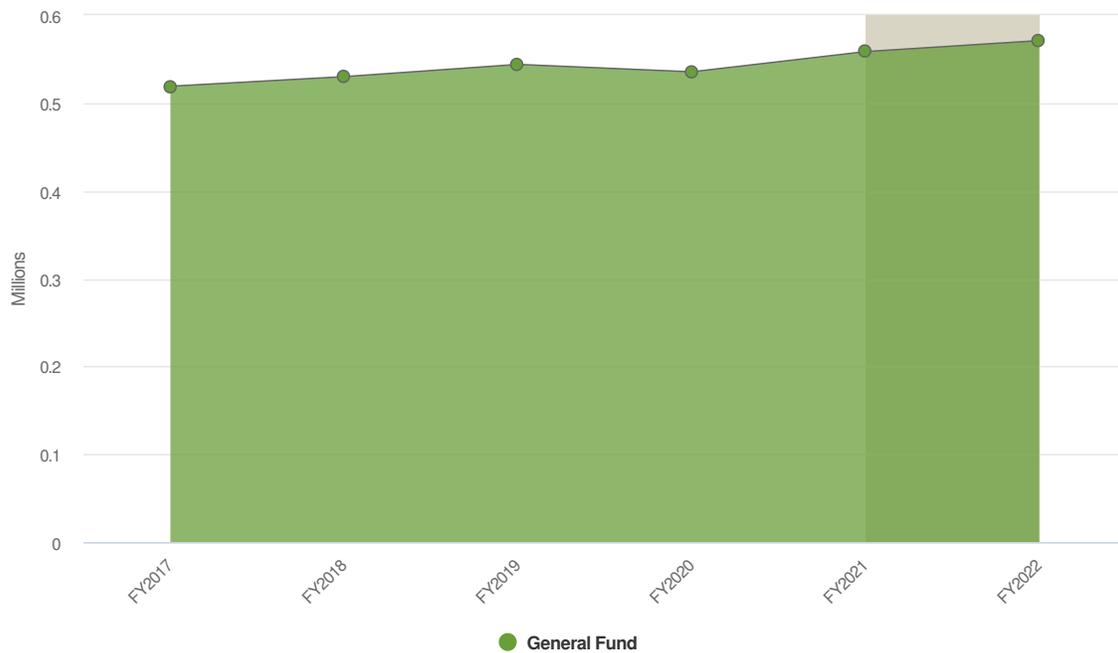


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



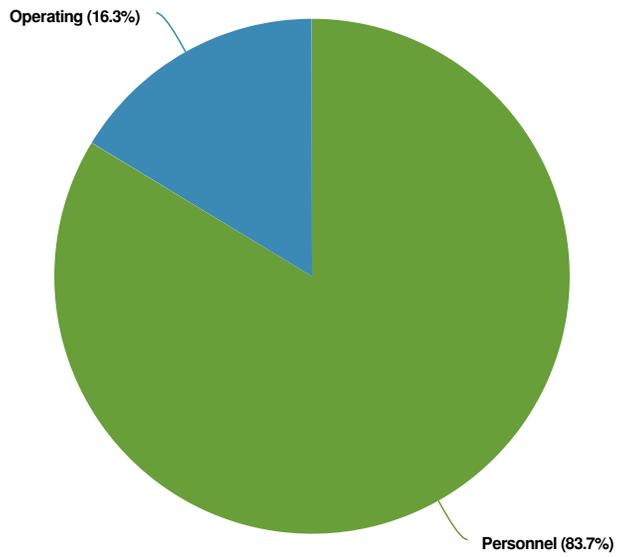
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
General Fund					

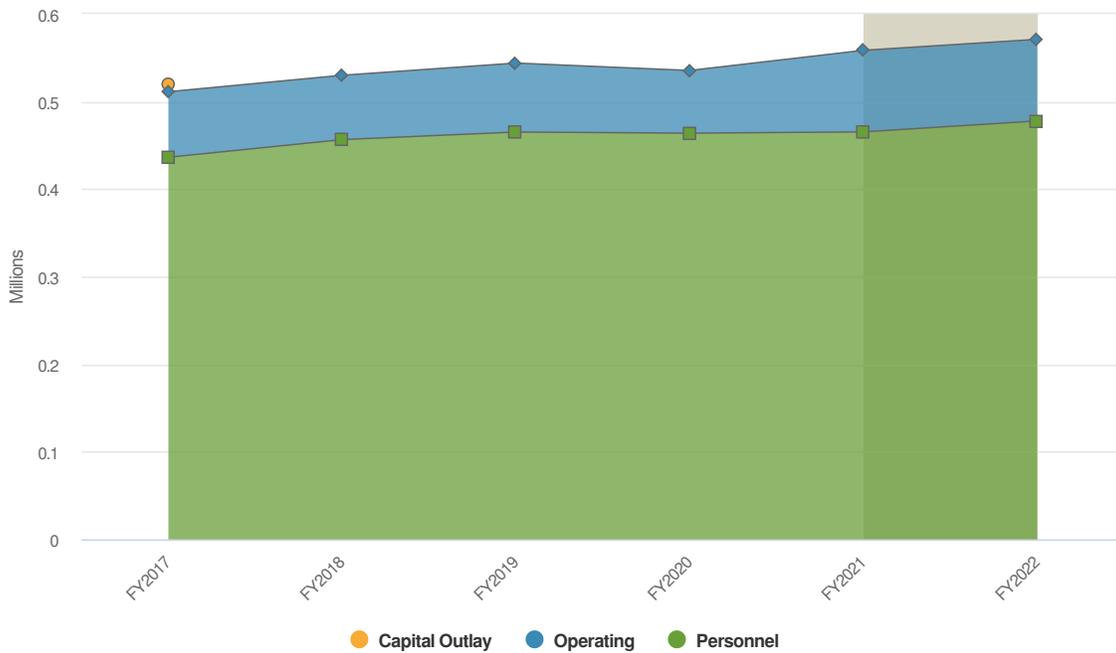
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Personnel</b>					
Regular Pay	100-05-601100	\$304,003.23	\$302,863.57	-0.4%	
Overtime Pay	100-05-601101	\$11,000.00	\$11,000.00	0%	
Vacation Pay	100-05-601102	\$31,495.47	\$31,149.47	-1.1%	
Sick Time Pay	100-05-601103	\$13,313.25	\$13,167.00	-1.1%	
Social Security	100-05-601200	\$21,353.54	\$21,525.16	0.8%	
Medicare	100-05-601201	\$4,993.97	\$5,034.11	0.8%	
Insurance - Health	100-05-601300	\$36,498.78	\$38,476.56	5.4%	
Insurance - Life	100-05-601301	\$700.00	\$700.00	0%	
Retirement Pd by City	100-05-601400	\$31,050.32	\$31,440.74	1.3%	
Retiree Insurance	100-05-601401	\$10,950.00	\$22,525.00	105.7%	
<b>Total Personnel:</b>		<b>\$465,358.56</b>	<b>\$477,881.61</b>	<b>2.7%</b>	
<b>Operating</b>					
Office Expense	100-05-603200	\$8,000.00	\$8,000.00	0%	
Reference Materials/Print/Bind	100-05-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-05-603203	\$500.00	\$500.00	0%	
Supplies and Minor Equipment	100-05-603204	\$9,500.00	\$9,500.00	0%	
Travel/Registration Expense	100-05-603502	\$250.00	\$250.00	0%	
Fuel/Mileage	100-05-611100	\$900.00	\$900.00	0%	
Telephones/Data	100-05-616101	\$270.00	\$270.00	0%	
Cell Phones	100-05-616200	\$860.00	\$860.00	0%	
Contracts-Short Term	100-05-619015	\$8,500.00	\$8,500.00	0%	
Contract Labor	100-05-619105	\$600.00	\$600.00	0%	
Appointed Officials	100-05-619106	\$40,000.00	\$40,000.00	0%	
Physical Examination	100-05-619305	\$390.00	\$390.00	0%	
Miscellaneous	100-05-625000	\$500.00	\$500.00	0%	
General Liability	100-05-625025	\$3,900.00	\$3,900.00	0%	
Appointed Attorney Fees	100-05-630000	\$18,000.00	\$18,000.00	0%	
<b>Total Operating:</b>		<b>\$93,170.00</b>	<b>\$93,170.00</b>	<b>0%</b>	
<b>Total General Fund:</b>		<b>\$558,528.56</b>	<b>\$571,051.61</b>	<b>2.2%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Court (05)</b>					
Regular Pay	100-05-601100	\$304,003.23	\$302,863.57	-0.4%	
Overtime Pay	100-05-601101	\$11,000.00	\$11,000.00	0%	
Vacation Pay	100-05-601102	\$31,495.47	\$31,149.47	-1.1%	
Sick Time Pay	100-05-601103	\$13,313.25	\$13,167.00	-1.1%	
Social Security	100-05-601200	\$21,353.54	\$21,525.16	0.8%	
Medicare	100-05-601201	\$4,993.97	\$5,034.11	0.8%	
Insurance - Health	100-05-601300	\$36,498.78	\$38,476.56	5.4%	
Insurance - Life	100-05-601301	\$700.00	\$700.00	0%	
Retirement Pd by City	100-05-601400	\$31,050.32	\$31,440.74	1.3%	
Retiree Insurance	100-05-601401	\$10,950.00	\$22,525.00	105.7%	
<b>Total Court (05):</b>		<b>\$465,358.56</b>	<b>\$477,881.61</b>	<b>2.7%</b>	
<b>Total Personnel:</b>		<b>\$465,358.56</b>	<b>\$477,881.61</b>	<b>2.7%</b>	
<b>Operating</b>					
<b>Court (05)</b>					
Office Expense	100-05-603200	\$8,000.00	\$8,000.00	0%	
Reference Materials/Print/Bind	100-05-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-05-603203	\$500.00	\$500.00	0%	
Supplies and Minor Equipment	100-05-603204	\$9,500.00	\$9,500.00	0%	
Travel/Registration Expense	100-05-603502	\$250.00	\$250.00	0%	
Fuel/Mileage	100-05-611100	\$900.00	\$900.00	0%	
Telephones/Data	100-05-616101	\$270.00	\$270.00	0%	
Cell Phones	100-05-616200	\$860.00	\$860.00	0%	
Contracts-Short Term	100-05-619015	\$8,500.00	\$8,500.00	0%	
Contract Labor	100-05-619105	\$600.00	\$600.00	0%	
Appointed Officials	100-05-619106	\$40,000.00	\$40,000.00	0%	
Physical Examination	100-05-619305	\$390.00	\$390.00	0%	
Miscellaneous	100-05-625000	\$500.00	\$500.00	0%	
General Liability	100-05-625025	\$3,900.00	\$3,900.00	0%	
Appointed Attorney Fees	100-05-630000	\$18,000.00	\$18,000.00	0%	
<b>Total Court (05):</b>		<b>\$93,170.00</b>	<b>\$93,170.00</b>	<b>0%</b>	
<b>Total Operating:</b>		<b>\$93,170.00</b>	<b>\$93,170.00</b>	<b>0%</b>	
<b>Total Expense Objects:</b>		<b>\$558,528.56</b>	<b>\$571,051.61</b>	<b>2.2%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Develop Method To Receive Customer Complaints and Respond Appropriately to Complaints	Improve Organizational Efficiency & Effectiveness	[1] Below	N/A	N/A	1 Year
Begin Transition to Saving Case Files Virtually	Improve Organizational Efficiency & Effectiveness	Percentage of New Case Files Saved Virtually	N/A	15%	1 Year
Standardize All Workflows and Processes Within the Department	Improve Organizational Efficiency & Effectiveness	None	N/A	N/A	1 Year

[1] Currently, the Court Department does not have a formalized method for taking and tracking customer complaints. Over the next year, the Court Department wants to formalize this process and establish a baseline for customer complaints. Then we will work on ways to reduce customer complaints each year. Once a baseline of complaints is established, a current and goal metric for complaints can be developed.

# Fire



**Tim Love**  
*Fire Chief*

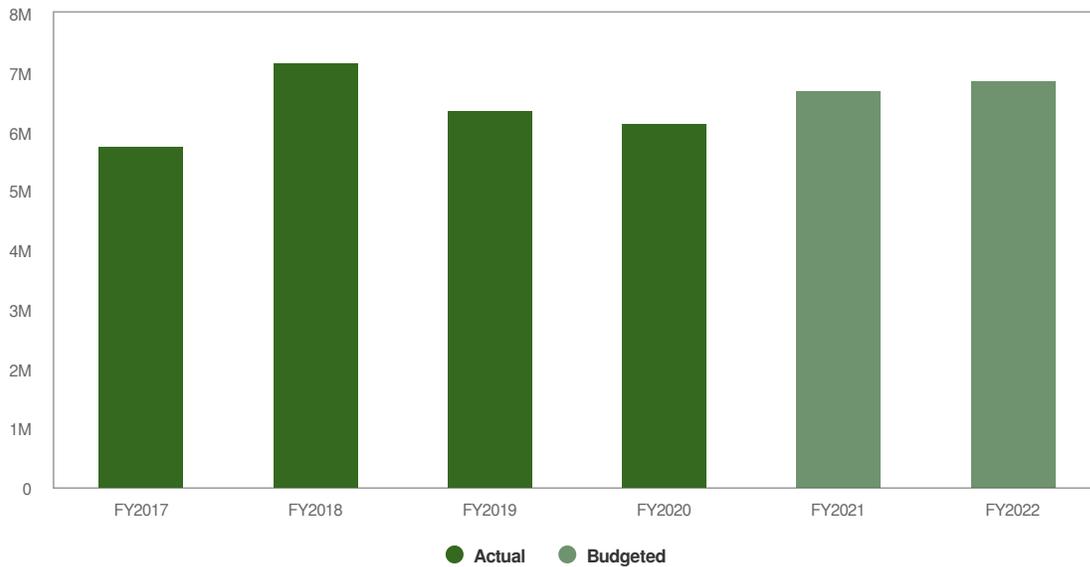
The Alabaster Fire Department is a full-time career fire department serving the City of Alabaster. The department operates out of three firehouses and provides advanced life support emergency medical care, fire suppression services, technical rescue services, and a wide variety of community risk reduction programs.

## Expenditures Summary

Fire Department expenditures will remain consistent in 2022 with some inflationary adjustments. The Fire Department added a new ladder truck and 3 new firefighters in 2021. The new firefighters will ensure the Fire Department continues to run 4-man crews while most neighboring departments only run 3-man crews. The Fire Department is also budgeting for new SCBA tanks and turnout gear as part of a rotation plan to ensure all tanks and turnout gear are functional and meet the necessary safety requirements.

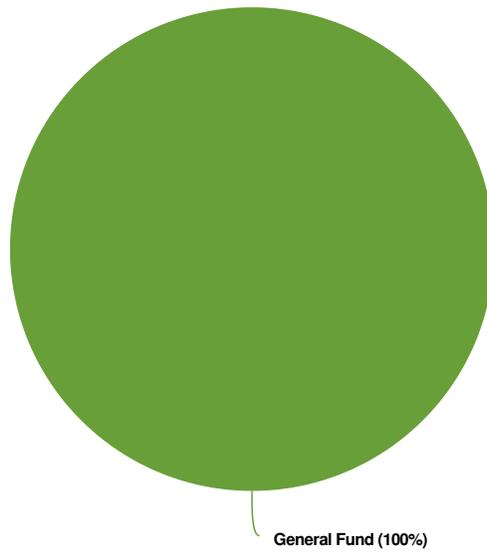
**\$6,861,392** **\$176,754**  
(2.64% vs. prior year)

**Fire Proposed and Historical Budget vs. Actual**

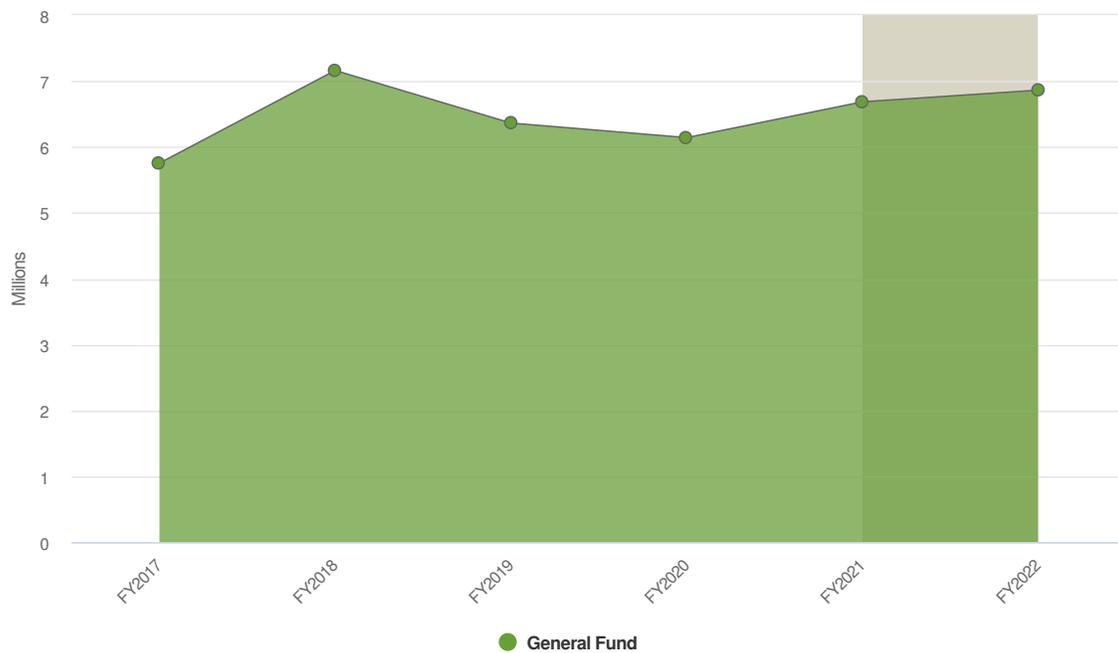


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

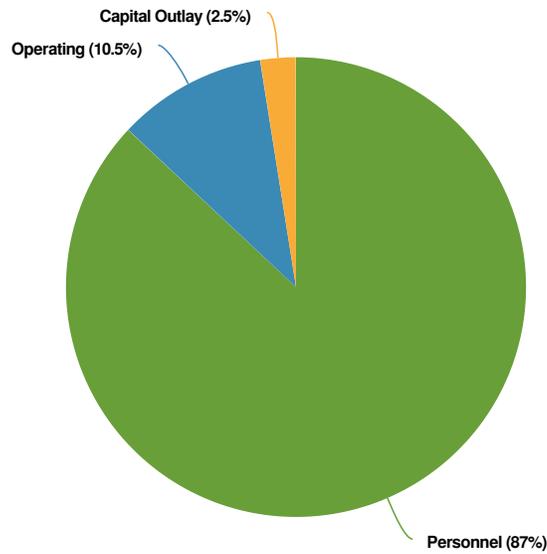
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-06-601100	\$3,850,515.56	\$4,028,964.07	4.6%	
Overtime Pay	100-06-601101	\$105,000.00	\$107,625.00	2.5%	We have adjusted our overtime to reflect the increase in our payroll budget. The uncontrolled issues of injury or illness are difficult to forecast but vacation and training we control to limit excess.
Vacation Pay	100-06-601102	\$200,106.81	\$205,537.47	2.7%	
Sick Time Pay	100-06-601103	\$123,678.53	\$127,035.02	2.7%	
Social Security	100-06-601200	\$257,434.15	\$270,415.27	5%	
Medicare	100-06-601201	\$60,227.34	\$63,242.28	5%	
Insurance - Health	100-06-601300	\$501,031.74	\$596,093.76	19%	
Insurance - Life	100-06-601301	\$20,500.00	\$20,500.00	0%	
Retirement Pd by City	100-06-601400	\$398,229.38	\$398,871.27	0.2%	
Retiree Insurance	100-06-601401	\$103,800.00	\$150,300.00	44.8%	
<b>Total Personnel:</b>		<b>\$5,620,523.51</b>	<b>\$5,968,584.14</b>	<b>6.2%</b>	
<b>Operating</b>					
Community Risk Reduction	100-06-603110	\$6,500.00	\$6,500.00	0%	
Office Expense	100-06-603200	\$5,000.00	\$5,000.00	0%	
Reference Materials/Print/Bind	100-06-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-06-603203	\$3,500.00	\$3,500.00	0%	
Supplies and Minor Equipment	100-06-603204	\$69,022.00	\$69,022.00	0%	
Firehouse Supplies	100-06-603206	\$35,500.00	\$35,500.00	0%	
EMS Supplies & Equipment	100-06-603207	\$40,000.00	\$40,000.00	0%	
Firefighting Supplies & Equipment	100-06-603208	\$15,000.00	\$22,600.00	50.7%	
Uniforms	100-06-603501	\$67,650.00	\$67,650.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Travel/Registration Expense	100-06-603502	\$61,000.00	\$74,500.00	22.1%	
Repairs/Maint. - Equipment	100-06-610000	\$75,000.00	\$75,000.00	0%	
Fuel/Mileage	100-06-611100	\$35,000.00	\$45,000.00	28.6%	Adjusted to \$45,000 by Finance Director to account for rising fuel prices.
Tires	100-06-611200	\$8,500.00	\$10,013.00	17.8%	We have added an additional pickup truck of to our fleet the past few year, we added an additional inspection vehicle the year before, and we now have an aerial apparatus that has ten tires. We will need the additional funding to account for the additional vehicles.
Repairs/Maint. - Vehicles	100-06-611300	\$17,098.00	\$17,098.00	0%	
Vehicle License Plates	100-06-611301	\$155.00	\$155.00	0%	
Repairs/Maint. - Bldg.	100-06-612000	\$24,000.00	\$24,000.00	0%	
Telephones/Data	100-06-616101	\$270.00	\$270.00	0%	
Cell Phones	100-06-616200	\$17,000.00	\$17,000.00	0%	
Electrical/Gas	100-06-616300	\$42,500.00	\$42,500.00	0%	
Water	100-06-616400	\$4,500.00	\$4,500.00	0%	
Contracts-Short Term	100-06-619015	\$40,000.00	\$40,000.00	0%	
Physical Examination	100-06-619305	\$17,500.00	\$17,500.00	0%	
Legal Advertising Fees	100-06-625015	\$500.00	\$500.00	0%	
General Liability	100-06-625025	\$35,000.00	\$35,000.00	0%	
Public Events	100-06-625040	\$5,000.00	\$5,000.00	0%	
Insurance - Workman's Comp	100-06-625302	\$63,000.00	\$63,000.00	0%	
<b>Total Operating:</b>		<b>\$689,195.00</b>	<b>\$721,808.00</b>	<b>4.7%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	100-06-670100		\$136,000.00	N/A	
Acquisition - Equipment	100-06-670200	\$166,150.00	\$35,000.00	-78.9%	
<b>Total Capital Outlay:</b>		<b>\$166,150.00</b>	<b>\$171,000.00</b>	<b>2.9%</b>	

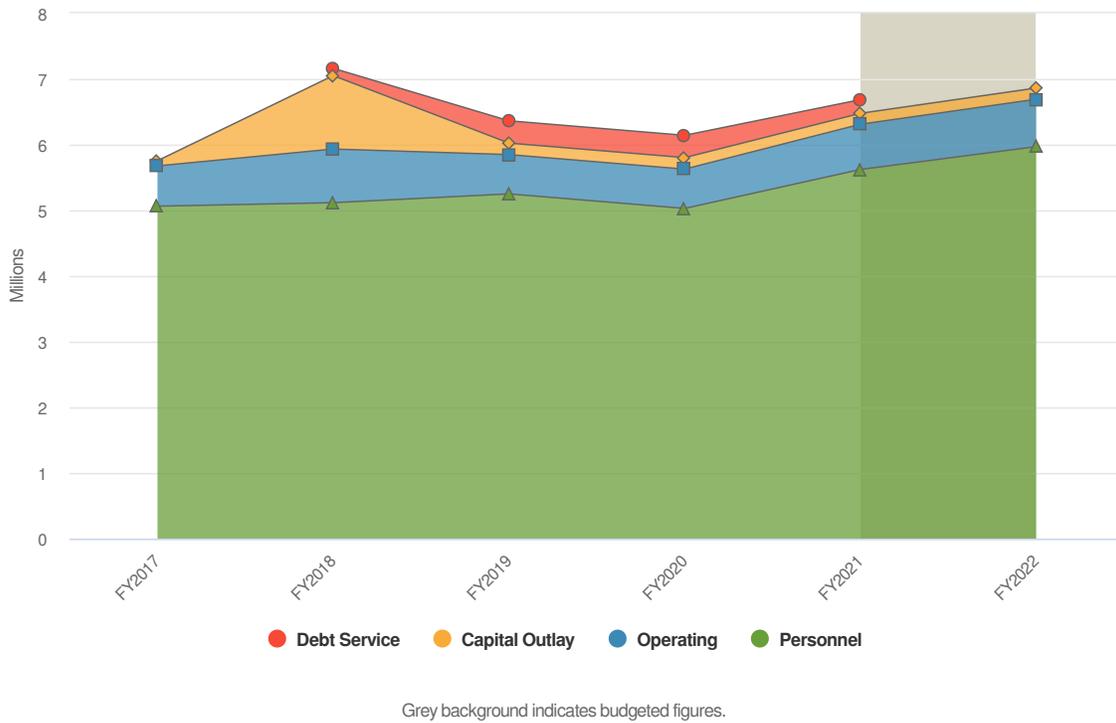
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Debt Service</b>					
Debt Service Payment	100-06-680012	\$203,935.00	\$0.00	-100%	
Interest Expense	100-06-680200	\$4,835.00	\$0.00	-100%	
<b>Total Debt Service:</b>		<b>\$208,770.00</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total General Fund:</b>		<b>\$6,684,638.51</b>	<b>\$6,861,392.14</b>	<b>2.6%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Fire (06)</b>					
Regular Pay	100-06-601100	\$3,850,515.56	\$4,028,964.07	4.6%	
Overtime Pay	100-06-601101	\$105,000.00	\$107,625.00	2.5%	We have adjusted our overtime to reflect the increase in our payroll budget. The uncontrolled issues of injury or illness are difficult to forecast but vacation and training we control to limit excess.
Vacation Pay	100-06-601102	\$200,106.81	\$205,537.47	2.7%	
Sick Time Pay	100-06-601103	\$123,678.53	\$127,035.02	2.7%	
Social Security	100-06-601200	\$257,434.15	\$270,415.27	5%	
Medicare	100-06-601201	\$60,227.34	\$63,242.28	5%	
Insurance - Health	100-06-601300	\$501,031.74	\$596,093.76	19%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Insurance - Life	100-06-601301	\$20,500.00	\$20,500.00	0%	
Retirement Pd by City	100-06-601400	\$398,229.38	\$398,871.27	0.2%	
Retiree Insurance	100-06-601401	\$103,800.00	\$150,300.00	44.8%	
<b>Total Fire (06):</b>		<b>\$5,620,523.51</b>	<b>\$5,968,584.14</b>	<b>6.2%</b>	
<b>Total Personnel:</b>		<b>\$5,620,523.51</b>	<b>\$5,968,584.14</b>	<b>6.2%</b>	
<b>Operating</b>					
<b>Fire (06)</b>					
Community Risk Reduction	100-06-603110	\$6,500.00	\$6,500.00	0%	
Office Expense	100-06-603200	\$5,000.00	\$5,000.00	0%	
Reference Materials/Print/Bind	100-06-603202	\$1,000.00	\$1,000.00	0%	
Dues & Subscriptions	100-06-603203	\$3,500.00	\$3,500.00	0%	
Supplies and Minor Equipment	100-06-603204	\$69,022.00	\$69,022.00	0%	
Firehouse Supplies	100-06-603206	\$35,500.00	\$35,500.00	0%	
EMS Supplies & Equipment	100-06-603207	\$40,000.00	\$40,000.00	0%	
Firefighting Supplies & Equipment	100-06-603208	\$15,000.00	\$22,600.00	50.7%	
Uniforms	100-06-603501	\$67,650.00	\$67,650.00	0%	
Travel/Registration Expense	100-06-603502	\$61,000.00	\$74,500.00	22.1%	
Repairs/Maint. - Equipment	100-06-610000	\$75,000.00	\$75,000.00	0%	
Fuel/Mileage	100-06-611100	\$35,000.00	\$45,000.00	28.6%	Adjusted to \$45,000 by Finance Director to account for rising fuel prices.
Tires	100-06-611200	\$8,500.00	\$10,013.00	17.8%	We have added an additional pickup truck of to our fleet the past few year, we added an additional inspection vehicle the year before, and we now have an aerial apparatus that has ten tires. We will need the additional funding to account for the additional vehicles.
Repairs/Maint. - Vehicles	100-06-611300	\$17,098.00	\$17,098.00	0%	
Vehicle License Plates	100-06-611301	\$155.00	\$155.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Repairs/Maint. - Bldg.	100-06-612000	\$24,000.00	\$24,000.00	0%	
Telephones/Data	100-06-616101	\$270.00	\$270.00	0%	
Cell Phones	100-06-616200	\$17,000.00	\$17,000.00	0%	
Electrical/Gas	100-06-616300	\$42,500.00	\$42,500.00	0%	
Water	100-06-616400	\$4,500.00	\$4,500.00	0%	
Contracts-Short Term	100-06-619015	\$40,000.00	\$40,000.00	0%	
Physical Examination	100-06-619305	\$17,500.00	\$17,500.00	0%	
Legal Advertising Fees	100-06-625015	\$500.00	\$500.00	0%	
General Liability	100-06-625025	\$35,000.00	\$35,000.00	0%	
Public Events	100-06-625040	\$5,000.00	\$5,000.00	0%	
Insurance - Workman's Comp	100-06-625302	\$63,000.00	\$63,000.00	0%	
<b>Total Fire (06):</b>		<b>\$689,195.00</b>	<b>\$721,808.00</b>	<b>4.7%</b>	
<b>Total Operating:</b>		<b>\$689,195.00</b>	<b>\$721,808.00</b>	<b>4.7%</b>	
<b>Capital Outlay</b>					
<b>Fire (06)</b>					
Acquisition - Vehicles	100-06-670100		\$136,000.00	N/A	
Acquisition - Equipment	100-06-670200	\$166,150.00	\$35,000.00	-78.9%	
<b>Total Fire (06):</b>		<b>\$166,150.00</b>	<b>\$171,000.00</b>	<b>2.9%</b>	
<b>Total Capital Outlay:</b>		<b>\$166,150.00</b>	<b>\$171,000.00</b>	<b>2.9%</b>	
<b>Debt Service</b>					
<b>Fire (06)</b>					
Debt Service Payment	100-06-680012	\$203,935.00	\$0.00	-100%	
Interest Expense	100-06-680200	\$4,835.00	\$0.00	-100%	
<b>Total Fire (06):</b>		<b>\$208,770.00</b>	<b>\$0.00</b>	<b>-100%</b>	
<b>Total Debt Service:</b>		<b>\$208,770.00</b>	<b>\$0.00</b>	<b>-100%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Expense Objects:</b>		<b>\$6,684,638.51</b>	<b>\$6,861,392.14</b>	<b>2.6%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Enter Into a Contract that Contains Performance Requirements for All 3rd Party EMS Patient Transport Companies Currently Operating in Alabaster	Provide Safety & Security for All Citizens	90% of Incident Dispatch to Hospital Arrival Time	N/A	< 20 Minutes	1 Year
Implement a Fire Service Internship to Mentor Students and Encourage them to Follow a Career in Public Safety	Improve Organizational Efficiency & Effectiveness	Number of Interns Actively Pursuing a Job in Public Safety	N/A	1	2 Years
Implement an EMS Education Site and Partnership Within Shelby County to Enable a Local Cost Effective Option to Obtain a Paramedic License	Improve Organizational Efficiency & Effectiveness	Number of Paramedic Students Licensed	N/A	10	3 Years
Divide the City into 4 Geographic Zones to Allow for Code Enforcement and Inspection Activities to be Completed in a Timely Fashion.	Improve Organizational Efficiency & Effectiveness	Average Time from Complaint to Initial Onsite Review	N/A	Code Enforcement: <1 Business Day	1 Year
Complete Fire Inspections of All City Buildings Within 1 Year	Provide Safety & Security for All Citizens	Average Number of Fire Inspections Completed Per Day Per Inspector	N/A	3 Per Day Per Inspector	1 Year
Create and Validate Job Task Test for Recruits and Incumbent Employees	Provide Safety & Security for All Citizens	Time to Complete Appropriate Job Task Test	N/A	<12 Minutes	1 Year

## 2021 Department Accomplishments

# Public Works



**Mark Harris**  
*Director of Public Works*

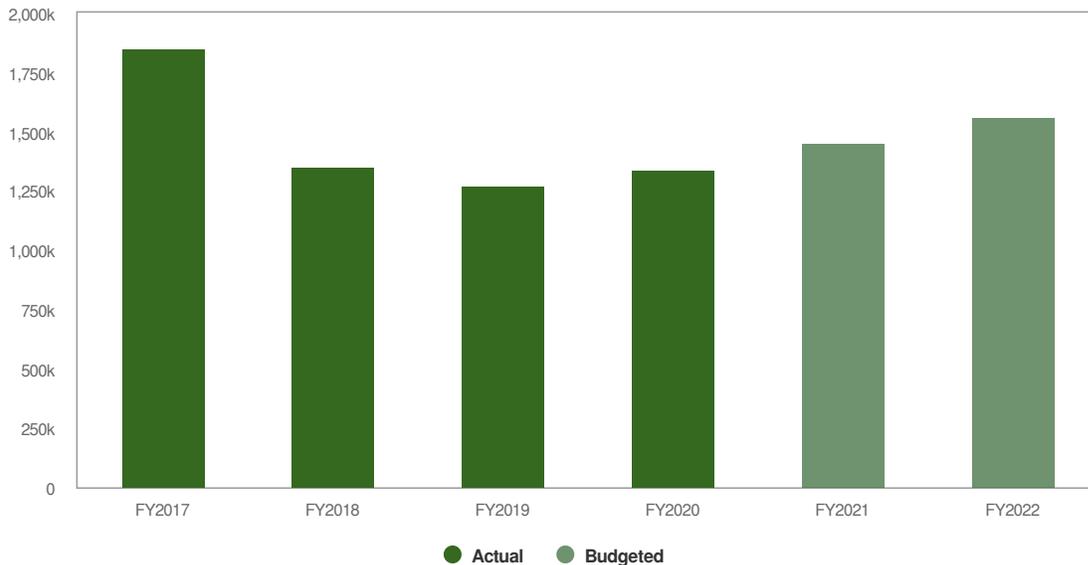
The Public Works Department seeks to provide excellent service and exceptional quality of life through construction projects and City property maintenance. The Public Works Department accomplishes this through its daily operations such as: maintaining the City's streets and sidewalks, installing and maintaining proper traffic control and street signs, assisting on alleviating drainage issues on City property, and maintaining City rights-of-way.

## Expenditures Summary

The most significant changes in the Public Works Department budget for 2022 are the addition of a new full-time equivalent Operator I position and Assistant Public Works Director position as the department looks to bolster its staffing as the amount of roads and right-of-way to maintain continues to grow each year. The department is also budgeting \$75k for drainage repairs within the City, a 200% increase in this area compared with 2021.

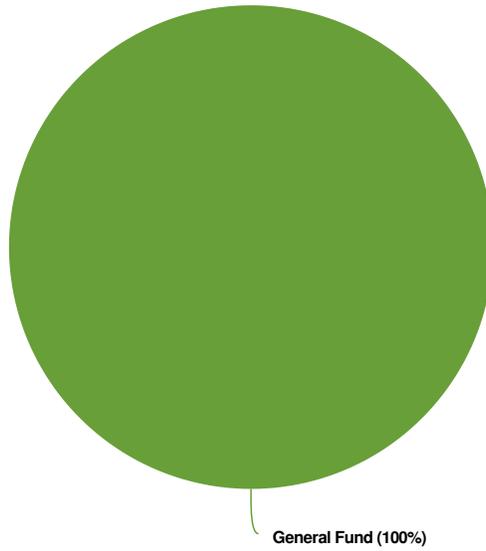
**\$1,562,369** **\$108,003**  
(7.43% vs. prior year)

**Public Works Proposed and Historical Budget vs. Actual**

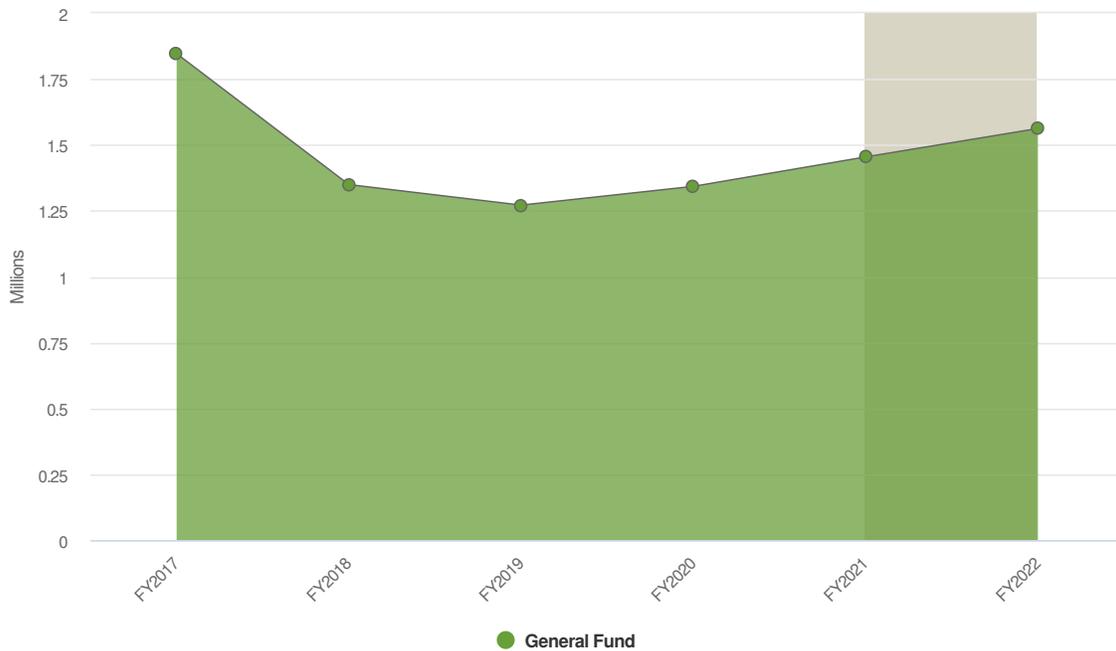


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



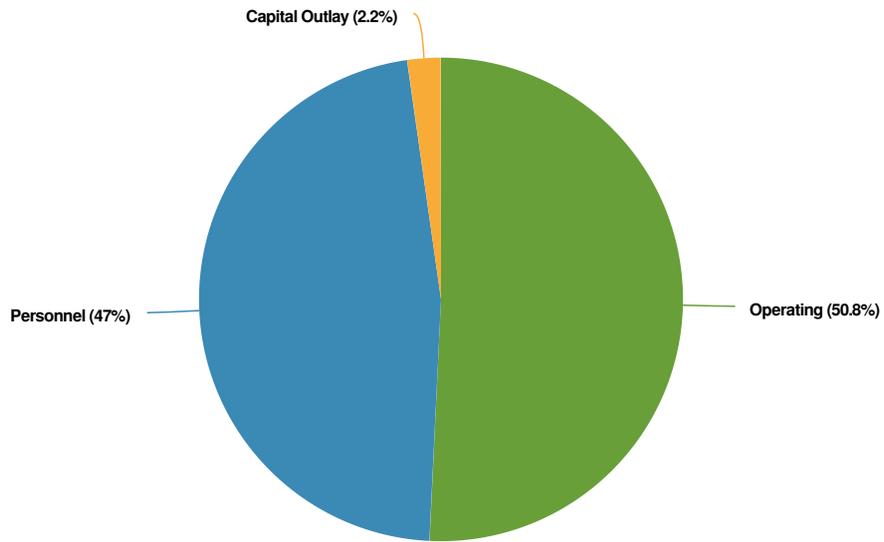
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
General Fund					

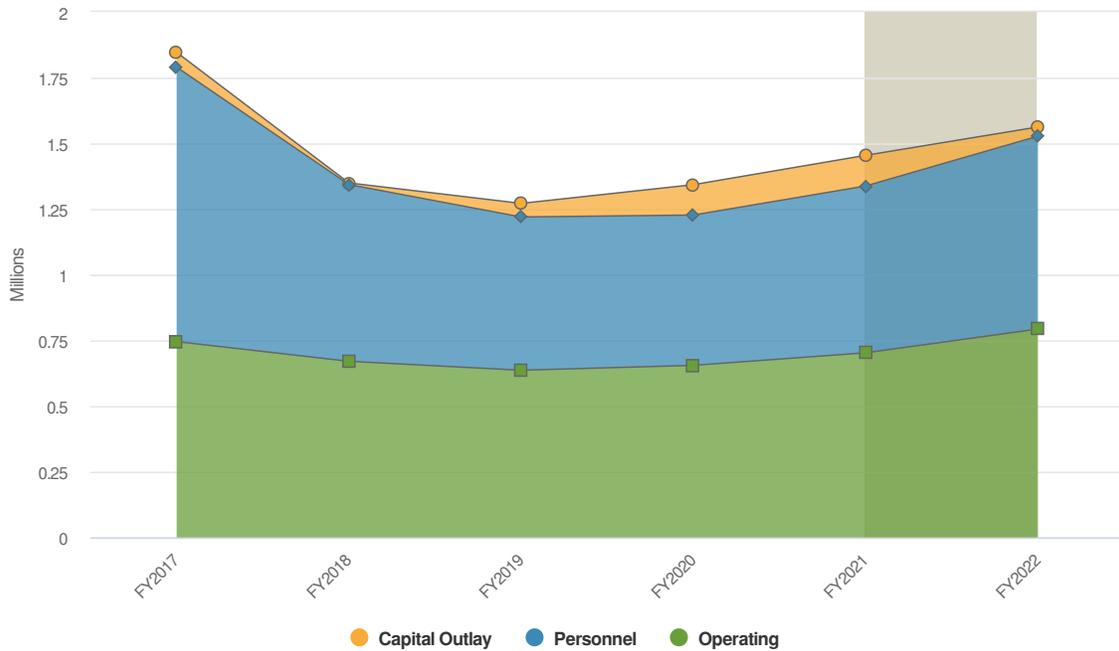
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Personnel</b>					
Regular Pay	100-07-601100	\$437,288.65	\$470,452.04	7.6%	
Overtime Pay	100-07-601101	\$5,000.00	\$5,000.00	0%	
Vacation Pay	100-07-601102	\$22,000.37	\$24,540.00	11.5%	
Sick Time Pay	100-07-601103	\$26,954.02	\$29,000.00	7.6%	
Social Security	100-07-601200	\$29,744.07	\$32,487.51	9.2%	
Medicare	100-07-601201	\$6,956.27	\$7,597.88	9.2%	
Insurance - Health	100-07-601300	\$61,641.54	\$109,651.20	77.9%	
Insurance - Life	100-07-601301	\$675.00	\$675.00	0%	
Retirement Pd by City	100-07-601400	\$41,830.89	\$44,665.03	6.8%	
Retiree Insurance	100-07-601401	\$3,000.00	\$10,200.00	240%	
<b>Total Personnel:</b>		<b>\$635,090.81</b>	<b>\$734,268.66</b>	<b>15.6%</b>	
<b>Operating</b>					
Office Expense	100-07-603200	\$1,000.00	\$1,000.00	0%	
Supplies and Minor Equipment	100-07-603204	\$30,000.00	\$35,000.00	16.7%	
Uniforms	100-07-603501	\$4,500.00	\$4,500.00	0%	
Repairs/Maint. - Equipment	100-07-610000	\$30,000.00	\$35,000.00	16.7%	
Fuel/Mileage	100-07-611100	\$20,000.00	\$25,000.00	25%	
Tires	100-07-611200	\$10,000.00	\$10,000.00	0%	
Repairs/Maint. - Vehicles	100-07-611300	\$25,000.00	\$25,000.00	0%	
Vehicle License Plates	100-07-611301	\$100.00	\$100.00	0%	
Repairs/Maint. - Bldg.	100-07-612000	\$3,000.00	\$3,000.00	0%	
Repairs/Maint. - Property	100-07-613000		\$500.00	N/A	
Repairs/Maint. - Streets/Roads	100-07-613001	\$100,000.00	\$100,000.00	0%	
Drainage	100-07-613006	\$25,000.00	\$75,000.00	200%	
Traffic Calming	100-07-613007		\$25,000.00	N/A	
Telephones/Data	100-07-616101	\$500.00	\$500.00	0%	
Cell Phones	100-07-616200	\$5,000.00	\$5,000.00	0%	
Water	100-07-616400	\$4,000.00	\$4,000.00	0%	
Street Lights & Traffic Signal	100-07-616600	\$400,000.00	\$400,000.00	0%	
Contracts-Short Term	100-07-619015	\$2,000.00	\$2,000.00	0%	
Physical Examination	100-07-619305	\$500.00	\$500.00	0%	
General Liability	100-07-625025	\$23,500.00	\$23,500.00	0%	
Insurance - Workman's Comp	100-07-625302	\$18,500.00	\$18,500.00	0%	
<b>Total Operating:</b>		<b>\$702,600.00</b>	<b>\$793,100.00</b>	<b>12.9%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	100-07-670100	\$31,675.10	\$35,000.00	10.5%	
Acquisition - Equipment	100-07-670200	\$85,000.00	\$0.00	-100%	
<b>Total Capital Outlay:</b>		<b>\$116,675.10</b>	<b>\$35,000.00</b>	<b>-70%</b>	
<b>Total General Fund:</b>		<b>\$1,454,365.91</b>	<b>\$1,562,368.66</b>	<b>7.4%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Public Works (07)</b>					
Regular Pay	100-07-601100	\$437,288.65	\$470,452.04	7.6%	
Overtime Pay	100-07-601101	\$5,000.00	\$5,000.00	0%	
Vacation Pay	100-07-601102	\$22,000.37	\$24,540.00	11.5%	
Sick Time Pay	100-07-601103	\$26,954.02	\$29,000.00	7.6%	
Social Security	100-07-601200	\$29,744.07	\$32,487.51	9.2%	
Medicare	100-07-601201	\$6,956.27	\$7,597.88	9.2%	
Insurance - Health	100-07-601300	\$61,641.54	\$109,651.20	77.9%	
Insurance - Life	100-07-601301	\$675.00	\$675.00	0%	
Retirement Pd by City	100-07-601400	\$41,830.89	\$44,665.03	6.8%	
Retiree Insurance	100-07-601401	\$3,000.00	\$10,200.00	240%	
<b>Total Public Works (07):</b>		<b>\$635,090.81</b>	<b>\$734,268.66</b>	<b>15.6%</b>	
<b>Total Personnel:</b>		<b>\$635,090.81</b>	<b>\$734,268.66</b>	<b>15.6%</b>	
<b>Operating</b>					
<b>Public Works (07)</b>					
Office Expense	100-07-603200	\$1,000.00	\$1,000.00	0%	
Supplies and Minor Equipment	100-07-603204	\$30,000.00	\$35,000.00	16.7%	
Uniforms	100-07-603501	\$4,500.00	\$4,500.00	0%	
Repairs/Maint. - Equipment	100-07-610000	\$30,000.00	\$35,000.00	16.7%	
Fuel/Mileage	100-07-611100	\$20,000.00	\$25,000.00	25%	
Tires	100-07-611200	\$10,000.00	\$10,000.00	0%	
Repairs/Maint. - Vehicles	100-07-611300	\$25,000.00	\$25,000.00	0%	
Vehicle License Plates	100-07-611301	\$100.00	\$100.00	0%	
Repairs/Maint. - Bldg.	100-07-612000	\$3,000.00	\$3,000.00	0%	
Repairs/Maint. - Property	100-07-613000		\$500.00	N/A	
Repairs/Maint. - Streets/Roads	100-07-613001	\$100,000.00	\$100,000.00	0%	
Drainage	100-07-613006	\$25,000.00	\$75,000.00	200%	
Traffic Calming	100-07-613007		\$25,000.00	N/A	
Telephones/Data	100-07-616101	\$500.00	\$500.00	0%	
Cell Phones	100-07-616200	\$5,000.00	\$5,000.00	0%	
Water	100-07-616400	\$4,000.00	\$4,000.00	0%	
Street Lights & Traffic Signal	100-07-616600	\$400,000.00	\$400,000.00	0%	
Contracts-Short Term	100-07-619015	\$2,000.00	\$2,000.00	0%	
Physical Examination	100-07-619305	\$500.00	\$500.00	0%	
General Liability	100-07-625025	\$23,500.00	\$23,500.00	0%	
Insurance - Workman's Comp	100-07-625302	\$18,500.00	\$18,500.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Public Works (07):</b>		<b>\$702,600.00</b>	<b>\$793,100.00</b>	<b>12.9%</b>	
<b>Total Operating:</b>		<b>\$702,600.00</b>	<b>\$793,100.00</b>	<b>12.9%</b>	
<b>Capital Outlay</b>					
<b>Public Works (07)</b>					
Acquisition - Vehicles	100-07-670100	\$31,675.10	\$35,000.00	10.5%	
Acquisition - Equipment	100-07-670200	\$85,000.00	\$0.00	-100%	
<b>Total Public Works (07):</b>		<b>\$116,675.10</b>	<b>\$35,000.00</b>	<b>-70%</b>	
<b>Total Capital Outlay:</b>		<b>\$116,675.10</b>	<b>\$35,000.00</b>	<b>-70%</b>	
<b>Total Expense Objects:</b>		<b>\$1,454,365.91</b>	<b>\$1,562,368.66</b>	<b>7.4%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Increase Roadside Litter Pickup	Improve Organizational Efficiency & Effectiveness	Cubic Yardage of Roadside Debris Collected Per Year	N/A	100	1 Year
Complete Entire City Right-of-Way Mowing in a Timely Manner	Improve Organizational Efficiency & Effectiveness	Average Number of Days to Complete Mowing Cycle	N/A	28 Days	1 Year
Maintain Appropriate Repaving Schedule to Ensure All City Roads Meet City Standards	Upgrade City Infrastructure	Linear Feet of Roads Resurfaced Per Year	N/A	50,000	1 Year

# Parks & Recreation



**Tim Hamm**  
*Parks & Rec Director*

The goal of the Parks and Recreation Department is to provide athletic opportunities for children and adults, leisure activities for all citizens, and to maintain City athletic and recreation facilities and infrastructure.

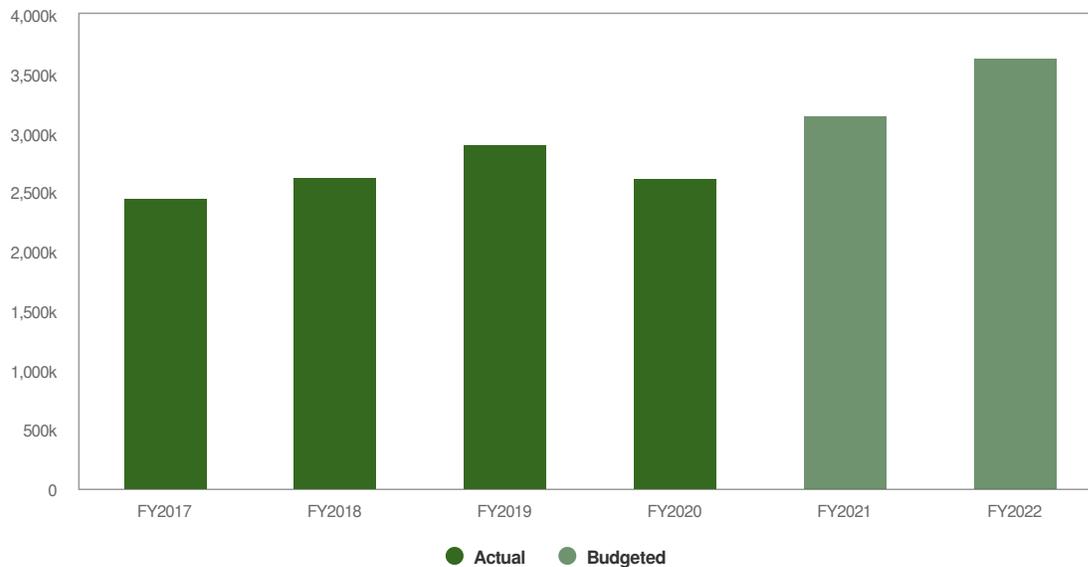
## Expenditures Summary

Given the addition of new field space with the construction of additional multi-purpose fields at Veteran's Park set to open in August 2021 as well as the desire to create the new Patriots Park pocket park on the northwest side of town, the Parks & Rec Department knew we would need additional personnel to help maintain the additional space. So for the 2022 budget the Parks & Rec Department has budgeted for 2 additional full-time equivalent Parks Maintenance Technician positions. The Parks & Rec Department also plans to make significant capital improvements to existing facilities and purchase new equipment to help maintain space. Some capital purchases include:

- o \$100k to cover and install new lighting at the Veterans Park batting cages
- o \$80k for a new modular building at the skate park
- o \$60k for a new skid steer
- o \$45k for new playground equipment at Buck Creek Park

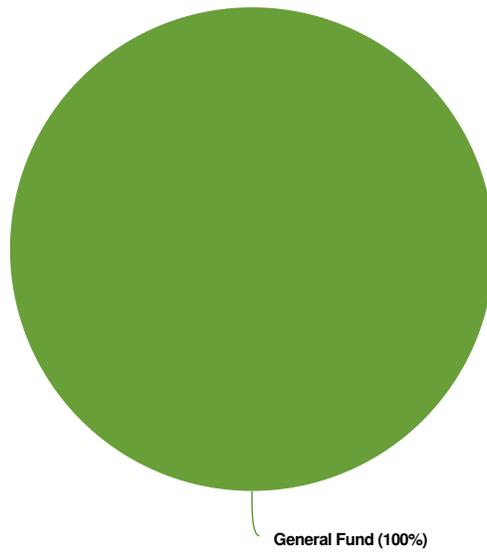
**\$3,629,576** **\$479,747**  
(15.23% vs. prior year)

**Parks & Recreation Proposed and Historical Budget vs. Actual**

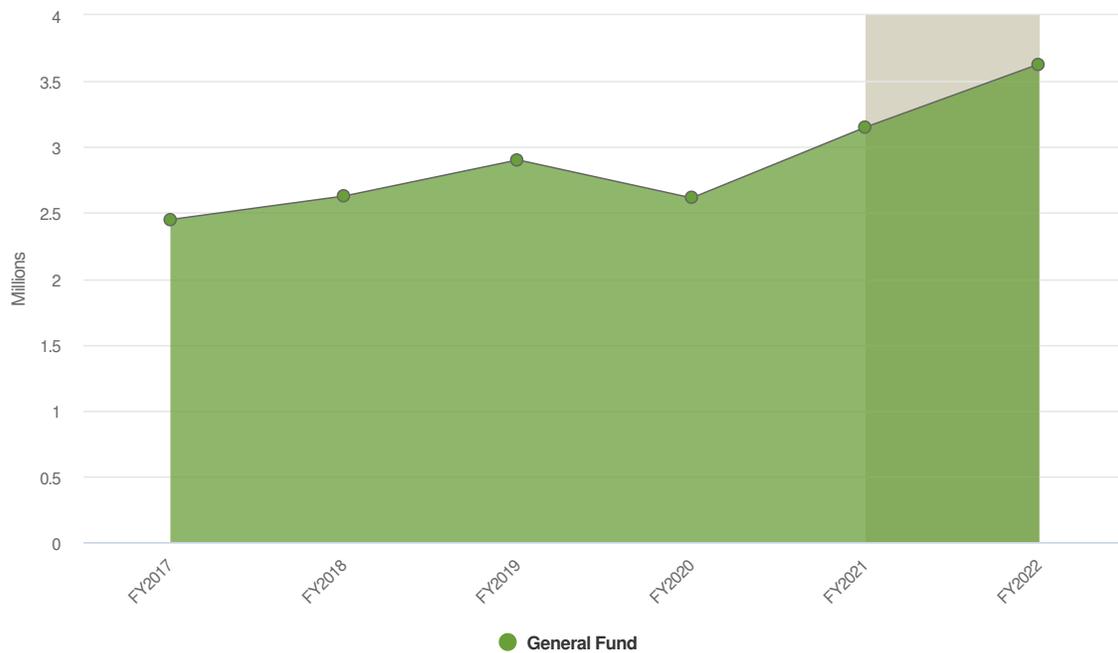


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

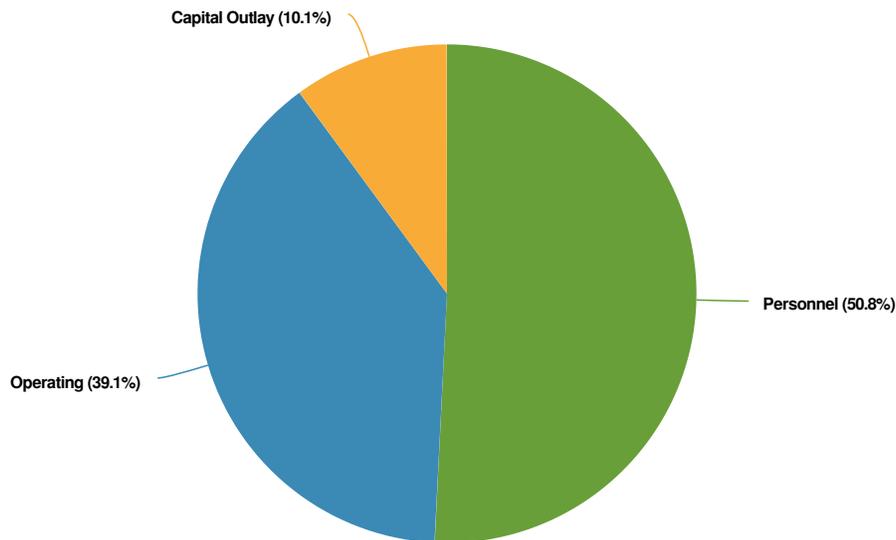
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-08-601100	\$1,125,132.19	\$1,214,294.60	7.9%	
Overtime Pay	100-08-601101	\$92,000.00	\$92,000.00	0%	
Vacation Pay	100-08-601102	\$47,267.12	\$50,659.97	7.2%	
Sick Time Pay	100-08-601103	\$26,788.03	\$28,710.88	7.2%	
Social Security	100-08-601200	\$83,828.82	\$80,207.26	-4.3%	
Medicare	100-08-601201	\$17,266.42	\$18,758.15	8.6%	
Insurance - Health	100-08-601300	\$202,775.22	\$242,639.28	19.7%	
Insurance - Life	100-08-601301	\$2,785.00	\$2,785.00	0%	
Retirement Pd by City	100-08-601400	\$96,144.28	\$106,291.03	10.6%	
Retiree Insurance	100-08-601401	\$7,350.00	\$7,717.50	5%	
<b>Total Personnel:</b>		<b>\$1,701,337.08</b>	<b>\$1,844,063.67</b>	<b>8.4%</b>	
<b>Operating</b>					
Office Expense	100-08-603200	\$5,000.00	\$5,000.00	0%	
Dues & Subscriptions	100-08-603203	\$8,500.00	\$4,250.00	-50%	
Supplies and Minor Equipment	100-08-603204	\$57,750.00	\$55,000.00	-4.8%	
Uniforms	100-08-603501	\$14,000.00	\$15,520.00	10.9%	We will be adding 2 employees in FY22 and also will be purchasing hats for employees.
Travel/Registration Expense	100-08-603502	\$3,500.00	\$2,500.00	-28.6%	
Repairs/Maint. - Equipment	100-08-610000	\$40,000.00	\$40,000.00	0%	
Fuel/Mileage	100-08-611100	\$20,000.00	\$27,000.00	35%	Adjusted up to \$27,000 by Finance Director to account for rising fuel prices.
Tires	100-08-611200	\$3,500.00	\$3,500.00	0%	
Repairs/Maint. - Vehicles	100-08-611300	\$17,000.00	\$17,000.00	0%	
Vehicle License Plates	100-08-611301	\$200.00	\$200.00	0%	
Repairs/Maint. - Bldg.	100-08-612000	\$74,900.00	\$74,900.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Janitorial Services	100-08-612001	\$28,980.00	\$28,980.00	0%	
Repairs/Maint. - Property	100-08-613000	\$145,000.00	\$160,000.00	10.3%	I have asked for a 15K increase in this line due to dissolving the landscaping line from our budget. Landscaping was at 30K so this will not add a increase in my total operating budget request.
Landscaping	100-08-613305	\$30,000.00	\$0.00	-100%	I would like to do away with this line item. Monies spent of this lines nature comes from our Property budget. This line was created when the landscaping division was moved from PW to P&R.
Fields Maint. & Repair	100-08-613310	\$140,000.00	\$140,000.00	0%	
Telephones/Data	100-08-616101	\$542.00	\$542.00	0%	
Cell Phones	100-08-616200	\$8,000.00	\$8,000.00	0%	
Electrical/Gas	100-08-616300	\$145,000.00	\$225,000.00	55.2%	I expect at least 15% increase with the addition of the fields at Veterans Park.  Finance Director adjusted up to \$225k. Projected final balance for FY21 and added 15% for new Vet Park fields.
Water	100-08-616400	\$60,000.00	\$72,000.00	20%	The addition of the fields at Veterans Will require additional watering.
Contracts-Short Term	100-08-619015	\$52,000.00	\$52,000.00	0%	
Beautification Board Expenses	100-08-619035	\$2,500.00	\$2,500.00	0%	
Physical Examination	100-08-619305	\$1,500.00	\$1,500.00	0%	
Legal Advertising Fees	100-08-625015	\$1,000.00	\$1,000.00	0%	
General Liability	100-08-625025	\$34,500.00	\$34,500.00	0%	
Public Events	100-08-625040	\$60,000.00	\$60,000.00	0%	
Concessions	100-08-625045	\$250.00	\$250.00	0%	
Senior Citizens Programs	100-08-625051	\$71,370.00	\$71,370.00	0%	
Youth Baseball/Softball	100-08-625060	\$115,000.00	\$115,000.00	0%	
Youth Football/Cheerleading	100-08-625062	\$80,000.00	\$80,000.00	0%	
Youth Soccer Expenses	100-08-625064	\$80,000.00	\$80,000.00	0%	
Youth Basketball Expenses	100-08-625066	\$22,500.00	\$25,000.00	11.1%	Officials fees have gone up and uniform costs have been trending up

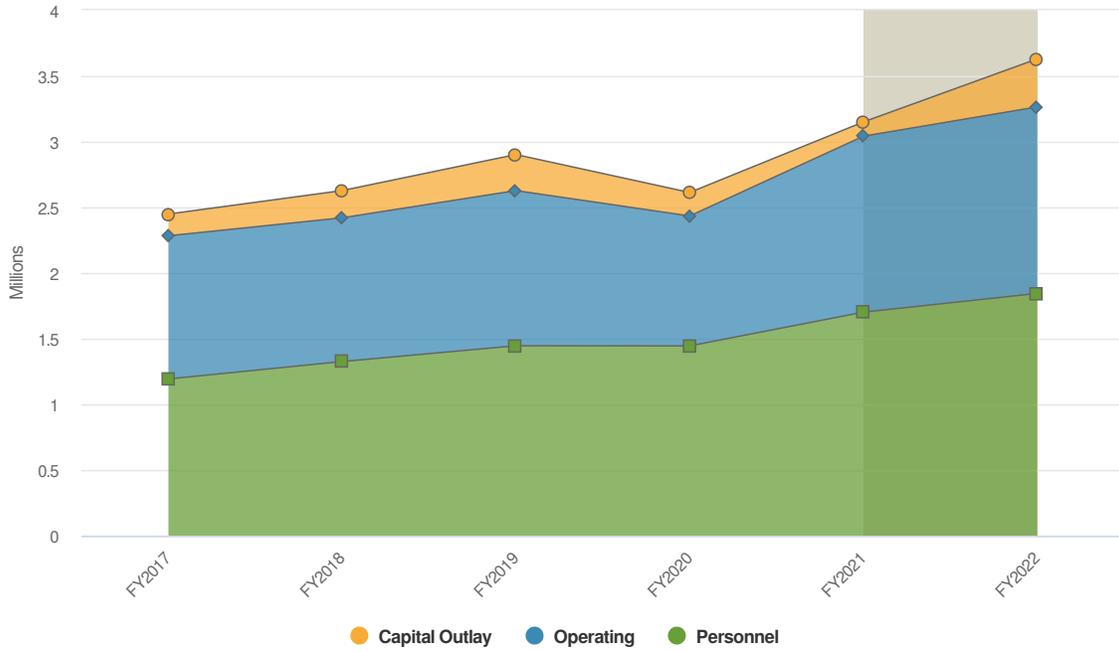
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Other Misc. City Sports	100-08-625068	\$4,500.00	\$4,500.00	0%	
Insurance - Workman's Comp	100-08-625302	\$13,000.00	\$13,000.00	0%	
<b>Total Operating:</b>		<b>\$1,339,992.00</b>	<b>\$1,420,012.00</b>	<b>6%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	100-08-670100		\$41,000.00	N/A	
Acquisition - Equipment	100-08-670200	\$108,500.00	\$144,500.00	33.2%	
Acquisition - Land & Bldgs	100-08-670300		\$180,000.00	N/A	
<b>Total Capital Outlay:</b>		<b>\$108,500.00</b>	<b>\$365,500.00</b>	<b>236.9%</b>	
<b>Total General Fund:</b>		<b>\$3,149,829.08</b>	<b>\$3,629,575.67</b>	<b>15.2%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Parks &amp; Recreation (08)</b>					
Regular Pay	100-08-601100	\$1,125,132.19	\$1,214,294.60	7.9%	
Overtime Pay	100-08-601101	\$92,000.00	\$92,000.00	0%	
Vacation Pay	100-08-601102	\$47,267.12	\$50,659.97	7.2%	
Sick Time Pay	100-08-601103	\$26,788.03	\$28,710.88	7.2%	
Social Security	100-08-601200	\$83,828.82	\$80,207.26	-4.3%	
Medicare	100-08-601201	\$17,266.42	\$18,758.15	8.6%	
Insurance - Health	100-08-601300	\$202,775.22	\$242,639.28	19.7%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Insurance - Life	100-08-601301	\$2,785.00	\$2,785.00	0%	
Retirement Pd by City	100-08-601400	\$96,144.28	\$106,291.03	10.6%	
Retiree Insurance	100-08-601401	\$7,350.00	\$7,717.50	5%	
<b>Total Parks &amp; Recreation (08):</b>		<b>\$1,701,337.08</b>	<b>\$1,844,063.67</b>	<b>8.4%</b>	
<b>Total Personnel:</b>		<b>\$1,701,337.08</b>	<b>\$1,844,063.67</b>	<b>8.4%</b>	
<b>Operating</b>					
<b>Parks &amp; Recreation (08)</b>					
Office Expense	100-08-603200	\$5,000.00	\$5,000.00	0%	
Dues & Subscriptions	100-08-603203	\$8,500.00	\$4,250.00	-50%	
Supplies and Minor Equipment	100-08-603204	\$57,750.00	\$55,000.00	-4.8%	
Uniforms	100-08-603501	\$14,000.00	\$15,520.00	10.9%	We will be adding 2 employees in FY22 and also will be purchasing hats for employees.
Travel/Registration Expense	100-08-603502	\$3,500.00	\$2,500.00	-28.6%	
Repairs/Maint. - Equipment	100-08-610000	\$40,000.00	\$40,000.00	0%	
Fuel/Mileage	100-08-611100	\$20,000.00	\$27,000.00	35%	Adjusted up to \$27,000 by Finance Director to account for rising fuel prices.
Tires	100-08-611200	\$3,500.00	\$3,500.00	0%	
Repairs/Maint. - Vehicles	100-08-611300	\$17,000.00	\$17,000.00	0%	
Vehicle License Plates	100-08-611301	\$200.00	\$200.00	0%	
Repairs/Maint. - Bldg.	100-08-612000	\$74,900.00	\$74,900.00	0%	
Janitorial Services	100-08-612001	\$28,980.00	\$28,980.00	0%	
Repairs/Maint. - Property	100-08-613000	\$145,000.00	\$160,000.00	10.3%	I have asked for a 15K increase in this line due to dissolving the landscaping line from our budget. Landscaping was at 30K so this will not add a increase in my total operating budget request.
Landscaping	100-08-613305	\$30,000.00	\$0.00	-100%	I would like to do away with this line item. Monies spent of this lines nature comes from our Property budget. This line was created when the landscaping division was moved from PW to P&R.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Fields Maint. & Repair	100-08-613310	\$140,000.00	\$140,000.00	0%	
Telephones/Data	100-08-616101	\$542.00	\$542.00	0%	
Cell Phones	100-08-616200	\$8,000.00	\$8,000.00	0%	
Electrical/Gas	100-08-616300	\$145,000.00	\$225,000.00	55.2%	I expect at least 15% increase with the addition of the fields at Veterans Park.  Finance Director adjusted up to \$225k. Projected final balance for FY21 and added 15% for new Vet Park fields.
Water	100-08-616400	\$60,000.00	\$72,000.00	20%	The addition of the fields at Veterans Will require additional watering.
Contracts-Short Term	100-08-619015	\$52,000.00	\$52,000.00	0%	
Beautification Board Expenses	100-08-619035	\$2,500.00	\$2,500.00	0%	
Physical Examination	100-08-619305	\$1,500.00	\$1,500.00	0%	
Legal Advertising Fees	100-08-625015	\$1,000.00	\$1,000.00	0%	
General Liability	100-08-625025	\$34,500.00	\$34,500.00	0%	
Public Events	100-08-625040	\$60,000.00	\$60,000.00	0%	
Concessions	100-08-625045	\$250.00	\$250.00	0%	
Senior Citizens Programs	100-08-625051	\$71,370.00	\$71,370.00	0%	
Youth Baseball/Softball	100-08-625060	\$115,000.00	\$115,000.00	0%	
Youth Football/Cheerleading	100-08-625062	\$80,000.00	\$80,000.00	0%	
Youth Soccer Expenses	100-08-625064	\$80,000.00	\$80,000.00	0%	
Youth Basketball Expenses	100-08-625066	\$22,500.00	\$25,000.00	11.1%	Officials fees have gone up and uniform costs have been trending up
Other Misc. City Sports	100-08-625068	\$4,500.00	\$4,500.00	0%	
Insurance - Workman's Comp	100-08-625302	\$13,000.00	\$13,000.00	0%	
<b>Total Parks &amp; Recreation (08):</b>		<b>\$1,339,992.00</b>	<b>\$1,420,012.00</b>	<b>6%</b>	
<b>Total Operating:</b>		<b>\$1,339,992.00</b>	<b>\$1,420,012.00</b>	<b>6%</b>	
<b>Capital Outlay</b>					

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Parks &amp; Recreation (08)</b>					
Acquisition - Vehicles	100-08-670100		\$41,000.00	N/A	
Acquisition - Equipment	100-08-670200	\$108,500.00	\$144,500.00	33.2%	
Acquisition - Land & Bldgs	100-08-670300		\$180,000.00	N/A	
<b>Total Parks &amp; Recreation (08):</b>		<b>\$108,500.00</b>	<b>\$365,500.00</b>	<b>236.9%</b>	
<b>Total Capital Outlay:</b>		<b>\$108,500.00</b>	<b>\$365,500.00</b>	<b>236.9%</b>	
<b>Total Expense Objects:</b>		<b>\$3,149,829.08</b>	<b>\$3,629,575.67</b>	<b>15.2%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Increase Frequency and Quality of Youth Program Marketing	Enhance Recreational Opportunities	Number of Youth Sports Registrants Per Year	1,332	1,466	1 Year
Increase Third Party Athletic Tournaments Hosted at City Sports Facilities	Support & Expand the Local Economy	Number of Tournaments Hosted Per Year	28	31	1 Year
Improve Landscaping in City Maintained Areas	Improve Organizational Efficiency & Effectiveness	No Specific Metric Since Landscaping Quality is Subjective. We Plan to Solicit Feedback and Evaluate Landscaping Approach Based on Responses.	N/A	N/A	1 Year

# Finance



**John Haggard, CPA, CGFM**  
*Finance Director/Treasurer*

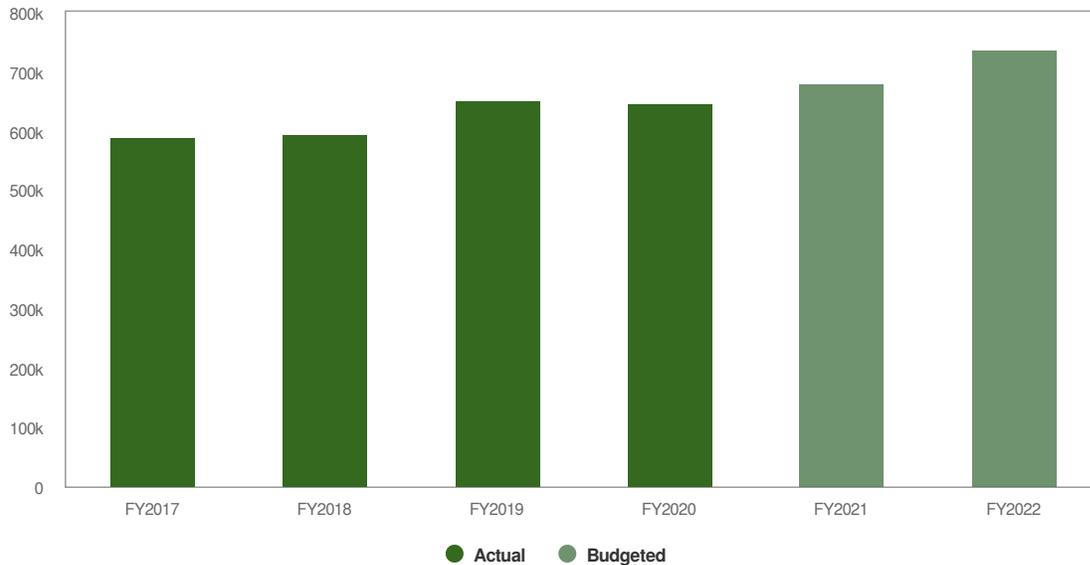
The Finance Department provides timely financial data to elected officials, City personnel, and citizens. In addition, the Finance Department oversees the collection of City revenue, compliance with tax and license ordinances, purchasing, accounts payable, cash balances, and investments. The Finance Department is also tasked with ensuring the City maintains proper and cost-effective internal controls over City assets and financial reporting.

## Expenditures Summary

The Finance Department will not be adding any staff or making any major changes to the department in 2022. The Finance Department's budget focuses primarily on leveraging technology to improve efficiency within the department. This includes \$39k for cloud based document storage, cloud based workflow management, and cloud based budgeting software.

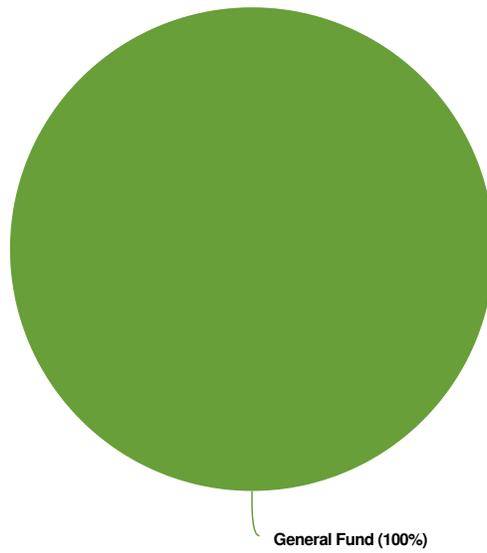
**\$736,016** **\$56,466**  
(8.31% vs. prior year)

**Finance Proposed and Historical Budget vs. Actual**

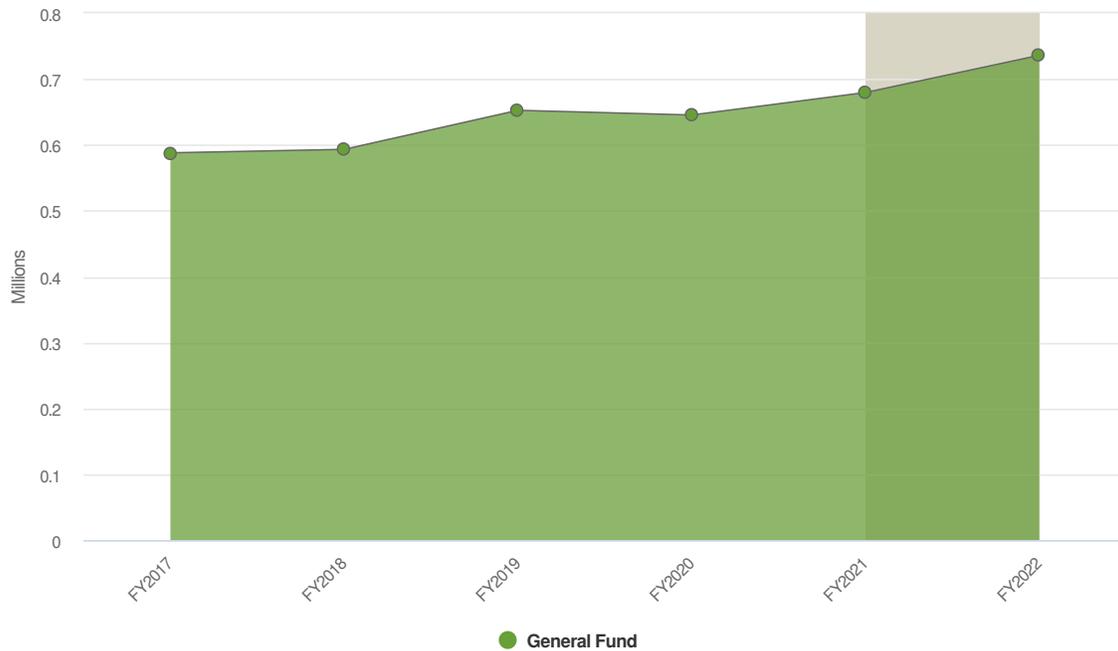


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



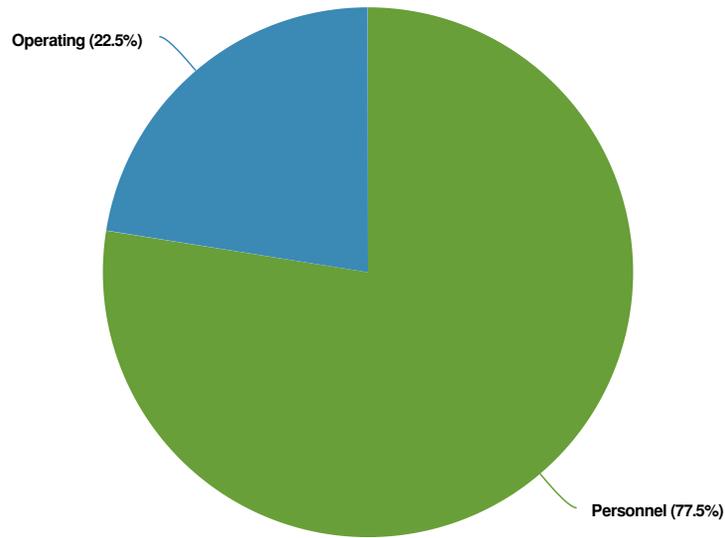
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
General Fund					

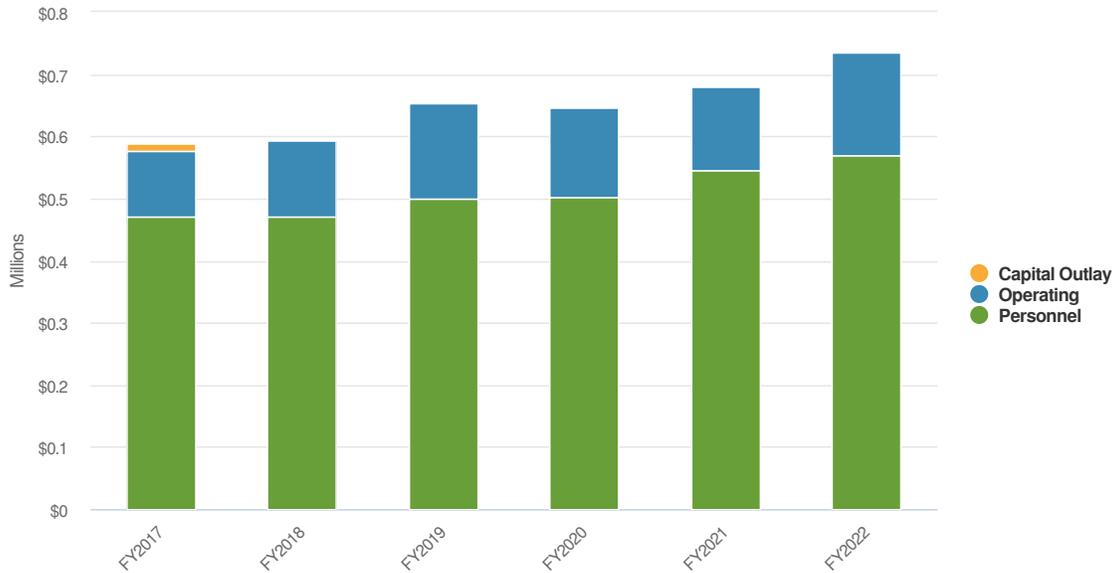
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Personnel</b>					
Regular Pay	100-09-601100	\$400,318.32	\$412,528.03	3.1%	
Overtime Pay	100-09-601101	\$4,000.00	\$2,500.00	-37.5%	
Vacation Pay	100-09-601102	\$12,794.01	\$13,184.23	3.1%	
Sick Time Pay	100-09-601103	\$2,679.32	\$2,761.04	3%	
Social Security	100-09-601200	\$25,574.48	\$26,557.00	3.8%	
Medicare	100-09-601201	\$5,981.13	\$6,215.00	3.9%	
Insurance - Health	100-09-601300	\$54,615.24	\$61,186.00	12%	
Insurance - Life	100-09-601301	\$655.00	\$655.00	0%	
Retirement Pd by City	100-09-601400	\$35,582.37	\$36,580.00	2.8%	
Retiree Insurance	100-09-601401	\$2,650.00	\$8,350.00	215.1%	
<b>Total Personnel:</b>		<b>\$544,849.87</b>	<b>\$570,516.30</b>	<b>4.7%</b>	
<b>Operating</b>					
Office Expense	100-09-603200	\$11,500.00	\$11,000.00	-4.3%	
Reference Materials/Print/Bind	100-09-603202	\$190.00	\$0.00	-100%	
Dues & Subscriptions	100-09-603203	\$2,950.00	\$3,500.00	18.6%	
Supplies and Minor Equipment	100-09-603204	\$1,000.00	\$1,500.00	50%	
Travel/Registration Expense	100-09-603502	\$5,000.00	\$4,000.00	-20%	
Fuel/Mileage	100-09-611100	\$1,000.00	\$1,500.00	50%	
Contracts-Short Term	100-09-619015	\$35,700.00	\$65,000.00	82.1%	
Accounting and Auditing	100-09-622000	\$72,360.00	\$75,000.00	3.6%	
Legal Fees	100-09-622010	\$1,000.00	\$0.00	-100%	
General Liability	100-09-625025	\$4,000.00	\$4,000.00	0%	
<b>Total Operating:</b>		<b>\$134,700.00</b>	<b>\$165,500.00</b>	<b>22.9%</b>	
<b>Total General Fund:</b>		<b>\$679,549.87</b>	<b>\$736,016.30</b>	<b>8.3%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Finance (09)</b>					
Regular Pay	100-09-601100	\$400,318.32	\$412,528.03	3.1%	
Overtime Pay	100-09-601101	\$4,000.00	\$2,500.00	-37.5%	
Vacation Pay	100-09-601102	\$12,794.01	\$13,184.23	3.1%	
Sick Time Pay	100-09-601103	\$2,679.32	\$2,761.04	3%	
Social Security	100-09-601200	\$25,574.48	\$26,557.00	3.8%	
Medicare	100-09-601201	\$5,981.13	\$6,215.00	3.9%	
Insurance - Health	100-09-601300	\$54,615.24	\$61,186.00	12%	
Insurance - Life	100-09-601301	\$655.00	\$655.00	0%	
Retirement Pd by City	100-09-601400	\$35,582.37	\$36,580.00	2.8%	
Retiree Insurance	100-09-601401	\$2,650.00	\$8,350.00	215.1%	
<b>Total Finance (09):</b>		<b>\$544,849.87</b>	<b>\$570,516.30</b>	<b>4.7%</b>	
<b>Total Personnel:</b>		<b>\$544,849.87</b>	<b>\$570,516.30</b>	<b>4.7%</b>	
<b>Operating</b>					
<b>Finance (09)</b>					
Office Expense	100-09-603200	\$11,500.00	\$11,000.00	-4.3%	
Reference Materials/Print/Bind	100-09-603202	\$190.00	\$0.00	-100%	
Dues & Subscriptions	100-09-603203	\$2,950.00	\$3,500.00	18.6%	
Supplies and Minor Equipment	100-09-603204	\$1,000.00	\$1,500.00	50%	
Travel/Registration Expense	100-09-603502	\$5,000.00	\$4,000.00	-20%	
Fuel/Mileage	100-09-611100	\$1,000.00	\$1,500.00	50%	
Contracts-Short Term	100-09-619015	\$35,700.00	\$65,000.00	82.1%	
Accounting and Auditing	100-09-622000	\$72,360.00	\$75,000.00	3.6%	
Legal Fees	100-09-622010	\$1,000.00	\$0.00	-100%	
General Liability	100-09-625025	\$4,000.00	\$4,000.00	0%	
<b>Total Finance (09):</b>		<b>\$134,700.00</b>	<b>\$165,500.00</b>	<b>22.9%</b>	
<b>Total Operating:</b>		<b>\$134,700.00</b>	<b>\$165,500.00</b>	<b>22.9%</b>	
<b>Total Expense Objects:</b>		<b>\$679,549.87</b>	<b>\$736,016.30</b>	<b>8.3%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Win GFOA Budget, CAFR, and PAFR Awards	Improve Organizational Efficiency & Effectiveness	No performance metric. Award presentation will signify completion of goal.	N/A	N/A	1 Year
Pay All Invoices Within 30 Days	Improve Organizational Efficiency & Effectiveness	Accounts Payable Turnover in Days	30.21	<30.00	1 Year
Reduce Delinquent Tax Accounts	Improve Organizational Efficiency & Effectiveness	Average Monthly Delinquent Tax Accounts as a Percent of Total Active Tax Filers	0.15%	<0.10%	1 Year

## Elected Officials



**Scott Brakefield**  
Mayor

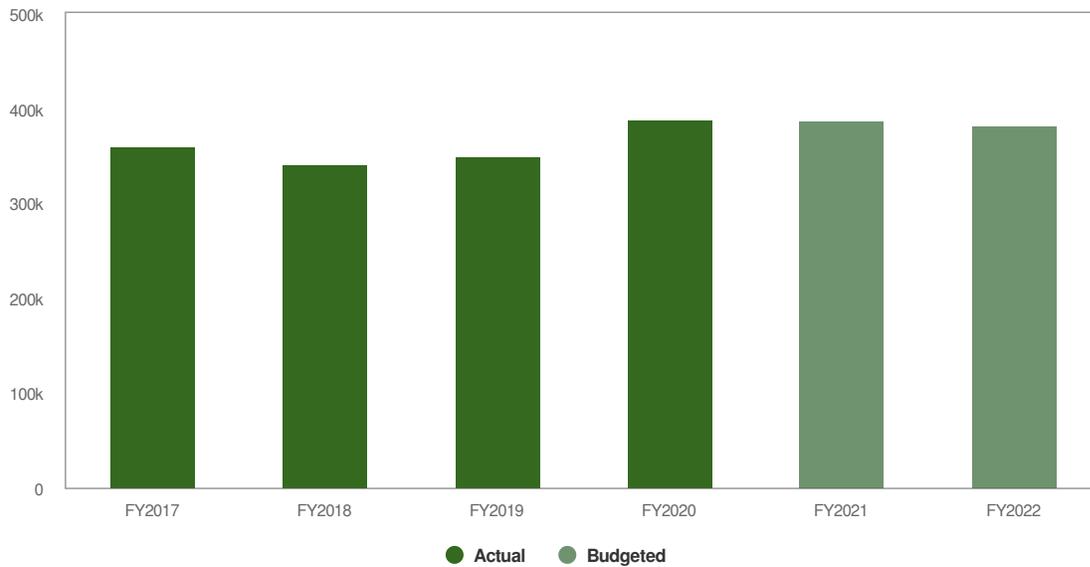
The Elected Officials department consist of the Mayor and City Council who are elected to serve the citizens of Alabaster for terms of 4 years. The Elected Officials oversee the operations of the City as well as set the priorities of the City.

## Expenditures Summary

There are no major changes to the Elected Official Department budget for 2022. The City plans to continue funding popular programs and events sponsored by the Elected Officials such as the Alabaster Teen Council, Alabaster Health Fair, Alabaster Clean Sweep, and Siluria Water Tower Christmas Lighting.

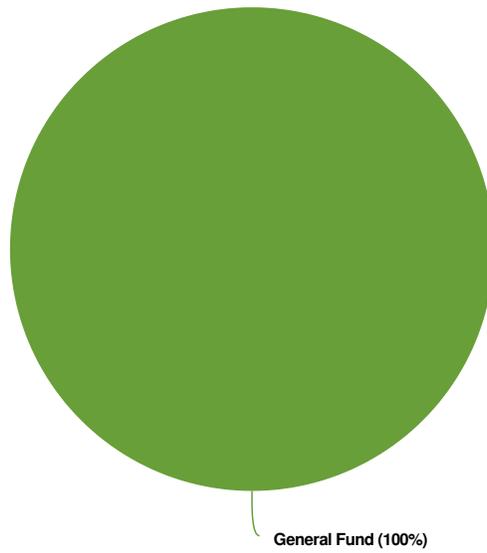
**\$381,841** **-\$4,671**  
(-1.21% vs. prior year)

Elected Officials Proposed and Historical Budget vs. Actual

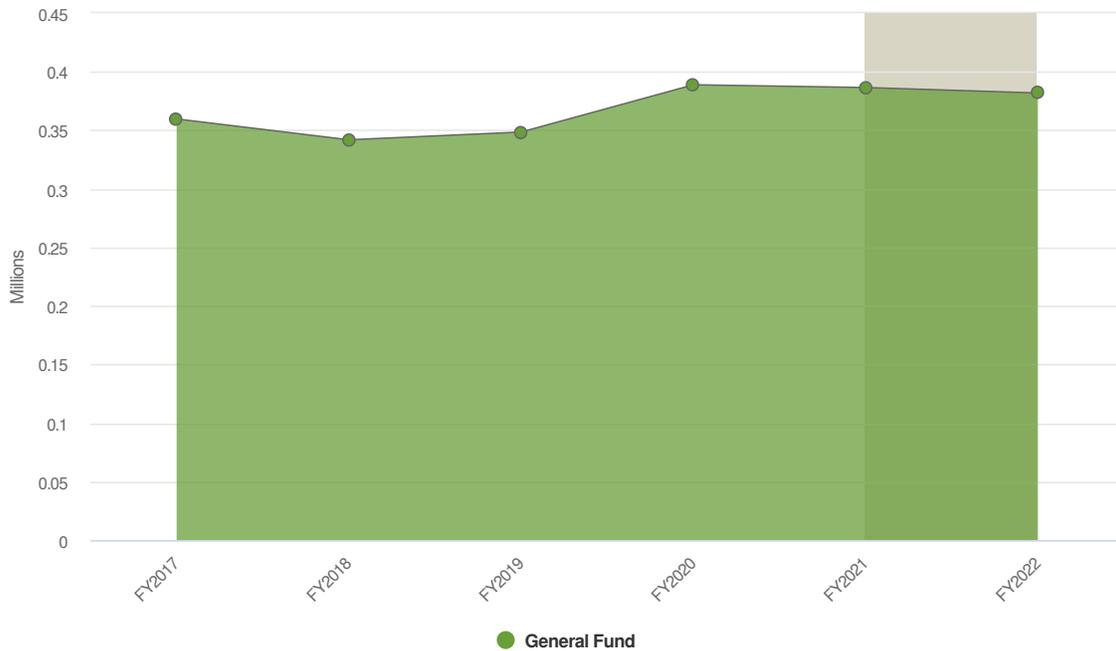


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



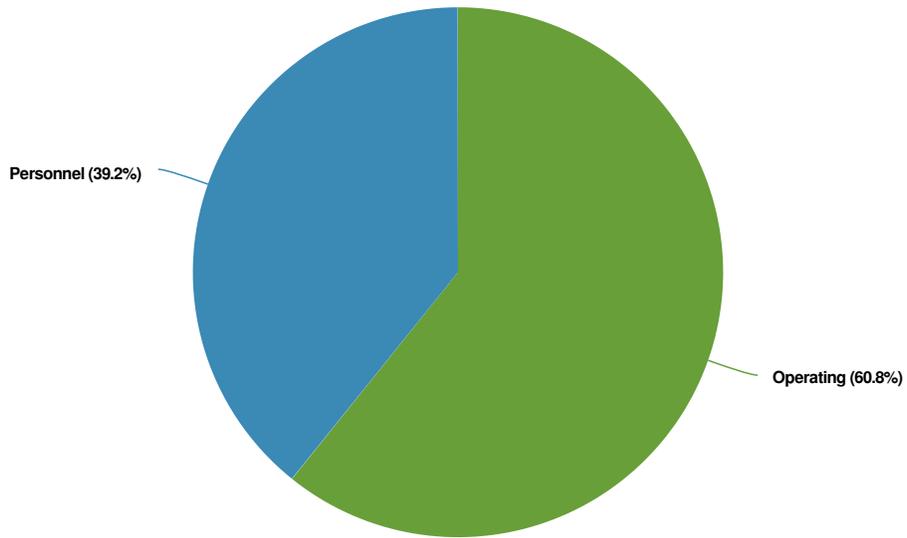
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes

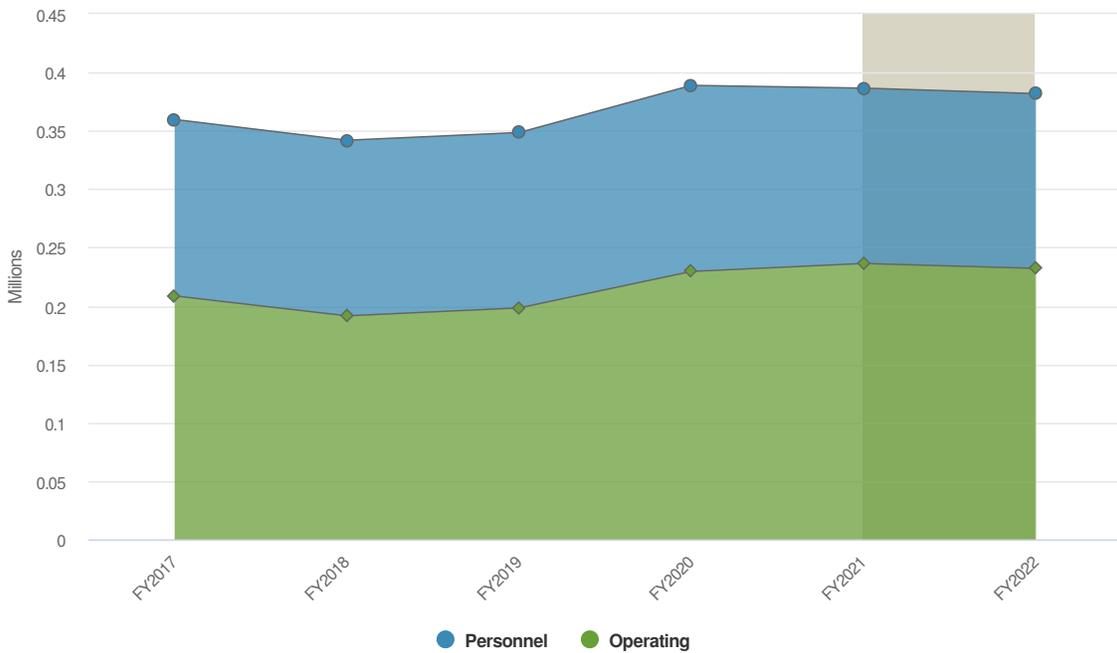
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-10-601100	\$139,100.00	\$139,100.00	0%	
Social Security	100-10-601200	\$8,624.20	\$8,624.20	0%	
Medicare	100-10-601201	\$2,016.95	\$2,016.95	0%	
Insurance - Health	100-10-601300	\$450.00	\$0.00	-100%	
<b>Total Personnel:</b>		<b>\$150,191.15</b>	<b>\$149,741.15</b>	<b>-0.3%</b>	
<b>Operating</b>					
Office Expense	100-10-603200	\$1,500.00	\$1,500.00	0%	
Dues & Subscriptions	100-10-603203	\$3,500.00	\$1,000.00	-71.4%	
Supplies and Minor Equipment	100-10-603204	\$750.00	\$0.00	-100%	
Uniforms	100-10-603501	\$300.00	\$0.00	-100%	
Travel/Registration Expense	100-10-603502	\$11,000.00	\$5,000.00	-54.5%	
Fuel/Mileage	100-10-611100	\$7,600.00	\$7,600.00	0%	
Cell Phones	100-10-616200	\$6,000.00	\$1,500.00	-75%	
Newsletter Expenses	100-10-619050	\$120,000.00	\$120,000.00	0%	
Legal Fees	100-10-622010	\$10,000.00	\$15,000.00	50%	
Legal Advertising Fees	100-10-625015	\$1,000.00	\$0.00	-100%	
General Liability	100-10-625025	\$39,000.00	\$40,500.00	3.8%	
Public Events	100-10-625040	\$30,000.00	\$40,000.00	33.3%	Added \$10k for Thompson 100th anniversary celebration.
Election Expenditures	100-10-625090	\$5,670.80	\$0.00	-100%	
<b>Total Operating:</b>		<b>\$236,320.80</b>	<b>\$232,100.00</b>	<b>-1.8%</b>	
<b>Total General Fund:</b>		<b>\$386,511.95</b>	<b>\$381,841.15</b>	<b>-1.2%</b>	

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Elected Officials (10)</b>					
Regular Pay	100-10-601100	\$139,100.00	\$139,100.00	0%	
Social Security	100-10-601200	\$8,624.20	\$8,624.20	0%	
Medicare	100-10-601201	\$2,016.95	\$2,016.95	0%	
Insurance - Health	100-10-601300	\$450.00	\$0.00	-100%	
<b>Total Elected Officials (10):</b>		<b>\$150,191.15</b>	<b>\$149,741.15</b>	<b>-0.3%</b>	
<b>Total Personnel:</b>		<b>\$150,191.15</b>	<b>\$149,741.15</b>	<b>-0.3%</b>	
<b>Operating</b>					
<b>Elected Officials (10)</b>					
Office Expense	100-10-603200	\$1,500.00	\$1,500.00	0%	
Dues & Subscriptions	100-10-603203	\$3,500.00	\$1,000.00	-71.4%	
Supplies and Minor Equipment	100-10-603204	\$750.00	\$0.00	-100%	
Uniforms	100-10-603501	\$300.00	\$0.00	-100%	
Travel/Registration Expense	100-10-603502	\$11,000.00	\$5,000.00	-54.5%	
Fuel/Mileage	100-10-611100	\$7,600.00	\$7,600.00	0%	
Cell Phones	100-10-616200	\$6,000.00	\$1,500.00	-75%	
Newsletter Expenses	100-10-619050	\$120,000.00	\$120,000.00	0%	
Legal Fees	100-10-622010	\$10,000.00	\$15,000.00	50%	
Legal Advertising Fees	100-10-625015	\$1,000.00	\$0.00	-100%	
General Liability	100-10-625025	\$39,000.00	\$40,500.00	3.8%	
Public Events	100-10-625040	\$30,000.00	\$40,000.00	33.3%	Added \$10k for Thompson 100th anniversary celebration.
Election Expenditures	100-10-625090	\$5,670.80	\$0.00	-100%	
<b>Total Elected Officials (10):</b>		<b>\$236,320.80</b>	<b>\$232,100.00</b>	<b>-1.8%</b>	
<b>Total Operating:</b>		<b>\$236,320.80</b>	<b>\$232,100.00</b>	<b>-1.8%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Expense Objects:</b>		<b>\$386,511.95</b>	<b>\$381,841.15</b>	<b>-1.2%</b>	

## Departmental Goals & Performance Metrics

While Elected Officials is a department for the purposes of financial record keeping, the goals of the Elected Officials are reflected in the City's overall strategic priority section, city financial plan section, and in the transmittal letter. Please read those sections to better understand the overall goals of the City.

# Human Resources



**Tracy Worley**  
*Human Resources Director*

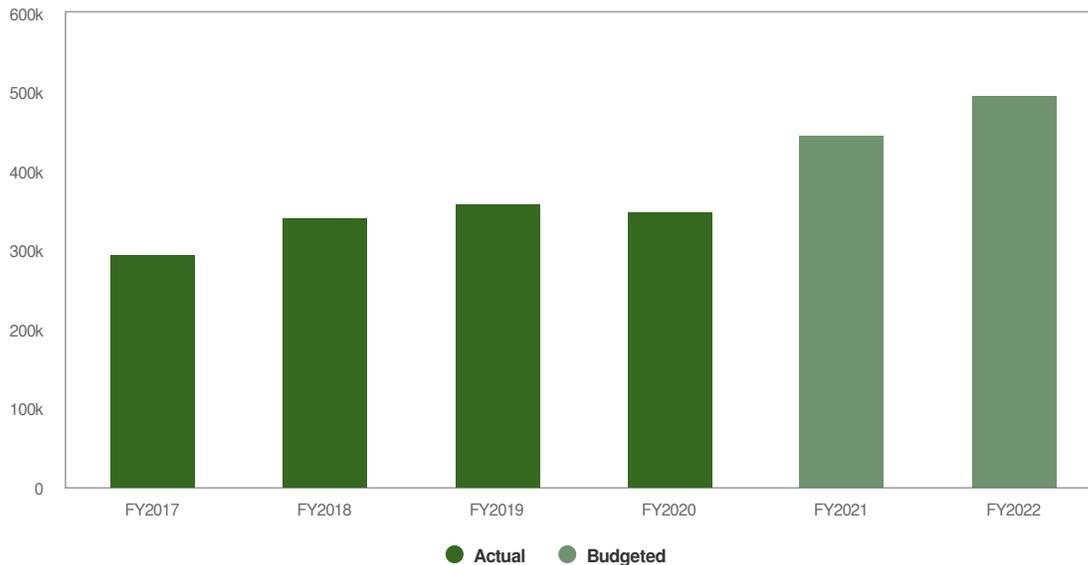
The purpose of the Human Resources Department is to recruit and maintain an able and highly motivated work force. The department also handles the administration of compensation and benefits strategy, maintains accurate job descriptions, administers proper testing, and develops training programs. The department works with management in the development and implementation of policies and procedures to follow all applicable laws and regulation to maintain a fair, equitable, and safe environment for our employees.

## Expenditures Summary

The HR Department is focusing its budget for 2022 on operational items such as increasing investment in employee recruitment, job marketing, and employee appreciation efforts. The HR Department also hopes to identify and begin implementing one or multiple information system programs that will meet the needs of the City and improve the efficiency and effectiveness of HR information management.

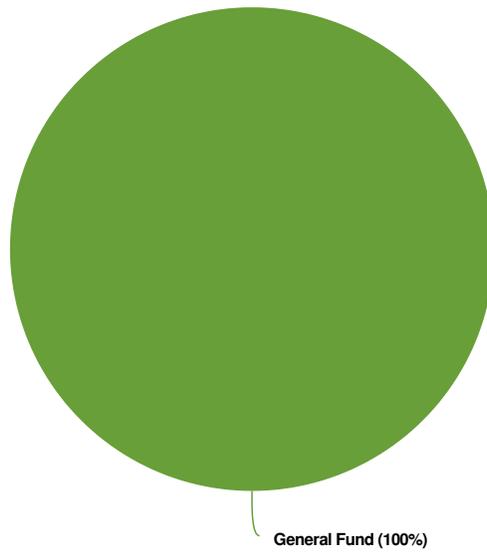
**\$496,564** **\$50,461**  
(11.31% vs. prior year)

Human Resources Proposed and Historical Budget vs. Actual

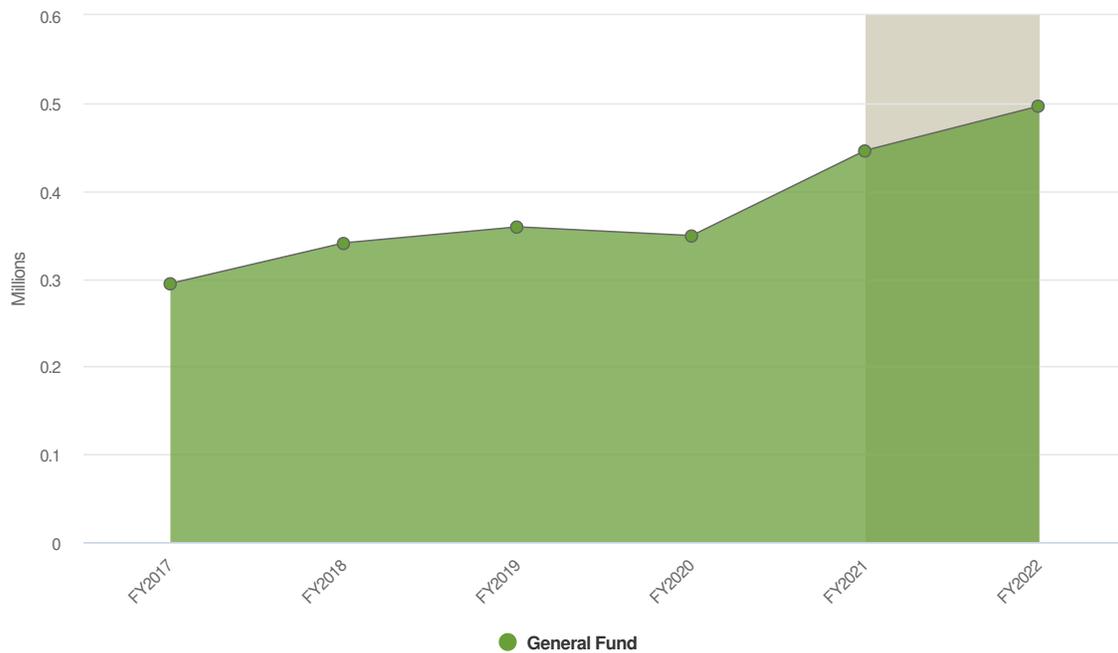


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



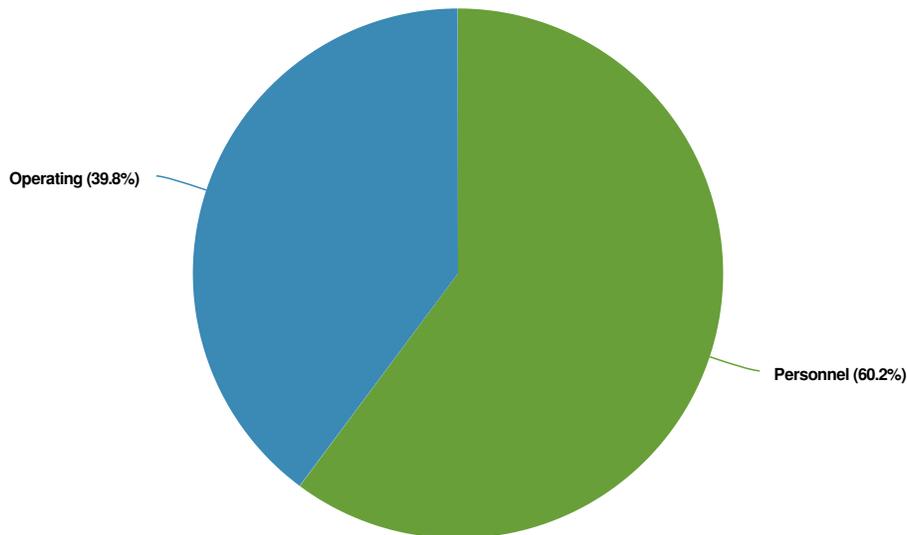
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-11-601100	\$202,821.38	\$224,216.72	10.5%	
Overtime Pay	100-11-601101	\$1,250.00	\$1,250.00	0%	
Vacation Pay	100-11-601102	\$6,388.87	\$7,031.32	10.1%	
Sick Time Pay	100-11-601103	\$2,644.45	\$2,910.37	10.1%	
Social Security	100-11-601200	\$13,060.59	\$14,517.82	11.2%	
Medicare	100-11-601201	\$3,054.49	\$3,395.30	11.2%	
Insurance - Health	100-11-601300	\$22,712.04	\$25,441.92	12%	
Insurance - Life	100-11-601301	\$400.00	\$400.00	0%	
Retirement Pd by City	100-11-601400	\$17,870.31	\$19,700.05	10.2%	
<b>Total Personnel:</b>		<b>\$270,202.13</b>	<b>\$298,863.50</b>	<b>10.6%</b>	
<b>Operating</b>					
Office Expense	100-11-603200	\$2,500.00	\$2,500.00	0%	
Reference Materials/Print/Bind	100-11-603202	\$0.00	\$1,000.00	N/A	This will be for printing supplies/ materials for Supervisory training throughout the year . We had to order the previous supplies under HR office expense budget.
Dues & Subscriptions	100-11-603203	\$900.00	\$900.00	0%	
Supplies and Minor Equipment	100-11-603204	\$2,000.00	\$2,000.00	0%	
Travel/Registration Expense	100-11-603502	\$20,000.00	\$23,000.00	15%	
Employee Recruitment	100-11-603503	\$5,750.00	\$5,750.00	0%	
Employee Appreciation	100-11-603504	\$5,000.00	\$10,000.00	100%	
Fuel/Mileage	100-11-611100	\$500.00	\$2,500.00	400%	
Repairs/Maint. - Vehicles	100-11-611300		\$500.00	N/A	
Telephones/Data	100-11-616101	\$100.00	\$100.00	0%	
Cell Phones	100-11-616200		\$300.00	N/A	

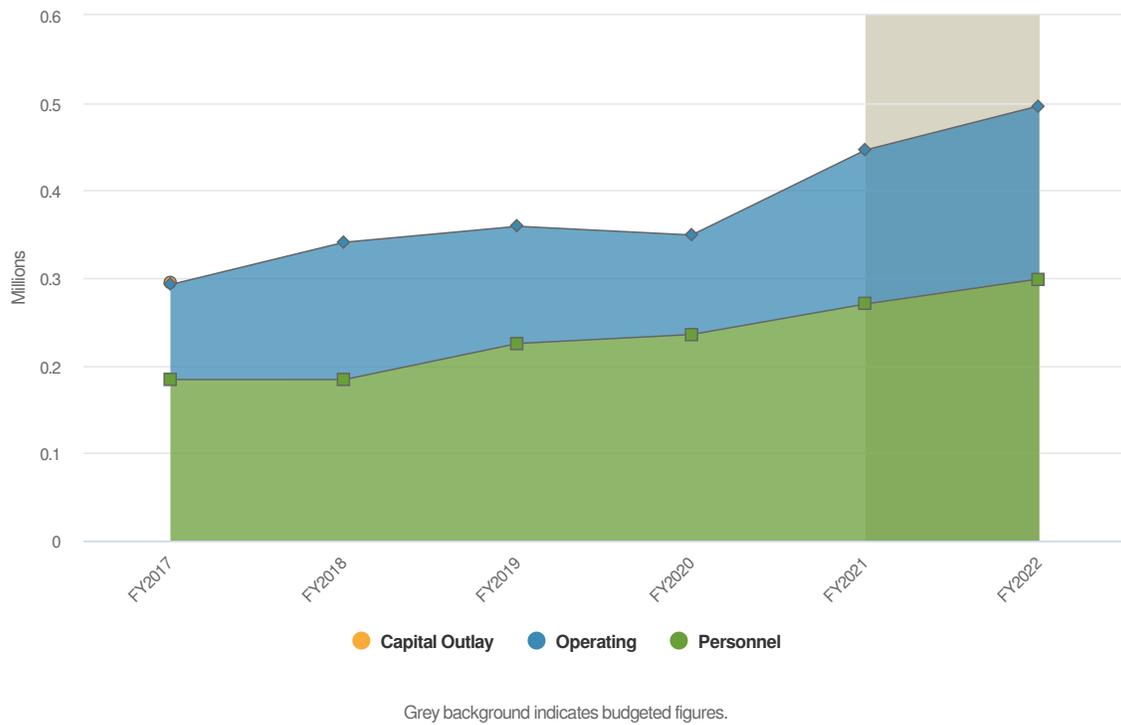
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Contracts-Short Term	100-11-619015	\$37,650.00	\$37,650.00	0%	
Physical Examination	100-11-619305	\$4,500.00	\$4,500.00	0%	
Management/Consulting	100-11-622005	\$40,000.00	\$40,000.00	0%	
Legal Fees	100-11-622010	\$36,900.00	\$36,900.00	0%	
Testing - All Personnel	100-11-622030	\$14,500.00	\$14,500.00	0%	
Legal Advertising Fees	100-11-625015	\$1,700.00	\$11,700.00	588.2%	
General Liability	100-11-625025	\$3,900.00	\$3,900.00	0%	
<b>Total Operating:</b>		<b>\$175,900.00</b>	<b>\$197,700.00</b>	<b>12.4%</b>	
<b>Total General Fund:</b>		<b>\$446,102.13</b>	<b>\$496,563.50</b>	<b>11.3%</b>	

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>HR (11)</b>					
Regular Pay	100-11-601100	\$202,821.38	\$224,216.72	10.5%	
Overtime Pay	100-11-601101	\$1,250.00	\$1,250.00	0%	
Vacation Pay	100-11-601102	\$6,388.87	\$7,031.32	10.1%	
Sick Time Pay	100-11-601103	\$2,644.45	\$2,910.37	10.1%	
Social Security	100-11-601200	\$13,060.59	\$14,517.82	11.2%	
Medicare	100-11-601201	\$3,054.49	\$3,395.30	11.2%	
Insurance - Health	100-11-601300	\$22,712.04	\$25,441.92	12%	
Insurance - Life	100-11-601301	\$400.00	\$400.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Retirement Pd by City	100-11-601400	\$17,870.31	\$19,700.05	10.2%	
<b>Total HR (II):</b>		<b>\$270,202.13</b>	<b>\$298,863.50</b>	<b>10.6%</b>	
<b>Total Personnel:</b>		<b>\$270,202.13</b>	<b>\$298,863.50</b>	<b>10.6%</b>	
<b>Operating</b>					
<b>HR (II)</b>					
Office Expense	100-11-603200	\$2,500.00	\$2,500.00	0%	
Reference Materials/Print/Bind	100-11-603202	\$0.00	\$1,000.00	N/A	This will be for printing supplies/ materials for Supervisory training throughout the year . We had to order the previous supplies under HR office expense budget.
Dues & Subscriptions	100-11-603203	\$900.00	\$900.00	0%	
Supplies and Minor Equipment	100-11-603204	\$2,000.00	\$2,000.00	0%	
Travel/Registration Expense	100-11-603502	\$20,000.00	\$23,000.00	15%	
Employee Recruitment	100-11-603503	\$5,750.00	\$5,750.00	0%	
Employee Appreciation	100-11-603504	\$5,000.00	\$10,000.00	100%	
Fuel/Mileage	100-11-611100	\$500.00	\$2,500.00	400%	
Repairs/Maint. - Vehicles	100-11-611300		\$500.00	N/A	
Telephones/Data	100-11-616101	\$100.00	\$100.00	0%	
Cell Phones	100-11-616200		\$300.00	N/A	
Contracts-Short Term	100-11-619015	\$37,650.00	\$37,650.00	0%	
Physical Examination	100-11-619305	\$4,500.00	\$4,500.00	0%	
Management/Consulting	100-11-622005	\$40,000.00	\$40,000.00	0%	
Legal Fees	100-11-622010	\$36,900.00	\$36,900.00	0%	
Testing - All Personnel	100-11-622030	\$14,500.00	\$14,500.00	0%	
Legal Advertising Fees	100-11-625015	\$1,700.00	\$11,700.00	588.2%	
General Liability	100-11-625025	\$3,900.00	\$3,900.00	0%	
<b>Total HR (II):</b>		<b>\$175,900.00</b>	<b>\$197,700.00</b>	<b>12.4%</b>	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Operating:</b>		<b>\$175,900.00</b>	<b>\$197,700.00</b>	<b>12.4%</b>	
<b>Total Expense Objects:</b>		<b>\$446,102.13</b>	<b>\$496,563.50</b>	<b>11.3%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Better Market the City as a Premier Employment Opportunity in the Area	Improve Organizational Efficiency & Effectiveness	Number of Employment Recruiting Events Attended	2	10	1 Year
Streamline the Interview Process for New Employees	Improve Organizational Efficiency & Effectiveness	Days from Job Posting to Hiring	30 days	15 days	1 Year
Increase Automation and Leverage Technology to Streamline Current Manual Processes	Improve Organizational Efficiency & Effectiveness	Identify new Human Resources Information System (HRIS) Software for Department Use	No HRIS Software	Implement HRIS Software	1 Year
Reduce the Amount of Time to Onboard New Employees	Improve Organizational Efficiency & Effectiveness	Days to Onboard New Employee	21 days	10 days	1 Year

# Engineering & Building Services



**Fred Hawkins, PE**  
*Director of Engineering, Environmental, & Building*

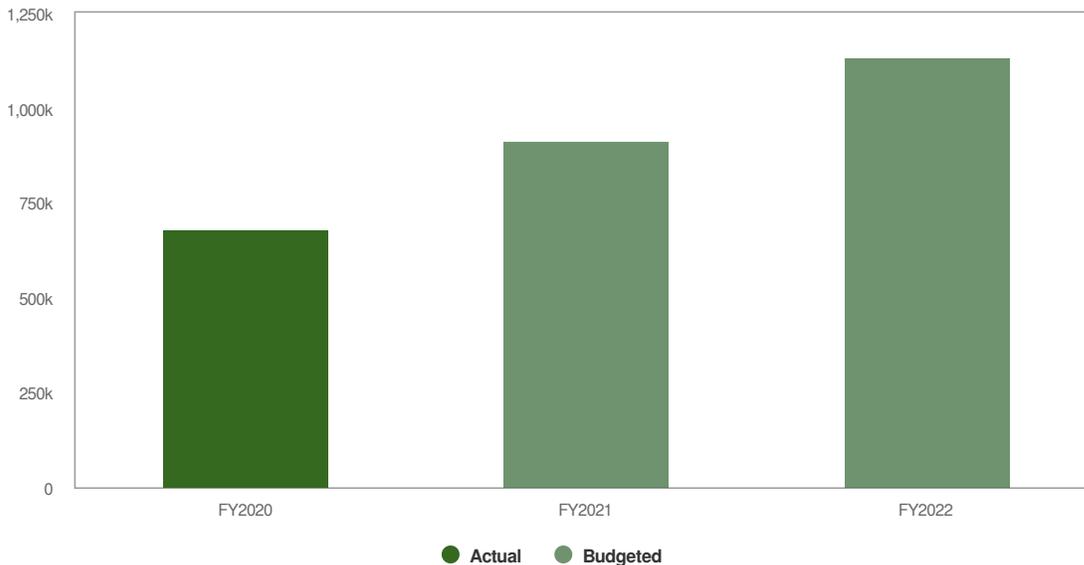
The engineering and building department is responsible for serving residential and commercial customers by ensuring regulatory codes, city ordinances and state and federal regulations are maintained for construction projects within the City of Alabaster.

## Expenditures Summary

The major changes in the Engineering & Building Services budget for 2022 are the addition of a new full-time equivalent Permit Clerk position to assist with timely processing of permit applications and funds for a new permitting software that will allow for online permit applications from citizens. We hope that these two additions totaling roughly \$140k will improve the permitting process, allow customers a more user-friendly and flexible experience, and allow contractors to better track the status of their permit applications.

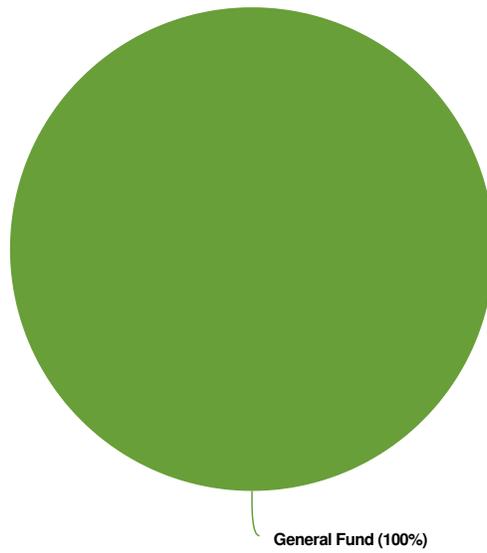
**\$1,130,113** **\$217,066**  
(23.77% vs. prior year)

Engineering & Building Services Proposed and Historical Budget vs. Actual

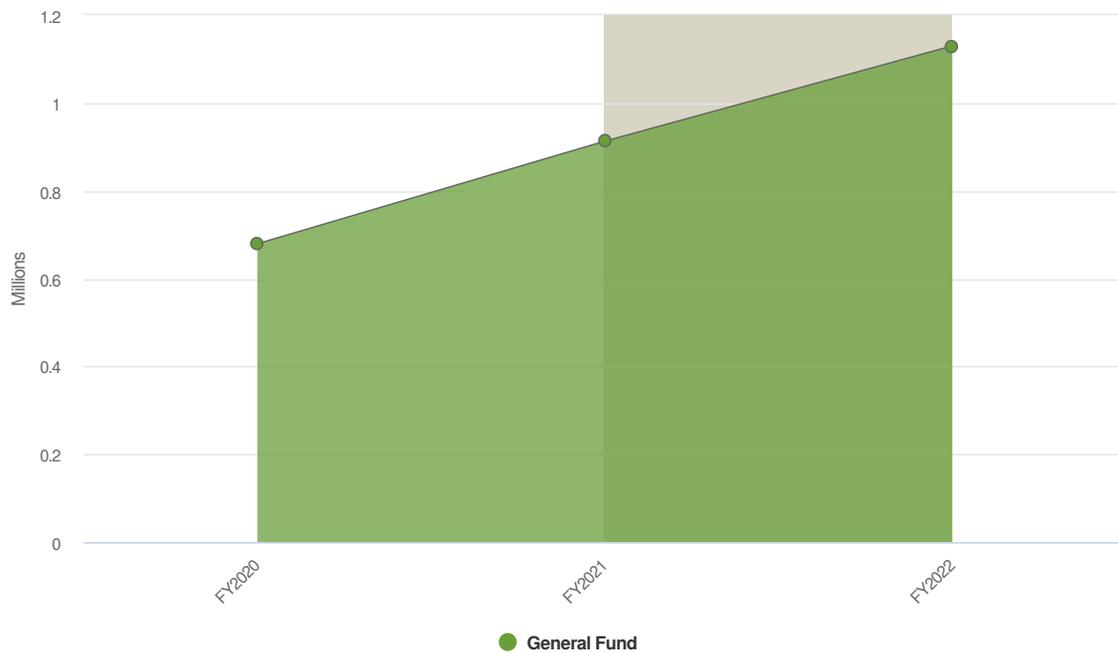


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



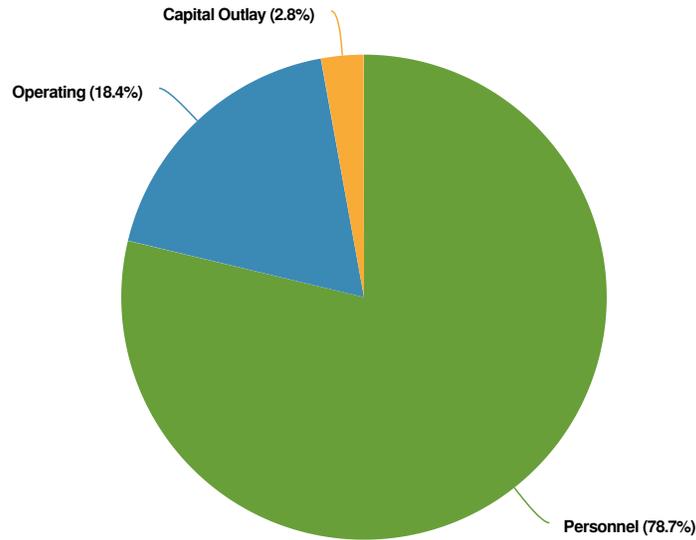
Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>General Fund</b>					
<b>Personnel</b>					
Regular Pay	100-12-601100	\$600,827.96	\$647,572.88	7.8%	
Overtime Pay	100-12-601101	\$6,500.00	\$6,500.00	0%	
Vacation Pay	100-12-601102	\$16,925.99	\$18,198.87	7.5%	
Sick Time Pay	100-12-601103	\$21,214.16	\$22,809.52	7.5%	
Social Security	100-12-601200	\$39,215.62	\$42,692.04	8.9%	
Medicare	100-12-601201	\$9,289.14	\$9,984.43	7.5%	
Insurance - Health	100-12-601300	\$49,594.36	\$71,488.32	44.1%	
Insurance - Life	100-12-601301	\$900.00	\$900.00	0%	
Retirement Pd by City	100-12-601400	\$53,430.18	\$60,306.90	12.9%	
Retiree Insurance	100-12-601401	\$0.00	\$9,510.00	N/A	
<b>Total Personnel:</b>		<b>\$797,897.41</b>	<b>\$889,962.96</b>	<b>11.5%</b>	
<b>Operating</b>					
Office Expense	100-12-603200	\$3,500.00	\$3,500.00	0%	
Computer Exp - Hardware/Software	100-12-603201	\$3,000.00	\$91,000.00	2,933.3%	Added \$80k for the LAMA software application for Building Services. Recurring charges will be approx \$23k annually.
Reference Materials/Print/Bind	100-12-603202	\$2,500.00	\$2,500.00	0%	
Dues & Subscriptions	100-12-603203	\$2,500.00	\$2,500.00	0%	
Supplies and Minor Equipment	100-12-603204	\$3,500.00	\$3,500.00	0%	
Uniforms	100-12-603501	\$5,750.00	\$5,750.00	0%	
Travel/Registration Expense	100-12-603502	\$10,000.00	\$15,000.00	50%	
Fuel/Mileage	100-12-611100	\$10,000.00	\$10,000.00	0%	
Repairs/Maint. - Vehicles	100-12-611300	\$8,400.00	\$8,400.00	0%	
Cell Phones	100-12-616200	\$7,500.00	\$7,500.00	0%	
Contracts - Short-Term	100-12-619015	\$3,000.00	\$3,000.00	0%	

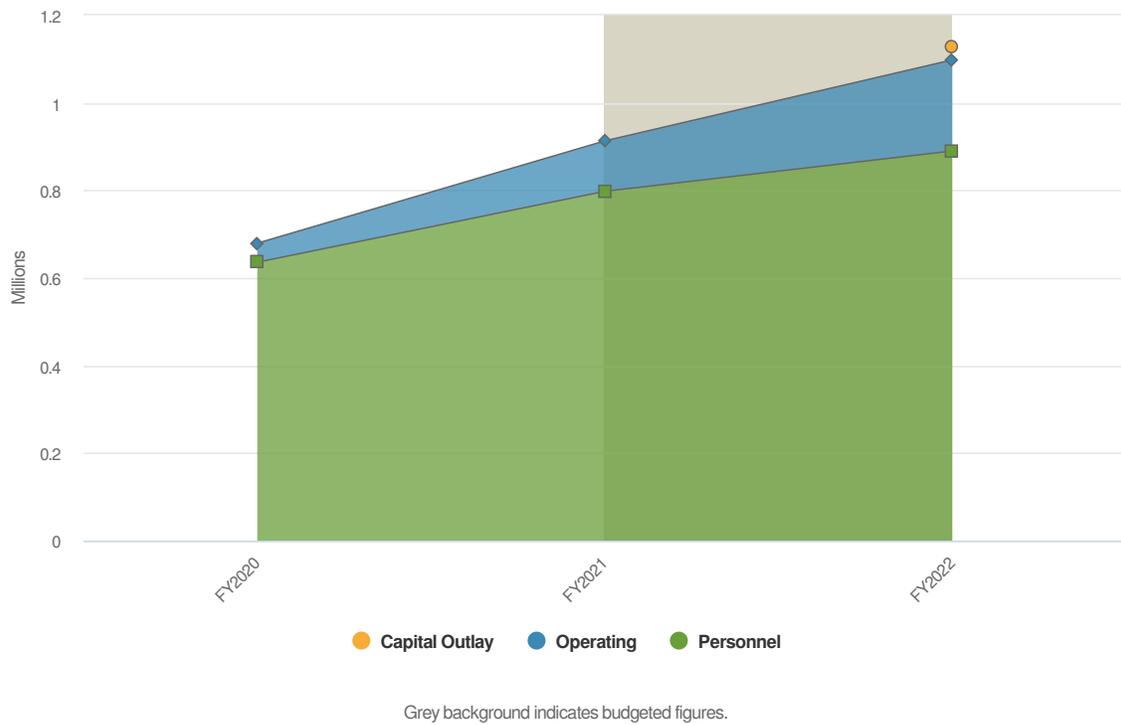
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Management/Consulting	100-12-622005	\$50,000.00	\$50,000.00	0%	
General Liability	100-12-625025	\$5,500.00	\$5,500.00	0%	
<b>Total Operating:</b>		<b>\$115,150.00</b>	<b>\$208,150.00</b>	<b>80.8%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	100-12-670100		\$32,000.00	N/A	
<b>Total Capital Outlay:</b>			<b>\$32,000.00</b>	<b>N/A</b>	
<b>Total General Fund:</b>		<b>\$913,047.41</b>	<b>\$1,130,112.96</b>	<b>23.8%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Engineering &amp; Building Services (12)</b>					
Regular Pay	100-12-601100	\$600,827.96	\$647,572.88	7.8%	
Overtime Pay	100-12-601101	\$6,500.00	\$6,500.00	0%	
Vacation Pay	100-12-601102	\$16,925.99	\$18,198.87	7.5%	
Sick Time Pay	100-12-601103	\$21,214.16	\$22,809.52	7.5%	
Social Security	100-12-601200	\$39,215.62	\$42,692.04	8.9%	
Medicare	100-12-601201	\$9,289.14	\$9,984.43	7.5%	
Insurance - Health	100-12-601300	\$49,594.36	\$71,488.32	44.1%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Insurance - Life	100-12-601301	\$900.00	\$900.00	0%	
Retirement Pd by City	100-12-601400	\$53,430.18	\$60,306.90	12.9%	
Retiree Insurance	100-12-601401	\$0.00	\$9,510.00	N/A	
<b>Total Engineering &amp; Building Services (12):</b>		<b>\$797,897.41</b>	<b>\$889,962.96</b>	<b>11.5%</b>	
<b>Total Personnel:</b>		<b>\$797,897.41</b>	<b>\$889,962.96</b>	<b>11.5%</b>	
<b>Operating</b>					
<b>Engineering &amp; Building Services (12)</b>					
Office Expense	100-12-603200	\$3,500.00	\$3,500.00	0%	
Computer Exp - Hardware/Software	100-12-603201	\$3,000.00	\$91,000.00	2,933.3%	Added \$80k for the LAMA software application for Building Services. Recurring charges will be approx \$23k annually.
Reference Materials/Print/Bind	100-12-603202	\$2,500.00	\$2,500.00	0%	
Dues & Subscriptions	100-12-603203	\$2,500.00	\$2,500.00	0%	
Supplies and Minor Equipment	100-12-603204	\$3,500.00	\$3,500.00	0%	
Uniforms	100-12-603501	\$5,750.00	\$5,750.00	0%	
Travel/Registration Expense	100-12-603502	\$10,000.00	\$15,000.00	50%	
Fuel/Mileage	100-12-611100	\$10,000.00	\$10,000.00	0%	
Repairs/Maint. - Vehicles	100-12-611300	\$8,400.00	\$8,400.00	0%	
Cell Phones	100-12-616200	\$7,500.00	\$7,500.00	0%	
Contracts - Short-Term	100-12-619015	\$3,000.00	\$3,000.00	0%	
Management/Consulting	100-12-622005	\$50,000.00	\$50,000.00	0%	
General Liability	100-12-625025	\$5,500.00	\$5,500.00	0%	
<b>Total Engineering &amp; Building Services (12):</b>		<b>\$115,150.00</b>	<b>\$208,150.00</b>	<b>80.8%</b>	
<b>Total Operating:</b>		<b>\$115,150.00</b>	<b>\$208,150.00</b>	<b>80.8%</b>	
<b>Capital Outlay</b>					

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Engineering &amp; Building Services (12)</b>					
Acquisition - Vehicles	100-12-670100		\$32,000.00	N/A	
<b>Total Engineering &amp; Building Services (12):</b>			<b>\$32,000.00</b>	<b>N/A</b>	
<b>Total Capital Outlay:</b>			<b>\$32,000.00</b>	<b>N/A</b>	
<b>Total Expense Objects:</b>		<b>\$913,047.41</b>	<b>\$1,130,112.96</b>	<b>23.8%</b>	

## Departmental Goals & Performance Metrics

Goal	City Strategic Priority	Measurement or Metric Description	Current Metric	Goal Metric	Time Frame
Implement New Permitting Software that Allows for a Fully Online Permitting Process	Improve Organizational Efficiency & Effectiveness	Percentage of Permits Processed Online	0%	15%	1 Year
Transition to New Digital Design Review Process	Improve Organizational Efficiency & Effectiveness	Percentage of Plans Reviewed Digitally	0%	50%	1 Year
Complete Recommended Drainage System Construction & Maintenance from the Latest Flood Study	Provide Safety & Security for All Citizens	Percentage of Recommendations from Flood Study Completed	0%	20%	1 Year
Process All Administrative Plats Within Two Weeks From Submittal Date	Improve Organizational Efficiency & Effectiveness	Percentage of Administrative Plats Completed Within Two Weeks	50%	100%	1 Year
Complete Design Review Process Within 10 Business Days from Submittal	Improve Organizational Efficiency & Effectiveness	Percentage of Design Reviews Completed within 10 Business Days	N/A	90%	1 Year
Perform Requested Building Inspections Within 48 Hours	Improve Organizational Efficiency & Effectiveness	Percentage of Building Inspections Completed Within 48 Hours	75%	95%	1 Year

# Sewer



**Fred Hawkins, PE**  
*Director of Engineering, Environmental, & Building*

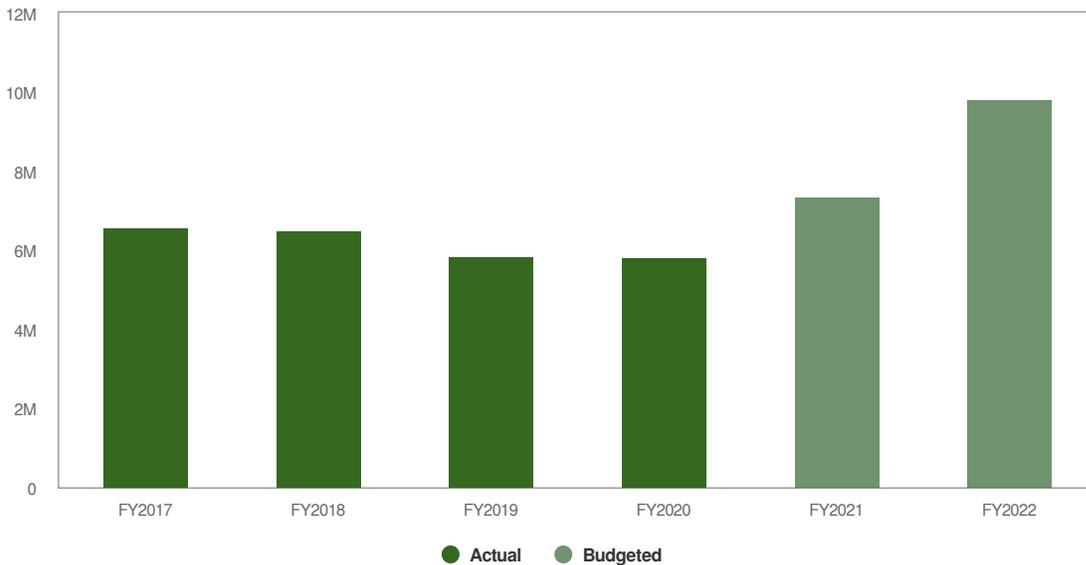
The Sewer Department serves to provide excellent sewer management services to all residents and businesses. The Sewer Department is divided into two operational units: Collections and Treatment. The Sewer Department is staffed by highly qualified personnel that have all the proper training and certification to ensure proper collection, handling, and treatment of wastewater generated within the City.

## Expenditures Summary

The Sewer Fund plans to make over \$4.7M of capital improvements to the system in 2022 due to over \$3.0M of American Rescue Plan Act funds allocated for sewer improvements. For full detail of the capital expenditures planned for the Sewer Fund see the Capital Improvements Plan section of the budget. For more detail on expenditure and revenue trends in the Sewer Fund, see the Sewer Fund page in the Fund Summaries section of the budget.

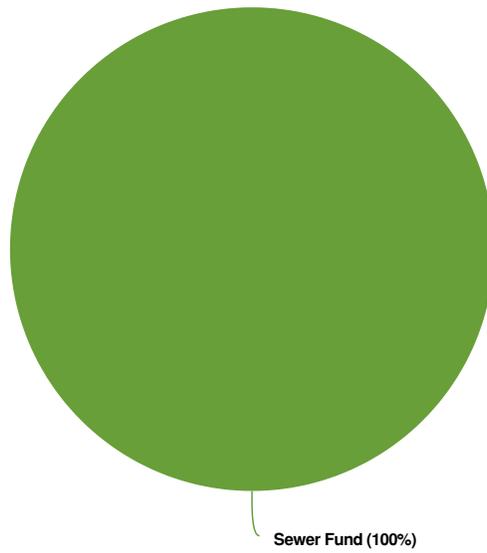
**\$9,809,438**    **\$2,449,647**  
(33.28% vs. prior year)

**Sewer Proposed and Historical Budget vs. Actual**

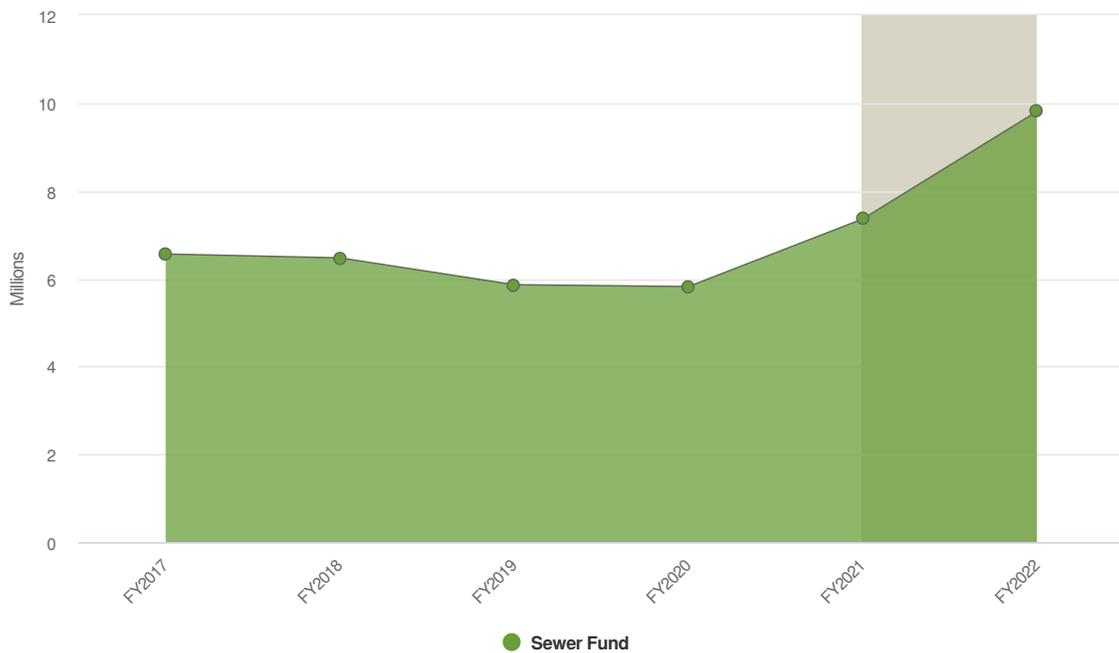


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

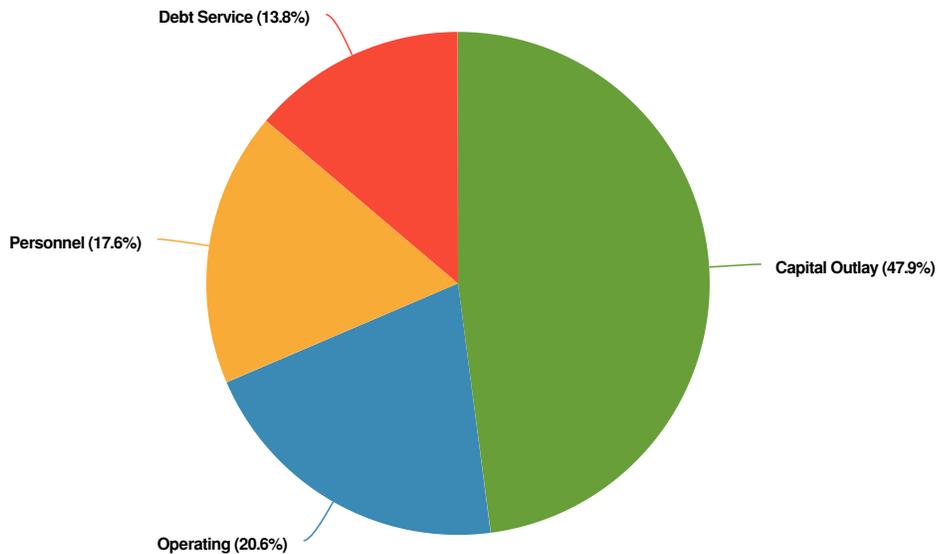
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Sewer Fund</b>					
<b>Personnel</b>					
Regular Pay	500-50-601100	\$986,880.68	\$1,086,717.00	10.1%	
Overtime Pay	500-50-601101	\$100,000.00	\$100,000.00	0%	
Vacation Pay	500-50-601102	\$63,370.17	\$69,138.79	9.1%	
Sick Time Pay	500-50-601103	\$36,424.55	\$39,740.30	9.1%	
Social Security	500-50-601200	\$66,512.08	\$74,126.96	11.4%	
Medicare	500-50-601201	\$15,555.24	\$17,336.14	11.4%	
Insurance - Health	500-50-601300	\$173,036.88	\$232,023.36	34.1%	
Insurance - Life	500-50-601301	\$2,000.00	\$2,000.00	0%	
Retirement Pd by City	500-50-601400	\$90,128.39	\$106,706.04	18.4%	
<b>Total Personnel:</b>		<b>\$1,533,907.99</b>	<b>\$1,727,788.59</b>	<b>12.6%</b>	
<b>Operating</b>					
Landfill Permits	500-50-603100	\$68,000.00	\$74,800.00	10%	Do to the increase in industrial, commercial, and residential population growth.
Office Expense	500-50-603200	\$3,000.00	\$4,000.00	33.3%	
Computer Exp-Hardware/Software	500-50-603201	\$29,000.00	\$29,000.00	0%	
Reference Materials/Print/Bind	500-50-603202	\$1,500.00	\$1,500.00	0%	
Dues & Subscriptions	500-50-603203	\$3,000.00	\$3,000.00	0%	
Supplies and Minor Equipment	500-50-603204	\$80,000.00	\$100,000.00	25%	Cost of materials and work load increase.
Laboratory/Chemicals	500-50-603400	\$217,000.00	\$238,700.00	10%	See attached price increase letters.
Bio-Diesel Program	500-50-603500	\$25,000.00	\$25,000.00	0%	
Uniforms	500-50-603501	\$37,000.00	\$37,000.00	0%	
Travel/Registration Expense	500-50-603502	\$35,000.00	\$35,000.00	0%	
Repairs/Maint. - Equipment	500-50-610000	\$20,000.00	\$30,000.00	50%	Cost increase of parts and labor. Increased focus on regular maintenance of all equipment.
Equip. Rental - General	500-50-610010	\$30,000.00	\$30,000.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Fuel/Mileage	500-50-611100	\$30,000.00	\$40,000.00	33.3%	Increased cost of fuel and the addition of new back up pumps
Tires	500-50-611200	\$8,500.00	\$8,500.00	0%	
Repairs/Maint. - Vehicles	500-50-611300	\$36,500.00	\$36,500.00	0%	
Vehicle License Plates	500-50-611301	\$1,500.00	\$1,500.00	0%	
Repairs/Maint. - Bldg.	500-50-612000	\$11,000.00	\$11,000.00	0%	
Repairs/Maint. - Property/Plan	500-50-613000	\$8,000.00	\$8,000.00	0%	
Repairs/Maint. - Streets/Right	500-50-613001	\$8,000.00	\$16,000.00	100%	
Repairs/Maint. - Plant	500-50-613007	\$170,000.00	\$187,000.00	10%	Increase in cost of materials and repairs. Increased flow rate due to population growth.
Repairs/Maint. - Collections	500-50-613010	\$285,000.00	\$285,000.00	0%	
Telephones/Data	500-50-616101	\$21,055.00	\$21,055.00	0%	
Cell Phones	500-50-616200	\$12,500.00	\$12,500.00	0%	
Electrical/Gas	500-50-616300	\$432,000.00	\$432,000.00	0%	
Water	500-50-616400	\$67,000.00	\$67,000.00	0%	
Land Lease - CSX	500-50-616900	\$1,000.00	\$1,000.00	0%	
Contracts - Short Term	500-50-619015	\$17,100.00	\$30,000.00	75.4%	
Physical Examination	500-50-619305	\$1,500.00	\$1,500.00	0%	
Management/Consulting	500-50-622005	\$30,000.00	\$30,000.00	0%	
Legal Fees	500-50-622010	\$5,000.00	\$5,000.00	0%	
Engineering/Architectural	500-50-622020	\$134,000.00	\$134,000.00	0%	
Miscellaneous	500-50-625000	\$900.00	\$900.00	0%	
Legal Advertising Fees	500-50-625015	\$5,000.00	\$5,000.00	0%	
General Liability	500-50-625025	\$58,500.00	\$58,500.00	0%	
Insurance - Workman's Comp	500-50-625302	\$25,000.00	\$25,000.00	0%	
<b>Total Operating:</b>		<b>\$1,917,555.00</b>	<b>\$2,024,955.00</b>	<b>5.6%</b>	

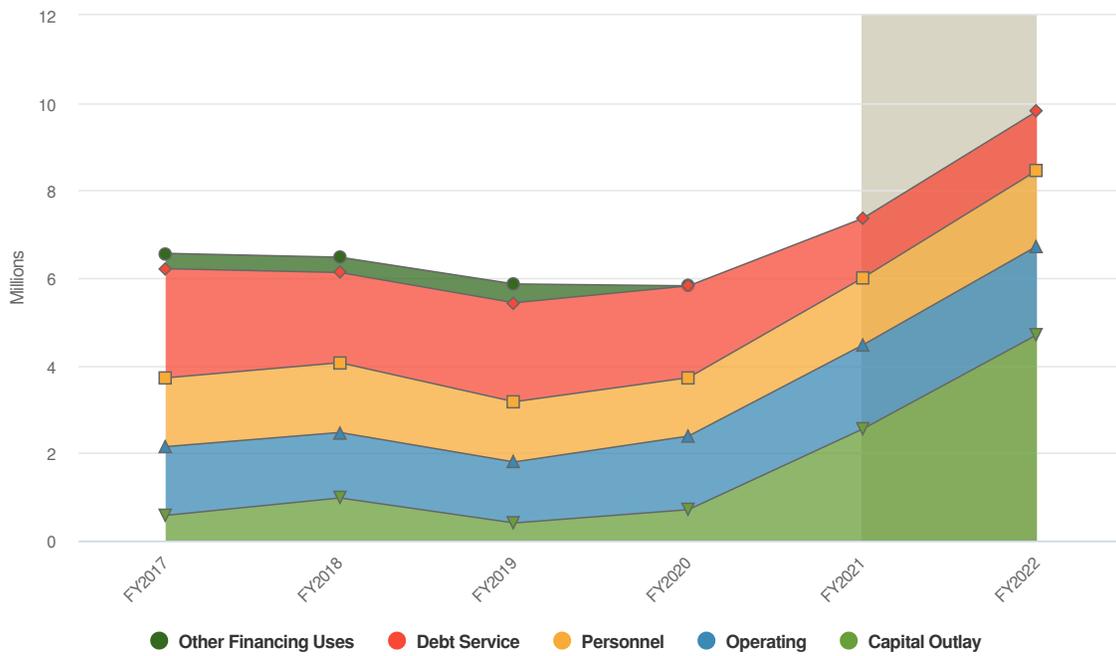
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Capital Outlay</b>					
Acquisition of Fixed Assets	500-50-670100	\$2,549,495.00	\$4,702,494.00	84.4%	
<b>Total Capital Outlay:</b>		<b>\$2,549,495.00</b>	<b>\$4,702,494.00</b>	<b>84.4%</b>	
<b>Debt Service</b>					
Debt Retirement	500-50-680024	\$1,045,000.00	\$1,015,000.00	-2.9%	
Bond Fees	500-50-680100	\$3,000.00	\$3,500.00	16.7%	
Interest Expense	500-50-680200	\$310,832.51	\$335,700.00	8%	
<b>Total Debt Service:</b>		<b>\$1,358,832.51</b>	<b>\$1,354,200.00</b>	<b>-0.3%</b>	
<b>Total Sewer Fund:</b>		<b>\$7,359,790.50</b>	<b>\$9,809,437.59</b>	<b>33.3%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Sewer Fund (50)</b>					
Regular Pay	500-50-601100	\$986,880.68	\$1,086,717.00	10.1%	
Overtime Pay	500-50-601101	\$100,000.00	\$100,000.00	0%	
Vacation Pay	500-50-601102	\$63,370.17	\$69,138.79	9.1%	
Sick Time Pay	500-50-601103	\$36,424.55	\$39,740.30	9.1%	
Social Security	500-50-601200	\$66,512.08	\$74,126.96	11.4%	
Medicare	500-50-601201	\$15,555.24	\$17,336.14	11.4%	
Insurance - Health	500-50-601300	\$173,036.88	\$232,023.36	34.1%	
Insurance - Life	500-50-601301	\$2,000.00	\$2,000.00	0%	
Retirement Pd by City	500-50-601400	\$90,128.39	\$106,706.04	18.4%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Sewer Fund (50):</b>		<b>\$1,533,907.99</b>	<b>\$1,727,788.59</b>	<b>12.6%</b>	
<b>Total Personnel:</b>		<b>\$1,533,907.99</b>	<b>\$1,727,788.59</b>	<b>12.6%</b>	
<b>Operating</b>					
<b>Sewer Fund (50)</b>					
Landfill Permits	500-50-603100	\$68,000.00	\$74,800.00	10%	Do to the increase in industrial, commercial, and residential population growth.
Office Expense	500-50-603200	\$3,000.00	\$4,000.00	33.3%	
Computer Exp-Hardware/Software	500-50-603201	\$29,000.00	\$29,000.00	0%	
Reference Materials/Print/Bind	500-50-603202	\$1,500.00	\$1,500.00	0%	
Dues & Subscriptions	500-50-603203	\$3,000.00	\$3,000.00	0%	
Supplies and Minor Equipment	500-50-603204	\$80,000.00	\$100,000.00	25%	Cost of materials and work load increase.
Laboratory/Chemicals	500-50-603400	\$217,000.00	\$238,700.00	10%	See attached price increase letters.
Bio-Diesel Program	500-50-603500	\$25,000.00	\$25,000.00	0%	
Uniforms	500-50-603501	\$37,000.00	\$37,000.00	0%	
Travel/Registration Expense	500-50-603502	\$35,000.00	\$35,000.00	0%	
Repairs/Maint. - Equipment	500-50-610000	\$20,000.00	\$30,000.00	50%	Cost increase of parts and labor. Increased focus on regular maintenance of all equipment.
Equip. Rental - General	500-50-610010	\$30,000.00	\$30,000.00	0%	
Fuel/Mileage	500-50-611100	\$30,000.00	\$40,000.00	33.3%	Increased cost of fuel and the addition of new back up pumps
Tires	500-50-611200	\$8,500.00	\$8,500.00	0%	
Repairs/Maint. - Vehicles	500-50-611300	\$36,500.00	\$36,500.00	0%	
Vehicle License Plates	500-50-611301	\$1,500.00	\$1,500.00	0%	
Repairs/Maint. - Bldg.	500-50-612000	\$11,000.00	\$11,000.00	0%	
Repairs/Maint. - Property/Plan	500-50-613000	\$8,000.00	\$8,000.00	0%	
Repairs/Maint. - Streets/Right	500-50-613001	\$8,000.00	\$16,000.00	100%	
Repairs/Maint. - Plant	500-50-613007	\$170,000.00	\$187,000.00	10%	Increase in cost of materials and repairs. Increased flow rate due to population growth.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Repairs/Maint. - Collections	500-50-613010	\$285,000.00	\$285,000.00	0%	
Telephones/Data	500-50-616101	\$21,055.00	\$21,055.00	0%	
Cell Phones	500-50-616200	\$12,500.00	\$12,500.00	0%	
Electrical/Gas	500-50-616300	\$432,000.00	\$432,000.00	0%	
Water	500-50-616400	\$67,000.00	\$67,000.00	0%	
Land Lease - CSX	500-50-616900	\$1,000.00	\$1,000.00	0%	
Contracts - Short Term	500-50-619015	\$17,100.00	\$30,000.00	75.4%	
Physical Examination	500-50-619305	\$1,500.00	\$1,500.00	0%	
Management/Consulting	500-50-622005	\$30,000.00	\$30,000.00	0%	
Legal Fees	500-50-622010	\$5,000.00	\$5,000.00	0%	
Engineering/Architectural	500-50-622020	\$134,000.00	\$134,000.00	0%	
Miscellaneous	500-50-625000	\$900.00	\$900.00	0%	
Legal Advertising Fees	500-50-625015	\$5,000.00	\$5,000.00	0%	
General Liability	500-50-625025	\$58,500.00	\$58,500.00	0%	
Insurance - Workman's Comp	500-50-625302	\$25,000.00	\$25,000.00	0%	
<b>Total Sewer Fund (50):</b>		<b>\$1,917,555.00</b>	<b>\$2,024,955.00</b>	<b>5.6%</b>	
<b>Total Operating:</b>		<b>\$1,917,555.00</b>	<b>\$2,024,955.00</b>	<b>5.6%</b>	
<b>Capital Outlay</b>					
<b>Sewer Fund (50)</b>					
Acquisition of Fixed Assets	500-50-670100	\$2,549,495.00	\$4,702,494.00	84.4%	
<b>Total Sewer Fund (50):</b>		<b>\$2,549,495.00</b>	<b>\$4,702,494.00</b>	<b>84.4%</b>	
<b>Total Capital Outlay:</b>		<b>\$2,549,495.00</b>	<b>\$4,702,494.00</b>	<b>84.4%</b>	
<b>Debt Service</b>					
<b>Sewer Fund (50)</b>					
Debt Retirement	500-50-680024	\$1,045,000.00	\$1,015,000.00	-2.9%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Bond Fees	500-50-680100	\$3,000.00	\$3,500.00	16.7%	
Interest Expense	500-50-680200	\$310,832.51	\$335,700.00	8%	
<b>Total Sewer Fund (50):</b>		<b>\$1,358,832.51</b>	<b>\$1,354,200.00</b>	<b>-0.3%</b>	
<b>Total Debt Service:</b>		<b>\$1,358,832.51</b>	<b>\$1,354,200.00</b>	<b>-0.3%</b>	
<b>Total Expense Objects:</b>		<b>\$7,359,790.50</b>	<b>\$9,809,437.59</b>	<b>33.3%</b>	

## Departmental Goals & Performance Metrics

Goal	City Strategic Priority	Measurement or Metric Description	Current Metric	Goal Metric	Time Frame
Increase Safety Training Within Department	Improve Organizational Efficiency & Effectiveness	Percent of Total Workforce Attending All Monthly Safety Meetings	85%	90%	1 Year
Meet Regulations for Solid Removal from Treated Water	Improve Organizational Efficiency & Effectiveness	Percent of Solids Removed from Treated Water	99%	99%	1 Year
Reduce Sanitary Sewer Overflows	Provide Safety & Security for All Citizens	Number of Yearly Sanitary Sewer Overflow Events	5	0	1 Year
Increase Employee Certifications	Improve Organizational Efficiency & Effectiveness	Percentage of Employees with OSHA, CPR, First Aid, Competent Person, and Wastewater Certifications	80%	90%	1 Year
Reduce Infiltration and Inflow into System	Improve Organizational Efficiency & Effectiveness	Average Daily Gallons Treated per Citizen	136.25	105	7 Years
Secure and Fence Additional Land Adjacent to Plant	Improve Organizational Efficiency & Effectiveness	Percentage of Identified Parcels Purchased and Fenced	25%	100%	1 Year

# Garbage



**Mark Harris**  
*Director of Public Works*

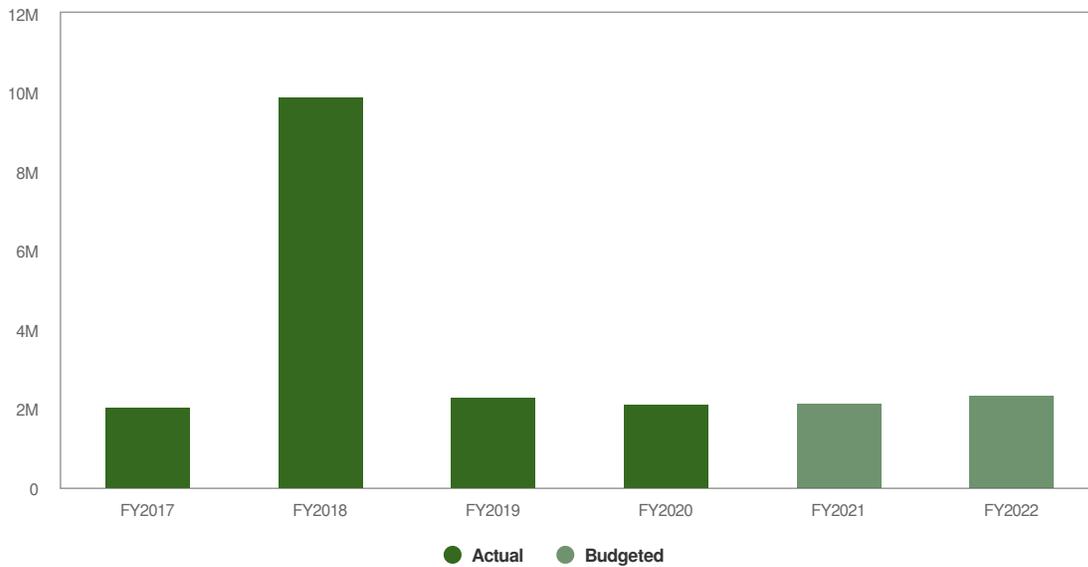
The Garbage Department is responsible for ensuring collection and proper disposal of solid waste for over 10,000 homes. In addition, the Garbage Department is responsible for curbside pickup of items such as yard debris and bulk item collection and recycling services.

## Expenditures Summary

The Garbage Department budget will remain fairly consistent in 2022 except for the purchase of an additional garbage truck in 2022 to assist with route management and to reduce down time within the fleet. For more detail on Garbage expenditure and revenue trends, view the Garbage Fund page in the Fund Summaries section of the budget.

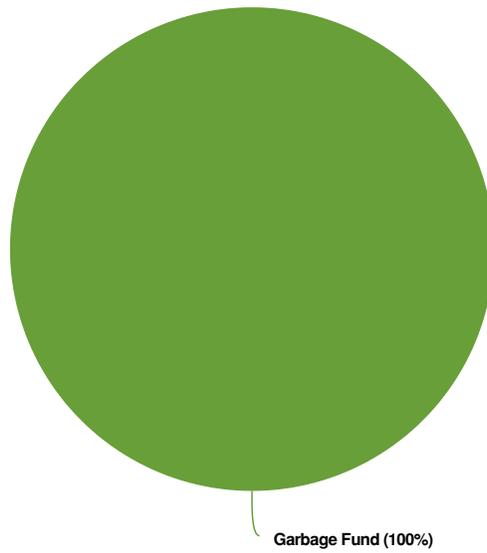
**\$2,332,134**    **\$190,264**  
(8.88% vs. prior year)

### Garbage Proposed and Historical Budget vs. Actual

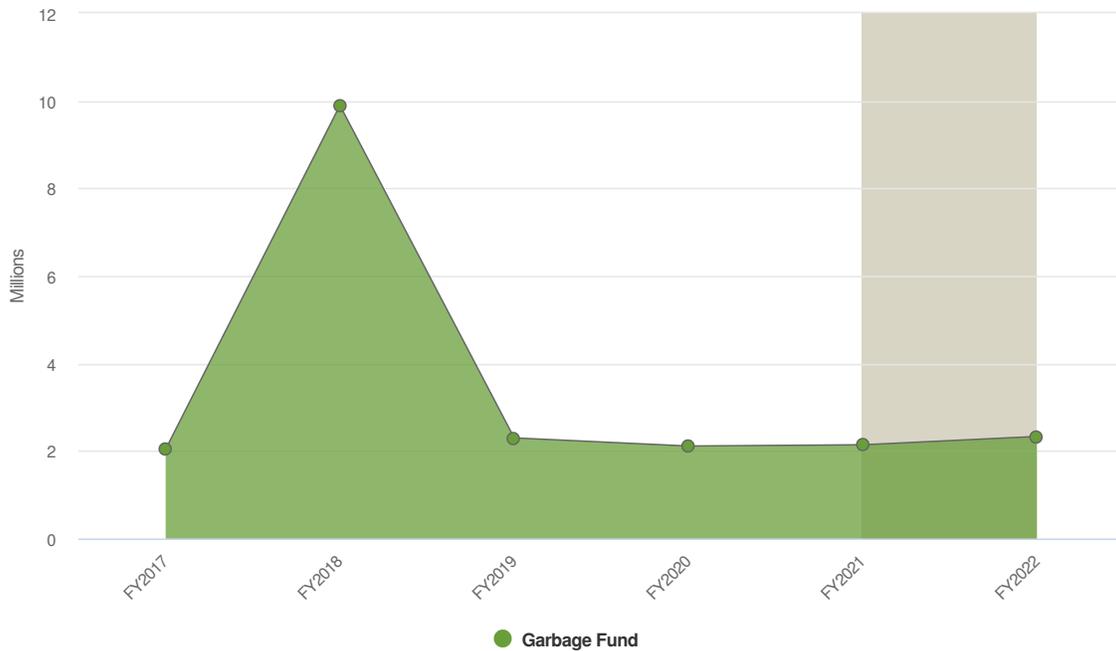


# Expenditures by Fund

## 2022 Expenditures by Fund



## Budgeted and Historical 2022 Expenditures by Fund



Grey background indicates budgeted figures.

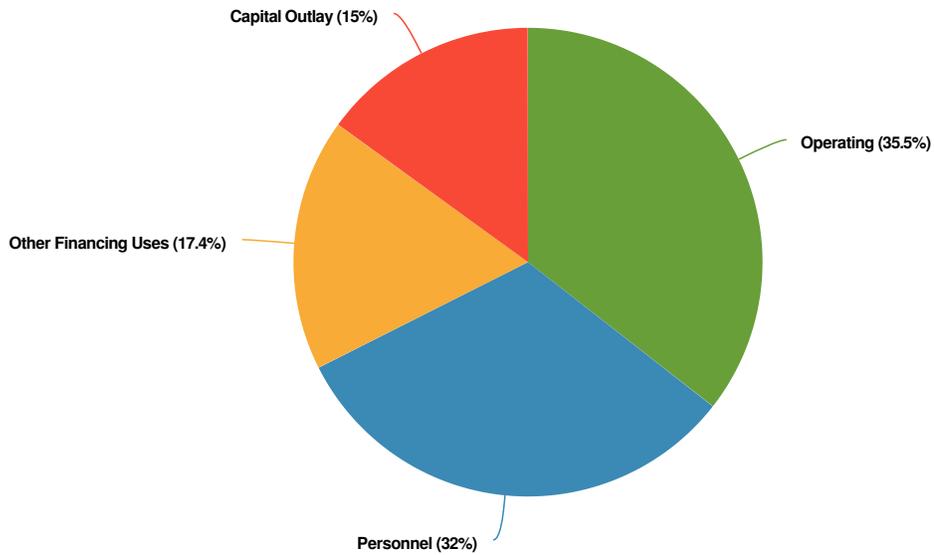
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Garbage Fund					

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Personnel</b>					
Regular Pay	510-51-601100	\$487,893.34	\$470,346.94	-3.6%	
Overtime Pay	510-51-601101	\$30,000.00	\$30,000.00	0%	
Vacation Pay	510-51-601102	\$33,597.40	\$30,207.57	-10.1%	
Sick Time Pay	510-51-601103	\$24,713.51	\$21,837.29	-11.6%	
Social Security	510-51-601200	\$32,376.66	\$32,388.29	0%	
Medicare	510-51-601201	\$7,571.96	\$7,574.68	0%	
Insurance - Health	510-51-601300	\$94,853.58	\$92,092.80	-2.9%	
Insurance - Life	510-51-601301	\$1,400.00	\$1,400.00	0%	
Retirement Pd by City	510-51-601400	\$43,203.54	\$42,336.52	-2%	
Retiree Insurance	510-51-601401	\$0.00	\$18,800.00	N/A	
<b>Total Personnel:</b>		<b>\$755,609.99</b>	<b>\$746,984.09</b>	<b>-1.1%</b>	
<b>Operating</b>					
Landfill Permits	510-51-603100	\$450,000.00	\$450,000.00	0%	
Office Expense	510-51-603200	\$1,000.00	\$1,000.00	0%	
Supplies and Minor Equipment	510-51-603204	\$20,000.00	\$20,000.00	0%	
Uniforms	510-51-603501	\$4,000.00	\$4,000.00	0%	
Travel/Registration Expense	510-51-603502	\$500.00	\$500.00	0%	
Repairs/Maint. - Equipment	510-51-610000	\$60,000.00	\$60,000.00	0%	
Fuel/Mileage	510-51-611100	\$100,000.00	\$125,000.00	25%	
Tires	510-51-611200	\$40,000.00	\$50,000.00	25%	
Repairs/Maint. - Vehicles	510-51-611300	\$40,000.00	\$45,000.00	12.5%	
Vehicle License Plates	510-51-611301	\$200.00	\$200.00	0%	
Repairs/Maint. - Bldg.	510-51-612000	\$1,000.00	\$1,000.00	0%	
Repairs/Maint. - Property	510-51-613000	\$1,000.00	\$1,000.00	0%	
Cell Phones	510-51-616200	\$5,000.00	\$5,000.00	0%	
Electrical/Gas	510-51-616300	\$10,000.00	\$10,000.00	0%	
Water	510-51-616400	\$3,000.00	\$3,000.00	0%	
Contracts - Short Term	510-51-619015	\$1,500.00	\$1,500.00	0%	
Physical Examination	510-51-619305	\$500.00	\$500.00	0%	
General Liability	510-51-625025	\$33,500.00	\$33,500.00	0%	
Insurance - Workman's Comp	510-51-625302	\$17,750.00	\$17,750.00	0%	
<b>Total Operating:</b>		<b>\$788,950.00</b>	<b>\$828,950.00</b>	<b>5.1%</b>	
<b>Capital Outlay</b>					
Acquisition - Vehicles	510-51-670100	\$142,955.54	\$305,000.00	113.4%	
Acquisition - Inventory	510-51-670400	\$50,000.00	\$45,000.00	-10%	
<b>Total Capital Outlay:</b>		<b>\$192,955.54</b>	<b>\$350,000.00</b>	<b>81.4%</b>	
<b>Other Financing Uses</b>					
Transfers to Other Funds	510-51-699000	\$404,355.00	\$406,200.00	0.5%	
<b>Total Other Financing Uses:</b>		<b>\$404,355.00</b>	<b>\$406,200.00</b>	<b>0.5%</b>	

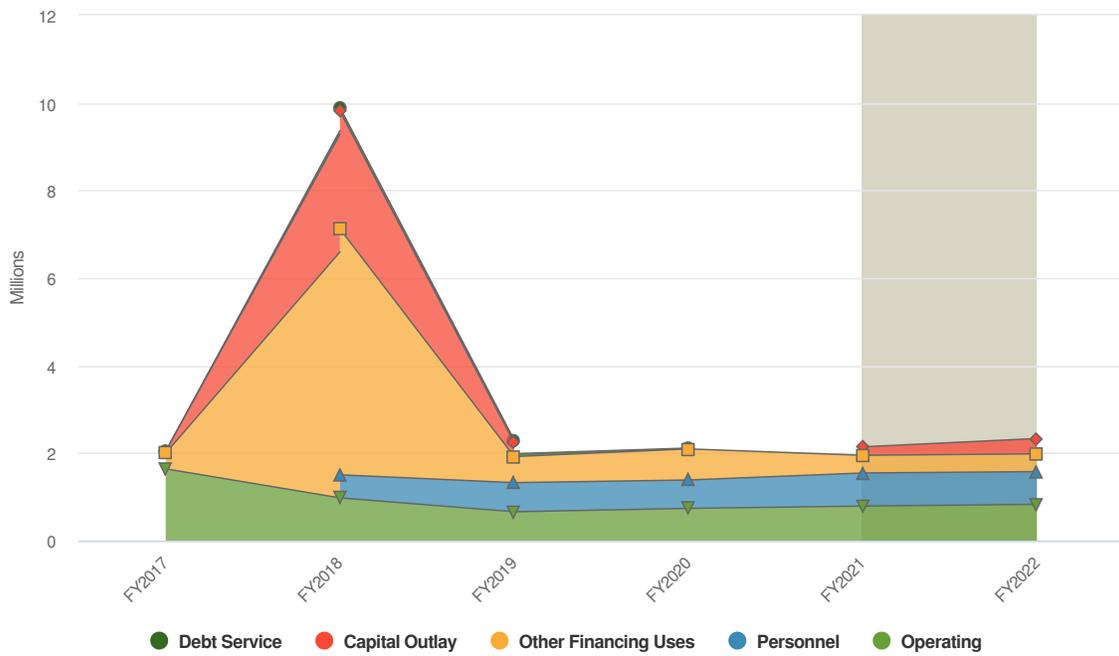
Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Total Garbage Fund:</b>		<b>\$2,141,870.53</b>	<b>\$2,332,134.09</b>	<b>8.9%</b>	

## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
<b>Expense Objects</b>					
<b>Personnel</b>					
<b>Garbage Fund (51)</b>					
Regular Pay	510-51-601100	\$487,893.34	\$470,346.94	-3.6%	
Overtime Pay	510-51-601101	\$30,000.00	\$30,000.00	0%	
Vacation Pay	510-51-601102	\$33,597.40	\$30,207.57	-10.1%	
Sick Time Pay	510-51-601103	\$24,713.51	\$21,837.29	-11.6%	
Social Security	510-51-601200	\$32,376.66	\$32,388.29	0%	
Medicare	510-51-601201	\$7,571.96	\$7,574.68	0%	
Insurance - Health	510-51-601300	\$94,853.58	\$92,092.80	-2.9%	
Insurance - Life	510-51-601301	\$1,400.00	\$1,400.00	0%	
Retirement Pd by City	510-51-601400	\$43,203.54	\$42,336.52	-2%	
Retiree Insurance	510-51-601401	\$0.00	\$18,800.00	N/A	
<b>Total Garbage Fund (51):</b>		<b>\$755,609.99</b>	<b>\$746,984.09</b>	<b>-1.1%</b>	
<b>Total Personnel:</b>		<b>\$755,609.99</b>	<b>\$746,984.09</b>	<b>-1.1%</b>	
<b>Operating</b>					
<b>Garbage Fund (51)</b>					
Landfill Permits	510-51-603100	\$450,000.00	\$450,000.00	0%	
Office Expense	510-51-603200	\$1,000.00	\$1,000.00	0%	

Name	Account ID	FY2021 Mid-Year Budget	FY2022 Budgeted	FY2021 Mid-Year Budget vs. FY2022 Budgeted (% Change)	Notes
Supplies and Minor Equipment	510-51-603204	\$20,000.00	\$20,000.00	0%	
Uniforms	510-51-603501	\$4,000.00	\$4,000.00	0%	
Travel/Registration Expense	510-51-603502	\$500.00	\$500.00	0%	
Repairs/Maint. - Equipment	510-51-610000	\$60,000.00	\$60,000.00	0%	
Fuel/Mileage	510-51-611100	\$100,000.00	\$125,000.00	25%	
Tires	510-51-611200	\$40,000.00	\$50,000.00	25%	
Repairs/Maint. - Vehicles	510-51-611300	\$40,000.00	\$45,000.00	12.5%	
Vehicle License Plates	510-51-611301	\$200.00	\$200.00	0%	
Repairs/Maint. - Bldg.	510-51-612000	\$1,000.00	\$1,000.00	0%	
Repairs/Maint. - Property	510-51-613000	\$1,000.00	\$1,000.00	0%	
Cell Phones	510-51-616200	\$5,000.00	\$5,000.00	0%	
Electrical/Gas	510-51-616300	\$10,000.00	\$10,000.00	0%	
Water	510-51-616400	\$3,000.00	\$3,000.00	0%	
Contracts - Short Term	510-51-619015	\$1,500.00	\$1,500.00	0%	
Physical Examination	510-51-619305	\$500.00	\$500.00	0%	
General Liability	510-51-625025	\$33,500.00	\$33,500.00	0%	
Insurance - Workman's Comp	510-51-625302	\$17,750.00	\$17,750.00	0%	
<b>Total Garbage Fund (51):</b>		<b>\$788,950.00</b>	<b>\$828,950.00</b>	<b>5.1%</b>	
<b>Total Operating:</b>		<b>\$788,950.00</b>	<b>\$828,950.00</b>	<b>5.1%</b>	
<b>Capital Outlay</b>					
<b>Garbage Fund (51)</b>					
Acquisition - Vehicles	510-51-670100	\$142,955.54	\$305,000.00	113.4%	
Acquisition - Inventory	510-51-670400	\$50,000.00	\$45,000.00	-10%	
<b>Total Garbage Fund (51):</b>		<b>\$192,955.54</b>	<b>\$350,000.00</b>	<b>81.4%</b>	
<b>Total Capital Outlay:</b>		<b>\$192,955.54</b>	<b>\$350,000.00</b>	<b>81.4%</b>	
<b>Other Financing Uses</b>					
<b>Garbage Fund (51)</b>					
Transfers to Other Funds	510-51-699000	\$404,355.00	\$406,200.00	0.5%	
<b>Total Garbage Fund (51):</b>		<b>\$404,355.00</b>	<b>\$406,200.00</b>	<b>0.5%</b>	
<b>Total Other Financing Uses:</b>		<b>\$404,355.00</b>	<b>\$406,200.00</b>	<b>0.5%</b>	
<b>Total Expense Objects:</b>		<b>\$2,141,870.53</b>	<b>\$2,332,134.09</b>	<b>8.9%</b>	

## Departmental Goals & Performance Metrics

<u>Goal</u>	<u>City Strategic Priority</u>	<u>Measurement or Metric Description</u>	<u>Current Metric</u>	<u>Goal Metric</u>	<u>Time Frame</u>
Equalize Routes and Keep Driver Loads Manageable	Improve Organizational Efficiency & Effectiveness	Average Monthly Tonnage Collected Per Driver	200 Tons	<250 Tons	Ongoing
Respond to All Citizen Reports of Concern in a Timely Manner	Improve Organizational Efficiency & Effectiveness	Average Response Time Per Report of Concern Filed	24 hours	<24 Hours	1 Year
Reduce Recycl Center Contamination	Improve Organizational Efficiency & Effectiveness	Average Percentage of Contamination at Recycle Centers	30%	<10%	1 Year

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# **CAPITAL IMPROVEMENTS**

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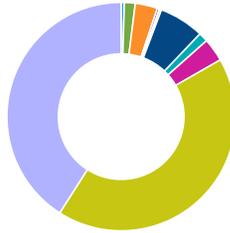
# Capital Improvements: One-year Plan

## Total Capital Requested

# \$11,109,933

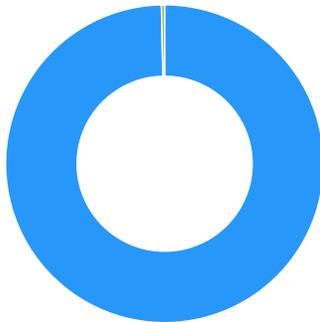
51 Capital Improvement Projects

### Total Funding Requested by Department



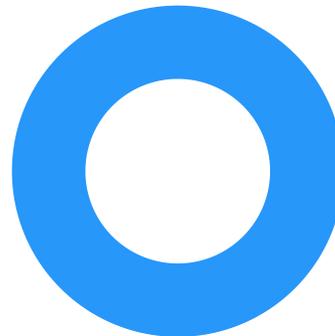
Library (03) (0%)	\$50,000.00
Fire (06) (2%)	\$171,000.00
Garbage Fund (51) (3%)	\$350,000.00
Public Works (07) (0%)	\$35,000.00
Engineering & Building Services (12) (0%)	\$32,000.00
Police (04) (6%)	\$706,736.00
IT (02) (1%)	\$147,203.15
Parks & Recreation (08) (3%)	\$365,500.00
Sewer Fund (50) (42%)	\$4,702,494.00
Capital Projects (20) (41%)	\$4,550,000.00
<b>TOTAL</b>	<b>\$11,109,933.15</b>

### Capital Costs Breakdown



Capital Costs (100%)	\$11,109,933.15
Operational Costs (0%)	\$35,050.00
<b>TOTAL</b>	<b>\$11,144,983.15</b>

### Cost Savings & Revenue Breakdown



Cost Savings (100%)	\$173,600.00
<b>TOTAL</b>	<b>\$173,600.00</b>

## Library (03) Requests

### Itemized Requests for 2022

**Renovate and Upgrade the Library's Restrooms** **\$50,000**

The Library's bathrooms are very old and in constant state of disrepair. The floor is so worn and dingy from heavy traffic that it can never appear clean, the walls are marked, dented and have gaping holes in them, the divider stalls are...

**Total: \$50,000**

## Fire (06) Requests

### Itemized Requests for 2022

**4x4 Pick-Up Trucks (2)** **\$84,000**

Two pickups and upfitting utilized by Fire Chief and Deputy Chief. Two 2015 Tahoe's will move to inspections personnel to replace high mileage 2013 Tahoe and 2011 Ford Explorer.

**Ford Expedition SSV** **\$52,000**

New expedition and necessary upfitting to replace Battalion 10 Command Vehicle. No increase in operational costs since it's replacing a current vehicle.

**Equipment Trailer** **\$5,000**

20 foot, open-type, equipment trailer to accommodate hauling the 2 UTV's the department had. There are 2 existing trailers that will be replaced by this and can either be auctioned off or transferred to another department.

**Tornado Shelters for Firehouses (3)** **\$30,000**

Install above ground F-5 rated storm shelters at all Fire Houses for on-duty personnel. We have removed the building of a clean room at Firehouse 3 from the prior-year capital plan due to possibility of relocation in the next 5-10 years...

**Total: \$171,000**

## Garbage Fund (51) Requests

### Itemized Requests for 2022

**Garbage Truck - Additional Truck** **\$275,000**

Add a new automated side loader sanitation truck to the fleet to accommodate growth in the community.

**Pick-Up Truck** **\$30,000**

Adding a new pick-up truck to the Garbage Department fleet.

**Garbage Carts** **\$45,000**

Additional garbage carts for new homes built in the city.

**Total: \$350,000**

## Public Works (07) Requests

### Itemized Requests for 2022

**F250 Trucks - Fleet Replacement** **\$35,000**

Standard fleet rotation for pick-up trucks used by the Public Works Department. One truck per year in FY 2022, FY 2024, and FY 2025.

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**Total: \$35,000**

## Engineering & Building Services (12) Requests

### Itemized Requests for 2022

**Vehicle Fleet Replacement** **\$32,000**

Replace existing vehicles within the department. Vehicles are currently on a 7-year rotation plan. One new vehicle in both FY2022 and FY2023. These vehicles will replace Brett Tucker's 2005 truck and Dennis Bermia's 2015...

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**Total: \$32,000**

## Police (04) Requests

### Itemized Requests for 2022

**Vehicle Fleet Replacement** **\$667,313**

Replacement of current Tahoe fleet vehicles. 10 vehicles in FY2022, 5 vehicles in FY2023, 10 vehicles in FY2024, 7 vehicles in FY 2025, and 10 vehicles in FY 2026.

**Pick-Up Truck - Animal Control** **\$39,423**

New Ford F150 truck for additional animal control officer position requested for FY2022 budget.

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**Total: \$706,736**

# IT (02) Requests

## Itemized Requests for 2022

### Core Network Switch Upgrade (48 Port)

\$49,416

Our Core LAN Network at City Hall needs to be refreshed and updated starting with the CORE Switch. This plan is phase this over multiple years to minimize downtime. This will affect each location with network services. DONE - The...

### City Hall Server Room AC Replacement(s)

\$6,500

There are two existing units in the server room, and they could both use replacing. The quote is for \$5450 for each. 2021 was replaced for \$4500 and the next one will be done in 2022 More information can be found by clicking on this line

### Core Firewall and Security Software Replacement

\$29,933

Currently, we own the firewall we leased for 3 years. It has a 5-year use life. We will be switching to a Cisco unit which will allow us to integrate end-user security clients and offset other costs for disparate applications. Cisco...

### Network Monitoring Software Solution

\$13,900

The I.T. Department would like to purchase network monitoring software to allow us to troubleshoot and isolate problems faster when they occur. This will also include a useful notification platform to alert us of any issues...

### City Wide Wireless Access Network Growth

\$14,915

Continued Upgrade and Growth to Wireless Access Points throughout the City (does not include new APD) Commscope Ruckus Wireless Solution Growth Areas included are: APD Firing Range Veteran's Park Field House Patriots...

### Dell PowerEdge R6xx Series Host

\$11,038

Each year we move a new host into production to match to the shelf life of 3 years running on our core VMWare solution. The lifespan of these servers is three years and they are the central units to all of the City's servers. We...

### City Hall Avigilon Camera System (Growth)

\$21,502

Upgrade the inside cameras at City Hall (Avigilon) Avigilon Camera Solutions We will be adding cameras and software throughout the city to this centralized system over the next 4 years until we can monitor inhouse and remote all...

**Total: \$147,203**

# Parks & Recreation (08) Requests

## Itemized Requests for 2022

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<b>Skid Steer</b>	<b>\$60,000</b>
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Skid steer and necessary attachments to replace existing skid steer used by the department for grading, loading, and excavating. No additional operating costs since this is a replacement of an exiting piece of equipment.

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<b>Buck Creek Park - New Playground Equipment</b>	<b>\$45,000</b>
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Replace playground equipment at Buck Creek Park.

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<b>Zero Turn Mowers</b>	<b>\$12,000</b>
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Replacement of zero turn mowers currently in the equipment fleet. 3 total mowers. 1 in each of the following years: FY2022, FY2023, and FY2025.

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<b>Infield Machines</b>	<b>\$27,500</b>
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Sand pro infield machines used to groom infields and edge fields. These will replace existing units. Requesting one unit in FY2022 and one unit in FY2024.

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<b>Pick-Up Truck Fleet Replacement</b>	<b>\$29,000</b>
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4x4 trucks to replace aging trucks in the fleet. One truck each in FY2022, FY2023, and FY2024.

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<b>Utility Cart Fleet Replacement</b>	<b>\$12,000</b>
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Replace utility carts within the maintenance division of Parks & Rec department. One each in FY2022, FY2023, FY2024, and FY2025.

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<b>Skatepark Rennovations</b>	<b>\$80,000</b>
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Make concrete improvements to the skate park and remove old modular building from the site.

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<b>Cover and Lighting for Veterans Park Batting Cages</b>	<b>\$100,000</b>
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Construct a covering and lighting for the batting cages at the front of Veterans Park to allow them to be utilized more often.

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<b>Total:</b>	<b>\$365,500</b>
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# Sewer Fund (50) Requests

## Itemized Requests for 2022

**Vehicle Fleet Replacement** **\$155,745**

Replace current vehicles in the Sewer vehicle fleet. Current rotation plan is to replace vehicles after 7 years. Vehicles to be replaced each year are listed below: (FY 2022) ES 10 – 2006 F 150, ES 16 – 2006 F150,...

**Small Jetter** **\$71,852**

Replace old unreliable jetter, a Shamrock 1996, with a new more reliable unit.

**Infiltration Inspections and Design Work** **\$100,000**

Spend funds to determine the most critical points to repair as part of infiltration mitigation program.

**Infiltration Mitigation Repairs** **\$1,500,000**

Repairs to critical areas of infiltration as part of infiltration mitigation program.

**Pump Station Upgrades** **\$50,000**

Replace electrical control panels and pumps at various pump stations.

**Station Backup Pumps** **\$280,000**

Replace backup pumps at various pump stations (pump stations 22, 33, 34, 37, 42, 43, 46, 47).

**Screw Pumps** **\$50,000**

Replace screw pumps at the plant. The goal is to replace each screw pump after 5 years in service. Currently, the plant has 6 screw pumps in service.

**Easement Machine** **\$47,895**

Machine needed to get into rough areas for cleaning lines.

**Fence** **\$75,000**

New fence needed to fence in existing plant property.

**Pole Barn** **\$81,550**

New pole barn needed to store equipment and heavy trucks.

**Grit Conveyor** **\$37,500**

Replacement grit conveyor needed to replace current model that is no longer able to be repaired.

**Utility Vehicle** **\$18,540**

4x4 utility vehicle to assist in checking rights-of-way and easements.

**Pumps at Plant** **\$35,000**

New pumps are needed at pump station #1 located at the sewer plant.

**UV System Replacement** **\$1,017,682**

Replace old, unreliable UV system with new unit.

**Mini Excavator** **\$72,170**

Replacement mini excavator for current model in use at the plant.

<b>Storm Shelter</b>	<b>\$14,560</b>
Storm shelter for use by plant personnel during storms.	
<b>Variable Frequency Drive (VFD) Units</b>	<b>\$100,000</b>
Replace current VFD units at plant pump stations. These control pumps at the main plant pump station at the beginning of the treatment process.	
<b>Additional Land for Plant Expansion</b>	<b>\$645,000</b>
Purchase land adjacent to the current plant for a future plant expansion.	
<b>Meter Replacement</b>	<b>\$100,000</b>
Replace meters at plant.	
<b>Capitalized Facility Maintenance &amp; Repairs</b>	<b>\$250,000</b>
General plant upgrades and maintenance that meets City capitalization threshold.	
<b>Total: \$4,702,494</b>	

## Capital Projects (20) Requests

### Itemized Requests for 2022

<b>Patriots Park Construction</b>	<b>\$2,500,000</b>
The City purchased the old Kingwood School sports field property in 2020. In 2022 the City plans to begin construction of a new multi-purpose park for the citizens on this space. The park will include playground equipment, basketball..	
<b>Alabaster Boulevard Repairs</b>	<b>\$300,000</b>
Repair and repave failing areas of Alabaster Boulevard.	
<b>T19 Widening</b>	<b>\$1,660,000</b>
The City estimates a cost of \$1.6M to complete phase 1 of the widening to Butler Road. Once complete the City hopes to immediately begin on phase 2 of the project and extend the road past Veteran's Park. Estimates are that the..	
<b>Traffic Light at Kent Dairy and Highway 17</b>	<b>\$90,000</b>
Installation of a new traffic light at the intersection of Kent Dairy Road and Highway 17 to help with traffic safety and traffic flow at the intersection.	
<b>Total: \$4,550,000</b>	

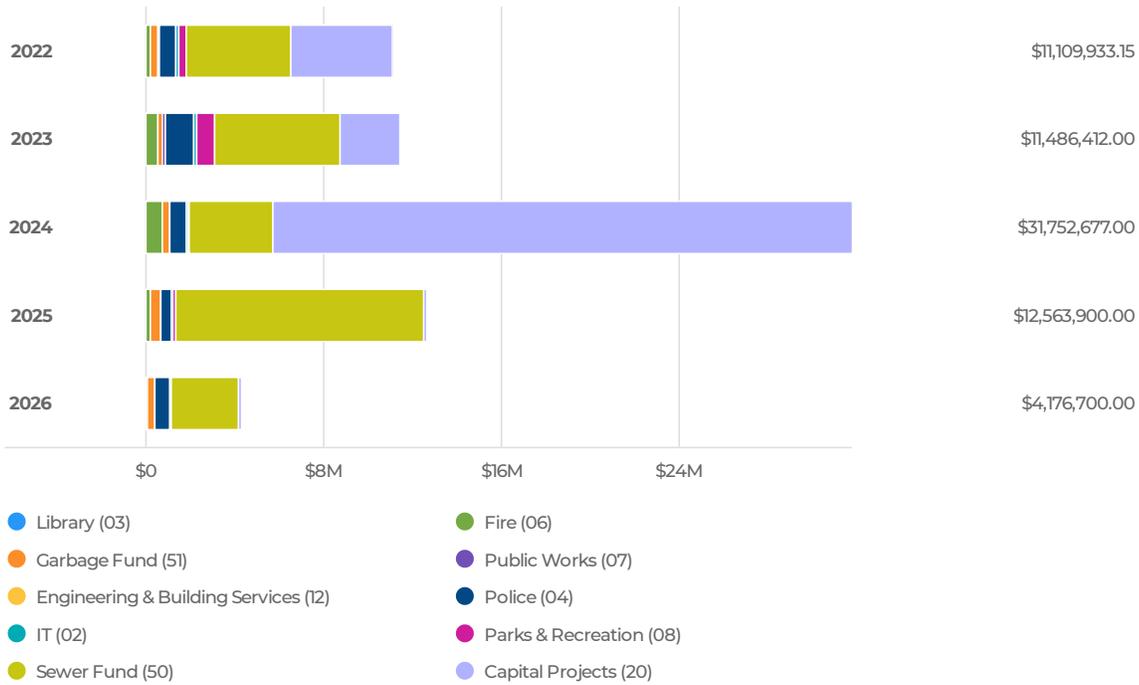
# Capital Improvements: Multi-year Plan

## Total Capital Requested

# \$71,089,622

98 Capital Improvement Projects

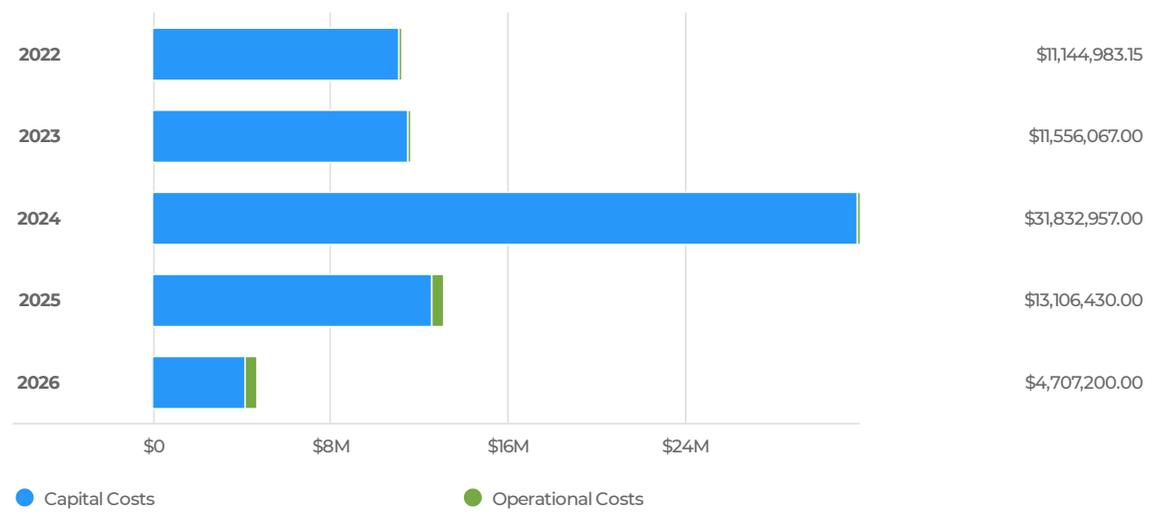
### Total Funding Requested by Department



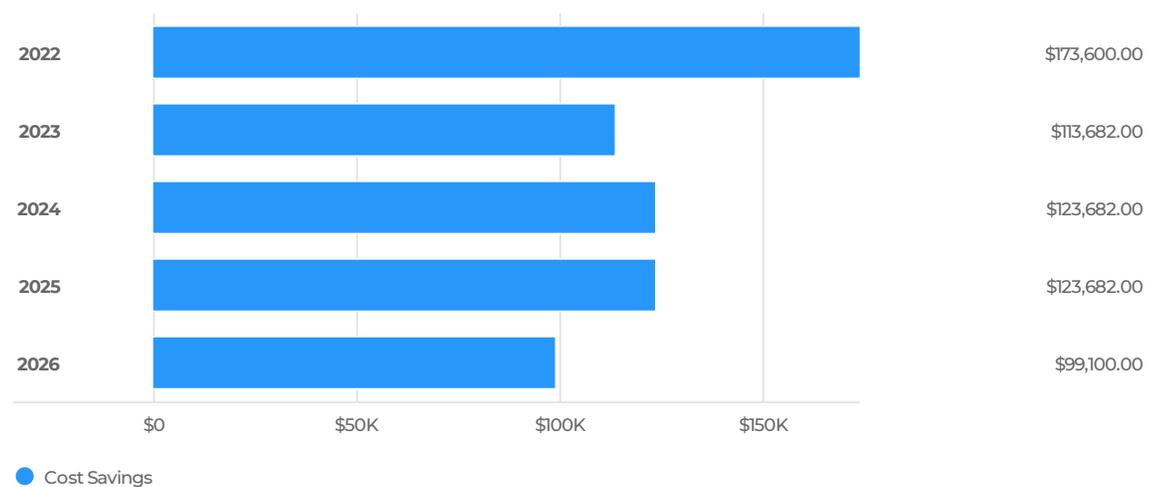
### Total Funding Requested by Source

There's no data for building chart

### Capital Costs Breakdown



### Cost Savings & Revenues



## Library (03) Requests

#### Itemized Requests for 2022-2027

**Renovate and Upgrade the Library's Restrooms** **\$50,000**

The Library's bathrooms are very old and in constant state of disrepair. The floor is so worn and dingy from heavy traffic that it can never appear clean, the walls are marked, dented and have gaping holes in them, the divider stalls are...

**Rolling Replacement of Heat Pumps for All Air Units ( 8 )** **\$86,400**

Six of the eight HVAC units will be ten years old or older by 2023 and two units will be eight years old by 2025. As such, they are approaching the end of their usable life. So to manage their replacement before a point of failure, we are...

**Total: \$136,400**

# Fire (06) Requests

## Itemized Requests for 2022-2027

**4x4 Pick-Up Trucks (2) \$84,000**

Two pickups and upfitting utilized by Fire Chief and Deputy Chief. Two 2015 Tahoe's will move to inspections personnel to replace high mileage 2013 Tahoe and 2011 Ford Explorer.

**Ford Expedition SSV \$52,000**

New expedition and necessary upfitting to replace Battalion 10 Command Vehicle. No increase in operational costs since it's replacing a current vehicle.

**Equipment Trailer \$5,000**

20 foot, open-type, equipment trailer to accommodate hauling the 2 UTV's the department had. There are 2 existing trailers that will be replaced by this and can either be auctioned off or transferred to another department.

**Tornado Shelters for Firehouses (3) \$30,000**

Install above ground F-5 rated storm shelters at all Fire Houses for on-duty personnel. We have removed the building of a clean room at Firehouse 3 from the prior-year capital plan due to possibility of relocation in the next 5-10 years...

**Replace Cement Pad at Firehouse #1 \$50,000**

Demo and replace the cement pad at the front of Firehouse 1 due to sinking conditions.

**Classroom and Storage Facility at Firehouse #2 \$500,000**

Construction of a logistics multipurpose building on the Firehouse 2 site. Building will house all mobile equipment and trailers. Additional utilities and maintenance on the building will add operational costs to the budget as reflected...

**Replace Concrete Pad at Firehouse #2 \$25,000**

Demo and replacement of cement pad at firehouse 2 due to sinking.

**Pumper Apparatus \$650,000**

New pumper apparatus to replace 2013 Pierce as a front-line apparatus. Recommend in contracting the project in 2023 and delivery and payment in 2024. No additional operational costs since replacing an older vehicle. Possible cost...

**Equipment Package for Pumper Apparatus \$75,000**

Equipment package for new pumper apparatus including all loose equipment, hose, nozzles, tools, and hydraulic rescue tools.

**3/4 Ton Truck \$70,000**

Replace prime mover ¾ ton truck utilized to haul deployment trailers, UTV to scenes, and deliver smoke house education.

**SCBA Portable Trailer System \$120,000**

Portable trailer system that contains SCBA compressor, cascade system, and generator that can be utilized and transported to any scene. Unit will help provide breathable air on scene to firefighters.

**Classroom at Firehouse #2 \$100,000**

Construct classroom in the logistics building at FH 2 to allow for a training location for our personnel.

**Total: \$1,761,000**

## Garbage Fund (51) Requests

### Itemized Requests for 2022-2027

**Garbage Truck - Additional Truck** **\$275,000**

Add a new automated side loader sanitation truck to the fleet to accommodate growth in the community.

**Garbage Trucks - Fleet Replacement** **\$825,000**

Standard rotation and replacement of the current fleet of automated side loader sanitation trucks. One truck per year from FY2024 - FY2026.

**Grapple Trucks - Fleet Replacement** **\$300,000**

Standard rotation and fleet replacement of current grapple trucks used in tree, limb, and bulk pickup routes. One new truck each year in FY2023 and FY2025.

**Pick-Up Truck** **\$30,000**

Adding a new pick-up truck to the Garbage Department fleet.

**Garbage Carts** **\$250,000**

Additional garbage carts for new homes built in the city.

**Total: \$1,680,000**

## Public Works (07) Requests

### Itemized Requests for 2022-2027

**John Deere 5100M Tractor** **\$100,000**

Replace one of the current mowers in use by the Public Works Department for right-of-way cutting.

**F250 Trucks - Fleet Replacement** **\$95,000**

Standard fleet rotation for pick-up trucks used by the Public Works Department. One truck per year in FY 2022, FY 2024, and FY 2025.

**Mowers (2)** **\$25,000**

Replace aging mowers in the Public Works Department with new mowers. Two mowers, both in FY 2023.

**Total: \$220,000**

## Engineering & Building Services (12) Requests

### Itemized Requests for 2022-2027

**Vehicle Fleet Replacement** **\$64,000**

Replace existing vehicles within the department. Vehicles are currently on a 7-year rotation plan. One new vehicle in both FY2022 and FY2023. These vehicles will replace Brett Tucker's 2005 truck and Dennis Bermia's 2015...

**Total: \$64,000**

# Police (04) Requests

## Itemized Requests for 2022-2027

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<b>Vehicle Fleet Replacement</b>	<b>\$2,819,313</b>
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Replacement of current Tahoe fleet vehicles. 10 vehicles in FY2022, 5 vehicles in FY2023, 10 vehicles in FY2024, 7 vehicles in FY 2025, and 10 vehicles in FY 2026.

<b>Pick-Up Truck - Animal Control</b>	<b>\$39,423</b>
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New Ford F150 truck for additional animal control officer position requested for FY2022 budget.

<b>Replacement Pick-Up Trucks</b>	<b>\$79,154</b>
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Replacement trucks for vehicles currently in service. One truck in FY2023 and one truck in FY2024.

<b>Mobile Command Center</b>	<b>\$900,000</b>
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Mobile command center for use by the Police Department during offsite events and incidents. A mobile command center functions on the same level as a central office would and puts the main center of operations on the road...

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**Total: \$3,837,890**

# IT (02) Requests

## Itemized Requests for 2022-2027

### Core Network Switch Upgrade (48 Port)

\$49,416

Our Core LAN Network at City Hall needs to be refreshed and updated starting with the CORE Switch. This plan is phase this over multiple years to minimize downtime. This will affect each location with network services. DONE - The...

### City Hall Server Room AC Replacement(s)

\$6,500

There are two existing units in the server room, and they could both use replacing. The quote is for \$5450 for each. 2021 was replaced for \$4500 and the next one will be done in 2022 More information can be found by clicking on this line

### Core Firewall and Security Software Replacement

\$29,933

Currently, we own the firewall we leased for 3 years. It has a 5-year use life. We will be switching to a Cisco unit which will allow us to integrate end-user security clients and offset other costs for disparate applications. Cisco...

### Network Monitoring Software Solution

\$13,900

The I.T. Department would like to purchase network monitoring software to allow us to troubleshoot and isolate problems faster when they occur. This will also include a useful notification platform to alert us of any issues...

### City Wide Wireless Access Network Growth

\$33,515

Continued Upgrade and Growth to Wireless Access Points throughout the City (does not include new APD) Commscope Ruckus Wireless Solution Growth Areas included are: APD Firing Range Veteran's Park Field House Patriots...

### SAN Upgrade / Replacement (City Wide Service)

\$50,000

The Core SAN for the City Wide Service (Not just APD) will need to be replaced at the EOL date set by Dell. We continue support until this time is elapsed. Our usage could be trending to one Petabyte in the next 5 years. Dell Storage...

### Server Room Rack Replacement

\$17,500

Our Core Server Rack is not adequate for the new server platforms and dimensions. We will be replacing it with the UPS upgrade in 2022-23 Dell Rack Solutions APC Rack Solutions This will be a very involved project. The...

### Server Room UPS Battery Backup System

\$62,500

Our UPS Battery Backup System has been holding up for 8 years at the end of this year. We will refresh and re-purpose the current system. APC Symmetra UPS Solution There are many additional components which will be needed...

### Dell PowerEdge R6xx Series Host

\$60,038

Each year we move a new host into production to match to the shelf life of 3 years running on our core VMWare solution. The lifespan of these servers is three years and they are the central units to all of the City's servers. We...

### City Hall Avigilon Camera System (Growth)

\$67,802

Upgrade the inside cameras at City Hall (Avigilon) Avigilon Camera Solutions We will be adding cameras and software throughout the city to this centralized system over the next 4 years until we can monitor inhouse and remote all...

**Total: \$391,103**

# Parks & Recreation (08) Requests

## Itemized Requests for 2022-2027

<b>Reel Mower</b>	<b>\$120,000</b>
Toro Reelmaster mowers to assist with cutting athletic fields. These mowers will help with the playability of athletic fields by being able to lower the height of the cut and having sharper cut than current mowers that increases plant...	
<b>Tractor</b>	<b>\$40,000</b>
Parks and Rec needs a multipurpose tractor for daily use. This tractor has attachments that can help it assist with sports field maintenance as well as using it for more standard functions such as moving loads of rocks or mulch for...	
<b>Skid Steer</b>	<b>\$60,000</b>
Skid steer and necessary attachments to replace existing skid steer used by the department for grading, loading, and excavating. No additional operating costs since this is a replacement of an exiting piece of equipment.	
<b>Warrior Park - New Playground Equipment</b>	<b>\$35,000</b>
Replace existing playground equipment at Warrior Park.	
<b>Buck Creek Park - New Playground Equipment</b>	<b>\$45,000</b>
Replace playground equipment at Buck Creek Park.	
<b>Hero's Park - New Playground Equipment</b>	<b>\$30,000</b>
Replace playground equipment at Hero's Park.	
<b>Zero Turn Mowers</b>	<b>\$37,000</b>
Replacement of zero turn mowers currently in the equipment fleet. 3 total mowers. 1 in each of the following years: FY2022, FY2023, and FY2025.	
<b>Power Sweeper</b>	<b>\$30,000</b>
Smithco power sweeper used to sweep glass and clippings from fields and common areas. Can also be used to sweep the parking lot in a limited capacity.	
<b>Infield Machines</b>	<b>\$55,000</b>
Sand pro infield machines used to groom infields and edge fields. These will replace existing units. Requesting one unit in FY2022 and one unit in FY2024.	
<b>Stand Behind Landscape Mower</b>	<b>\$8,000</b>
Used by landscape division for island and hillside mowing.	
<b>Fraze Mower</b>	<b>\$35,000</b>
This mower will remove outfield turf lips and detach turf grass.	
<b>Pick-Up Truck Fleet Replacement</b>	<b>\$87,000</b>
4x4 trucks to replace aging trucks in the fleet. One truck each in FY2022, FY2023, and FY2024.	
<b>Utility Cart Fleet Replacement</b>	<b>\$48,000</b>
Replace utility carts within the maintenance division of Parks & Rec department. One each in FY2022, FY2023, FY2024, and FY2025.	
<b>Dump Truck</b>	<b>\$65,000</b>
Dump truck for use in maintenance and landscaping.	

**Core Aerator** **\$30,000**

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Core aerator to help with turf maintenance.

**Skatepark Rennovations** **\$80,000**

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Make concrete improvements to the skate park and remove old modular building from the site.

**Cover and Lighting for Veterans Park Batting Cages** **\$100,000**

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Construct a covering and lighting for the batting cages at the front of Veterans Park to allow them to be utilized more often.

**LED Lighting at Veterans Park** **\$600,000**

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Replace all the lighting at Veterans Park with new LED lights that will be more efficient and provide better lighting. Will produce a cost savings for power and lighting costs at the park.

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**Total: \$1,505,000**

# Sewer Fund (50) Requests

## Itemized Requests for 2022-2027

### Vehicle Fleet Replacement

\$495,745

Replace current vehicles in the Sewer vehicle fleet. Current rotation plan is to replace vehicles after 7 years. Vehicles to be replaced each year are listed below: (FY 2022) ES 10 – 2006 F 150, ES 16 – 2006 F150,...

### Small Jetter

\$71,852

Replace old unreliable jetter, a Shamrock 1996, with a new more reliable unit.

### Infiltration Inspections and Design Work

\$900,000

Spend funds to determine the most critical points to repair as part of infiltration mitigation program.

### Infiltration Mitigation Repairs

\$8,500,000

Repairs to critical areas of infiltration as part of infiltration mitigation program.

### Pump Station Upgrades

\$750,000

Replace electrical control panels and pumps at various pump stations.

### Station Backup Pumps

\$1,120,000

Replace backup pumps at various pump stations (pump stations 22, 33, 34, 37, 42, 43, 46, 47).

### Phosphorus Limit Compliance - Design Work

\$250,000

Engineering design work for new filter system at plant for phosphorus removal to meet the new lower phosphorus limits being imposed in 2027.

### Construction of Disc Filters - Phosphorus Removal

\$2,500,000

Construction of new disc filters for phosphorus removal at the plant to meet the new lower phosphorus limits being imposed in 2027.

### Screw Pumps

\$100,000

Replace screw pumps at the plant. The goal is to replace each screw pump after 5 years in service. Currently, the plant has 6 screw pumps in service.

### Easement Machine

\$47,895

Machine needed to get into rough areas for cleaning lines.

### Fence

\$175,000

New fence needed to fence in existing plant property.

### Pole Barn

\$381,550

New pole barn needed to store equipment and heavy trucks.

### Programmable Logic Controller (PLC) Upgrade

\$164,990

Need to replace current outdated PLC controls and monitors that are used in the treatment process.

### Grit Conveyor

\$37,500

Replacement grit conveyor needed to replace current model that is no longer able to be repaired.

### Utility Vehicle

\$18,540

4x4 utility vehicle to assist in checking rights-of-way and easements.



<b>Golf Cart</b>	<b>\$12,005</b>
Golf cart used at the plant to transport personnel and equipment around the plant.	
<b>Pumps at Plant</b>	<b>\$175,000</b>
New pumps are needed at pump station #1 located at the sewer plant.	
<b>UV System Replacement</b>	<b>\$1,057,682</b>
Replace old, unreliable UV system with new unit.	
<b>Skid Steer</b>	<b>\$61,240</b>
Replace old skid steer used at the plant.	
<b>Mini Excavator</b>	<b>\$72,170</b>
Replacement mini excavator for current model in use at the plant.	
<b>Storm Shelter</b>	<b>\$14,560</b>
Storm shelter for use by plant personnel during storms.	
<b>Variable Frequency Drive (VFD) Units</b>	<b>\$100,000</b>
Replace current VFD units at plant pump stations. These control pumps at the main plant pump station at the beginning of the treatment process.	
<b>Plant LED Lighting</b>	<b>\$100,000</b>
Replace lighting at the plant with LED lighting.	
<b>Additional Land for Plant Expansion</b>	<b>\$645,000</b>
Purchase land adjacent to the current plant for a future plant expansion.	
<b>Flow Equalization Basin</b>	<b>\$2,850,000</b>
Construct a flow equalization basin at the plant to aid in permit compliance during heavy rain events.	
<b>Bar Screen</b>	<b>\$890,000</b>
Replace current bar screen and headworks.	
<b>Aerators</b>	<b>\$750,000</b>
Replacement aerators for aerator basin.	
<b>Structural Repairs &amp; Modifications Aeration Basins</b>	<b>\$1,250,000</b>
Repair and modify old aeration basins at plant as well as add new aeration basin.	
<b>Meter Replacement</b>	<b>\$2,550,000</b>
Replace meters at plant.	
<b>Air Relief Valves</b>	<b>\$200,000</b>
Replace air relief valves at plant.	
<b>Pump Station #19 Force Main Replacement</b>	<b>\$350,000</b>
Replace force main at pump station #19.	
<b>Main Plant Generator Replacement</b>	<b>\$500,000</b>
Replace main generator at plant.	

<b>Pumper Truck</b>	<b>\$280,000</b>
Purchase a new pumper truck to replace older unit used for pumping events.	
<b>Lateral Launch Camera</b>	<b>\$251,000</b>
Lateral camera and launch system.	
<b>Lawnmower</b>	<b>\$55,000</b>
Move one of the current mowers out of service and replace with new unit.	
<b>Capitalized Facility Maintenance &amp; Repairs</b>	<b>\$550,000</b>
General plant upgrades and maintenance that meets City capitalization threshold.	
<b>Total: \$28,226,729</b>	

## Capital Projects (20) Requests

### Itemized Requests for 2022-2027

<b>Patriots Park Construction</b>	<b>\$2,500,000</b>
The City purchased the old Kingwood School sports field property in 2020. In 2022 the City plans to begin construction of a new multi-purpose park for the citizens on this space. The park will include playground equipment, basketball...	
<b>Amphitheater</b>	<b>\$1,300,000</b>
A multipurpose amphitheater on the grounds of the city municipal complex to host various concerts, performances, and events.	
<b>Alabaster Boulevard Repairs</b>	<b>\$300,000</b>
Repair and repave failing areas of Alabaster Boulevard.	
<b>Recreation Center Complex</b>	<b>\$25,000,000</b>
It is the City's goal to acquire property and build a recreational center complex to provide additional indoor and outdoor recreation opportunities for the citizens. The complex would provide much needed gym space for athletics, workout...	
<b>T19 Widening</b>	<b>\$3,260,000</b>
The City estimates a cost of \$1.6M to complete phase 1 of the widening to Butler Road. Once complete the City hopes to immediately begin on phase 2 of the project and extend the road past Veteran's Park. Estimates are that the...	
<b>Traffic Light at Kent Dairy and Highway 17</b>	<b>\$90,000</b>
Installation of a new traffic light at the intersection of Kent Dairy Road and Highway 17 to help with traffic safety and traffic flow at the intersection.	
<b>Buck Creek Trail Enhancements</b>	<b>\$817,500</b>
Enhancements to Buck Creek Trail to make it more enjoyable and accessible for citizens. Improvements will include: Replacing gravel trail with hard surface installing lighting Rebuilding the bridge at Warrior Park Improved trail...	
<b>Total: \$33,267,500</b>	

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# DEBT

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## Debt Overview

The City's annual revenues are typically not adequate to finance all the expenditures proposed and approved by City Council. Expenditures that have a long-term benefit to the citizens generally have significant costs, and it is reasonable to spread those costs over several years. The advantage of financing is that it allows the City to spread costs associated with large projects over many years keeping the annual expenditures related to these projects reasonable, but the disadvantage is the interest and administrative charges associated with debt issuances. To manage public debt responsibly requires consistent application of sound debt management policies. The City's financial policies, including debt policies, can be found on the City's website at <https://www.cityofalabaster.com/444/Financial-Policies>.

The City maintains a conservative debt policy and only issues debt for the acquisition of property, construction of capital projects, purchase of major capital equipment, or to refinance current debt to achieve an interest cost savings or more reasonable yearly debt payments.

General obligation (GO) debt: Most of the City's debt is general obligation (GO) debt meaning that the debt is backed by the full faith and credit of the City of Alabaster and is secured through the government's pledge to use legally available resources, including tax revenues, to repay the debt. The City's current credit rating, as discussed in the Credit Rating section of this overview, is strong which makes the use of GO debt the best choice for most significant debt issuances.

For smaller borrowings, the City has obtained financing from financial institutions without going to the bond market. Such financing is obtained through a competitive process through which local financial institutions, and any others that have expressed interest in providing financing, can propose interest rates and structure. This process ensures that the City obtains the best possible financing for each project or expenditure. City Council approves all financing arrangements prior to entering into any kind of debt agreement.

The City has no plans to issue any new debt in the upcoming fiscal year. The outstanding debt balances for all GO debt as of September 30, 2021 (FY2021 Fiscal Year-End) is presented below:

Series	Payment Source	Year of Final Maturity	Principal Outstanding at 9/30/21
2005-B	General revenues	2025	\$165,000
2011-B	General revenues	2025	\$1,215,000
2016-A	General revenues	2026	\$3,150,000
2016-B	General revenues	2029	\$2,170,000
2017	General revenues	2033	\$8,810,000
2018	General revenues	2031	\$8,980,000
2020-A	General revenues	2033	\$5,700,000
2020-B	General revenues	2028	\$6,085,000
2020-C	Sewer revenues	2029	\$9,180,000
<b>Total</b>			<b>\$45,455,000</b>

## Legal Debt Limit

The *Code of Alabama* establishes the legal debt limit for Alabama municipalities. The legal debt limit for municipalities is 20% of the assessed value of property within the city limits that is subject to ad valorem taxation. Excluded from the legal debt limit computation is debt payable for sewer systems.

The City's legal debt margin as of September 30, 2021 (FY2021 fiscal year-end) is as follows:

Net assessed value of property	507,559,760
Debt Limitation (20% of net assessed value)	20%
Total allowable debt	101,511,952
Long-term debt at September 30, 2021	45,455,000
Less: Debt not chargeable to debt limit (sewer debt)	(9,180,000)
Debt chargeable to debt limit	36,275,000
	_____
Debt margin	65,236,952

## Debt Service Requirements

The table below shows the City's debt service requirements to maturity (both principal and interest payments) for all City debt. The debt service requirements below are only for debt issued prior to September 2021 and do not reflect any anticipated future borrowings. The schedule below is a cash basis schedule based on payments made on debt or transfers made by each fund to the Debt Service Fund to service future debt payments.

Fiscal Year	General Fund	Sewer Fund	Garbage Fund	Total Debt Service
2022	\$4,088,400	\$1,350,700	\$406,205	\$5,845,305
2023	\$3,731,485	\$1,355,250	\$406,205	\$5,492,940
2024	\$3,638,750	\$1,358,750	\$335,995	\$5,333,495
2025	\$4,100,370	\$1,356,200	\$335,995	\$5,792,565
2026	\$3,850,420	\$1,351,600	\$335,995	\$5,538,015
2027-2033	\$19,861,540	\$4,064,600	\$1,007,985	\$24,934,125
<b>Totals</b>	<b>\$39,270,965</b>	<b>\$10,837,100</b>	<b>\$2,828,380</b>	<b>\$52,936,445</b>

## Overlapping Debt

Overlapping governments are those whose geographic area coincides at least in part with the geographic area of the reporting government (the City of Alabaster). The City's direct and overlapping jurisdiction debt as of September 30, 2020, is listed in the chart below.

Note: Enterprise fund debt such as the City's Sewer Fund debt is not reflected in the totals below. These are direct government agency debt amounts paid for primarily by taxes paid by citizens, not user fees.

	<u>Total Debt Outstanding</u>	<u>Percentage Applicable to Alabaster</u>	<u>Amount Applicable to Alabaster</u>
Direct Debt:			
City of Alabaster	\$41,062,971	100.00%	\$41,062,971
Total Direct Debt	\$41,062,971		\$41,062,971
Overlapping Debt:			
Alabaster Board of Education	\$137,108,887	100.00%	\$137,108,887
Shelby County	\$50,169,620	15.10%	\$7,575,613
Shelby County Board of Education	\$154,226,399	15.10%	\$23,288,186
Total Overlapping Debt	\$341,504,906		\$167,972,686
Total Direct and Overlapping Debt	\$382,567,877		\$209,035,657

## City Credit Rating

The most recent credit rating for the City was issued by S&P Global on July 2, 2020. In that report S&P affirmed Alabaster's credit rating of AA which was an upgrade from the AA- in 2019. This rating equates to high quality and very low credit risk. The report cited Alabaster's solid financial position, strong economy and tax base, and strong financial management as factors contributing to the rating. This rating is outstanding for a municipality the size of Alabaster and ranks favorably with other cities in Alabama regardless of size.

Standard & Poor's Long Term Bond Ratings		
Bond Rating	Grade	Capacity to Pay
AAA	Investment	Extremely Strong
AA+, AA, AA-	Investment	Very Strong
A+, A, A-	Investment	Strong
BBB+, BBB, BBB-	Investment	Adequate
BB+, BB	Speculative	Faces major future uncertainties
B	Speculative	Faces major uncertainties
CCC	Speculative	Currently vulnerable
CC	Speculative	Currently highly vulnerable
C	Speculative	Has filed bankruptcy petition

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# **APPENDIX**

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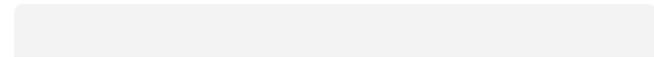
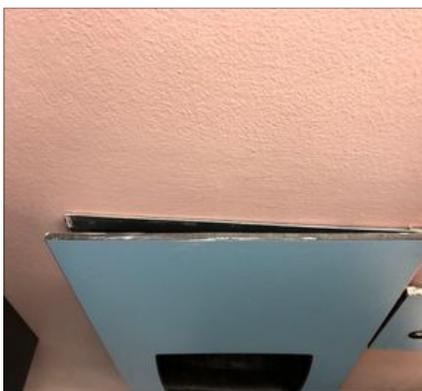
# **LIBRARY (03) REQUESTS**

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# Rennovate and Upgrade the Library's Restrooms

The Library's bathrooms are very old and in constant state of disrepair. The floor is so worn and dingy from heavy traffic that it can never appear clean, the walls are marked, dented and have gaping holes in them, the divider stalls are falling out of the walls and are unable to be reattached, and the toilets are frequently breaking or clogging. Our toilets are meant for regular residential use not for public use. As such the handles and tank parts are continuously having to be replaced and when the toilets get clogged- they overflow flooding the bathroom, lobby and sometimes part of the fiction room which happens on average every 6 months to 1 year. This creates hazardous conditions causing an interruption in services, extra staff time to clean up, and use of additional resources to fix the clog and sanitize the affected areas. Upgrading the toilets to an industrial grade will drastically improve the efficient use of resources, improve working and public conditions, ensure uninterrupted services, and protect further damage to the building and collections. Replacing the tile on the floors will add a much-needed refresh to the space but continuing the tile up three quarters of the wall will radically improve cleanliness and sanitation. Replacing the stalls will ensure there is no potential hazard should they fall.

Submitted By	Kim Roberts, Library Director
Request Owner	Kim Roberts, Library Director
Est. Start Date	10/01/2021
Est. Completion Date	02/28/2022
Department	Library (03)
Type	Other



Supplemental Attachments

Potential  
 New (/resource/cleargov-  
 Design prod/projects/documents/fa5103b10c38a382dc65.jpg)  
 Option

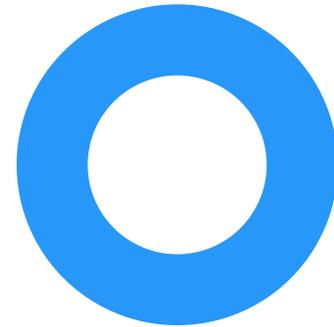
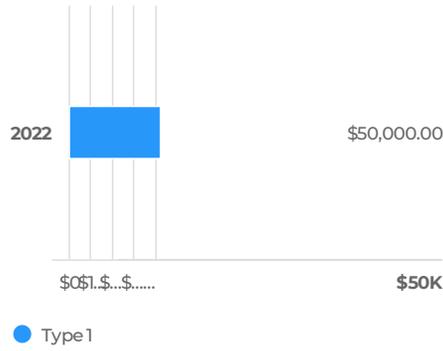
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

FY2022 Budget  
**\$50,000**

Total Budget (all years)  
**\$50K**



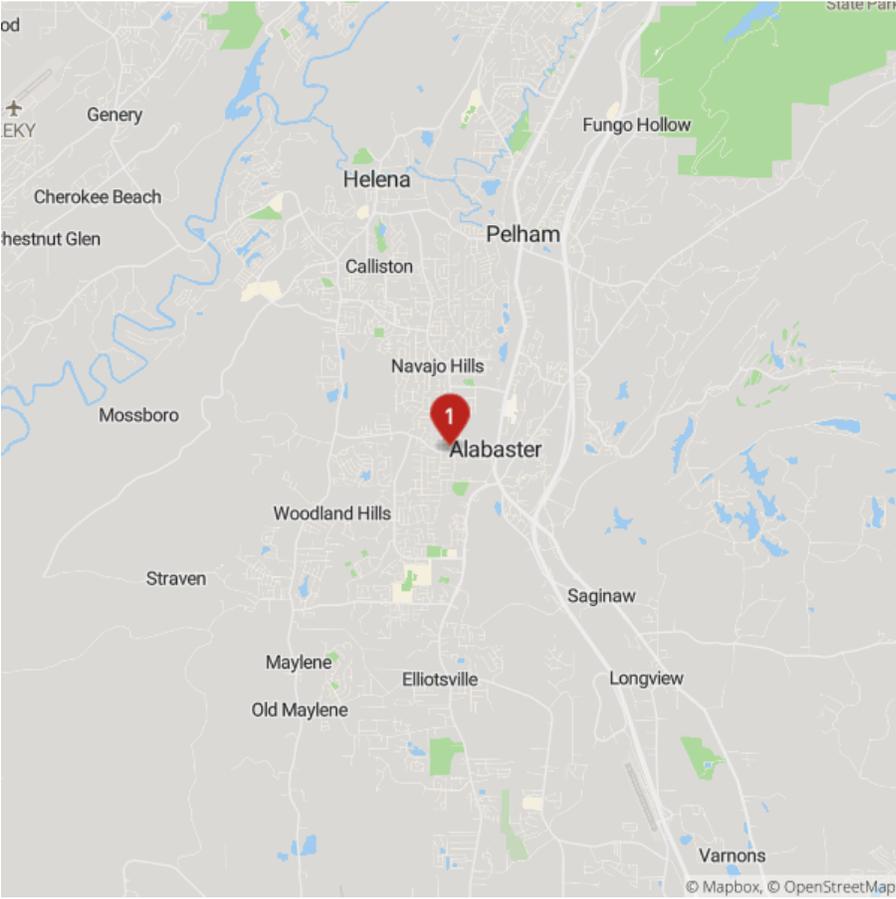
Type 1 (100%)	\$50,000.00
<b>TOTAL</b>	<b>\$50,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2022
Type 1	\$50,000
<b>Total</b>	<b>\$50,000</b>

# Project Location

Address: 100 9th Street Northwest



# Rolling Replacement of Heat Pumps for All Air Units ( 8 )

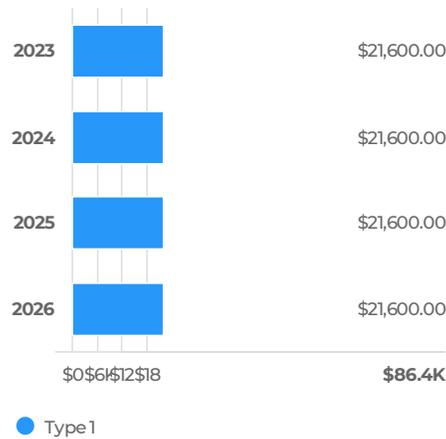
Six of the eight HVAC units will be ten years old or older by 2023 and two units will be eight years old by 2025. As such, they are approaching the end of their usable life. So to manage their replacement before a point of failure, we are requesting a rolling replacement of heat pumps in two units per year beginning 2023 and completing in 2026.

Submitted By	Kim Roberts, Library Director
Request Owner	Kim Roberts, Library Director
Est. Start Date	10/01/2022
Est. Completion Date	09/30/2026
Department	Library (03)
Type	Other

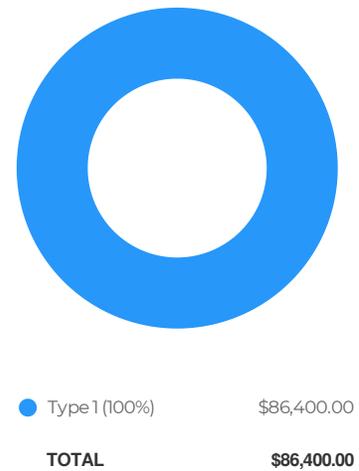
## Capital Cost

Total Budget (all years)  
**\$86.4K**

Capital Cost by Year



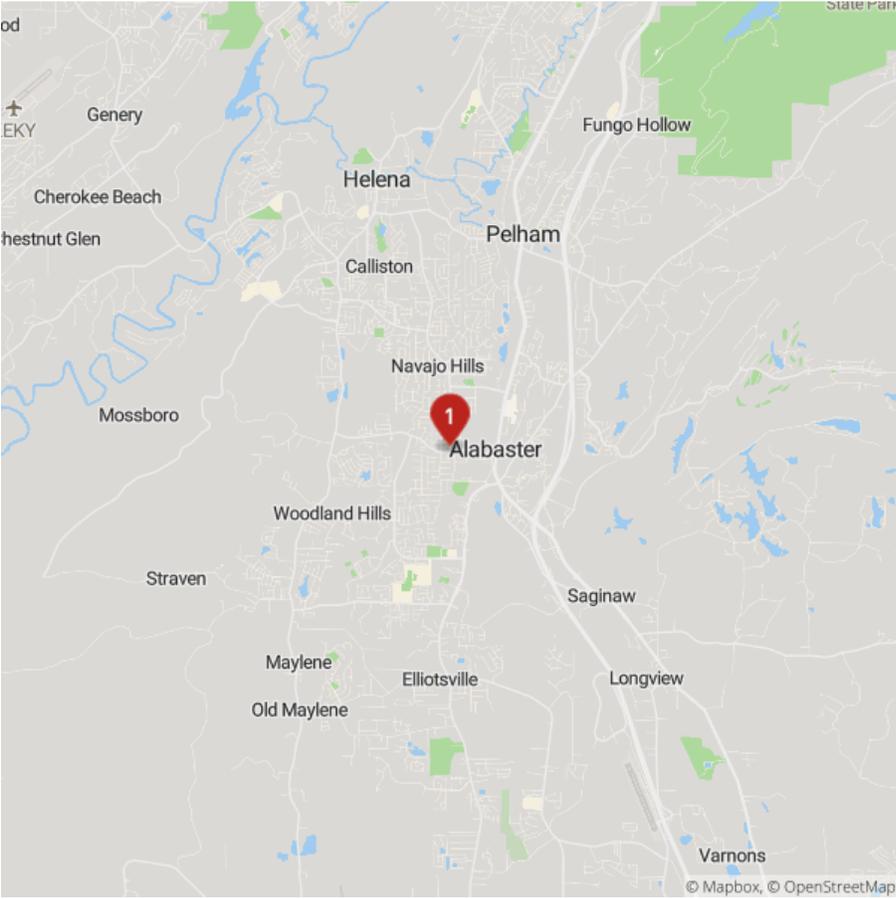
Capital Cost for All Years



Capital Cost Breakdown				
Capital Cost	FY2023	FY2024	FY2025	FY2026
Type 1	\$21,600	\$21,600	\$21,600	\$21,600
<b>Total</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>

# Project Location

Address: 100 9th Street Northwest



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# **FIRE (06) REQUESTS**

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# 4x4 Pick-Up Trucks (2)

Two pickups and upfitting utilized by Fire Chief and Deputy Chief. Two 2015 Tahoe's will move to inspections personnel to replace high mileage 2013 Tahoe and 2011 Ford Explorer.

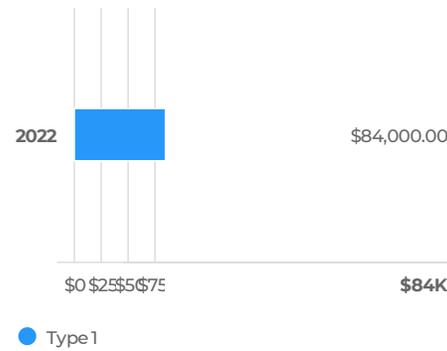
Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	12/31/2021
Department	Fire (06)
Type	Other

## Capital Cost

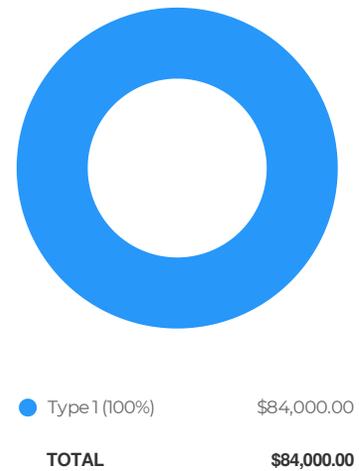
FY2022 Budget  
**\$84,000**

Total Budget *(all years)*  
**\$84K**

Capital Cost by Year



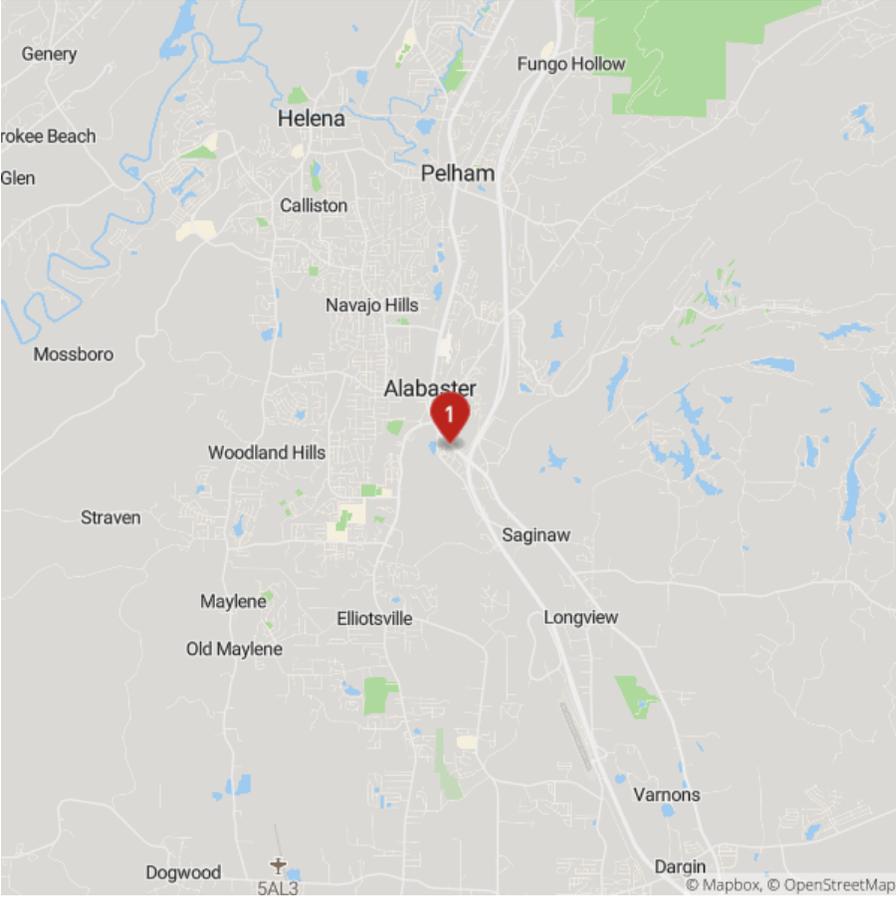
Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$84,000
<b>Total</b>	<b>\$84,000</b>

# Project Location

Address: 910 1st Street South



# Ford Expedition SSV

New expedition and necessary upfitting to replace Battalion 10 Command Vehicle. No increase in operational costs since it's replacing a current vehicle.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	12/31/2021
Department	Fire (06)
Type	Other



**Expedition**

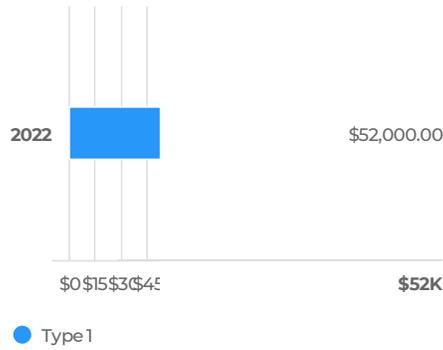
Example Expedition SSV

# Capital Cost

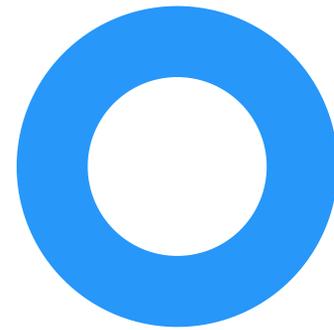
FY2022 Budget  
**\$52,000**

Total Budget *(all years)*  
**\$52K**

Capital Cost by Year



Capital Cost for All Years

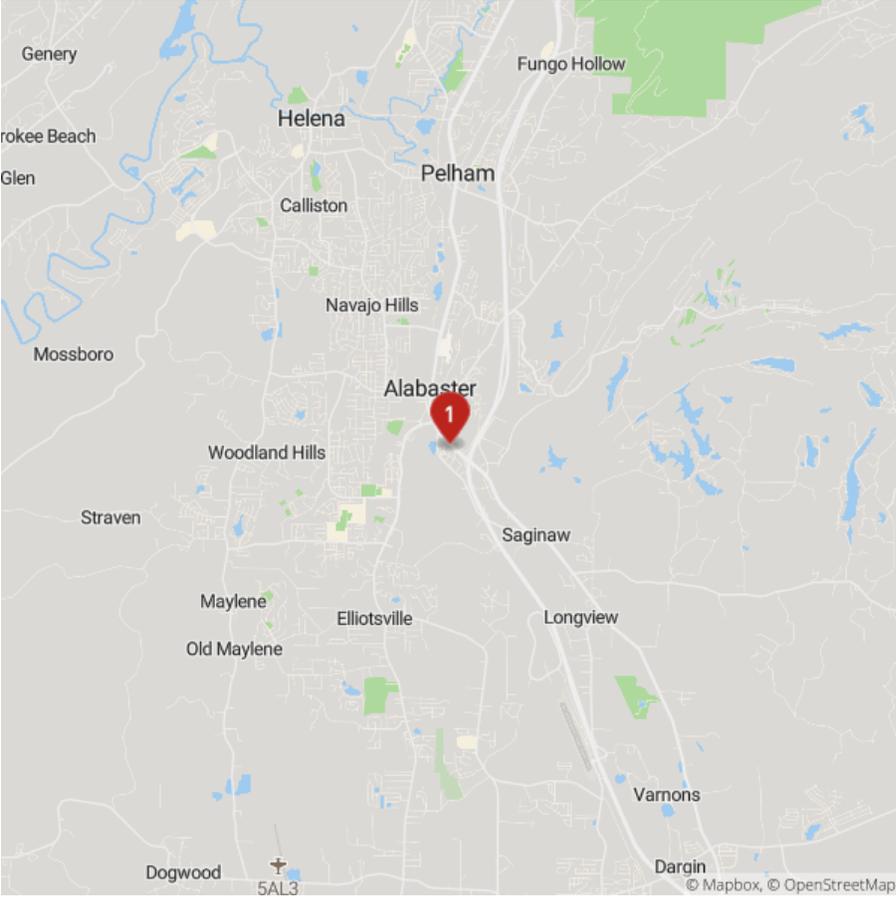


● Type 1 (100%) \$52,000.00  
**TOTAL \$52,000.00**

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$52,000
<b>Total</b>	<b>\$52,000</b>

# Project Location

Address: 910 1st Street South



# Equipment Trailer

20 foot, open-type, equipment trailer to accommodate hauling the 2 UTV's the department had. There are 2 existing trailers that will be replaced by this and can either be auctioned off or transferred to another department.

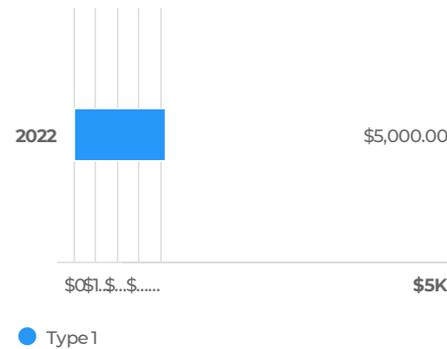
Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	12/31/2021
Department	Fire (06)
Type	Other

## Capital Cost

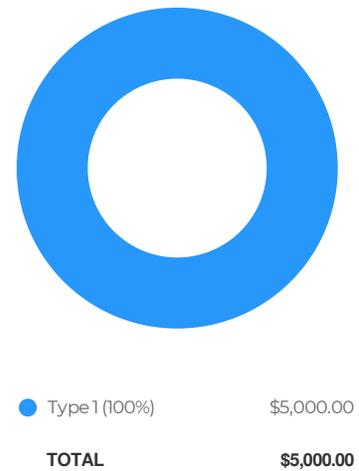
FY2022 Budget  
**\$5,000**

Total Budget (all years)  
**\$5K**

Capital Cost by Year



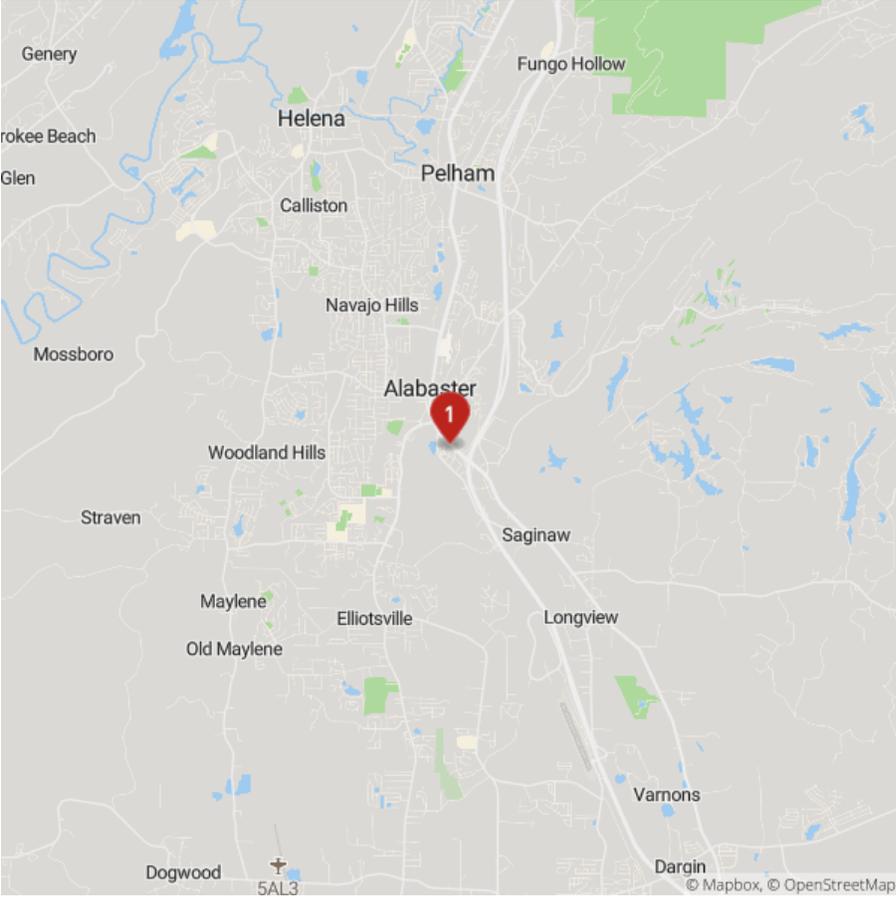
Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$5,000
<b>Total</b>	<b>\$5,000</b>

# Project Location

Address: 910 1st Street South



## Tornado Shelters for Firehouses (3)

Install above ground F-5 rated storm shelters at all Fire Houses for on-duty personnel. We have removed the building of a clean room at Firehouse 3 from the prior-year capital plan due to possibility of relocation in the next 5-10 years as well as to accommodate this request. Minimal anticipated operational costs associated with project such as occasional repairs and cleaning.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	06/30/2022
Department	Fire (06)
Type	Other



**Tornado Shelter**

Example above ground tornado shelter.

# Capital Cost

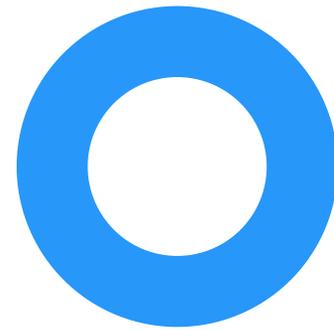
FY2022 Budget  
**\$30,000**

Total Budget *(all years)*  
**\$30K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%)      \$30,000.00  
**TOTAL                      \$30,000.00**

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$30,000
<b>Total</b>	<b>\$30,000</b>

# Replace Cement Pad at Firehouse #1

Demo and replace the cement pad at the front of Firehouse 1 due to sinking conditions.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	06/30/2023
Department	Fire (06)
Type	Other



**Concrete Pad Firehouse #1**

Current condition of concrete pad at Firehouse #1.

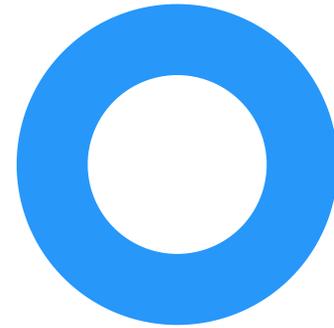
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$50K**



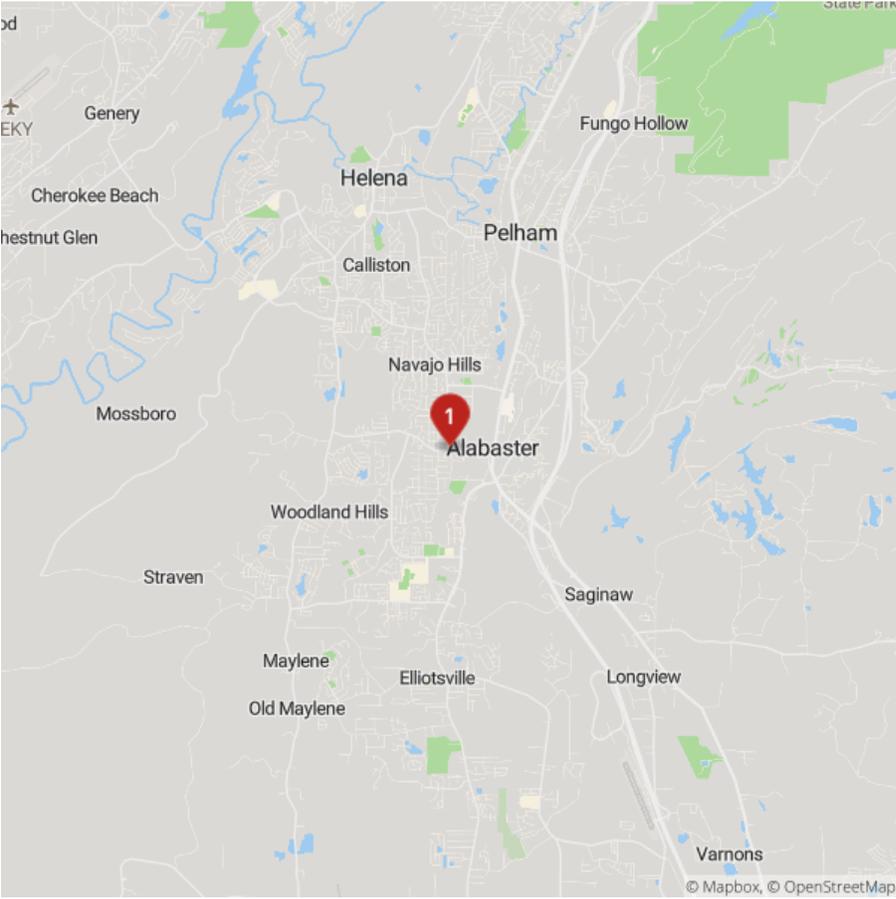
Type1 (100%)	\$50,000.00
<b>TOTAL</b>	<b>\$50,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$50,000
<b>Total</b>	<b>\$50,000</b>

# Project Location

Address: 890 1st Avenue West



# Classroom and Storage Facility at Firehouse #2

Construction of a logistics multipurpose building on the Firehouse 2 site. Building will house all mobile equipment and trailers. Additional utilities and maintenance on the building will add operational costs to the budget as reflected below.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	09/30/2023
Department	Fire (06)
Type	Other



Building Drawing



Building Location Schematic

# Capital Cost

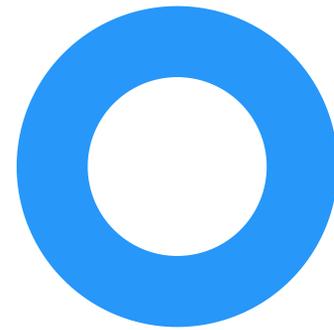
Capital Cost by Year

Total Budget (all years)

**\$500K**



Capital Cost for All Years



Type1 (100%)	\$500,000.00
<b>TOTAL</b>	<b>\$500,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$500,000
<b>Total</b>	<b>\$500,000</b>

# Operational Costs

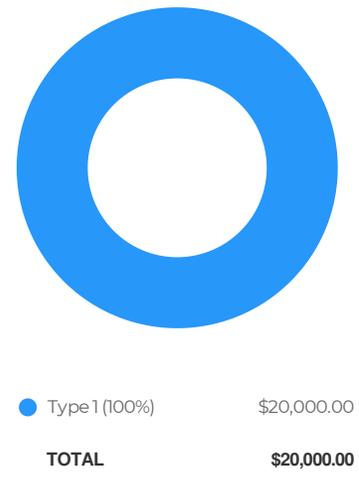
Total Budget (all years)

**\$20K**

Operational Costs by Year



Operational Costs for All Years

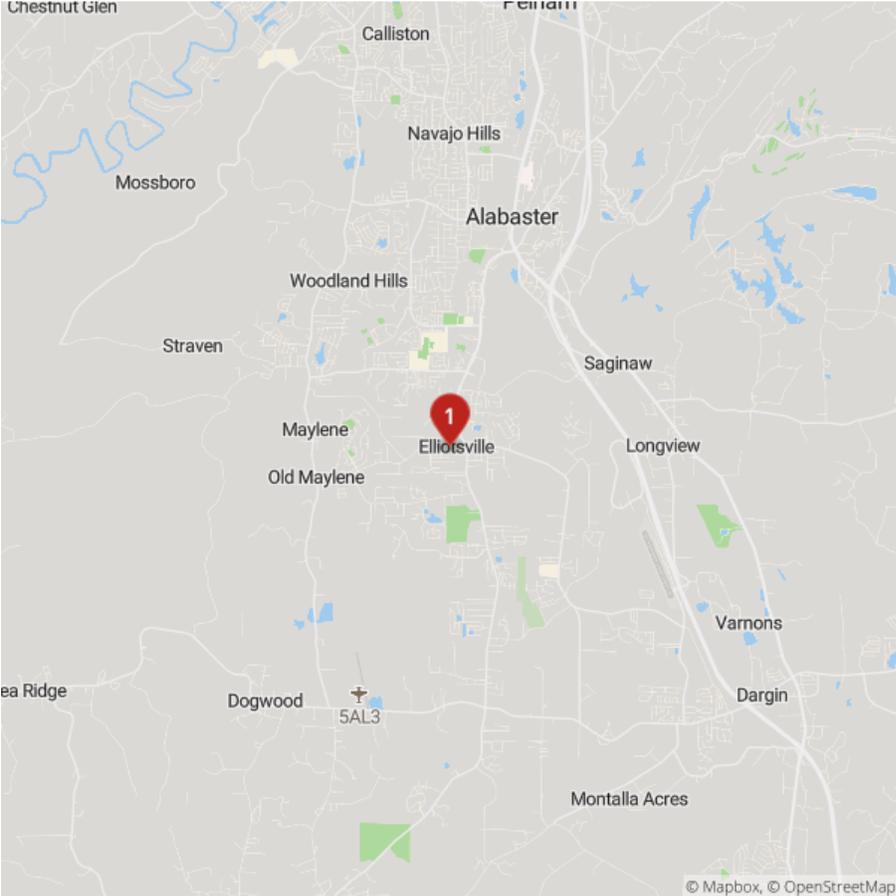


## Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026
Type 1	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

# Project Location

Address: 1950 Butler Road



# Replace Concrete Pad at Firehouse #2

Demo and replacement of cement pad at firehouse 2 due to sinking.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2023
Est. Completion Date	03/31/2024
Department	Fire (06)
Type	Other



FH #2 Pad



FH #2 Pad



FH #2 Pad



FH #2 Pad

# Capital Cost

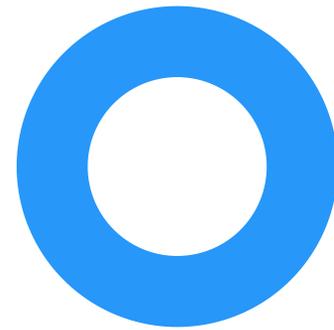
Total Budget (all years)

**\$25K**

Capital Cost by Year



Capital Cost for All Years



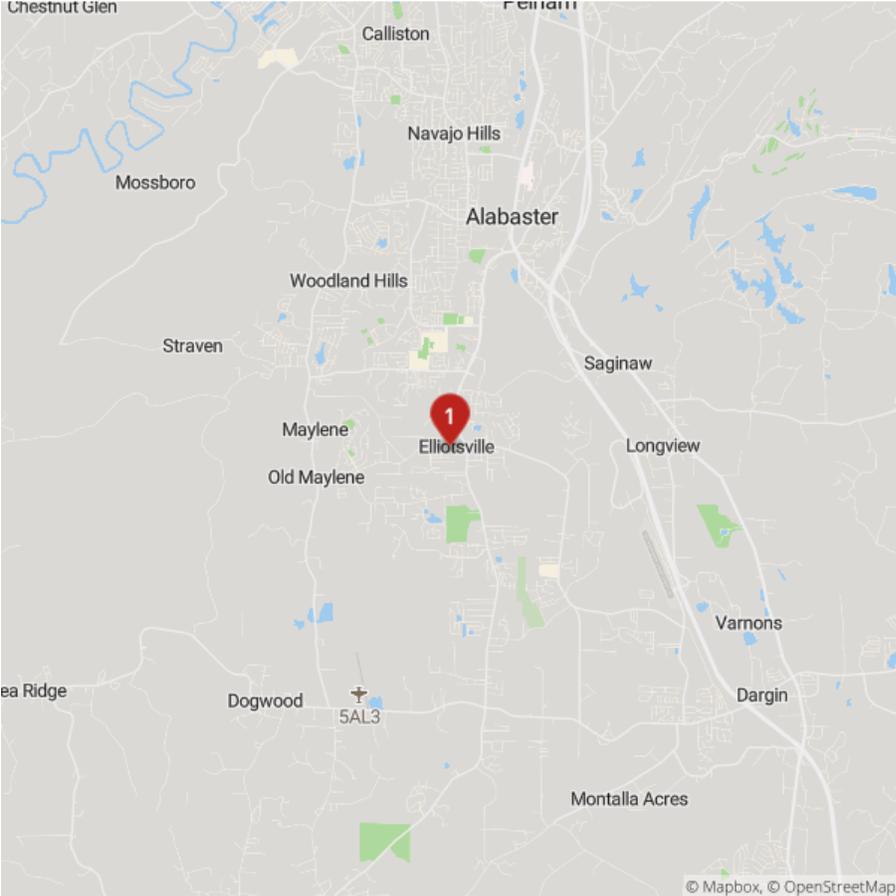
Type1 (100%)	\$25,000.00
<b>TOTAL</b>	<b>\$25,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2024
Type 1	\$25,000
<b>Total</b>	<b>\$25,000</b>

# Project Location

Address: 1950 Butler Road



# Pumper Apparatus

New pumper apparatus to replace 2013 Pierce as a front-line apparatus. Recommend in contracting the project in 2023 and delivery and payment in 2024. No additional operational costs since replacing an older vehicle. Possible cost savings in early years due to less maintenance.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	03/01/2023
Est. Completion Date	03/01/2024
Department	Fire (06)
Type	Other



**Pumper**

Pumper apparatus

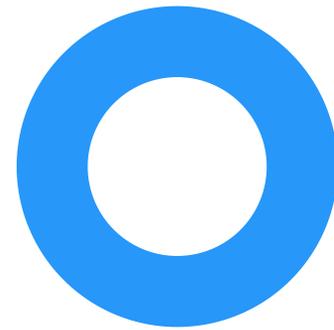
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$650K**



Type1 (100%)	\$650,000.00
<b>TOTAL</b>	<b>\$650,000.00</b>

## Capital Cost Breakdown

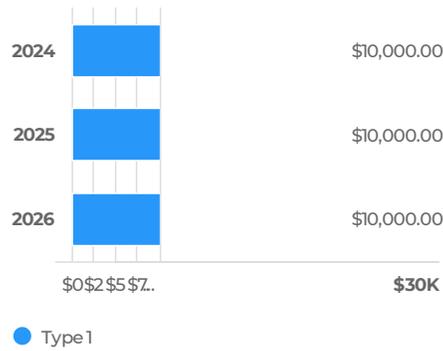
Capital Cost	FY2024
Type 1	\$650,000
<b>Total</b>	<b>\$650,000</b>

# Cost Savings

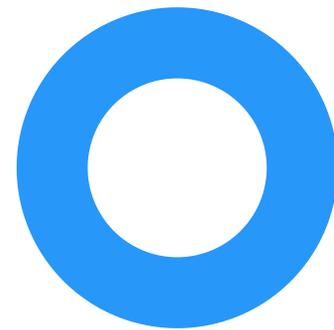
Total Budget *(all years)*

**\$30K**

Cost Savings by Year



Cost Savings for All Years



● Type1 (100%) \$30,000.00  
**TOTAL \$30,000.00**

## Cost Savings Breakdown

Cost Savings	FY2024	FY2025	FY2026
Type 1	\$10,000	\$10,000	\$10,000
<b>Total</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

# Equipment Package for Pumper Apparatus

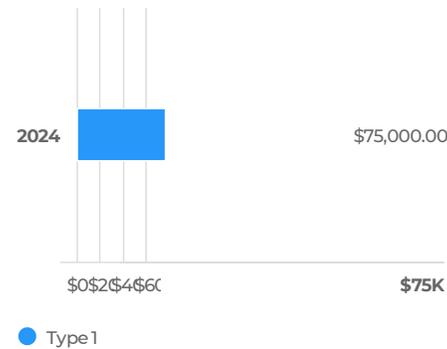
Equipment package for new pumper apparatus including all loose equipment, hose, nozzles, tools, and hydraulic rescue tools.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2023
Est. Completion Date	09/30/2024
Department	Fire (06)
Type	Other

## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$75K**



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2024</b>
Type 1	\$75,000
<b>Total</b>	<b>\$75,000</b>

# 3/4 Ton Truck

Replace prime mover ¾ ton truck utilized to haul deployment trailers, UTV to scenes, and deliver smoke house education.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Fire (06)
Type	Other



3/4 Ton Pickup

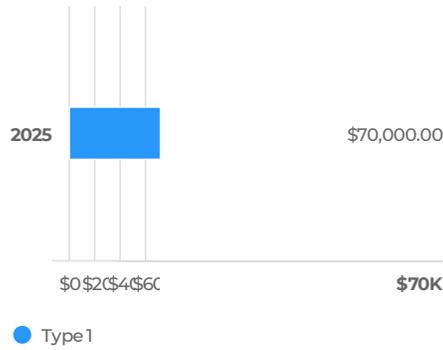
Example 3/4 ton pickup.

# Capital Cost

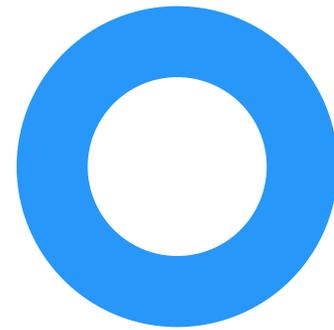
Total Budget (all years)

**\$70K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$70,000.00
<b>TOTAL</b>	<b>\$70,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2025
Type 1	\$70,000
<b>Total</b>	<b>\$70,000</b>

# SCBA Portable Trailer System

Portable trailer system that contains SCBA compressor, cascade system, and generator that can be utilized and transported to any scene. Unit will help provide breathable air on scene to firefighters.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Fire (06)
Type	Other



SCBA Trailer

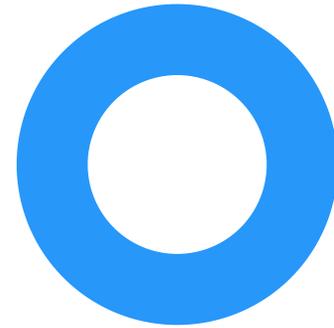
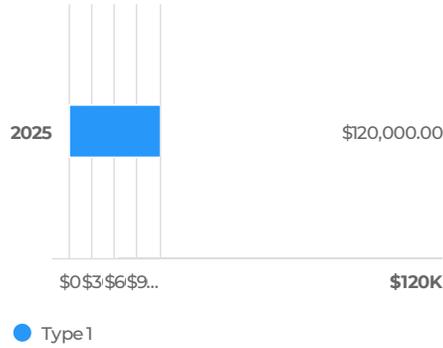
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$120K**



Type 1 (100%)	\$120,000.00
<b>TOTAL</b>	<b>\$120,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2025
Type 1	\$120,000
<b>Total</b>	<b>\$120,000</b>

# Operational Costs

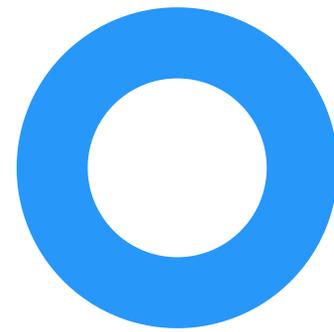
Total Budget *(all years)*

**\$20K**

Operational Costs by Year



Operational Costs for All Years



● Type1 (100%) \$20,000.00  
**TOTAL \$20,000.00**

## Operational Costs Breakdown

Operational Costs	FY2025	FY2026
Type 1	\$10,000	\$10,000
<b>Total</b>	<b>\$10,000</b>	<b>\$10,000</b>

# Classroom at Firehouse #2

Construct classroom in the logistics building at FH 2 to allow for a training location for our personnel.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Fire (06)
Type	Other

## Capital Cost

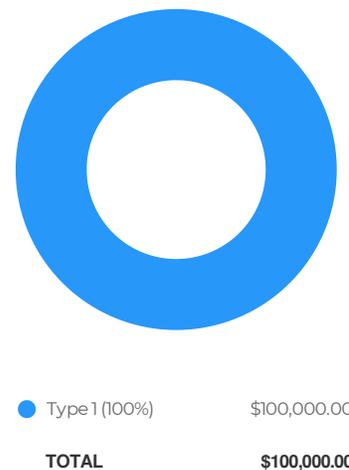
Capital Cost by Year

Total Budget (all years)

**\$100K**



Capital Cost for All Years

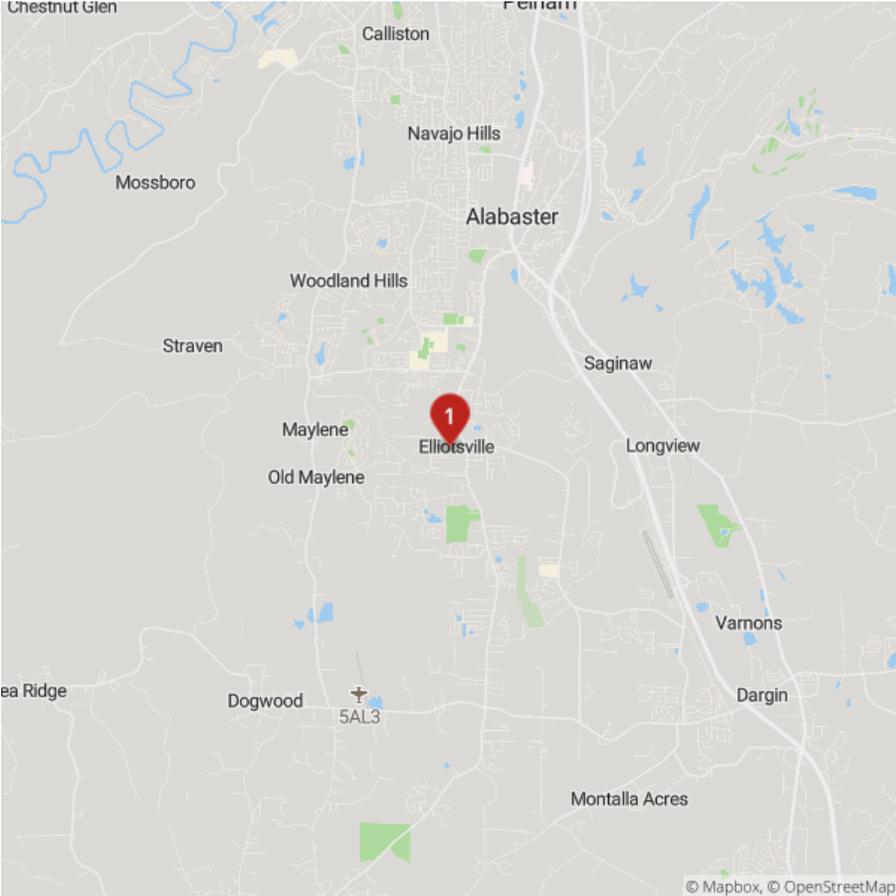


Capital Cost Breakdown	
Capital Cost	FY2026
Type 1	\$100,000
<b>Total</b>	<b>\$100,000</b>



# Project Location

Address: 1950 Butler Road



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# **GARBAGE FUND (51) REQUESTS**

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# Garbage Truck - Additional Truck

Add a new automated side loader sanitation truck to the fleet to accommodate growth in the community.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	12/31/2021
Department	Garbage Fund (51)
Type	Other



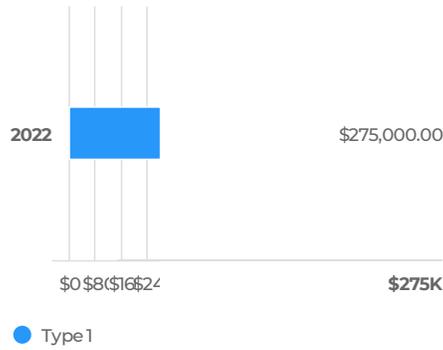
Garbage Truck

# Capital Cost

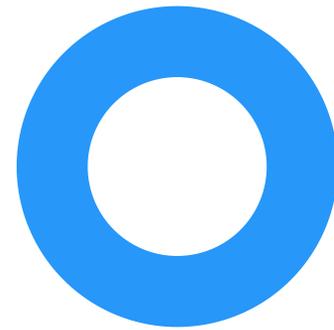
FY2022 Budget  
**\$275,000**

Total Budget *(all years)*  
**\$275K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%) \$275,000.00  
**TOTAL \$275,000.00**

Capital Cost Breakdown	
Capital Cost	FY2022
Type 1	\$275,000
<b>Total</b>	<b>\$275,000</b>

# Operational Costs

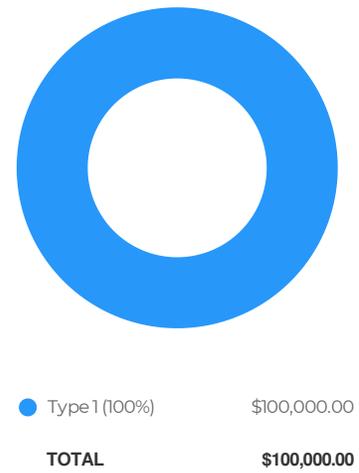
FY2022 Budget  
**\$20,000**

Total Budget (all years)  
**\$100K**

Operational Costs by Year



Operational Costs for All Years

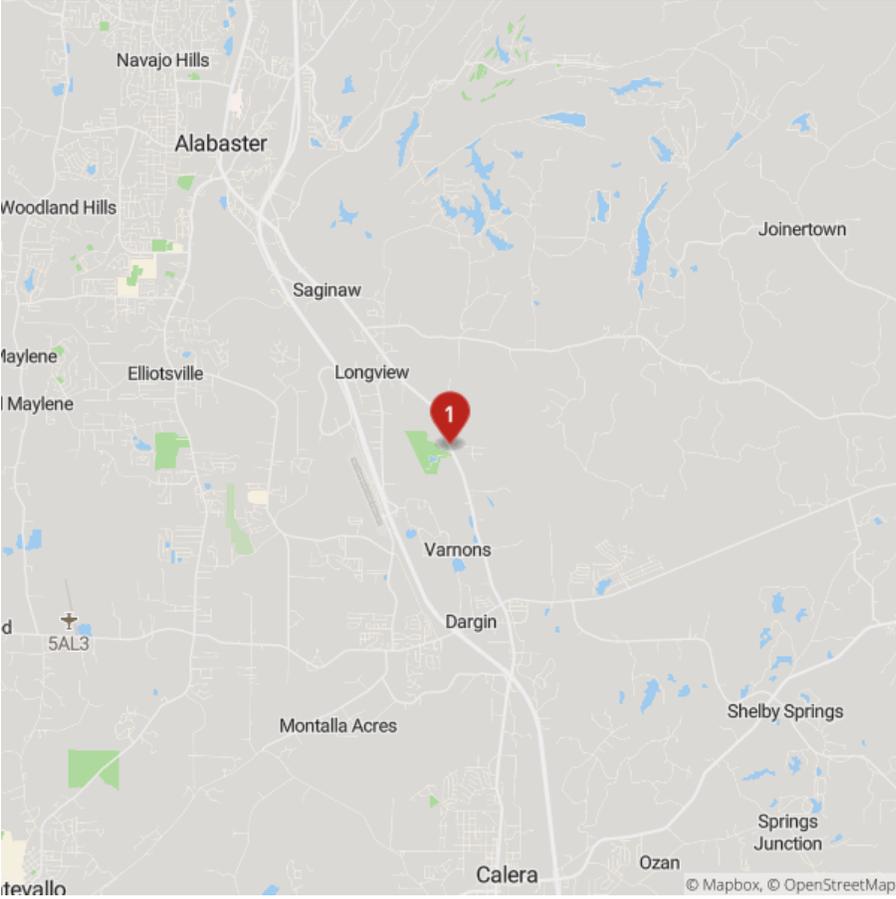


## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>

# Project Location

Address: 2248 US Route 31



# Garbage Trucks - Fleet Replacement

Standard rotation and replacement of the current fleet of automated side loader sanitation trucks. One truck per year from FY2024 - FY2026.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Garbage Fund (51)
Type	Other



Garbage Truck

# Capital Cost

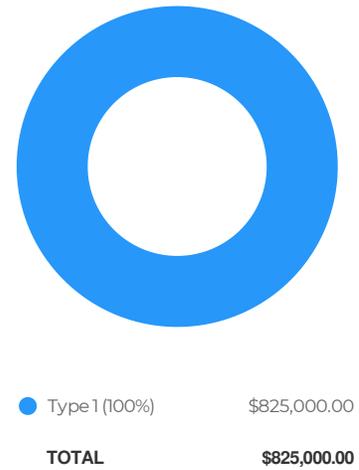
Total Budget (all years)

**\$825K**

Capital Cost by Year



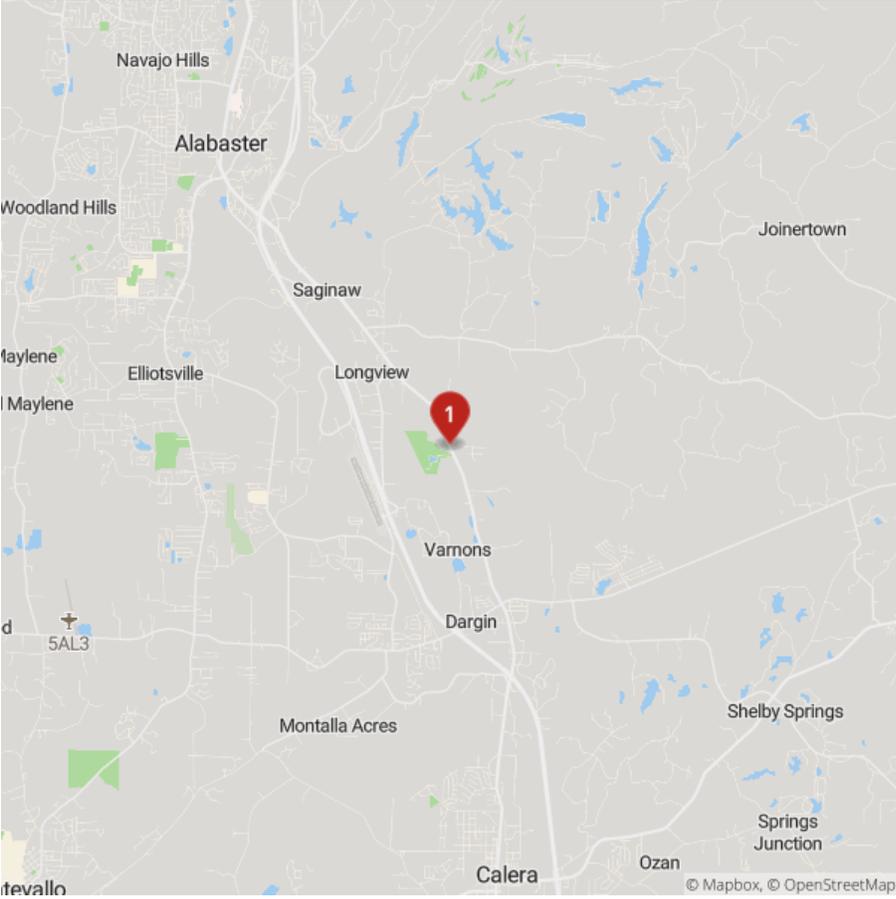
Capital Cost for All Years



Capital Cost Breakdown			
Capital Cost	FY2024	FY2025	FY2026
Type 1	\$275,000	\$275,000	\$275,000
<b>Total</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>

# Project Location

Address: 2248 US Route 31



# Grapple Trucks - Fleet Replacement

Standard rotation and fleet replacement of current grapple trucks used in tree, limb, and bulk pickup routes. One new truck each year in FY2023 and FY2025.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Garbage Fund (51)
Type	Other



Kenworth T370

# Capital Cost

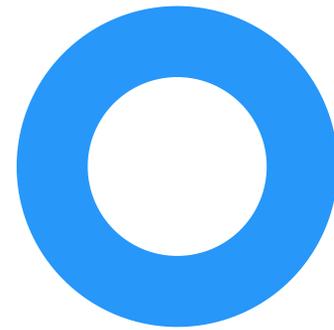
Total Budget (all years)

**\$300K**

Capital Cost by Year



Capital Cost for All Years



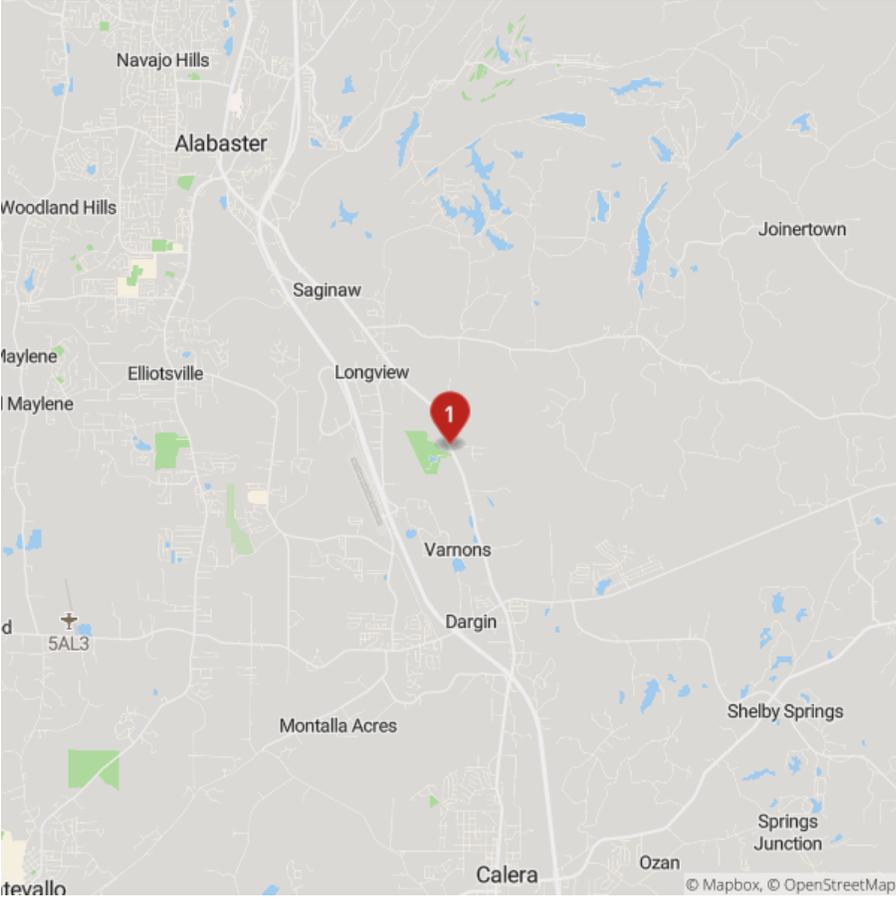
● Type1 (100%) \$300,000.00  
**TOTAL \$300,000.00**

## Capital Cost Breakdown

Capital Cost	FY2023	FY2025
Type 1	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>

# Project Location

Address: 2248 US Route 31



# Pick-Up Truck

Adding a new pick-up truck to the Garbage Department fleet.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Completion Date	03/31/2022
Department	Garbage Fund (51)
Type	Other

## Capital Cost

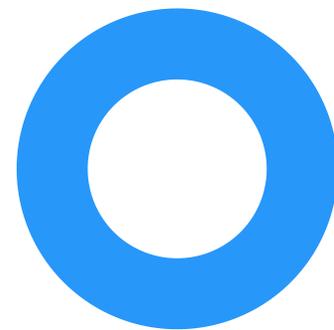
Capital Cost by Year

FY2022 Budget  
**\$30,000**

Total Budget (all years)  
**\$30K**



Capital Cost for All Years



Type 1 (100%)	\$30,000.00
<b>TOTAL</b>	<b>\$30,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$30,000
<b>Total</b>	<b>\$30,000</b>

# Operational Costs

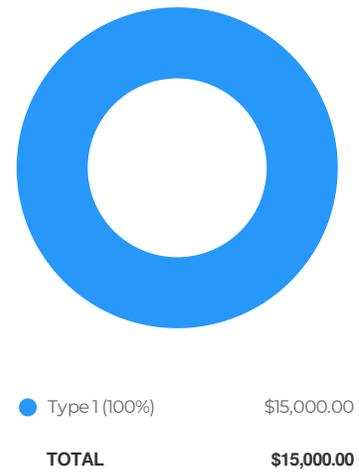
FY2022 Budget  
**\$3,000**

Total Budget *(all years)*  
**\$15K**

Operational Costs by Year



Operational Costs for All Years

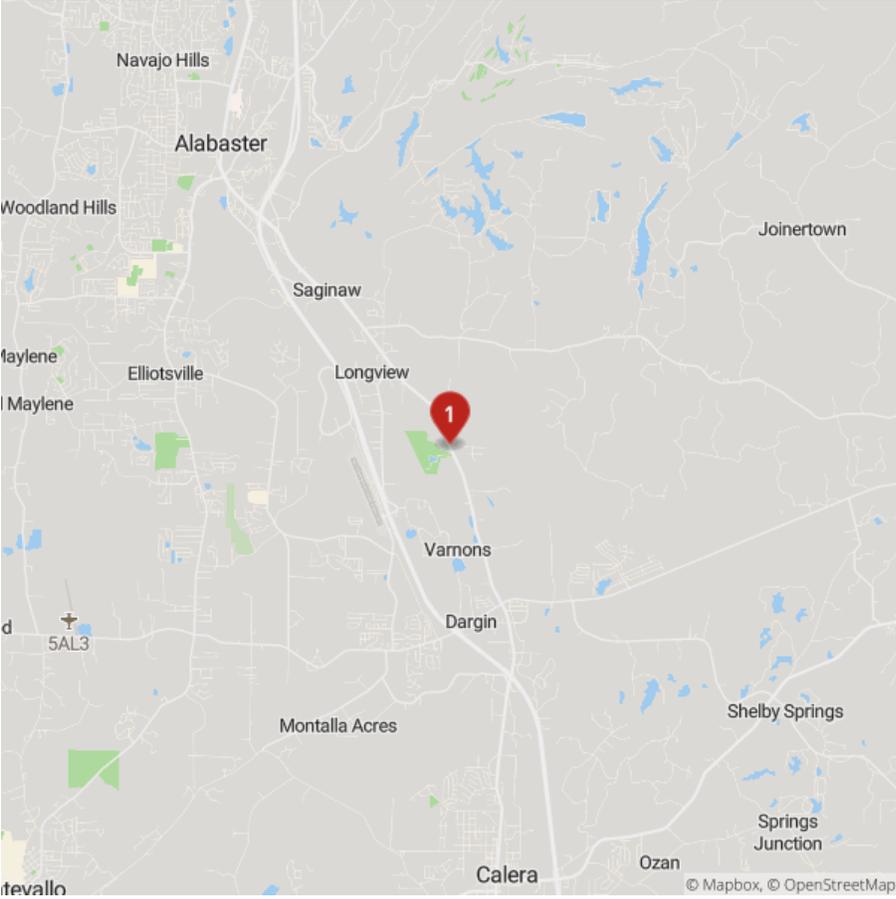


## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
<b>Total</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>

# Project Location

Address: 2248 US Route 31



# Garbage Carts

Additional garbage carts for new homes built in the city.

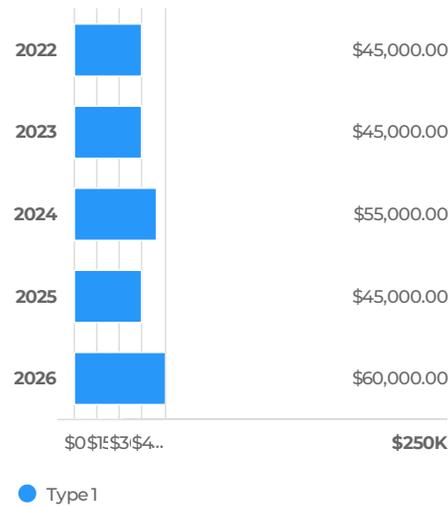
Submitted By	John Haggard
Request Owner	John Haggard
Department	Garbage Fund (51)
Type	Other

## Capital Cost

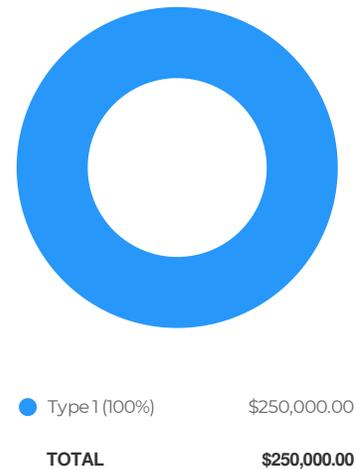
FY2022 Budget  
**\$45,000**

Total Budget (all years)  
**\$250K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$45,000	\$45,000	\$55,000	\$45,000	\$60,000
<b>Total</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$55,000</b>	<b>\$45,000</b>	<b>\$60,000</b>

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# **PUBLIC WORKS (07) REQUESTS**

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# John Deere 5100M Tractor

Replace one of the current mowers in use by the Public Works Department for right-of-way cutting.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Public Works (07)
Type	Other



5100M

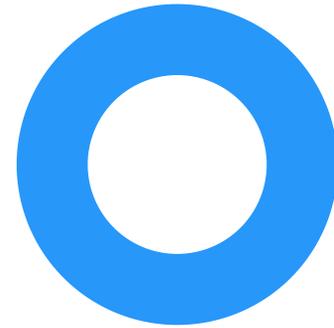
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$100K**



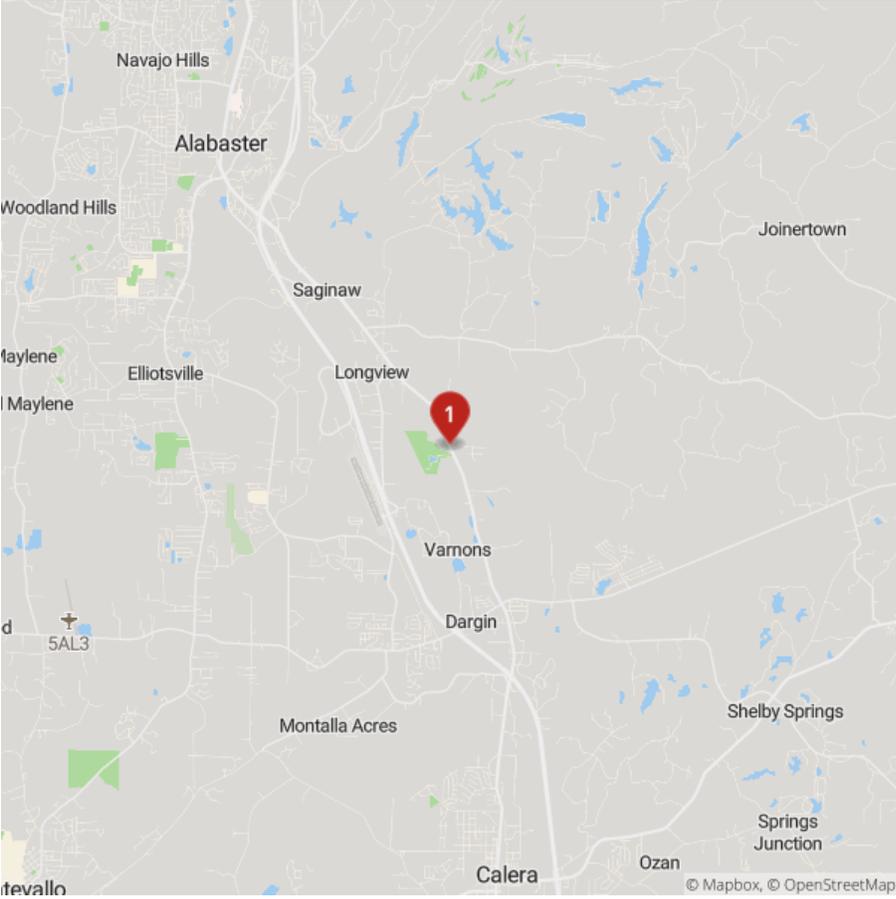
Type1 (100%)	\$100,000.00
<b>TOTAL</b>	<b>\$100,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$100,000
<b>Total</b>	<b>\$100,000</b>

# Project Location

Address: 2248 US Route 31



# F250 Trucks - Fleet Replacement

Standard fleet rotation for pick-up trucks used by the Public Works Department. One truck per year in FY 2022, FY 2024, and FY 2025.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Public Works (07)
Type	Other

## Capital Cost

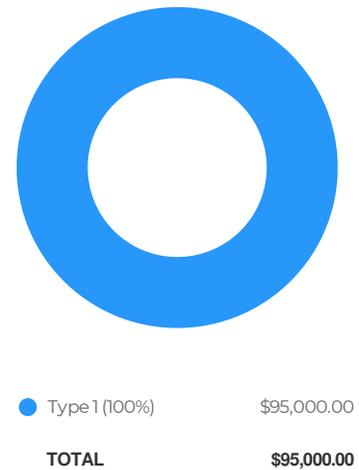
FY2022 Budget  
**\$35,000**

Total Budget (all years)  
**\$95K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown			
Capital Cost	FY2022	FY2024	FY2025
Type 1	\$35,000	\$30,000	\$30,000
<b>Total</b>	<b>\$35,000</b>	<b>\$30,000</b>	<b>\$30,000</b>

# Mowers (2)

Replace aging mowers in the Public Works Department with new mowers. Two mowers, both in FY 2023.

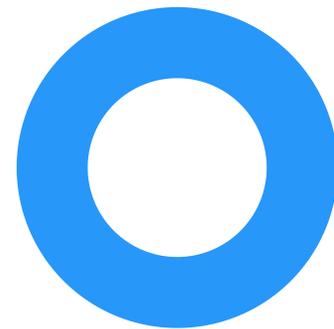
Submitted By	John Haggard
Request Owner	John Haggard
Department	Public Works (07)
Type	Other

## Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget *(all years)*  
**\$25K**

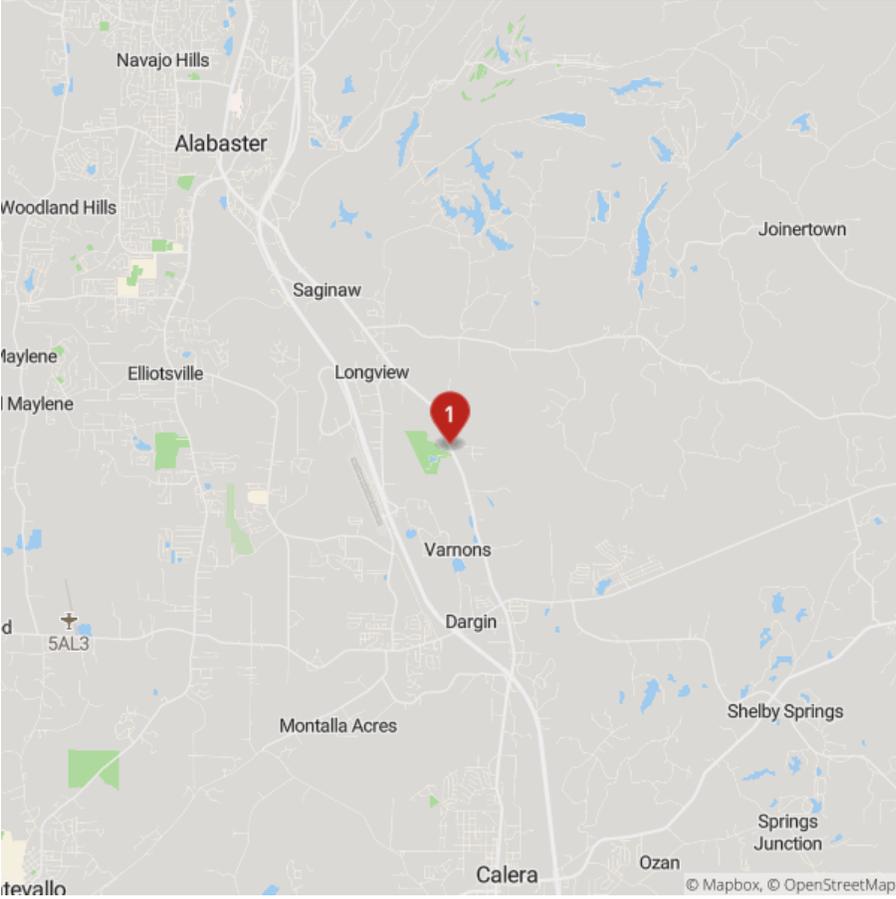


Type 1 (100%)	\$25,000.00
<b>TOTAL</b>	<b>\$25,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2023
Type 1	\$25,000
<b>Total</b>	<b>\$25,000</b>

# Project Location

Address: 2248 US Route 31



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# **ENGINEERING & BUILDING SERVICES (12) REQUESTS**

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# Vehicle Fleet Replacement

Replace existing vehicles within the department. Vehicles are currently on a 7-year rotation plan. One new vehicle in both FY2022 and FY2023. These vehicles will replace Brett Tucker's 2005 truck and Dennis Bermia's 2015 truck.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Engineering & Building Services (12)
Type	Other

## Capital Cost

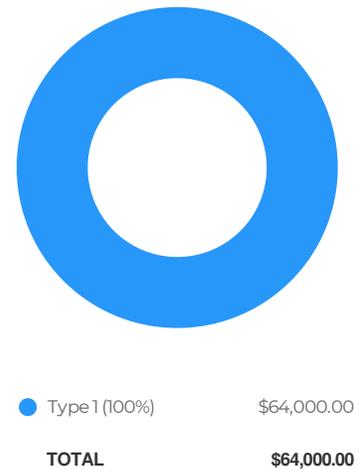
FY2022 Budget  
**\$32,000**

Total Budget *(all years)*  
**\$64K**

Capital Cost by Year



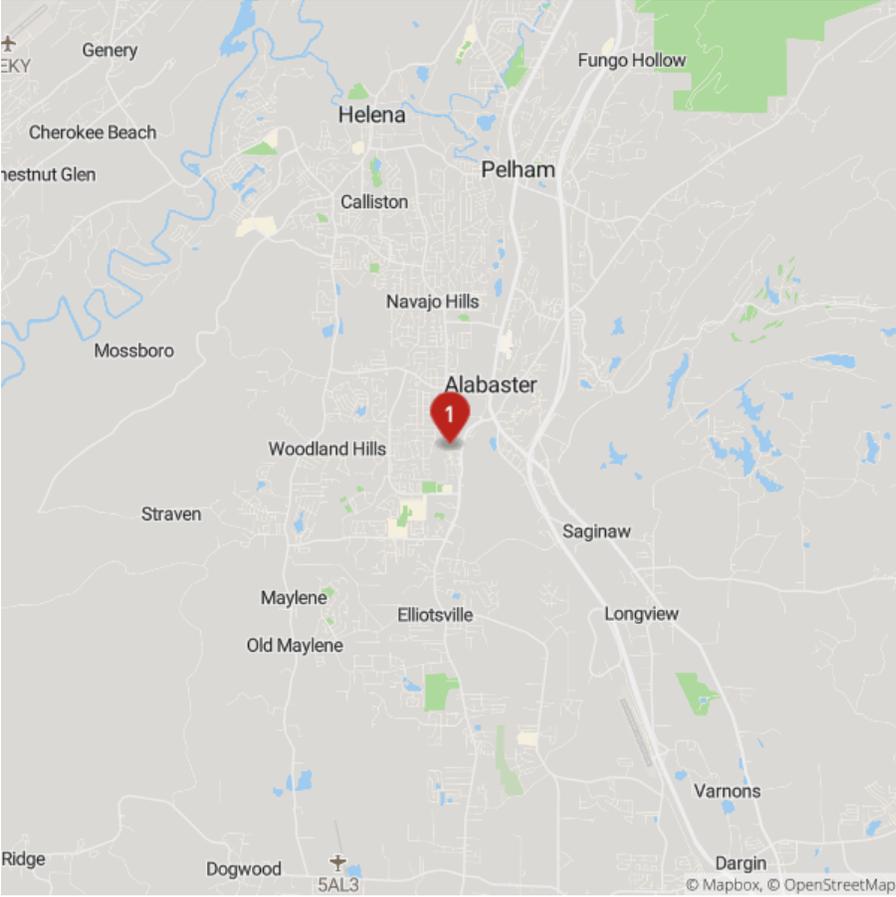
Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Type 1	\$32,000	\$32,000
<b>Total</b>	<b>\$32,000</b>	<b>\$32,000</b>

# Project Location

Address: 1953 Municipal Way



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# **POLICE (04) REQUESTS**

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# Vehicle Fleet Replacement

Replacement of current Tahoe fleet vehicles. 10 vehicles in FY2022, 5 vehicles in FY2023, 10 vehicles in FY2024, 7 vehicles in FY 2025, and 10 vehicles in FY 2026.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Police (04)
Type	Other



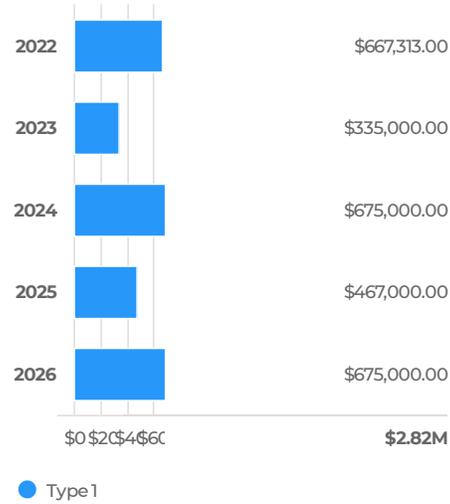
Police Vehicle

# Capital Cost

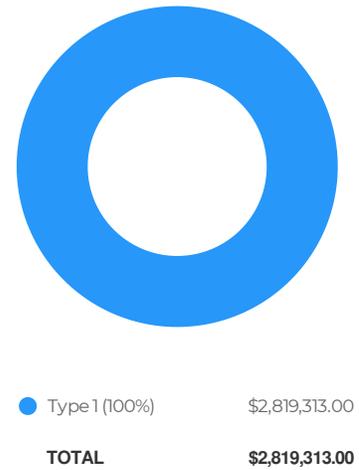
FY2022 Budget  
**\$667,313**

Total Budget (all years)  
**\$2.819M**

Capital Cost by Year



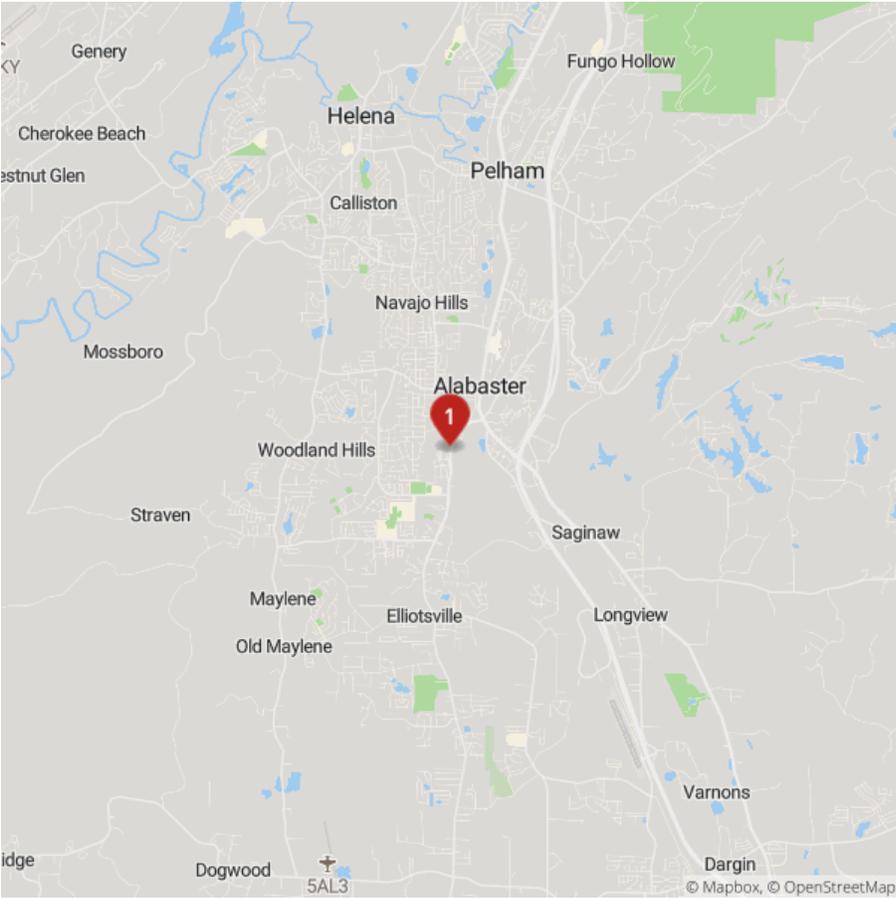
Capital Cost for All Years



## Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$667,313	\$335,000	\$675,000	\$467,000	\$675,000
<b>Total</b>	<b>\$667,313</b>	<b>\$335,000</b>	<b>\$675,000</b>	<b>\$467,000</b>	<b>\$675,000</b>

# Project Location



# Pick-Up Truck - Animal Control

New Ford F150 truck for additional animal control officer position requested for FY2022 budget.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Police (04)
Type	Other

## Capital Cost

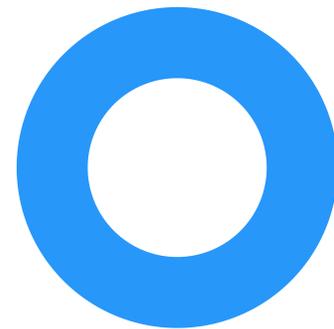
FY2022 Budget  
**\$39,423**

Total Budget *(all years)*  
**\$39.423K**

Capital Cost by Year



Capital Cost for All Years



Type 1 (100%)	\$39,423.00
<b>TOTAL</b>	<b>\$39,423.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$39,423
<b>Total</b>	<b>\$39,423</b>

# Operational Costs

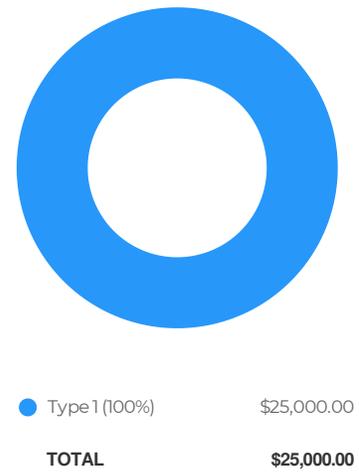
FY2022 Budget  
**\$5,000**

Total Budget *(all years)*  
**\$25K**

Operational Costs by Year



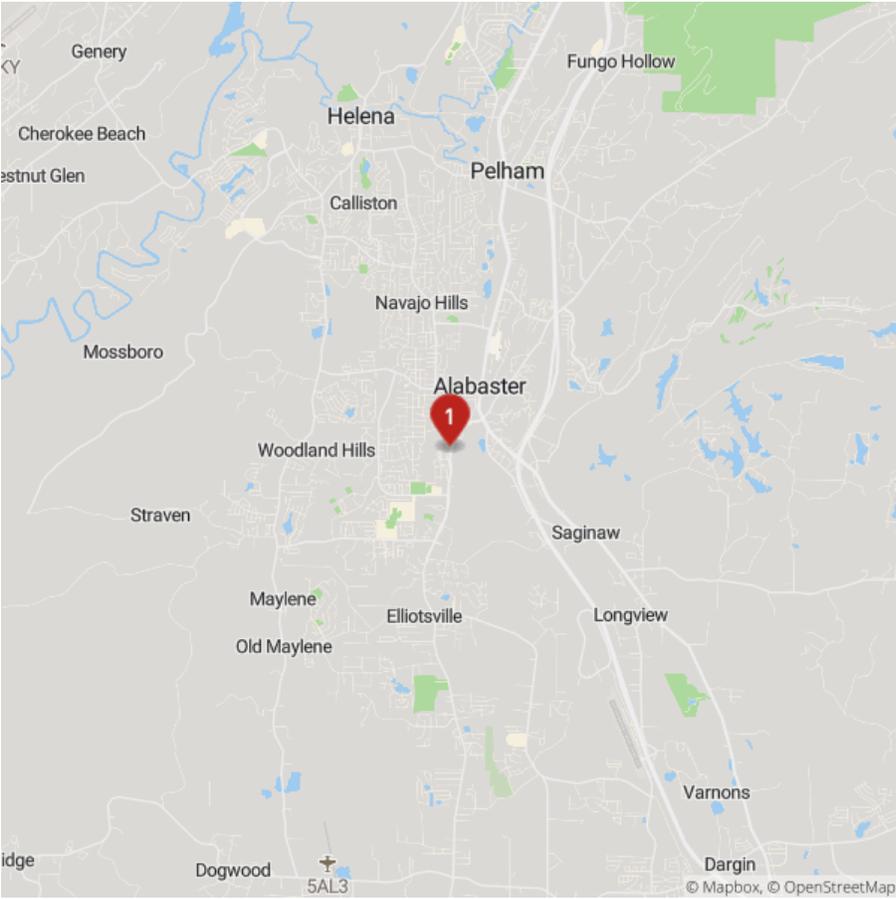
Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

# Project Location



# Replacement Pick-Up Trucks

Replacement trucks for vehicles currently in service. One truck in FY2023 and one truck in FY2024.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Police (04)
Type	Other

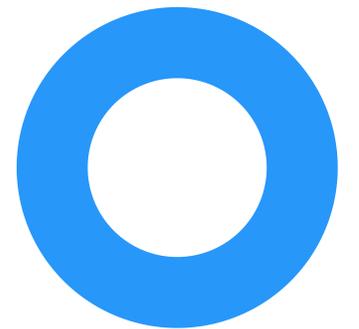
## Capital Cost

Total Budget *(all years)*  
**\$79.154K**

Capital Cost by Year



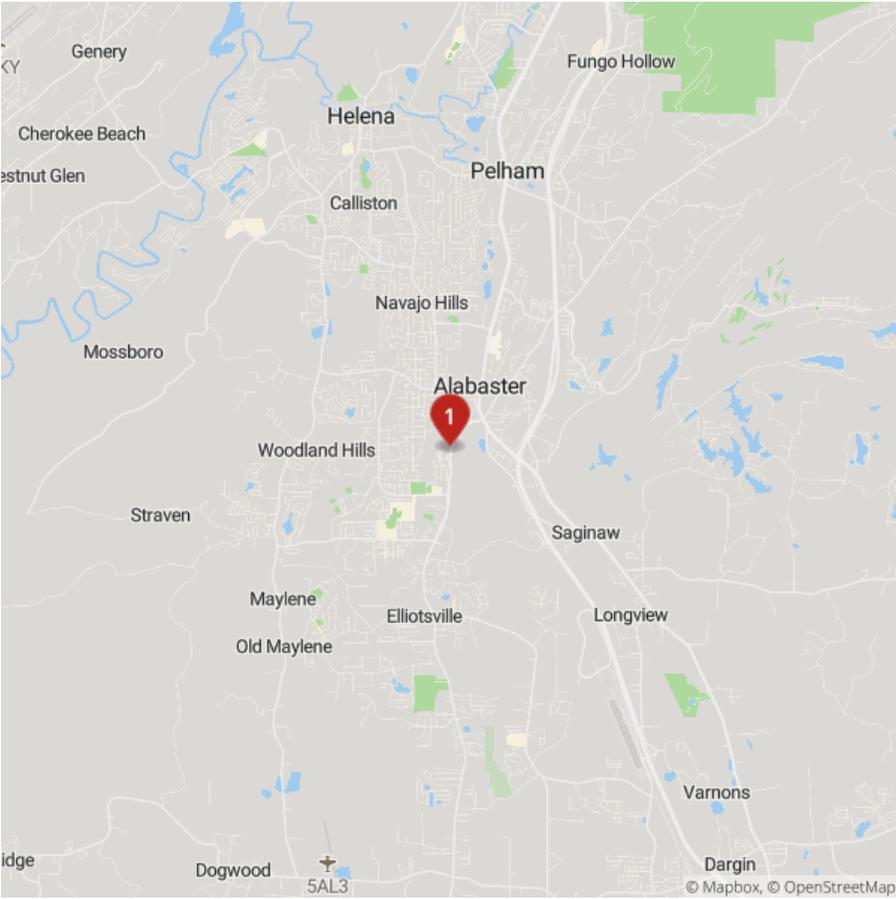
Capital Cost for All Years



Type1 (100%)	\$79,154.00
<b>TOTAL</b>	<b>\$79,154.00</b>

Capital Cost Breakdown		
Capital Cost	FY2023	FY2024
Type 1	\$39,577	\$39,577
<b>Total</b>	<b>\$39,577</b>	<b>\$39,577</b>

# Project Location



# Mobile Command Center

Mobile command center for use by the Police Department during offsite events and incidents. A mobile command center functions on the same level as a central office would and puts the main center of operations on the road or an offsite location. It can help decrease response time, provide flexibility, protect valuable police equipment, and provide visible presence at a scene.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Police (04)
Type	Other



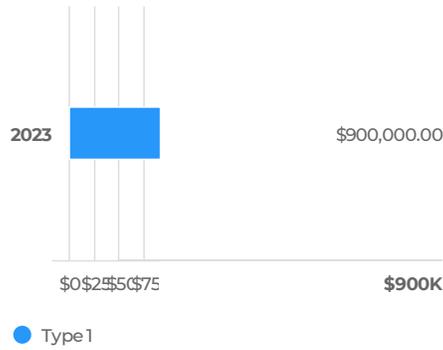
**Mobile Command Center**

Example mobile command center used by Cobb County Georgia.

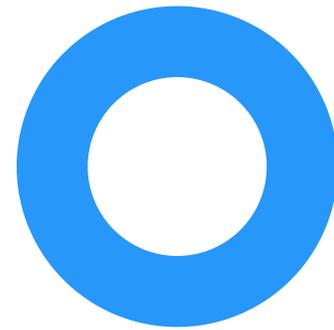
# Capital Cost

Total Budget (all years)  
**\$900K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%) \$900,000.00  
**TOTAL \$900,000.00**

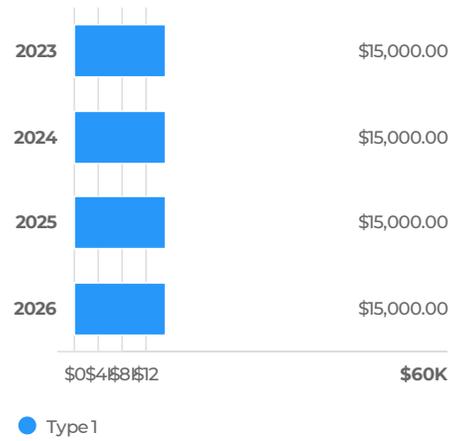
Capital Cost Breakdown	
Capital Cost	FY2023
Type 1	\$900,000
<b>Total</b>	<b>\$900,000</b>

# Operational Costs

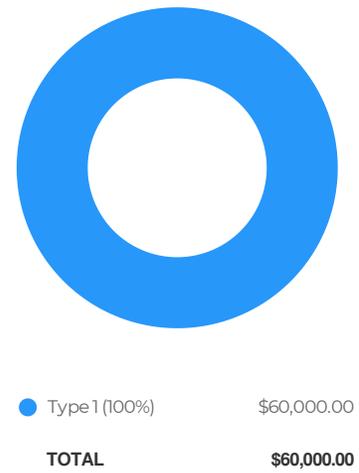
Total Budget *(all years)*

**\$60K**

Operational Costs by Year



Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026
Type 1	\$15,000	\$15,000	\$15,000	\$15,000
<b>Total</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>

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# **IT (02) REQUESTS**

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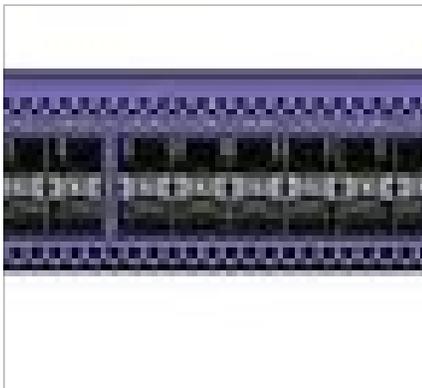
# Core Network Switch Upgrade (48 Port)

Our Core LAN Network at City Hall needs to be refreshed and updated starting with the CORE Switch. This plan is phase this over multiple years to minimize downtime. This will affect each location with network services.

- DONE - The Extreme Networks 10GB Host Core Switch has been upgraded and is complete as of 2020 budget cycle.
- The Extreme Networks 1GB Copper 1GB Host Switch needs to be upgraded in 2021 to complete the CORE Upgrade

More information can be found from the manufacturer by clicking [here](https://www.extremenetworks.com/product/5520-series/) (<https://www.extremenetworks.com/product/5520-series/>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other



Extreme 5520 48 Port Switch

## Supplemental Attachments

InCare  
Quote  
ICTQ46289

[\(/resource/cleargov-prod/projects/documents/c09a6806baa2ddcdb748.pdf\)](/resource/cleargov-prod/projects/documents/c09a6806baa2ddcdb748.pdf)

# Capital Cost

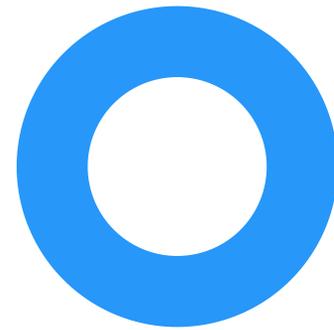
FY2022 Budget  
**\$49,416**

Total Budget *(all years)*  
**\$49.416K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%) \$49,415.66  
**TOTAL \$49,415.66**

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$49,416
<b>Total</b>	<b>\$49,416</b>

# Operational Costs

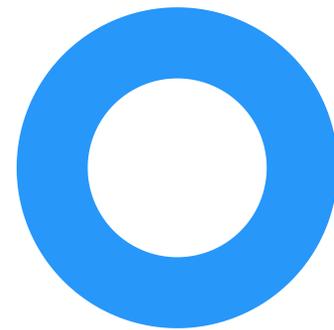
FY2022 Budget  
**\$1,800**

Total Budget *(all years)*  
**\$1.8K**

Operational Costs by Year



Operational Costs for All Years

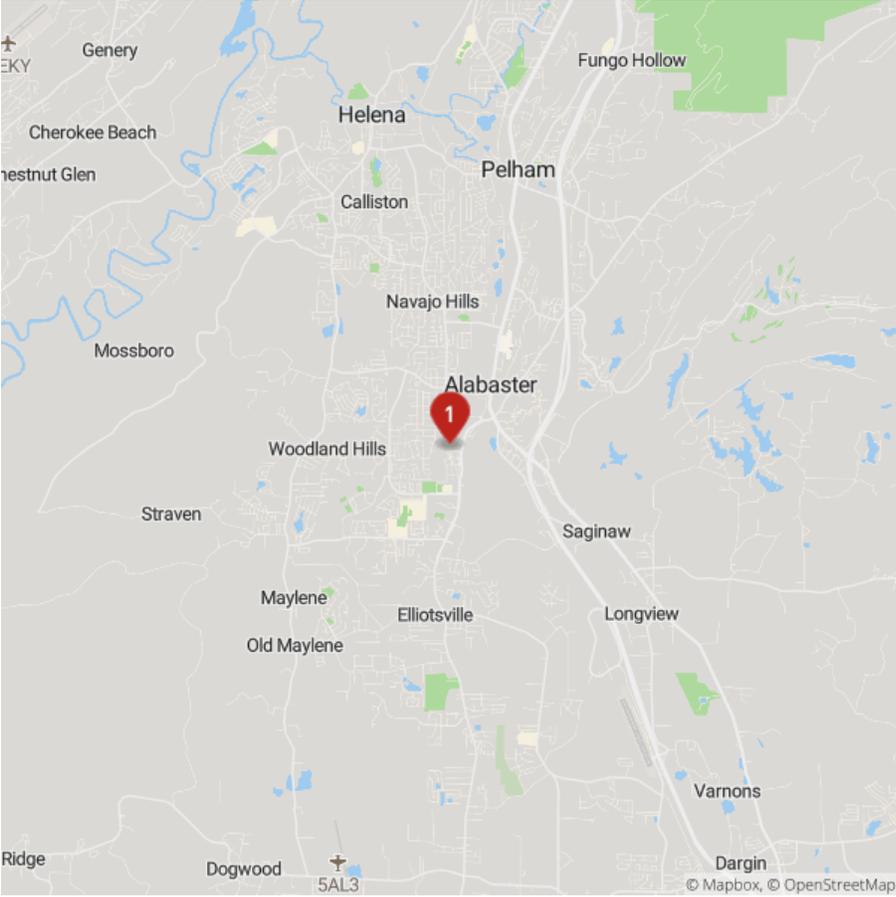


● Type 1 (100%)	\$1,800.00
<b>TOTAL</b>	<b>\$1,800.00</b>

Operational Costs Breakdown	
<b>Operational Costs</b>	<b>FY2022</b>
Type 1	\$1,800
<b>Total</b>	<b>\$1,800</b>

# Project Location

Address: 1953 Municipal Way



# City Hall Server Room AC Replacement(s)

There are two existing units in the server room, and they could both use replacing. The quote is for \$5450 for each. 2021 was replaced for \$4500 and the next one will be done in 2022

More information can be found by clicking on this line (<https://www.fujitsugeneral.com/us/products/split/wall/index.html>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other



Fujitsu MiniSplit AC Unit

## Supplemental Attachments

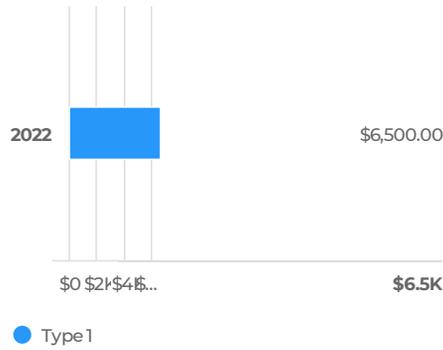
Fujitsu  
MiniSplit  
AC Unit [\(/resource/cleargov-prod/projects/documents/e0b6cd751f58536e20c8.doc\)](/resource/cleargov-prod/projects/documents/e0b6cd751f58536e20c8.doc)

# Capital Cost

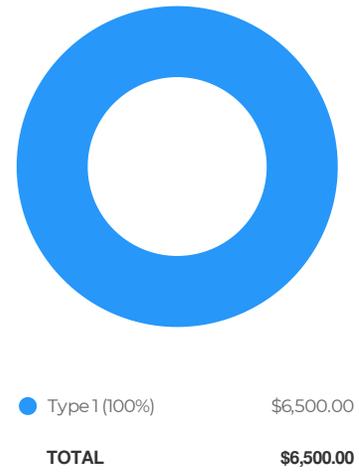
FY2022 Budget  
**\$6,500**

Total Budget *(all years)*  
**\$6.5K**

Capital Cost by Year



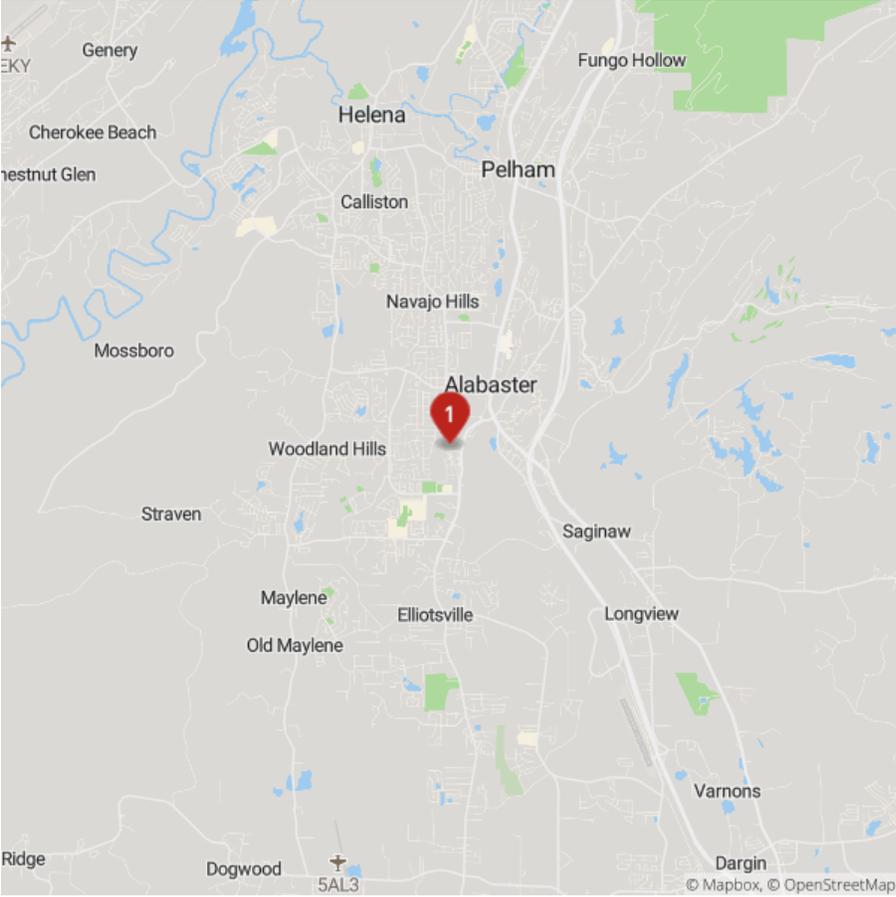
Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$6,500
<b>Total</b>	<b>\$6,500</b>

# Project Location

Address: 1953 Municipal Way



# Core Firewall and Security Software Replacement

Currently, we own the firewall we leased for 3 years. It has a 5-year use life. We will be switching to a Cisco unit which will allow us to integrate end-user security clients and offset other costs for disparate applications.

Cisco Firewall Information  
(<https://www.cisco.com/c/en/us/products/security/firewalls/index.html>)  
Approx \$12000

Cisco Umbrella Information (<https://umbrella.cisco.com/>) -  
Approx \$17133

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

Products being sunset for this solution:

1. InCare InDefend
2. InCare Firewall Services
3. Vipre Desktop Antivirus
4. Vipre Email Scanning and Filtering



Cisco Firewall

## Supplemental Attachments

Cisco  
Umbrella  
and (</resource/cleargov-prod/projects/documents/09b60940c6c22e850a96.pdf>)  
Amp  
Security  
Solutions

# Capital Cost

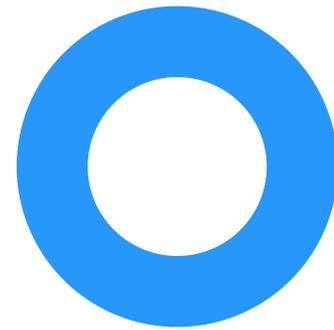
FY2022 Budget  
**\$29,933**

Total Budget *(all years)*  
**\$29.933K**

Capital Cost by Year



Capital Cost for All Years



Type 1 (100%)	\$29,933.29
<b>TOTAL</b>	<b>\$29,933.29</b>

## Capital Cost Breakdown

Capital Cost	FY2022
Type 1	\$29,933
<b>Total</b>	<b>\$29,933</b>

# Operational Costs

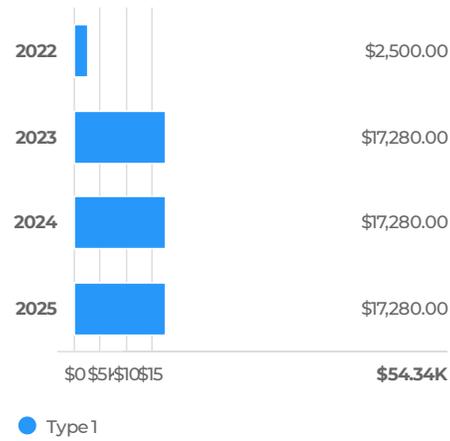
FY2022 Budget

**\$2,500**

Total Budget (all years)

**\$54.34K**

Operational Costs by Year



Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025
Type 1	\$2,500	\$17,280	\$17,280	\$17,280
<b>Total</b>	<b>\$2,500</b>	<b>\$17,280</b>	<b>\$17,280</b>	<b>\$17,280</b>

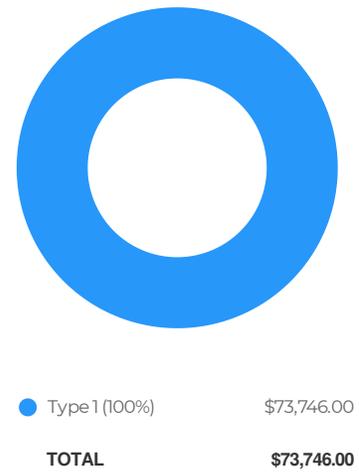
# Cost Savings

Total Budget *(all years)*  
**\$73.746K**

Cost Savings by Year



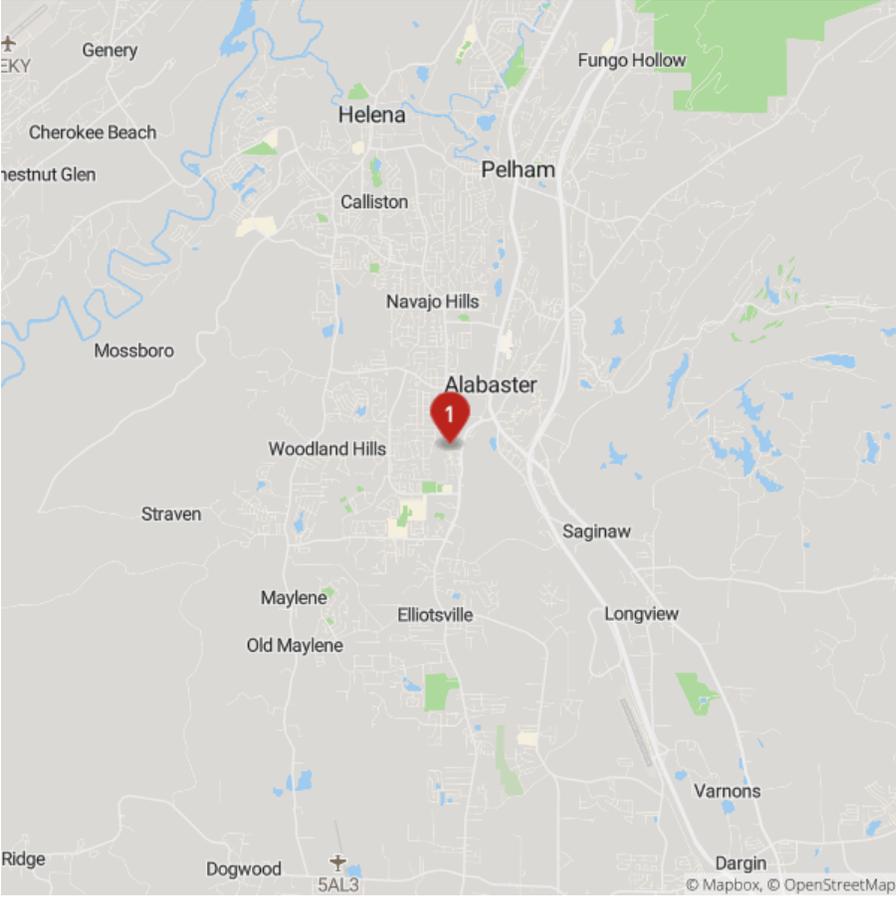
Cost Savings for All Years



Cost Savings Breakdown			
Cost Savings	FY2023	FY2024	FY2025
Type 1	\$24,582	\$24,582	\$24,582
<b>Total</b>	<b>\$24,582</b>	<b>\$24,582</b>	<b>\$24,582</b>

# Project Location

Address: 1953 Municipal Way



# Network Monitoring Software Solution

The I.T. Department would like to purchase network monitoring software to allow us to troubleshoot and isolate problems faster when they occur. This will also include a useful notification platform to alert us of any issues afterhours.

Extreme Networks - Extreme-IQ Cloud Application (<https://www.extremenetworks.com/product/extremecloud-iq-site-engine/>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

Our core switch provider has tools to help with this and the cost is lower. Including this in the next years budget

## Capital Cost

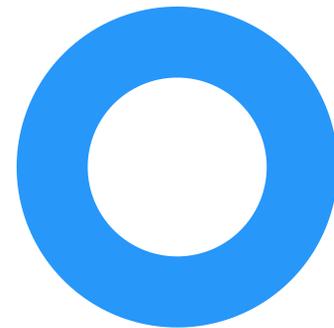
Capital Cost by Year

FY2022 Budget  
**\$13,900**

Total Budget (all years)  
**\$13.9K**



Capital Cost for All Years

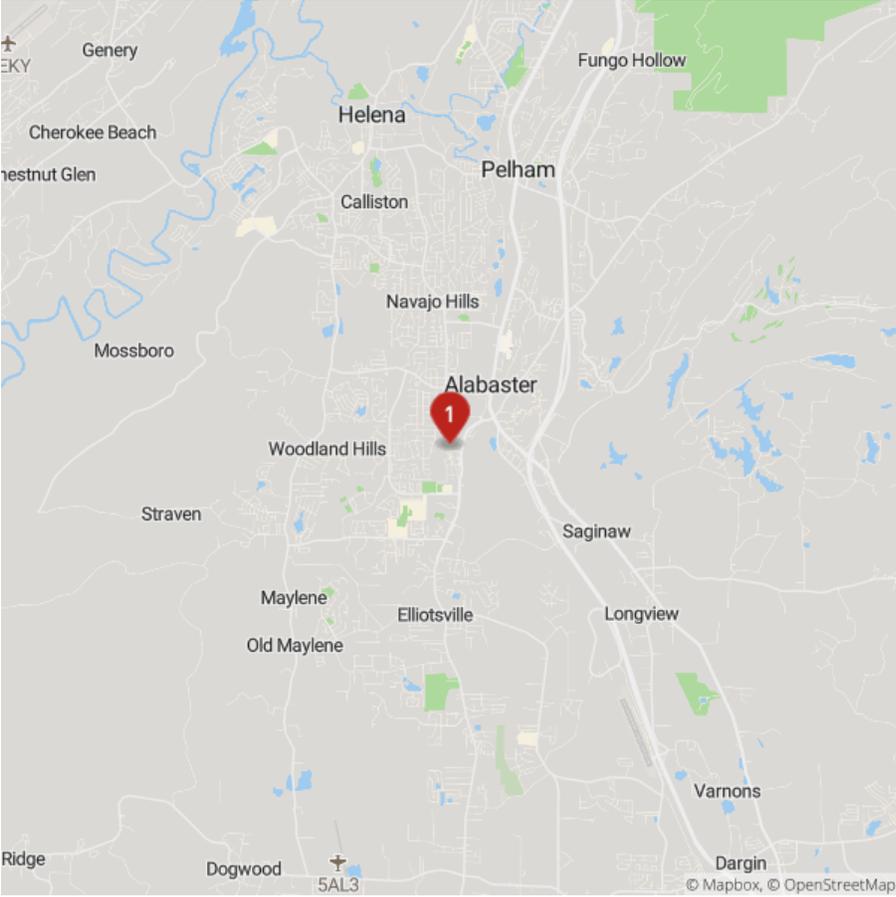


Type1 (100%)	\$13,900.00
<b>TOTAL</b>	<b>\$13,900.00</b>

Capital Cost Breakdown	
Capital Cost	FY2022
Type 1	\$13,900
<b>Total</b>	<b>\$13,900</b>

# Project Location

Address: 1953 Municipal Way



# City Wide Wireless Access Network Growth

Continued Upgrade and Growth to Wireless Access Points throughout the City (does not include new APD)

Commscope Ruckus Wireless Solution  
 (<https://www.commscope.com/product-type/enterprise-networking/control-management/network-controllers/virtual-net-controller-mid/>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

Growth Areas included are:

- APD Firing Range
- Veteran's Park Field House
- Patriots Park Field House
- Buck Creek Field House
- Warrior Park Field House

## Capital Cost

FY2022 Budget  
**\$14,915**

Total Budget (all years)  
**\$33.515K**

Capital Cost by Year



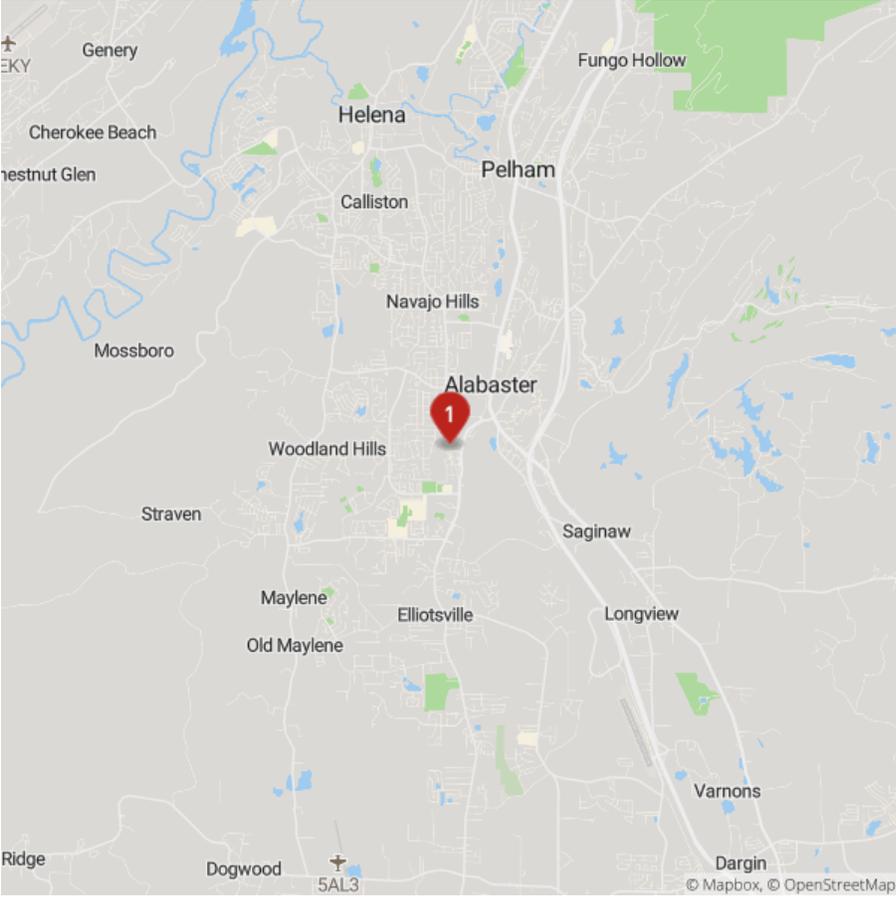
Capital Cost for All Years



Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2025
Type 1	\$14,915	\$12,900	\$5,700
<b>Total</b>	<b>\$14,915</b>	<b>\$12,900</b>	<b>\$5,700</b>

# Project Location

Address: 1953 Municipal Way



# SAN Upgrade / Replacement (City Wide Service)

The Core SAN for the City Wide Service (Not just APD) will need to be replaced at the EOL date set by Dell. We continue support until this time is elapsed. Our usage could be trending to one Petabyte in the next 5 years.

Dell Storage Solutions (<https://www.delltechnologies.com/en-us/storage/sc-series.htm#scroll=off>)

We will evaluate the solutions available as the need draws nearer and the pricing will become more focused. This hardware will evolve twice as fast as most other solutions.

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other



Dell Storage and SAN Solutions

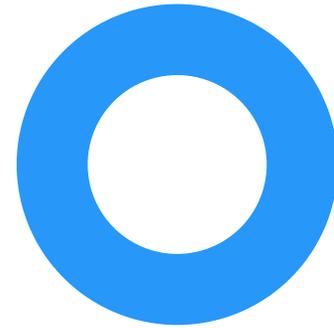
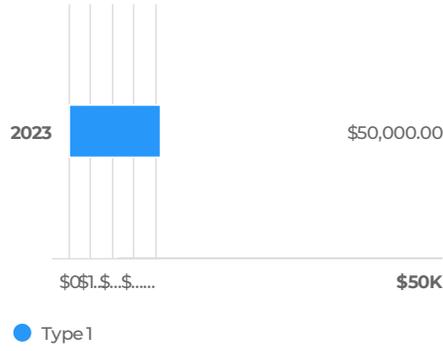
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$50K**



Type1 (100%)	\$50,000.00
<b>TOTAL</b>	<b>\$50,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$50,000
<b>Total</b>	<b>\$50,000</b>

# Server Room Rack Replacement

Our Core Server Rack is not adequate for the new server platforms and dimensions. We will be replacing it with the UPS upgrade in 2022-23

Dell Rack Solutions  
([http://sg.dell.com/us/en/gen/servers/rack\\_enclosures/cp.aspx?refid=rack\\_enclosures&s=gen](http://sg.dell.com/us/en/gen/servers/rack_enclosures/cp.aspx?refid=rack_enclosures&s=gen))

APC Rack Solutions  
(<https://www.apc.com/shop/us/en/categories/racks-and-accessories/N-lbiill>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

This will be a very involved project. The network will have to go offline during this upgrade process. Forklifting the current rack and migrating to the new rack WILL cause disruption in service.



Dell 42u Rack Enclosure



APC NetShelter Rack

## Supplemental Attachments

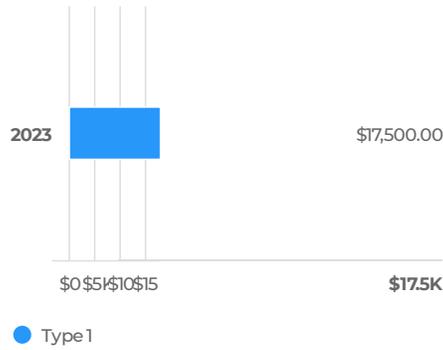
Dell  
Rack (</resource/cleargov-prod/projects/documents/97e566530b9b85d93fc0.pdf>)  
Guide

# Capital Cost

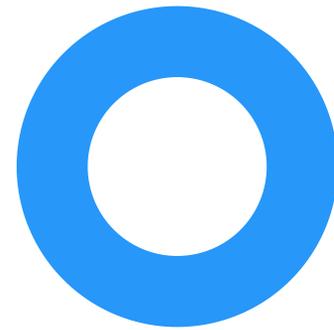
Total Budget (all years)

**\$17.5K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$17,500.00
<b>TOTAL</b>	<b>\$17,500.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$17,500
<b>Total</b>	<b>\$17,500</b>

# Server Room UPS Battery Backup System

Our UPS Battery Backup System has been holding up for 8 years at the end of this year. We will refresh and re-purpose the current system.

APC Symmetra UPS Solution  
(<https://www.apc.com/shop/us/en/products/APC-Symmetra-LX-4kVA-scalable-to-8kVA-N-1-Rack-mount-208-240V/P-SYA4K8RMP>)

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

There are many additional components which will be needed for this product:

- Network Interface
- Cable Management
- KVM for 16 Server Interfaces  
(<https://www.apc.com/shop/us/en/products/APC-KVM-2G-Digital-IP-1-Remote-1-Local-User-16-Ports-with-Virtual-Media-FIPS-140-2/P-KVM1116R>)
- Monitoring Software  
(<https://www.apc.com/shop/us/en/products//P-AP9430>)
- Power attachments for PDU Plugs  
(<https://www.apc.com/shop/us/en/products/RACK-PDU-2G-METERED-ZEROU-30A-200-208V-36-C13-6-C19/P-AP8841>)

We will end up with two of these at City Hall and one at the APD when all is completed over the next 4 years. Once this is all complete, we will rotate annual battery changes which will align with a three year lifespan on the batteries used.



APC Symmetra Racked



APC Symmetra Rear Panel

# Capital Cost

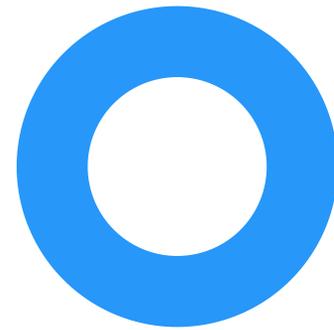
Total Budget (all years)

**\$62.5K**

Capital Cost by Year



Capital Cost for All Years



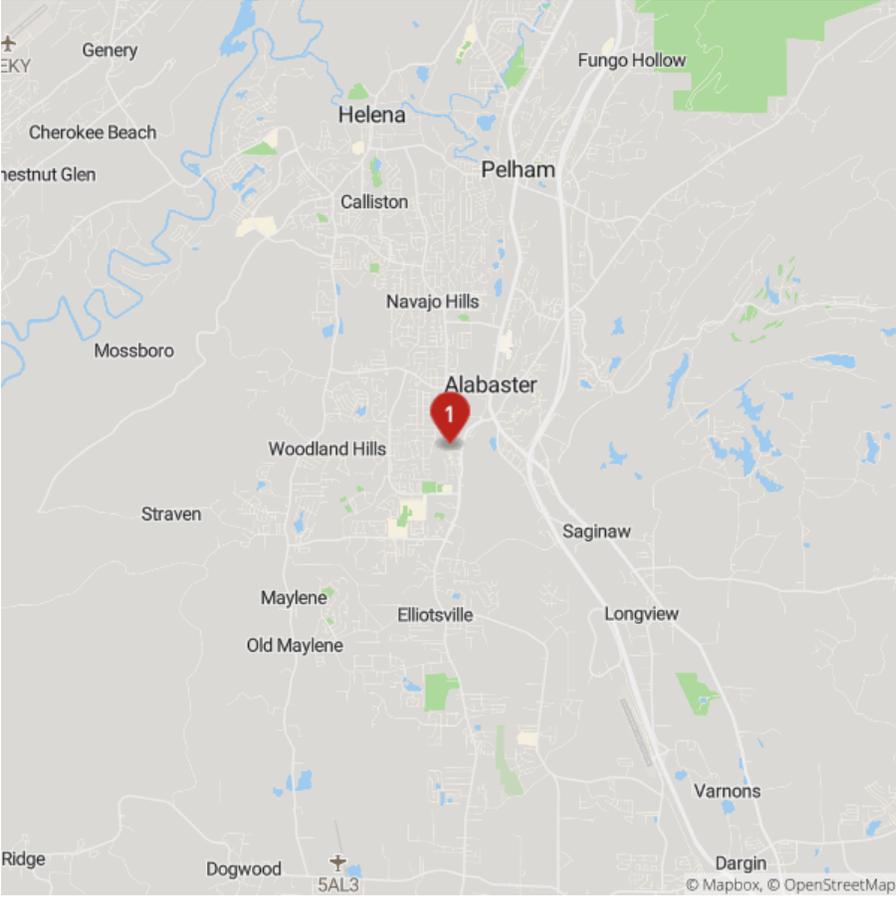
Type1 (100%)	\$62,500.00
<b>TOTAL</b>	<b>\$62,500.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023	FY2025	FY2026
Type 1	\$25,000	\$25,000	\$12,500
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$12,500</b>

# Project Location

Address: 1953 Municipal Way



# Dell PowerEdge R6xx Series Host

Each year we move a new host into production to match to the shelf life of 3 years running on our core VMWare solution. The lifespan of these servers is three years and they are the central units to all of the City's servers.

We use the following server family from Dell for our Hosts:

Dell PowerEdge R6xx Rack Server (<https://www.dell.com/en-us/work/shop/productdetailstxn/poweredge-r640>)

The servers normal configuration is:

- Intel Xeon Silver Series CPUs with 12 Core
- iDRAC Enterprise
- Intel Quad Port 10Gb Network Interface
- Dual HotPlug Redundant Power Supplies (1+1)
- 256GB RDIMM Memory - 8x 32GB Modules



Dell R6xx PowerEdge Server

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

## Supplemental Attachments

InCare  
Quote (/resource/cleargov-  
ICTQ44919 prod/projects/documents/efaa8a6c74711197cbd0.pdf)

# Capital Cost

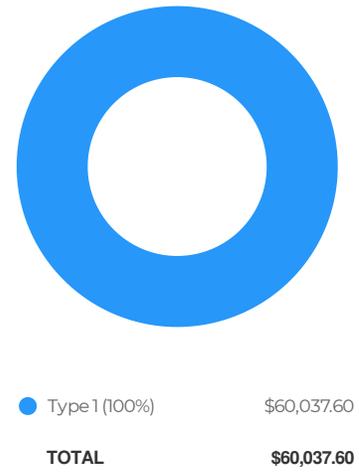
FY2022 Budget  
**\$11,038**

Total Budget (all years)  
**\$60.038K**

Capital Cost by Year



Capital Cost for All Years

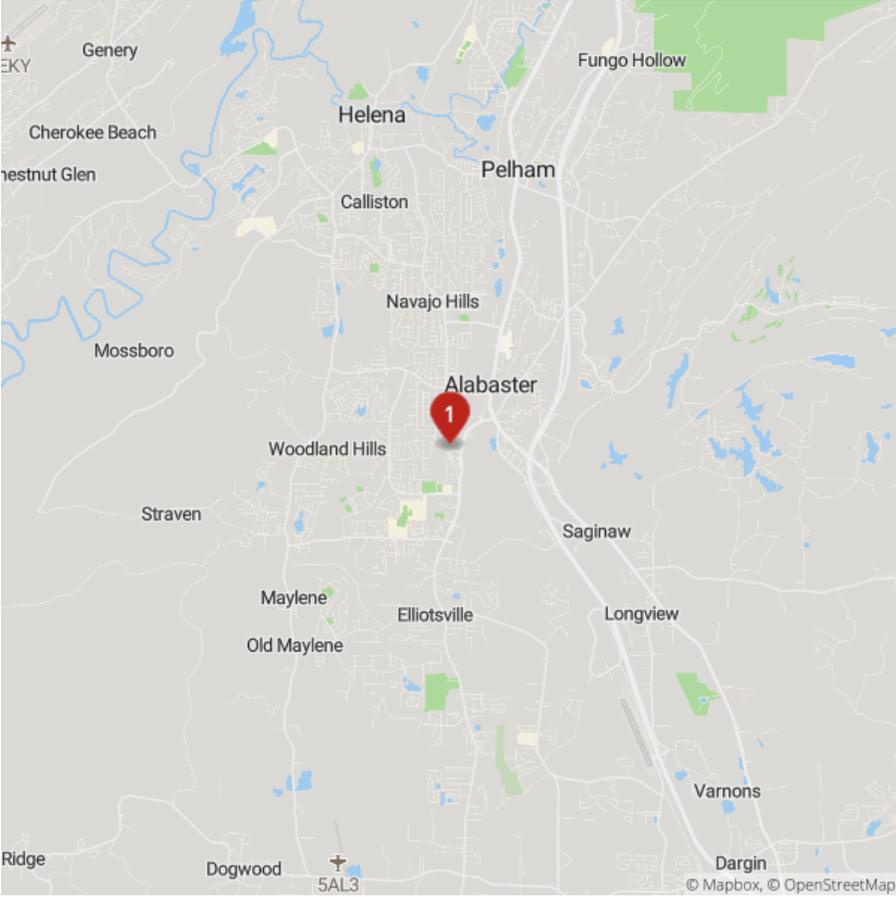


## Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$11,038	\$12,000	\$12,000	\$12,500	\$12,500
<b>Total</b>	<b>\$11,038</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,500</b>	<b>\$12,500</b>

# Project Location

Address: 1953 Municipal Way



# City Hall Avigilon Camera System (Growth)

Upgrade the inside cameras at City Hall (Avigilon)

Avigilon Camera Solutions  
(<https://www.avigilon.com/products/cameras-sensors/h4-mini-dome>)

We will be adding cameras and software throughout the city to this centralized system over the next 4 years until we can monitor inhouse and remote all of our departments.

Submitted By	Patrick Johnson, I.T. Director
Request Owner	Patrick Johnson, I.T. Director
Department	IT (02)
Type	Other

1. Year 1 - Sewer Plant
2. Y2 - Water Tower at City Hall
3. Y3 - Veteran's Park Field House
4. Y4 - Buck Creek Park Field House



Avigilon Camera (Dome)



Avigilon PTZ Camera

## Supplemental Attachments

Avigilon  
Camera (/resource/cleargov-  
Brochureprod/projects/documents/c85ba593335023ce6043.pdf)  
(2021)

# Capital Cost

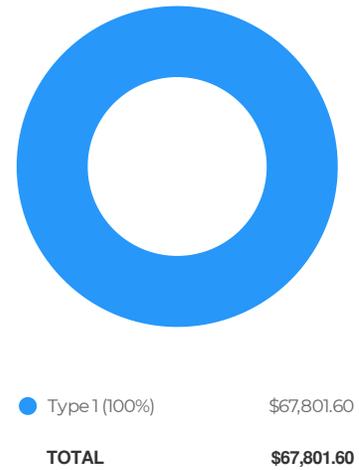
FY2022 Budget  
**\$21,502**

Total Budget *(all years)*  
**\$67.802K**

Capital Cost by Year



Capital Cost for All Years



## Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$21,502	\$7,100	\$25,000	\$7,100	\$7,100
<b>Total</b>	<b>\$21,502</b>	<b>\$7,100</b>	<b>\$25,000</b>	<b>\$7,100</b>	<b>\$7,100</b>

# Operational Costs

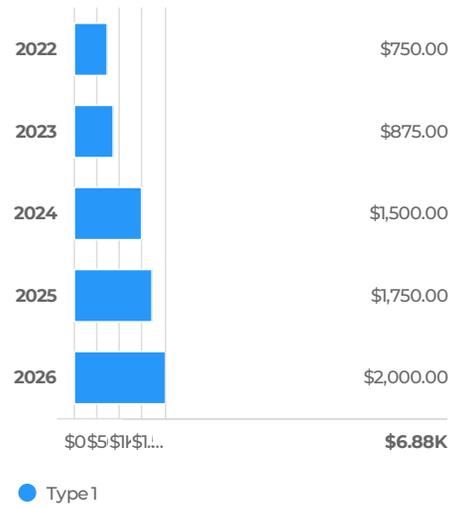
FY2022 Budget

**\$750**

Total Budget (all years)

**\$6.875K**

Operational Costs by Year



Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$750	\$875	\$1,500	\$1,750	\$2,000
<b>Total</b>	<b>\$750</b>	<b>\$875</b>	<b>\$1,500</b>	<b>\$1,750</b>	<b>\$2,000</b>

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# **PARKS & RECREATION (08) REQUESTS**

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# Reel Mower

Toro Reelmaster mowers to assist with cutting athletic fields. These mowers will help with the playability of athletic fields by being able to lower the height of the cut and having sharper cut than current mowers that increases plant health. We are requesting one new Reelmaster in FY2023 and another one in FY 2025.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



Reelmaster

# Capital Cost

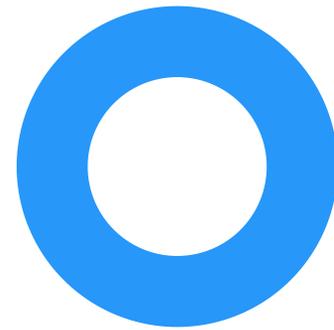
Total Budget (all years)

**\$120K**

Capital Cost by Year



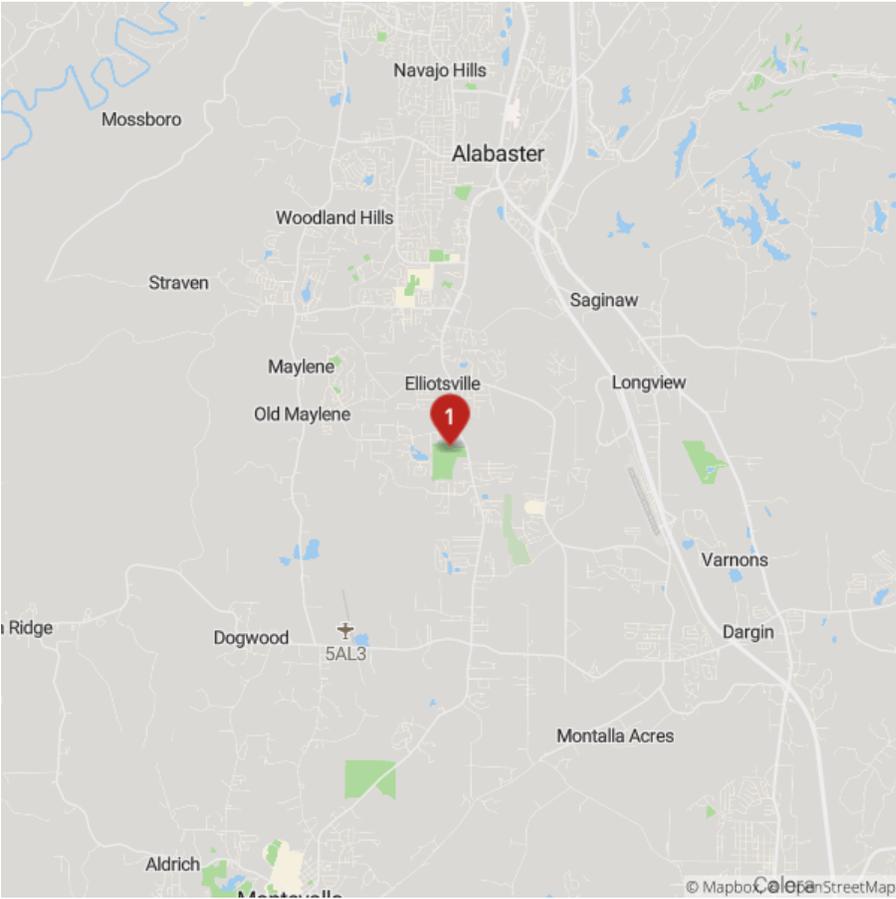
Capital Cost for All Years



● Type1 (100%) \$120,000.00  
**TOTAL \$120,000.00**

Capital Cost Breakdown		
Capital Cost	FY2023	FY2025
Type 1	\$60,000	\$60,000
<b>Total</b>	<b>\$60,000</b>	<b>\$60,000</b>

# Project Location



# Tractor

Parks and Rec needs a multipurpose tractor for daily use. This tractor has attachments that can help it assist with sports field maintenance as well as using it for more standard functions such as moving loads of rocks or mulch for landscaping purposes.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



Tractor

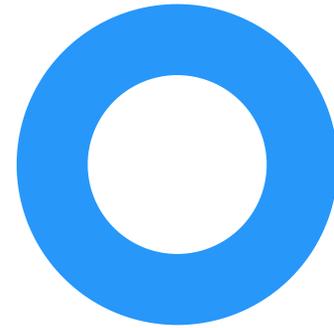
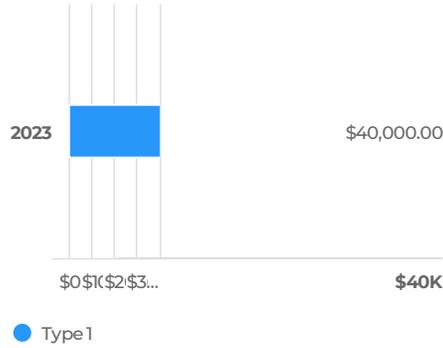
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$40K**



Type1 (100%)	\$40,000.00
<b>TOTAL</b>	<b>\$40,000.00</b>

## Capital Cost Breakdown

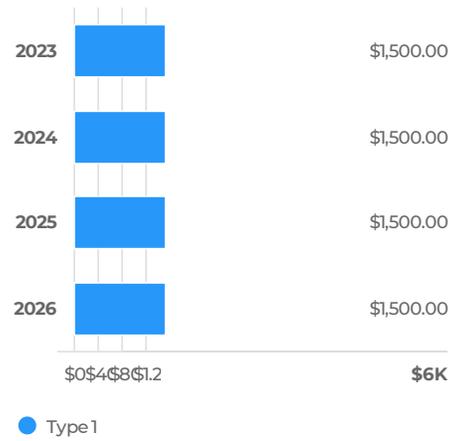
Capital Cost	FY2023
Type 1	\$40,000
<b>Total</b>	<b>\$40,000</b>

# Operational Costs

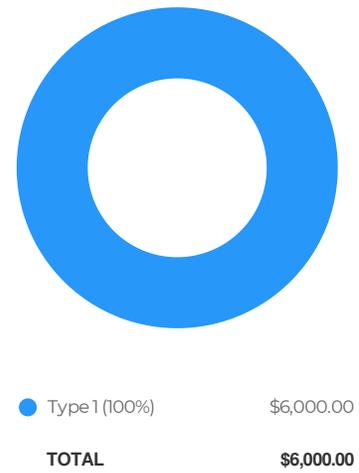
Total Budget (all years)

**\$6K**

Operational Costs by Year



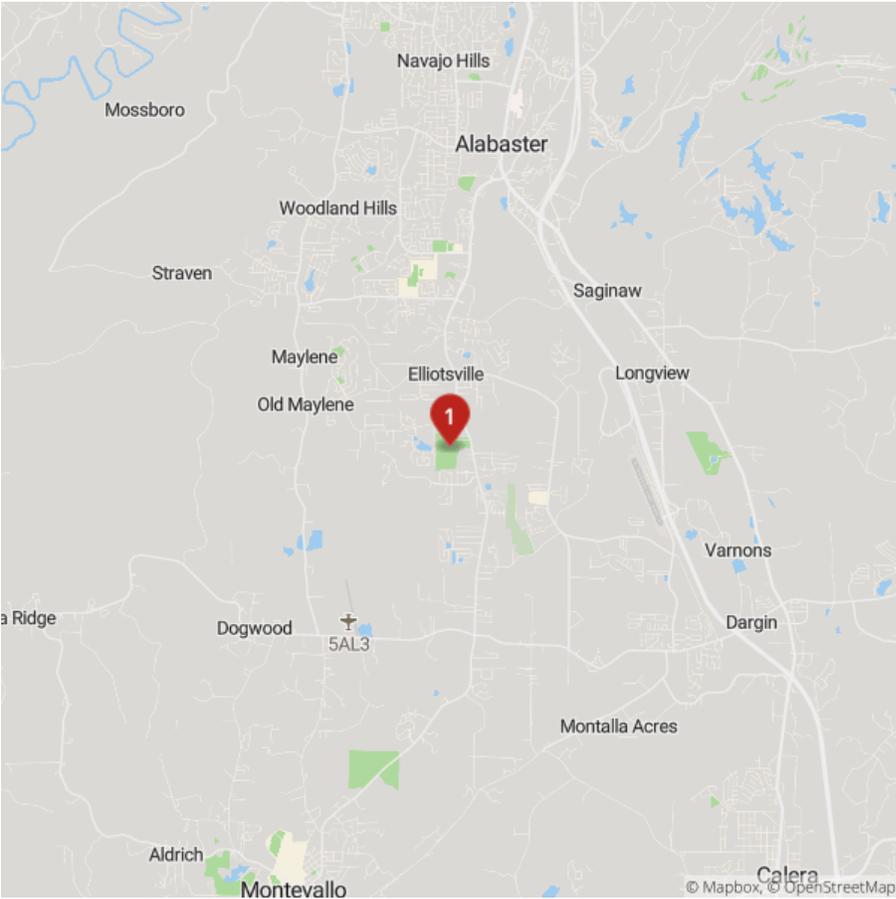
Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2023	FY2024	FY2025	FY2026
Type 1	\$1,500	\$1,500	\$1,500	\$1,500
<b>Total</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>

# Project Location



# Skid Steer

Skid steer and necessary attachments to replace existing skid steer used by the department for grading, loading, and excavating. No additional operating costs since this is a replacement of an exiting piece of equipment.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



Skid Steer

# Capital Cost

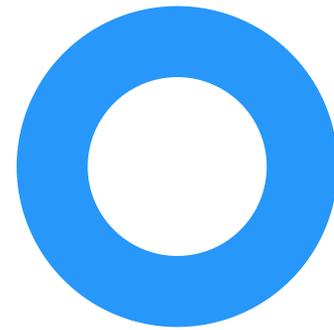
FY2022 Budget  
**\$60,000**

Total Budget *(all years)*  
**\$60K**

Capital Cost by Year



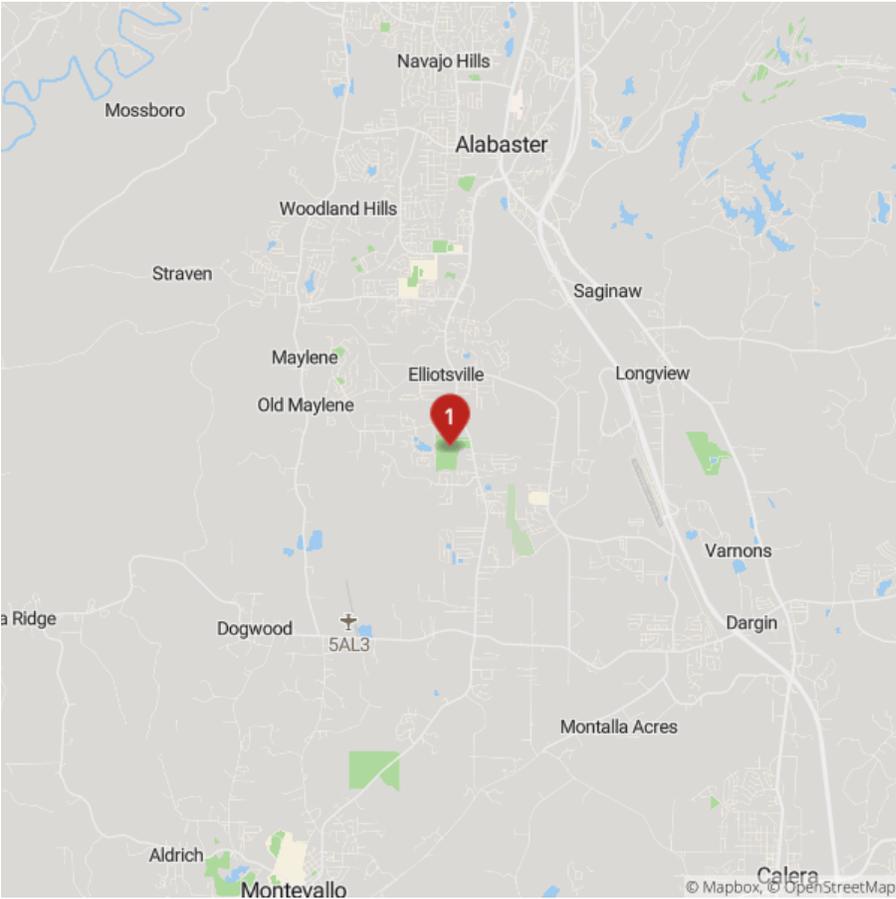
Capital Cost for All Years



● Type 1 (100%) \$60,000.00  
**TOTAL \$60,000.00**

Capital Cost Breakdown	
Capital Cost	FY2022
Type 1	\$60,000
<b>Total</b>	<b>\$60,000</b>

# Project Location



# Warrior Park - New Playground Equipment

Replace existing playground equipment at Warrior Park.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

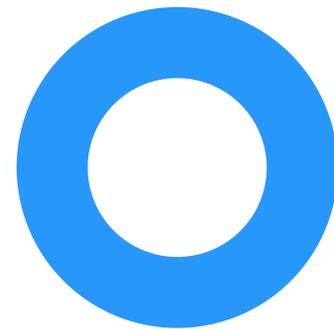
Capital Cost by Year

Total Budget (all years)

**\$35K**



Capital Cost for All Years

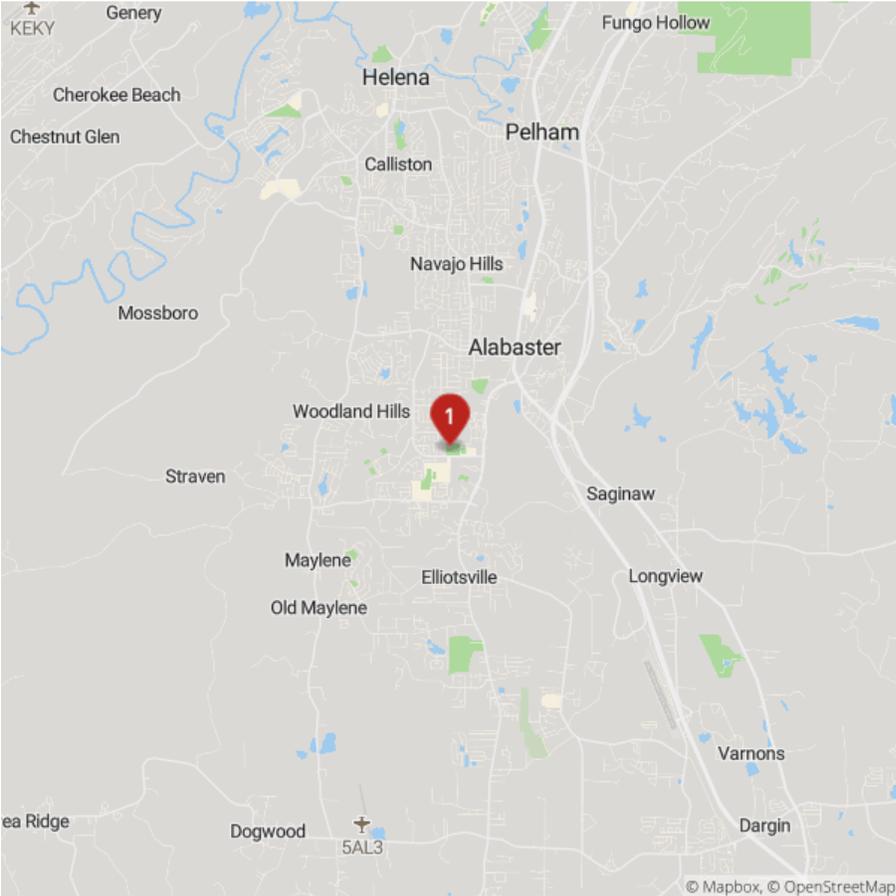


Type 1 (100%)	\$35,000.00
<b>TOTAL</b>	<b>\$35,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2023
Type 1	\$35,000
<b>Total</b>	<b>\$35,000</b>

# Project Location

Address: Warrior Park



# Buck Creek Park - New Playground Equipment

Replace playground equipment at Buck Creek Park.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



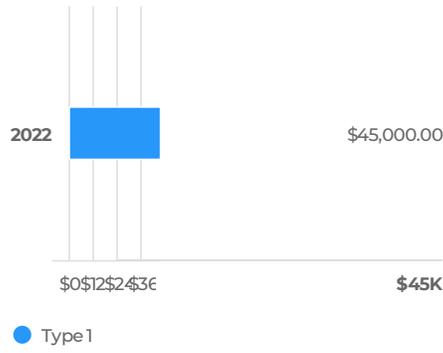
Current Equipment

# Capital Cost

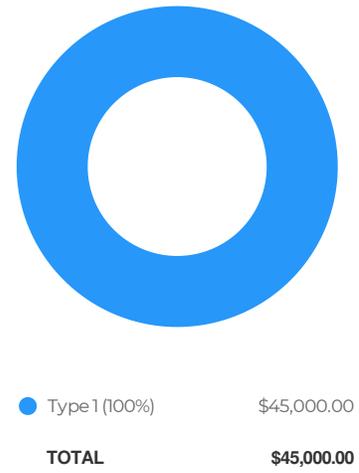
FY2022 Budget  
**\$45,000**

Total Budget *(all years)*  
**\$45K**

Capital Cost by Year



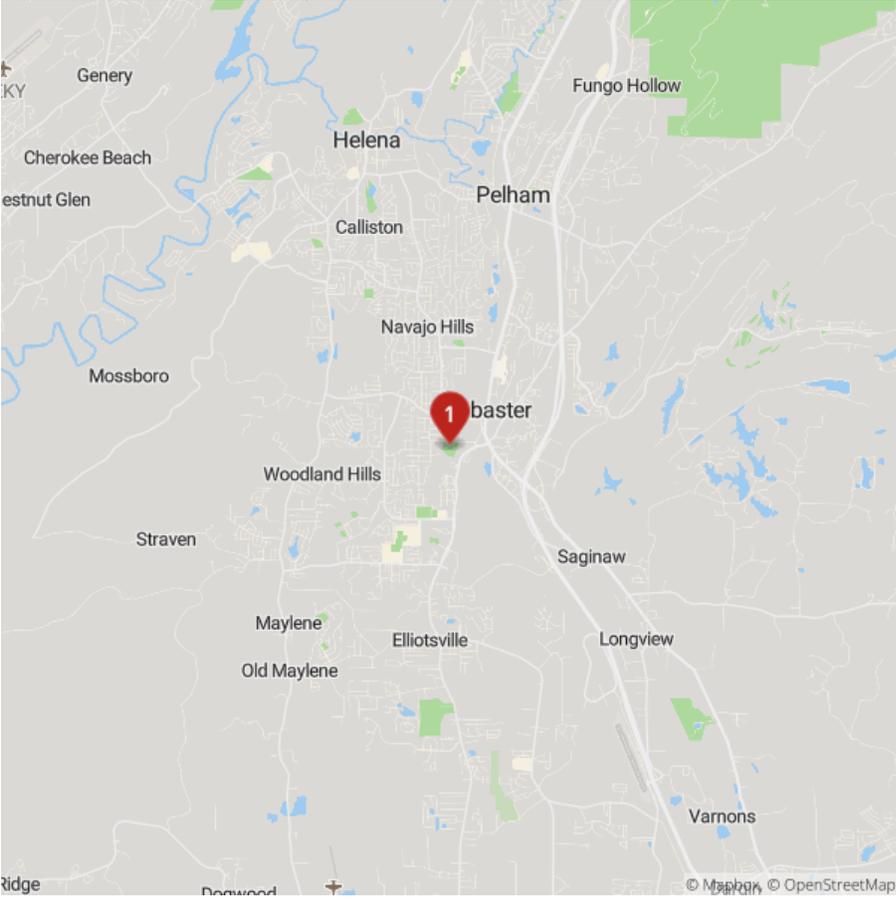
Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$45,000
<b>Total</b>	<b>\$45,000</b>

# Project Location

Address: Buck Creek Park



# Hero's Park - New Playground Equipment

Replace playground equipment at Hero's Park.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



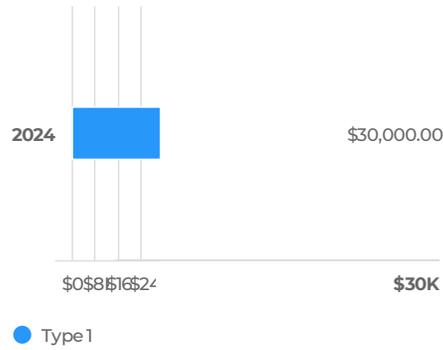
Current Equipment

# Capital Cost

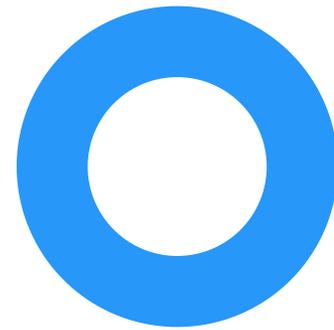
Total Budget (all years)

**\$30K**

Capital Cost by Year



Capital Cost for All Years

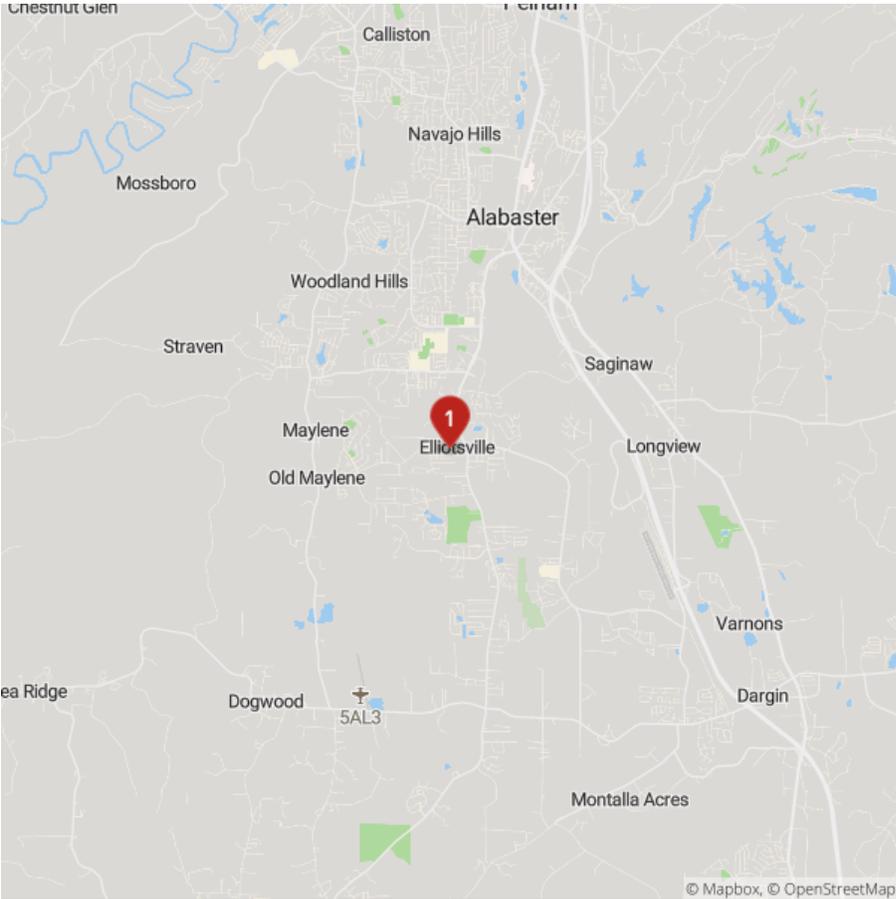


Type1 (100%)	\$30,000.00
<b>TOTAL</b>	<b>\$30,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2024
Type 1	\$30,000
<b>Total</b>	<b>\$30,000</b>

# Project Location



# Zero Turn Mowers

Replacement of zero turn mowers currently in the equipment fleet. 3 total mowers. 1 in each of the following years: FY2022, FY2023, and FY2025.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



Zero Turn Mower

# Capital Cost

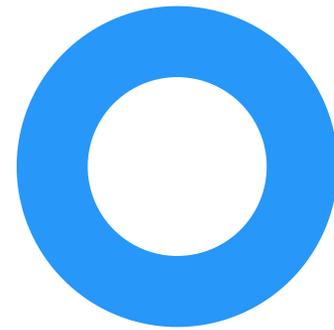
FY2022 Budget  
**\$12,000**

Total Budget *(all years)*  
**\$37K**

Capital Cost by Year



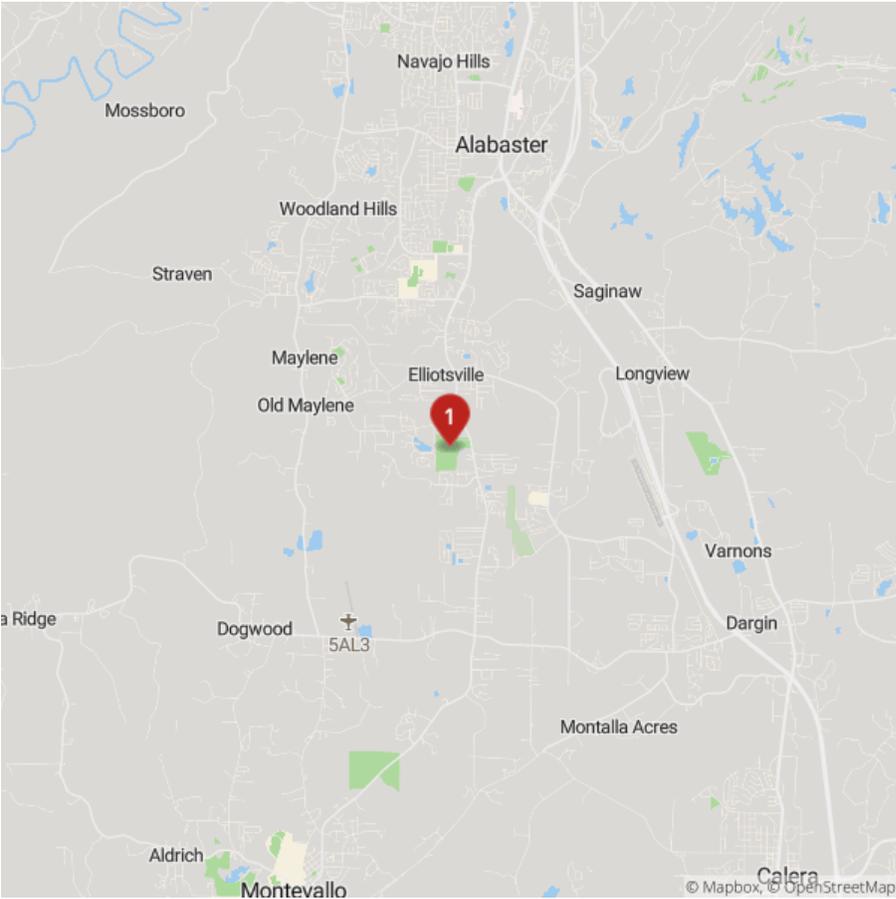
Capital Cost for All Years



● Type1 (100%) \$37,000.00  
**TOTAL \$37,000.00**

Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2025
Type 1	\$12,000	\$12,000	\$13,000
<b>Total</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$13,000</b>

# Project Location



# Power Sweeper

Smithco power sweeper used to sweep glass and clippings from fields and common areas. Can also be used to sweep the parking lot in a limited capacity.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



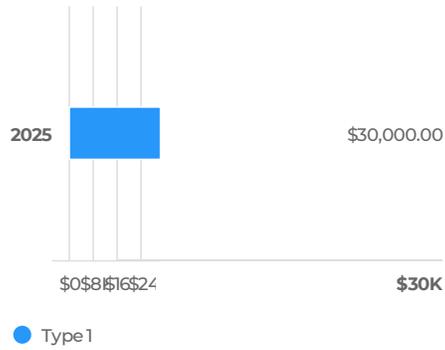
Power Sweeper

# Capital Cost

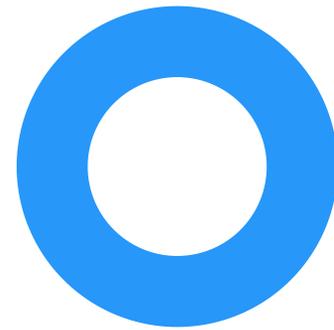
Total Budget (all years)

**\$30K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$30,000.00
<b>TOTAL</b>	<b>\$30,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2025
Type 1	\$30,000
<b>Total</b>	<b>\$30,000</b>

# Operational Costs

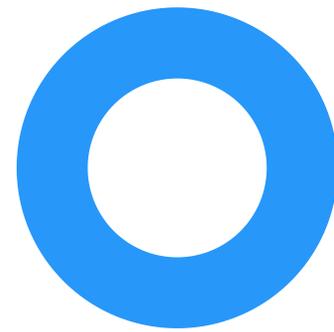
Total Budget (all years)

**\$4K**

Operational Costs by Year



Operational Costs for All Years



● Type 1 (100%) \$4,000.00  
**TOTAL \$4,000.00**

Operational Costs Breakdown		
Operational Costs	FY2025	FY2026
Type 1	\$2,000	\$2,000
<b>Total</b>	<b>\$2,000</b>	<b>\$2,000</b>

# Infield Machines

Sand pro infield machines used to groom infields and edge fields. These will replace existing units. Requesting one unit in FY2022 and one unit in FY2024.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

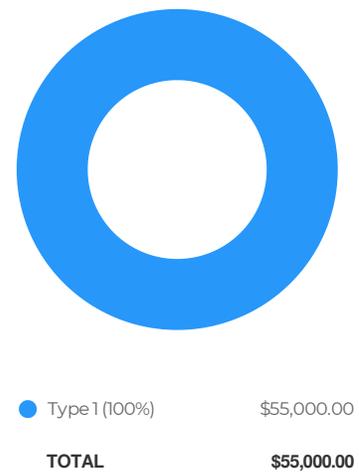
FY2022 Budget  
**\$27,500**

Total Budget *(all years)*  
**\$55K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2022	FY2024
Type 1	\$27,500	\$27,500
<b>Total</b>	<b>\$27,500</b>	<b>\$27,500</b>

# Stand Behind Landscape Mower

Used by landscape division for island and hillside mowing.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

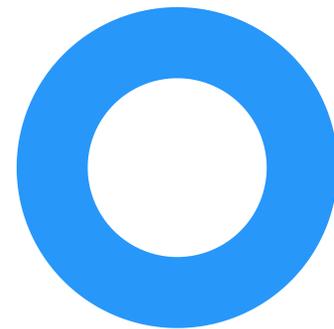
## Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$8K**



Type1 (100%)	\$8,000.00
<b>TOTAL</b>	<b>\$8,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2026
Type 1	\$8,000
<b>Total</b>	<b>\$8,000</b>

# Fraze Mower

This mower will remove outfield turf lips and detach turf grass.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



Example Fraze Mower

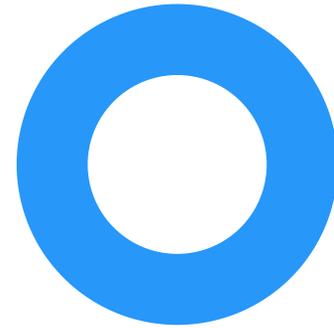
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$35K**



Type1 (100%)	\$35,000.00
<b>TOTAL</b>	<b>\$35,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$35,000
<b>Total</b>	<b>\$35,000</b>

# Pick-Up Truck Fleet Replacement

4x4 trucks to replace aging trucks in the fleet. One truck each in FY2022, FY2023, and FY2024.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

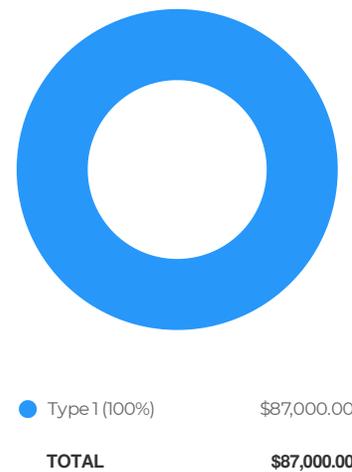
FY2022 Budget  
**\$29,000**

Total Budget (all years)  
**\$87K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2024
Type 1	\$29,000	\$29,000	\$29,000
<b>Total</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>

# Utility Cart Fleet Replacement

Replace utility carts within the maintenance division of Parks & Rec department. One each in FY2022, FY2023, FY2024, and FY2025.

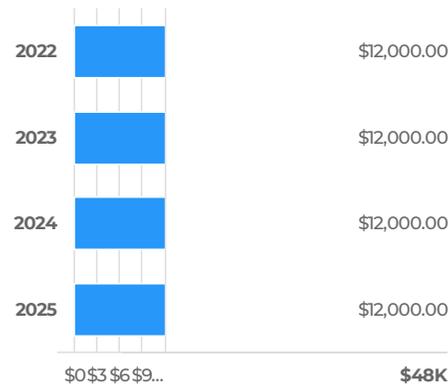
Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

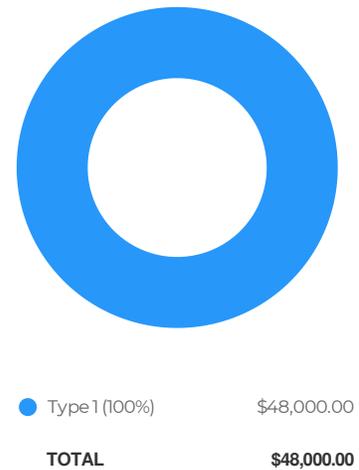
FY2022 Budget  
**\$12,000**

Total Budget *(all years)*  
**\$48K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown				
Capital Cost	FY2022	FY2023	FY2024	FY2025
Type 1	\$12,000	\$12,000	\$12,000	\$12,000
<b>Total</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>

# Dump Truck

Dump truck for use in maintenance and landscaping.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

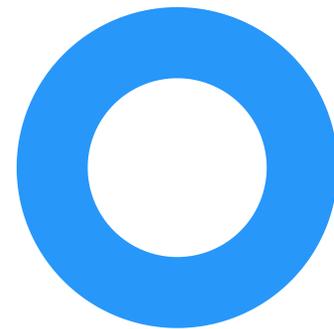
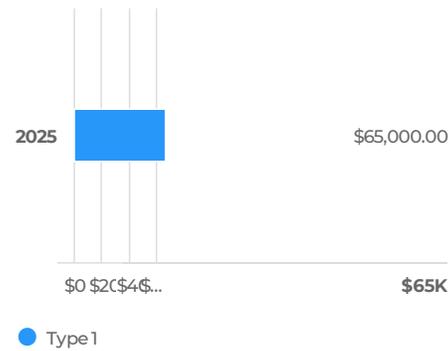
## Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$65K**



Type 1 (100%)	\$65,000.00
<b>TOTAL</b>	<b>\$65,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2025
Type 1	\$65,000
<b>Total</b>	<b>\$65,000</b>

# Core Aerator

Core aerator to help with turf maintenance.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other



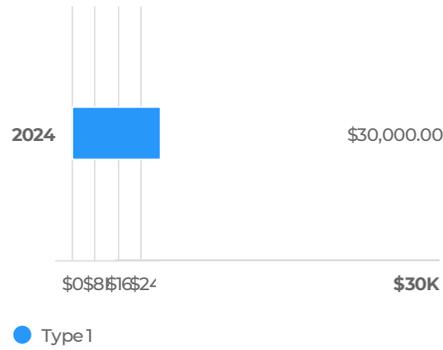
Example Aerator

# Capital Cost

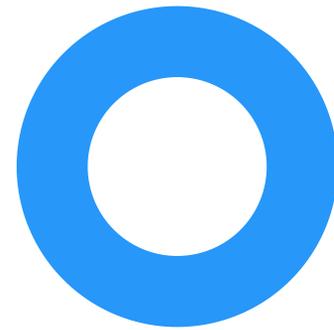
Total Budget (all years)

**\$30K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$30,000.00
<b>TOTAL</b>	<b>\$30,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2024
Type 1	\$30,000
<b>Total</b>	<b>\$30,000</b>

# Skatepark Rennovations

Make concrete improvements to the skate park and remove old modular building from the site.

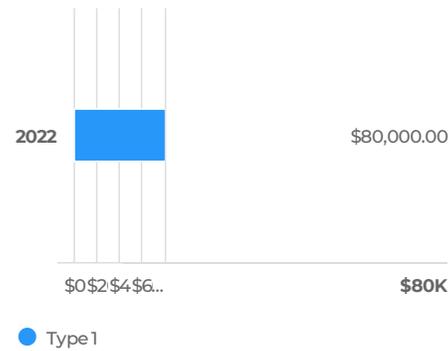
Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

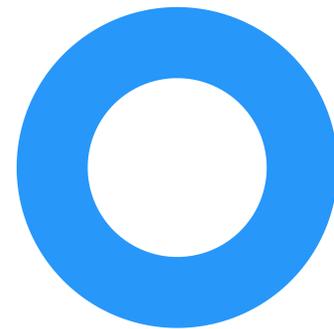
Capital Cost by Year

FY2022 Budget  
**\$80,000**

Total Budget *(all years)*  
**\$80K**



Capital Cost for All Years



Type 1 (100%)	\$80,000.00
<b>TOTAL</b>	<b>\$80,000.00</b>

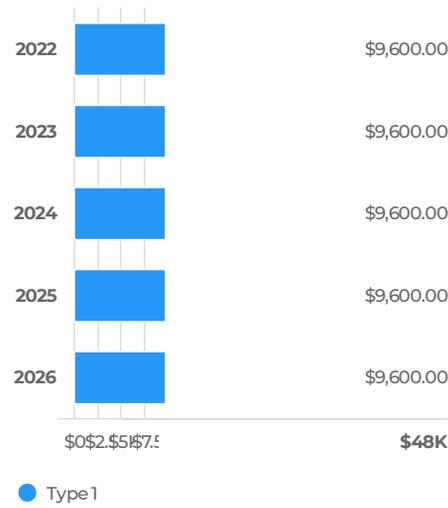
Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$80,000
<b>Total</b>	<b>\$80,000</b>

# Cost Savings

FY2022 Budget  
**\$9,600**

Total Budget *(all years)*  
**\$48K**

Cost Savings by Year



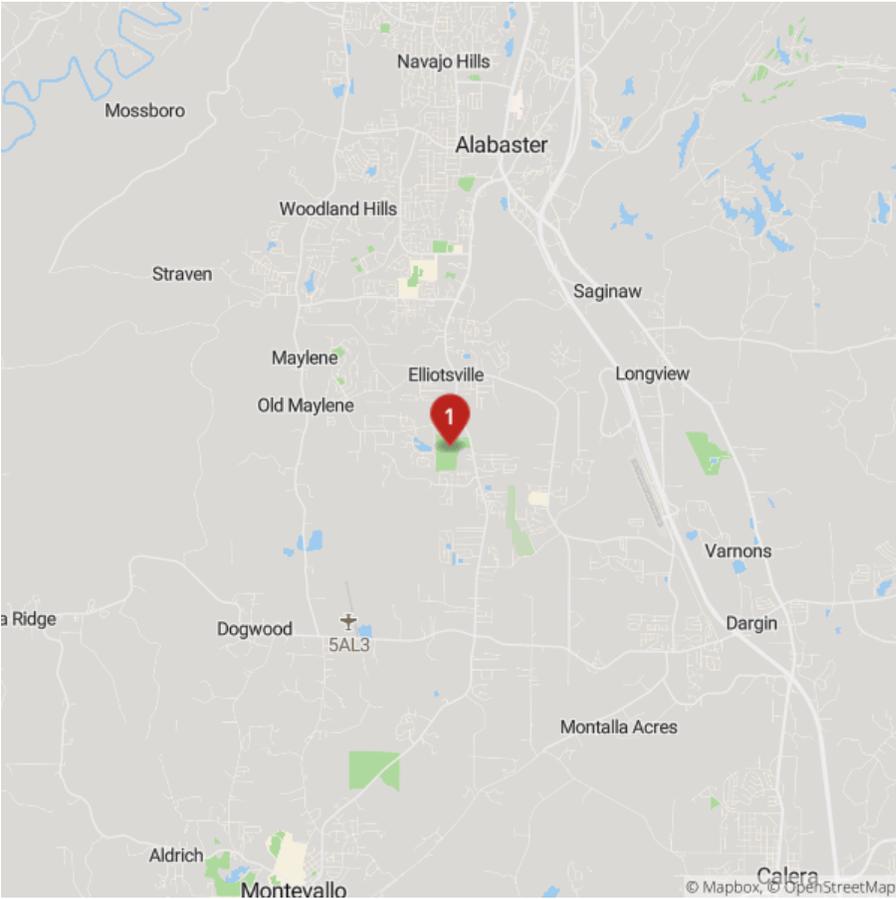
Cost Savings for All Years



## Cost Savings Breakdown

Cost Savings	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600
<b>Total</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$9,600</b>

# Project Location



# Cover and Lighting for Veterans Park Batting Cages

Construct a covering and lighting for the batting cages at the front of Veterans Park to allow them to be utilized more often.

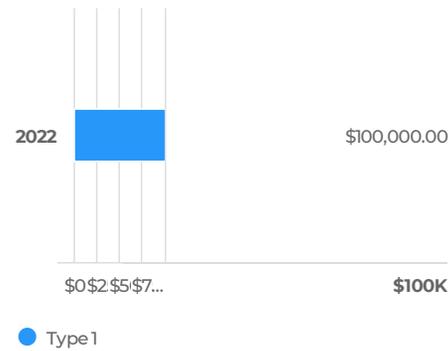
Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

## Capital Cost

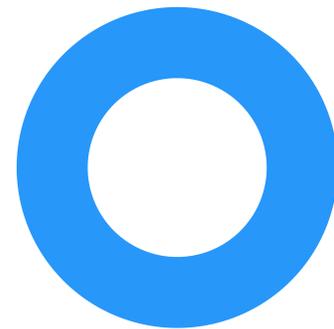
Capital Cost by Year

FY2022 Budget  
**\$100,000**

Total Budget (all years)  
**\$100K**



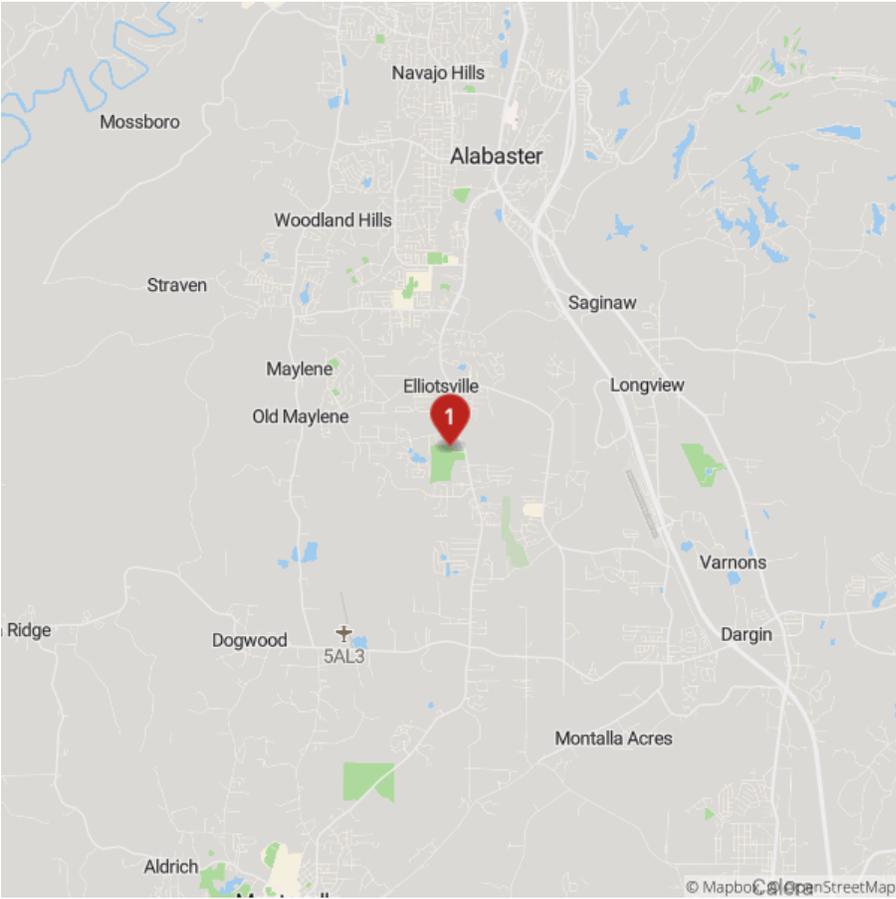
Capital Cost for All Years



Type 1 (100%)	\$100,000.00
<b>TOTAL</b>	<b>\$100,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$100,000
<b>Total</b>	<b>\$100,000</b>

# Project Location



# LED Lighting at Veterans Park

Replace all the lighting at Veterans Park with new LED lights that will be more efficient and provide better lighting. Will produce a cost savings for power and lighting costs at the park.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Parks & Recreation (08)
Type	Other

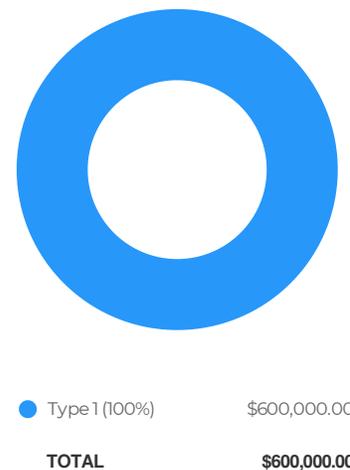
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$600K**



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2023</b>
Type 1	\$600,000
<b>Total</b>	<b>\$600,000</b>

# Cost Savings

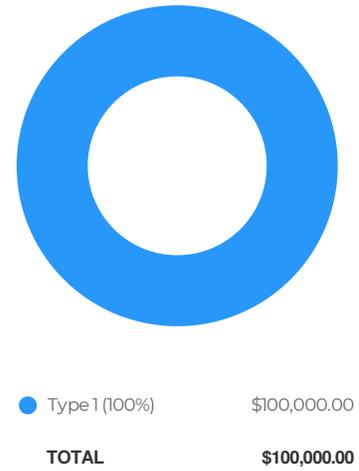
Total Budget (all years)

**\$100K**

Cost Savings by Year



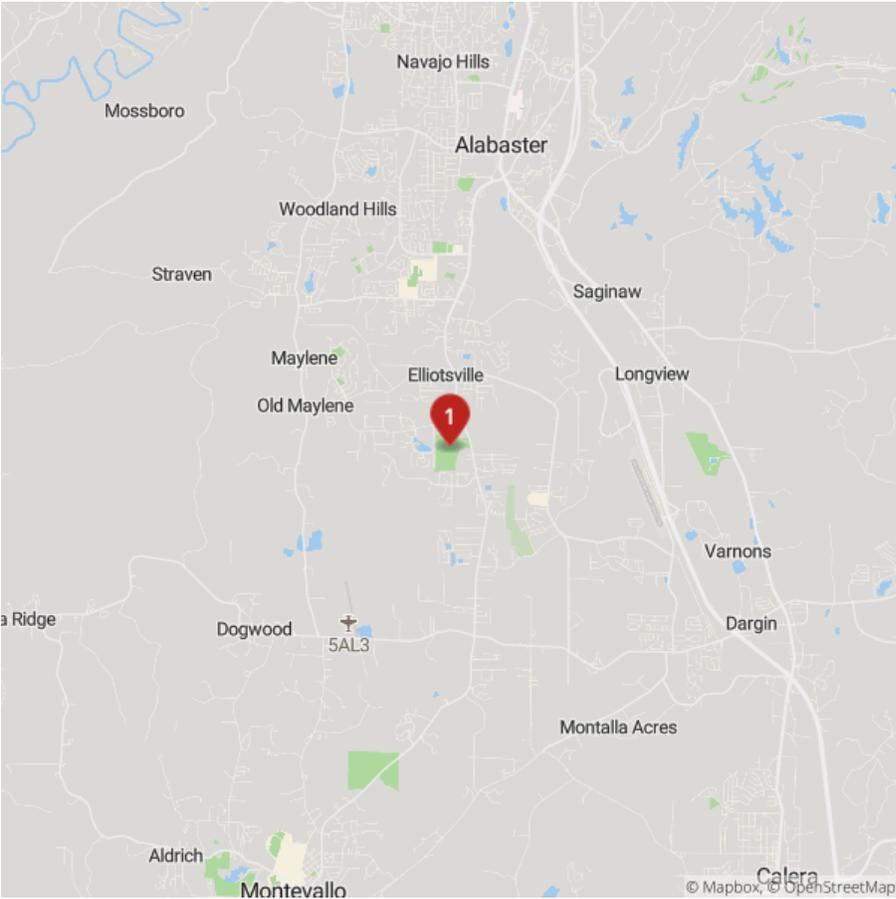
Cost Savings for All Years



## Cost Savings Breakdown

Cost Savings	FY2023	FY2024	FY2025	FY2026
Type 1	\$25,000	\$25,000	\$25,000	\$25,000
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

# Project Location



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# **SEWER FUND (50) REQUESTS**

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# Vehicle Fleet Replacement

Replace current vehicles in the Sewer vehicle fleet. Current rotation plan is to replace vehicles after 7 years. Vehicles to be replaced each year are listed below:

(FY 2022) ES 10 – 2006 F 150, ES 16 – 2006 F150, ES 14 - 1999 Ford Ranger, ES 20 – 2007 Ford Explorer.

(FY 2023) ES 2 – 2014 F150, ES 7 – 2015 F250, ES 18 – 2015 F250, ES 1 – 2016 F250, ES 3 – 2016 F150, ES 5 – 2016 F250.

(FY 2024) ES 4 – 2017 F250.

(FY 2025) ES 19 – 1993 Bio - diesel van.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

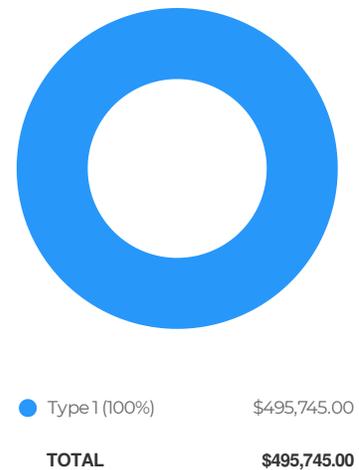
FY2022 Budget  
**\$155,745**

Total Budget (all years)  
**\$495.745K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$155,745	\$185,000	\$80,000	\$35,000	\$40,000
<b>Total</b>	<b>\$155,745</b>	<b>\$185,000</b>	<b>\$80,000</b>	<b>\$35,000</b>	<b>\$40,000</b>

# Small Jetter

Replace old unreliable jetter, a Shamrock 1996, with a new more reliable unit.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Old Jetter



Replacement Jetter

# Capital Cost

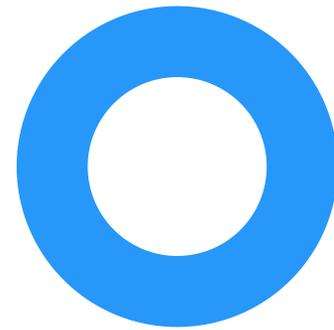
FY2022 Budget  
**\$71,852**

Total Budget *(all years)*  
**\$71.852K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$71,852.00
<b>TOTAL</b>	<b>\$71,852.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$71,852
<b>Total</b>	<b>\$71,852</b>

# Infiltration Inspections and Design Work

Spend funds to determine the most critical points to repair as part of infiltration mitigation program.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

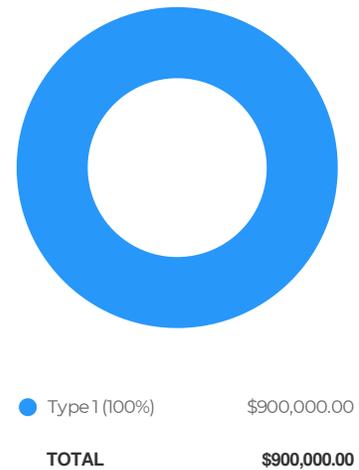
FY2022 Budget  
**\$100,000**

Total Budget (all years)  
**\$900K**

Capital Cost by Year



Capital Cost for All Years



### Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000
<b>Total</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>

# Infiltration Mitigation Repairs

Repairs to critical areas of infiltration as part of infiltration mitigation program.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

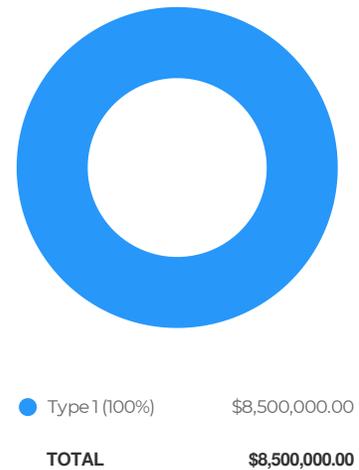
FY2022 Budget  
**\$1,500,000**

Total Budget (all years)  
**\$8.5M**

Capital Cost by Year



Capital Cost for All Years



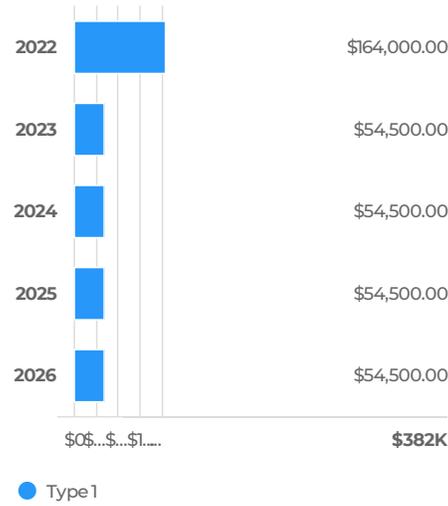
Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$1,500,000	\$2,500,000	\$1,500,000	\$1,500,000	\$1,500,000
<b>Total</b>	<b>\$1,500,000</b>	<b>\$2,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>

# Cost Savings

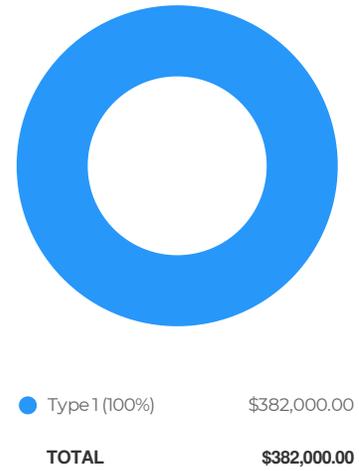
FY2022 Budget  
**\$164,000**

Total Budget (all years)  
**\$382K**

Cost Savings by Year



Cost Savings for All Years



## Cost Savings Breakdown

Cost Savings	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$164,000	\$54,500	\$54,500	\$54,500	\$54,500
<b>Total</b>	<b>\$164,000</b>	<b>\$54,500</b>	<b>\$54,500</b>	<b>\$54,500</b>	<b>\$54,500</b>

# Pump Station Upgrades

Replace electrical control panels and pumps at various pump stations.

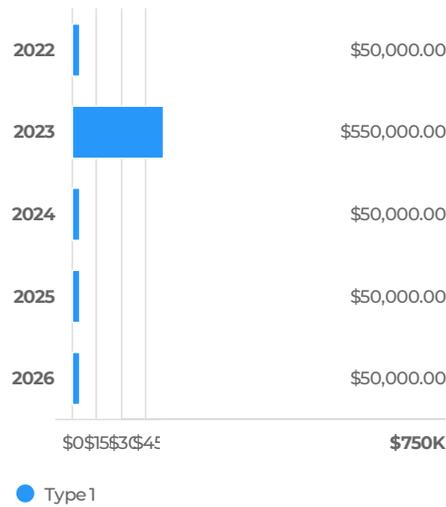
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

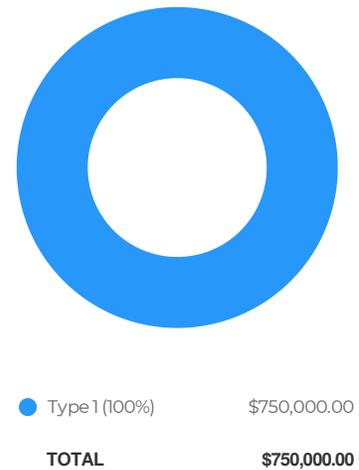
FY2022 Budget  
**\$50,000**

Total Budget *(all years)*  
**\$750K**

Capital Cost by Year



Capital Cost for All Years



### Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$50,000	\$550,000	\$50,000	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$550,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# Station Backup Pumps

Replace backup pumps at various pump stations (pump stations 22, 33, 34, 37, 42, 43, 46, 47).

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Example Backup Pump

# Capital Cost

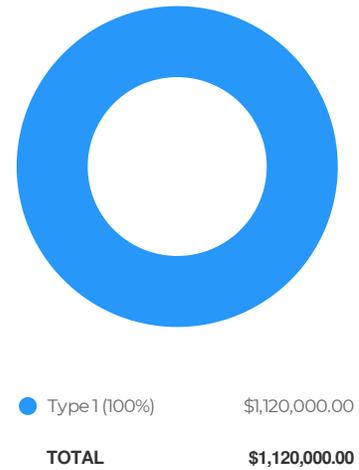
FY2022 Budget  
**\$280,000**

Total Budget *(all years)*  
**\$1.12M**

Capital Cost by Year



Capital Cost for All Years



## Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025
Type 1	\$280,000	\$280,000	\$280,000	\$280,000
<b>Total</b>	<b>\$280,000</b>	<b>\$280,000</b>	<b>\$280,000</b>	<b>\$280,000</b>

# Phosphorus Limit Compliance - Design Work

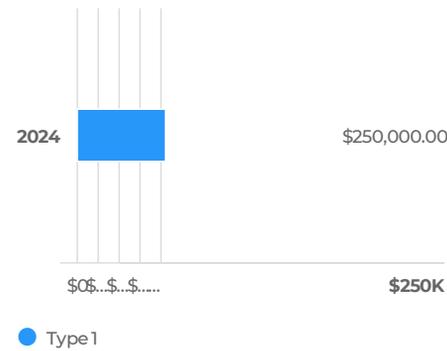
Engineering design work for new filter system at plant for phosphorus removal to meet the new lower phosphorus limits being imposed in 2027.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

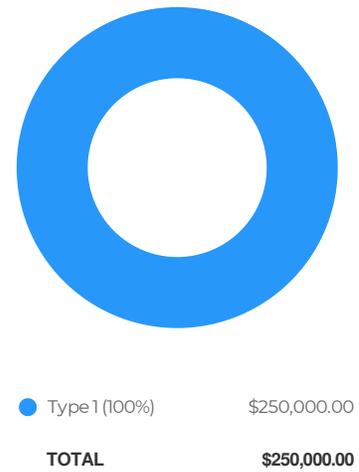
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$250K**



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2024</b>
Type 1	\$250,000
<b>Total</b>	<b>\$250,000</b>

# Construction of Disc Filters - Phosphorus Removal

Construction of new disc filters for phosphorus removal at the plan to meet the new lower phosphours limits being imposed in 2027.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

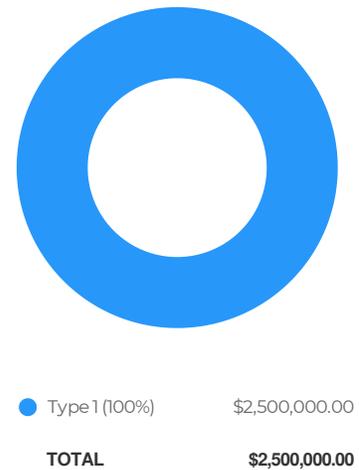
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$2.5M**



Capital Cost for All Years



Capital Cost Breakdown	
Capital Cost	FY2025
Type 1	\$2,500,000
<b>Total</b>	<b>\$2,500,000</b>

# Screw Pumps

Replace screw pumps at the plant. The goal is to replace each screw pump after 5 years in service. Currently, the plant has 6 screw pumps in service.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Current Screw Pump



Current Screw Pump



Current Screw Pump

# Capital Cost

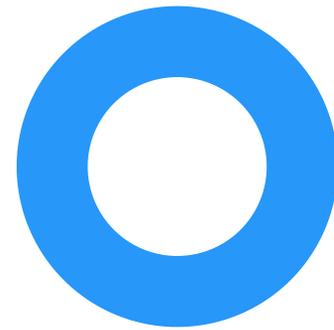
FY2022 Budget  
**\$50,000**

Total Budget *(all years)*  
**\$100K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%) \$100,000.00  
**TOTAL \$100,000.00**

Capital Cost Breakdown		
Capital Cost	FY2022	FY2026
Type 1	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>

# Easement Machine

Machine needed to get into rough areas for cleaning lines.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

FY2022 Budget  
**\$47,895**

Total Budget *(all years)*  
**\$47.895K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$47,895
<b>Total</b>	<b>\$47,895</b>

# Fence

New fence needed to fence in existing plant property.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

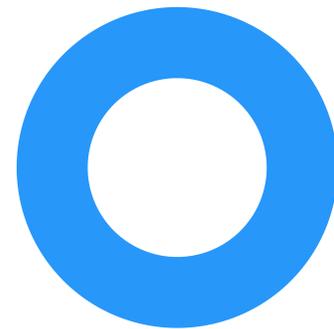
FY2022 Budget  
**\$75,000**

Total Budget *(all years)*  
**\$175K**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$175,000.00
<b>TOTAL</b>	<b>\$175,000.00</b>

Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2024
Type 1	\$75,000	\$50,000	\$50,000
<b>Total</b>	<b>\$75,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# Pole Barn

New pole barn needed to store equipment and heavy trucks.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

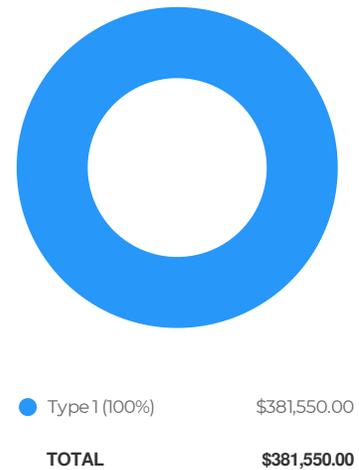
FY2022 Budget  
**\$81,550**

Total Budget *(all years)*  
**\$381.55K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2022	FY2023
Type 1	\$81,550	\$300,000
<b>Total</b>	<b>\$81,550</b>	<b>\$300,000</b>

# Programable Logic Controller (PLC) Upgrade

Need to replace current outdated PLC controls and monitors that are used in the treatment process.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

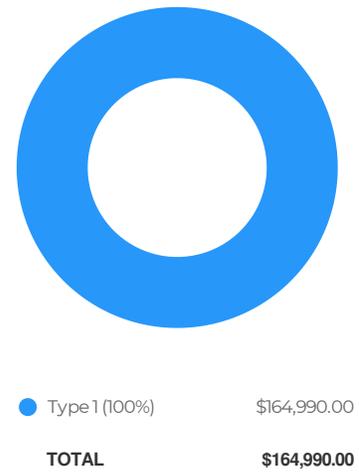
## Capital Cost

Total Budget *(all years)*  
**\$164.99K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2023	FY2024
Type 1	\$139,990	\$25,000
<b>Total</b>	<b>\$139,990</b>	<b>\$25,000</b>

# Grit Conveyor

Replacement grit conveyor needed to replace current model that is no longer able to be repaired.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Current Grit Conveyor



Current Grit Conveyor

# Capital Cost

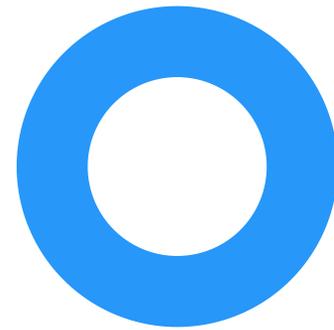
FY2022 Budget  
**\$37,500**

Total Budget *(all years)*  
**\$37.5K**

Capital Cost by Year



Capital Cost for All Years



● Type 1 (100%)      \$37,500.00  
**TOTAL                      \$37,500.00**

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$37,500
<b>Total</b>	<b>\$37,500</b>

# Utility Vehicle

4x4 utility vehicle to assist in checking rights-of-way and easements.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

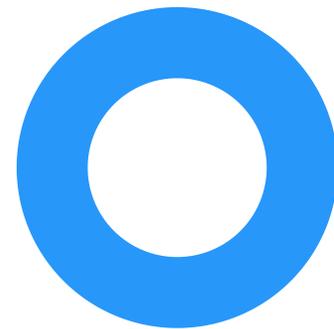
Capital Cost by Year

FY2022 Budget  
**\$18,540**

Total Budget *(all years)*  
**\$18.54K**



Capital Cost for All Years



Type1 (100%)	\$18,540.00
<b>TOTAL</b>	<b>\$18,540.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$18,540
<b>Total</b>	<b>\$18,540</b>

# Golf Cart

Golf cart used at the plant to transport personnel and equipment around the plant.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

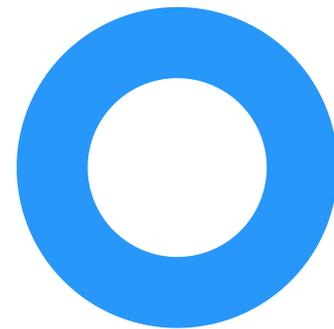
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$12.005K**



Capital Cost for All Years



Type1 (100%)	\$12,005.00
<b>TOTAL</b>	<b>\$12,005.00</b>

Capital Cost Breakdown	
Capital Cost	FY2023
Type 1	\$12,005
<b>Total</b>	<b>\$12,005</b>

# Pumps at Plant

New pumps are needed at pump station #1 located at the sewer plant.

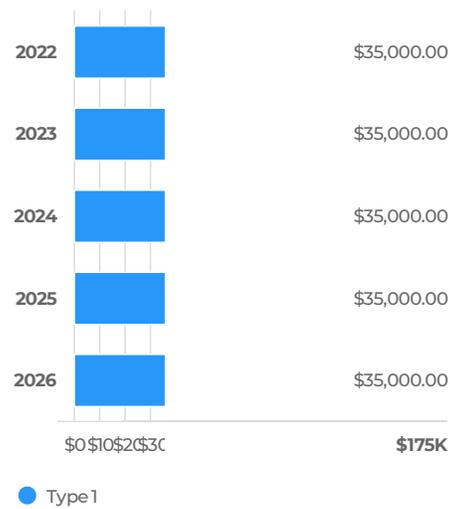
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

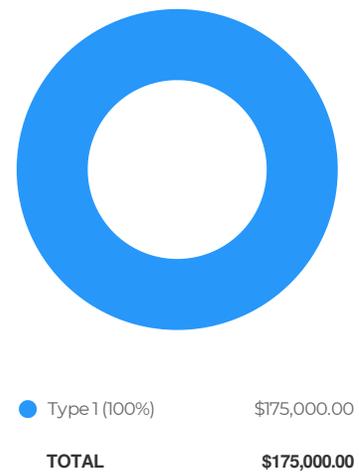
FY2022 Budget  
**\$35,000**

Total Budget *(all years)*  
**\$175K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
<b>Total</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>

# UV System Replacement

Replace old, unreliable UV system with new unit.

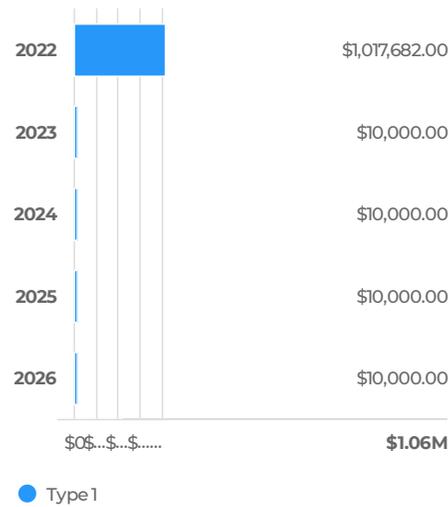
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

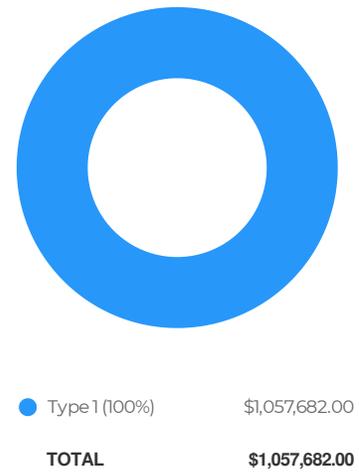
FY2022 Budget  
**\$1,017,682**

Total Budget (all years)  
**\$1.058M**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$1,017,682	\$10,000	\$10,000	\$10,000	\$10,000
<b>Total</b>	<b>\$1,017,682</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

# Skid Steer

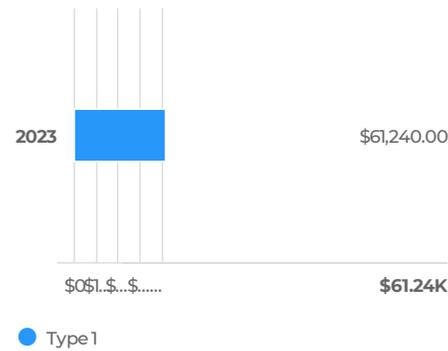
Replace old skid steer used at the plant.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

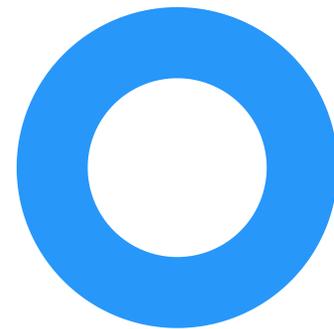
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$61.24K**



Capital Cost for All Years



Type1 (100%)	\$61,240.00
<b>TOTAL</b>	<b>\$61,240.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2023</b>
Type 1	\$61,240
<b>Total</b>	<b>\$61,240</b>

# Mini Excavator

Replacement mini excavator for current model in use at the plant.

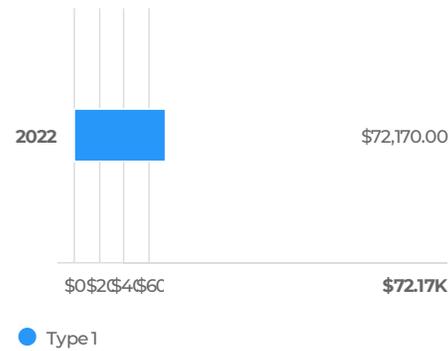
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

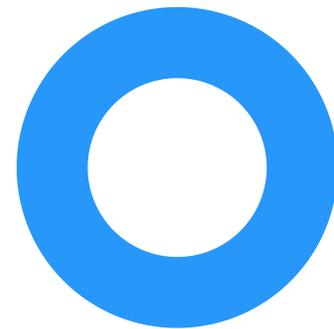
Capital Cost by Year

FY2022 Budget  
**\$72,170**

Total Budget *(all years)*  
**\$72.17K**



Capital Cost for All Years



Type 1 (100%)	\$72,170.00
<b>TOTAL</b>	<b>\$72,170.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$72,170
<b>Total</b>	<b>\$72,170</b>

# Storm Shelter

Storm shelter for use by plant personnel during storms.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

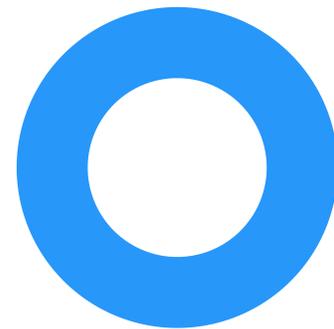
Capital Cost by Year

FY2022 Budget  
**\$14,560**

Total Budget *(all years)*  
**\$14.56K**



Capital Cost for All Years



Type1 (100%)	\$14,560.00
<b>TOTAL</b>	<b>\$14,560.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$14,560
<b>Total</b>	<b>\$14,560</b>

# Variable Frequency Drive (VFD) Units

Replace current VFD units at plant pump stations. These control pumps at the main plant pump station at the beginning of the treatment process.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Current VFD



Current VFDs

# Capital Cost

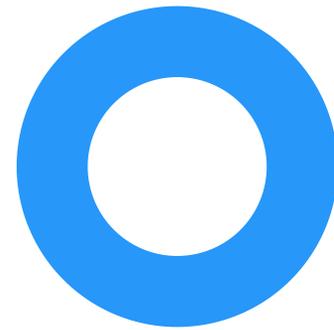
FY2022 Budget  
**\$100,000**

Total Budget *(all years)*  
**\$100K**

Capital Cost by Year



Capital Cost for All Years



● Type1 (100%) \$100,000.00  
**TOTAL \$100,000.00**

Capital Cost Breakdown	
Capital Cost	FY2022
Type 1	\$100,000
<b>Total</b>	<b>\$100,000</b>

# Plant LED Lighting

Replace lighting at the plant with LED lighting.

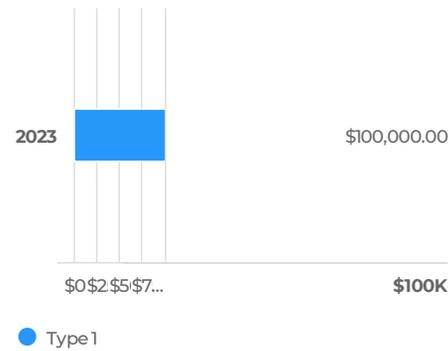
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

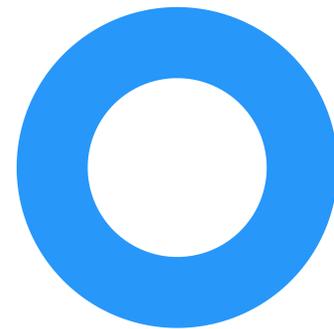
Capital Cost by Year

Total Budget *(all years)*

**\$100K**



Capital Cost for All Years



Type 1 (100%)	\$100,000.00
<b>TOTAL</b>	<b>\$100,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2023</b>
Type 1	\$100,000
<b>Total</b>	<b>\$100,000</b>

# Additional Land for Plant Expansion

Purchase land adjacent to the current plant for a future plant expansion.

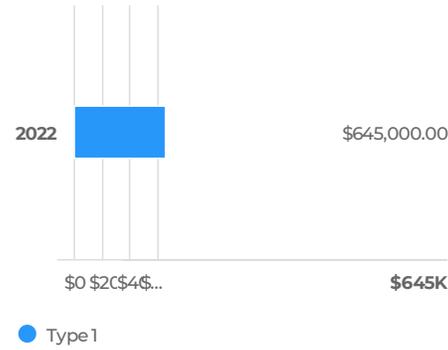
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

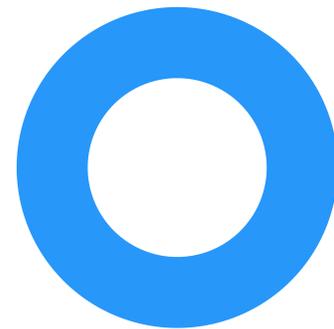
Capital Cost by Year

FY2022 Budget  
**\$645,000**

Total Budget (all years)  
**\$645K**



Capital Cost for All Years



Type1 (100%)	\$645,000.00
<b>TOTAL</b>	<b>\$645,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$645,000
<b>Total</b>	<b>\$645,000</b>

# Flow Equalization Basin

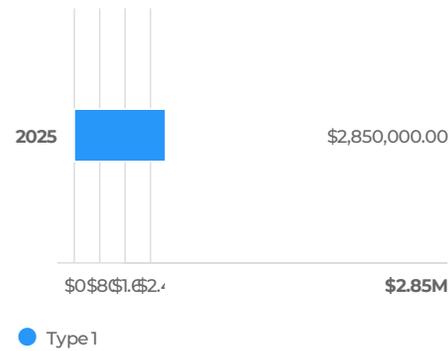
Construct a flow equalization basin at the plant to aid in permit compliance during heavy rain events.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

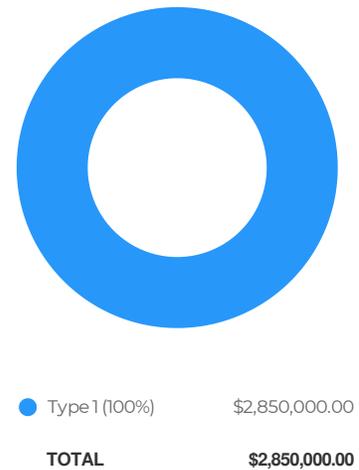
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$2.85M**



Capital Cost for All Years



Capital Cost Breakdown	
Capital Cost	FY2025
Type 1	\$2,850,000
<b>Total</b>	<b>\$2,850,000</b>

# Bar Screen

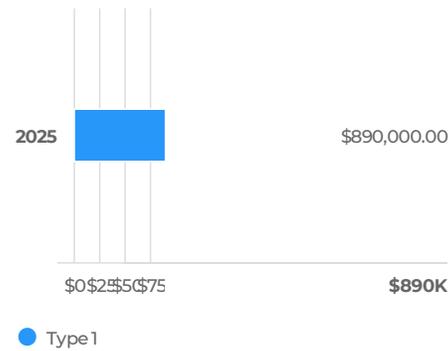
Replace current bar screen and headworks.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

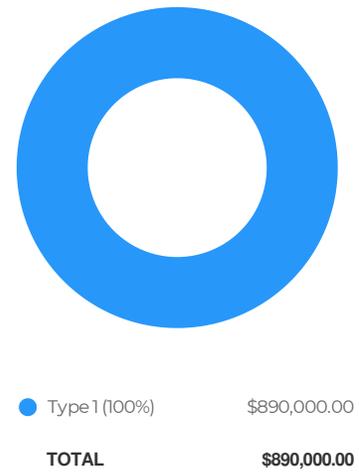
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$890K**



Capital Cost for All Years



Capital Cost Breakdown	
Capital Cost	FY2025
Type 1	\$890,000
<b>Total</b>	<b>\$890,000</b>

# Aerators

Replacement aerators for aerator basin.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

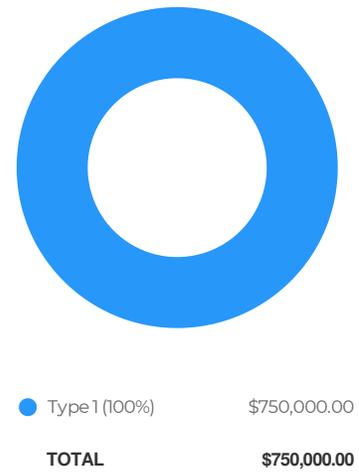
## Capital Cost

Capital Cost by Year

Total Budget *(all years)*  
**\$750K**



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2025</b>
Type 1	\$750,000
<b>Total</b>	<b>\$750,000</b>

# Structural Repairs & Modifications Aeration Basins

Repair and modify old aeration basins at plant as well as add new aeration basin.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other



Current Basin



Current Basin



Current Basin

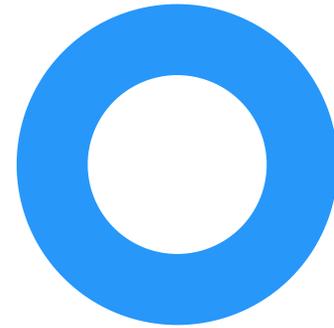
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$1.25M**



Type1 (100%)	\$1,250,000.00
<b>TOTAL</b>	<b>\$1,250,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2025
Type 1	\$1,250,000
<b>Total</b>	<b>\$1,250,000</b>

# Meter Replacement

Replace meters at plant.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	09/30/2026
Department	Sewer Fund (50)
Type	Other

## Capital Cost

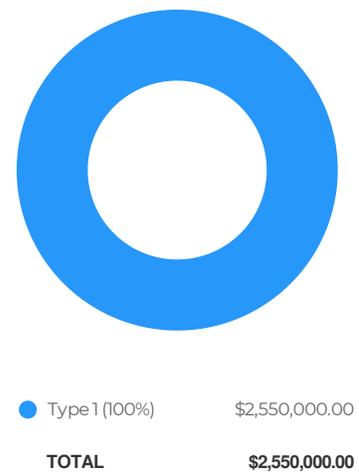
FY2022 Budget  
**\$100,000**

Total Budget (all years)  
**\$2.55M**

Capital Cost by Year



Capital Cost for All Years



### Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$100,000	\$650,000	\$650,000	\$650,000	\$500,000
<b>Total</b>	<b>\$100,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$500,000</b>

# Air Relief Valves

Replace air relief valves at plant.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	09/30/2026
Department	Sewer Fund (50)
Type	Other

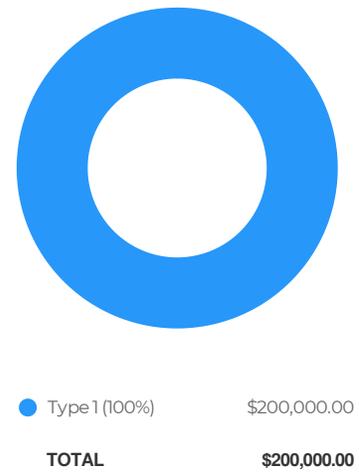
## Capital Cost

Total Budget *(all years)*  
**\$200K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown				
Capital Cost	FY2023	FY2024	FY2025	FY2026
Type 1	\$50,000	\$50,000	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# Pump Station #19 Force Main Replacement

Replace force main at pump station #19.

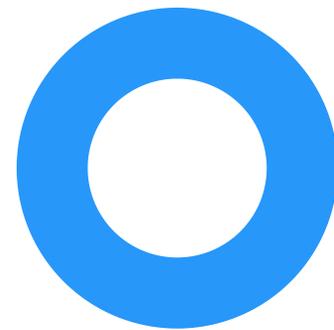
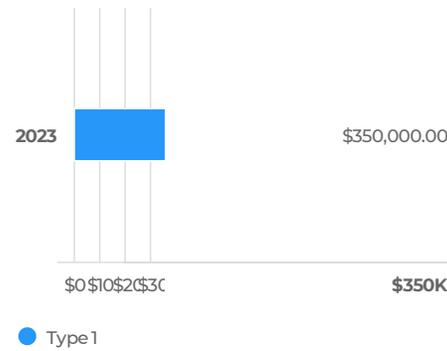
Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	09/30/2023
Department	Sewer Fund (50)
Type	Other

## Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget *(all years)*  
**\$350K**



Type 1 (100%)	\$350,000.00
<b>TOTAL</b>	<b>\$350,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2023</b>
Type 1	\$350,000
<b>Total</b>	<b>\$350,000</b>

# Main Plant Generator Replacement

Replace main generator at plant.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

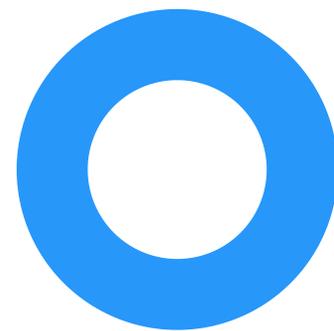
Capital Cost by Year

Total Budget (all years)

**\$500K**



Capital Cost for All Years



Type 1 (100%)	\$500,000.00
<b>TOTAL</b>	<b>\$500,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2024
Type 1	\$500,000
<b>Total</b>	<b>\$500,000</b>

# Pumper Truck

Purchase a new pumper truck to replace older unit used for pumping events.

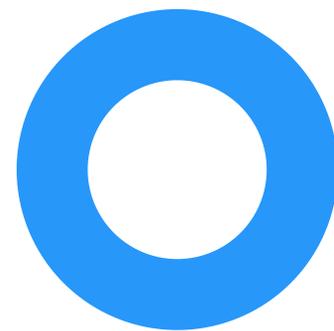
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget *(all years)*  
**\$280K**



Type 1 (100%)	\$280,000.00
<b>TOTAL</b>	<b>\$280,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2026
Type 1	\$280,000
<b>Total</b>	<b>\$280,000</b>

# Lateral Launch Camera

Lateral camer and launch system.

Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

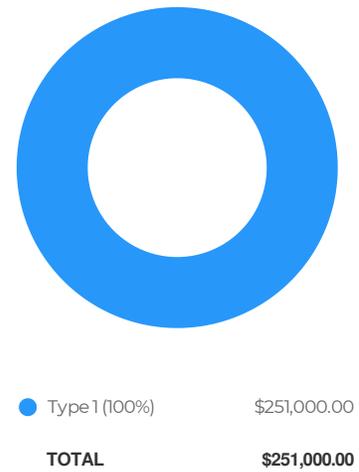
## Capital Cost

Total Budget *(all years)*  
**\$251K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2024	FY2026
Type 1	\$11,000	\$240,000
<b>Total</b>	<b>\$11,000</b>	<b>\$240,000</b>

# Lawnmower

Move one of the current mowers out of service and replace with new unit.

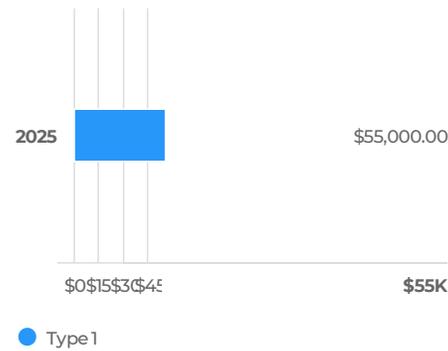
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

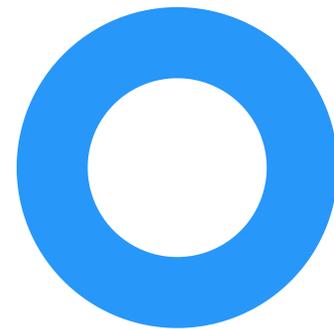
Capital Cost by Year

Total Budget (all years)

**\$55K**



Capital Cost for All Years



Type 1 (100%)	\$55,000.00
<b>TOTAL</b>	<b>\$55,000.00</b>

Capital Cost Breakdown	
Capital Cost	FY2025
Type 1	\$55,000
<b>Total</b>	<b>\$55,000</b>

# Capitalized Facility Maintenance & Repairs

General plant upgrades and maintenance that meets City capitalization threshold.

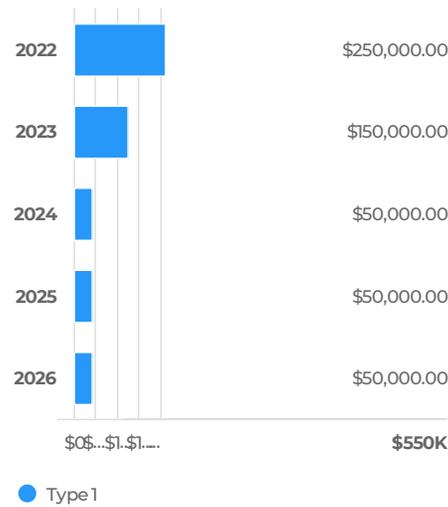
Submitted By	John Haggard
Request Owner	John Haggard
Department	Sewer Fund (50)
Type	Other

## Capital Cost

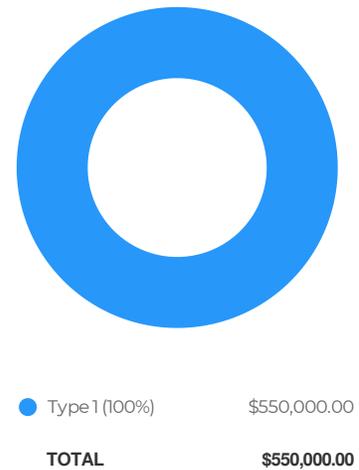
FY2022 Budget  
**\$250,000**

Total Budget (all years)  
**\$550K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$250,000	\$150,000	\$50,000	\$50,000	\$50,000
<b>Total</b>	<b>\$250,000</b>	<b>\$150,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

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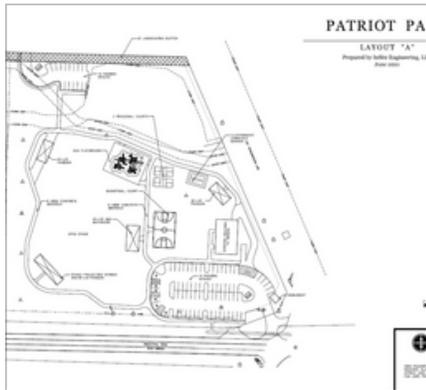
# **CAPITAL PROJECTS (20) REQUESTS**

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# Patriots Park Construction

The City purchased the old Kingwood School sports field property in 2020. In 2022 the City plans to begin construction of a new multi-purpose park for the citizens on this space. The park will include playground equipment, basketball courts, pickleball courts, walking track, pavilions, and green space. The City is currently paying to light and irrigate the space, so by improving the energy efficiency at the park through the use of newer lighting and bathrooms at the park, the City does not expect any additional operating costs associated with turning the currently maintained space into programmed park space.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	08/31/2022
Department	Capital Projects (20)
Type	Other



Patriots Park Rendering

# Capital Cost

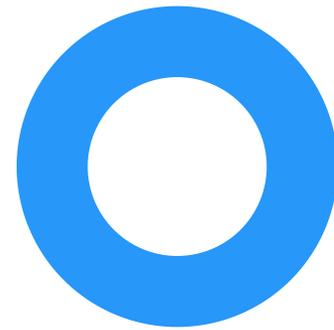
FY2022 Budget  
**\$2,500,000**

Total Budget *(all years)*  
**\$2.5M**

Capital Cost by Year



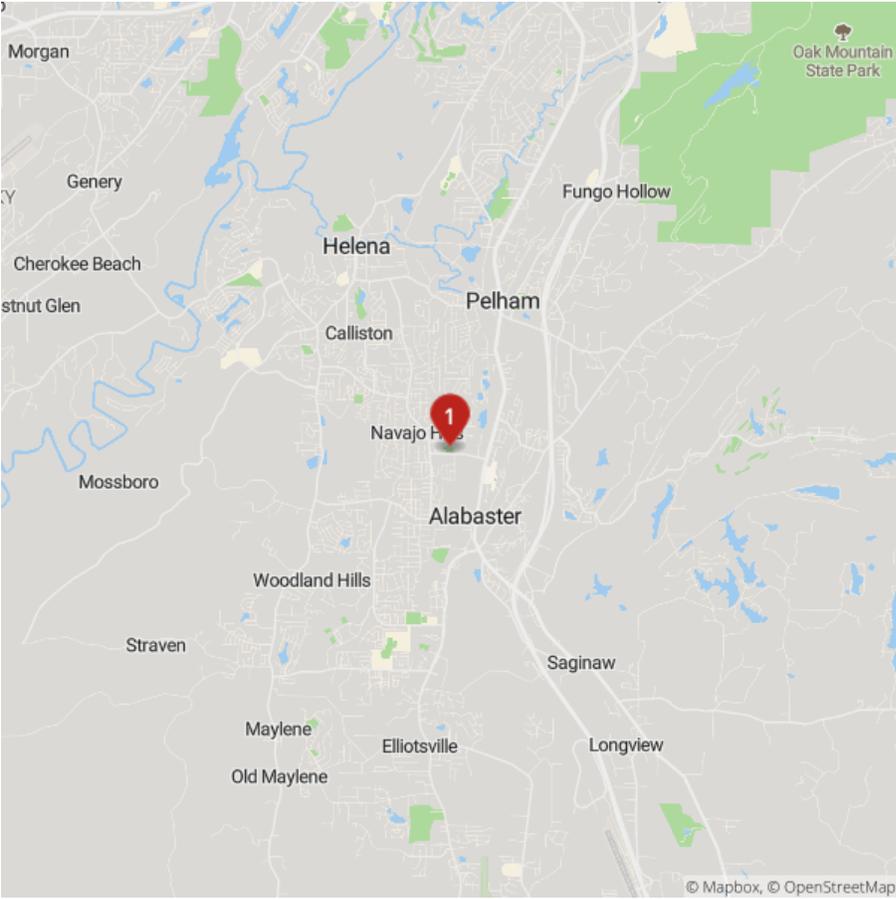
Capital Cost for All Years



● Type1 (100%) \$2,500,000.00  
**TOTAL \$2,500,000.00**

Capital Cost Breakdown	
Capital Cost	FY2022
Type 1	\$2,500,000
<b>Total</b>	<b>\$2,500,000</b>

# Project Location



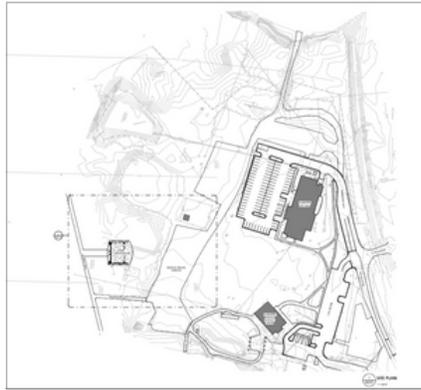
# Amphitheater

A multipurpose amphitheater on the grounds of the city municipal complex to host various concerts, performances, and events.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	06/30/2023
Department	Capital Projects (20)
Type	Other



Amphitheater Design



Amphitheater Site Plan

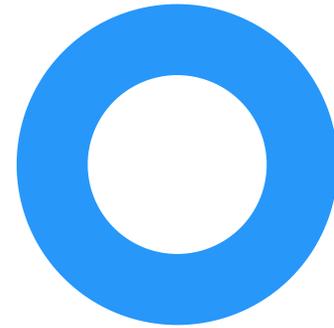
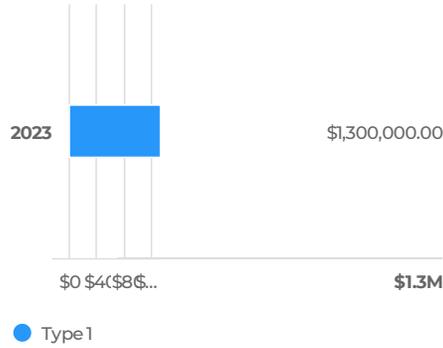
# Capital Cost

Capital Cost by Year

Capital Cost for All Years

Total Budget (all years)

**\$1.3M**



● Type1 (100%) \$1,300,000.00

**TOTAL \$1,300,000.00**

## Capital Cost Breakdown

Capital Cost	FY2023
Type 1	\$1,300,000
<b>Total</b>	<b>\$1,300,000</b>

# Operational Costs

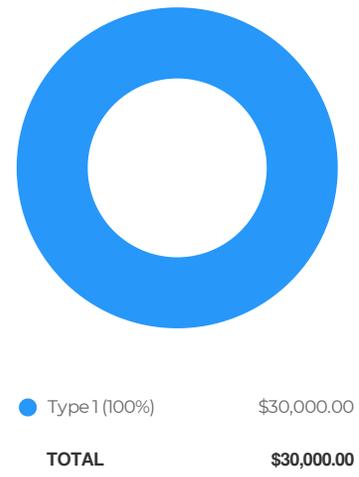
Total Budget *(all years)*

**\$30K**

Operational Costs by Year

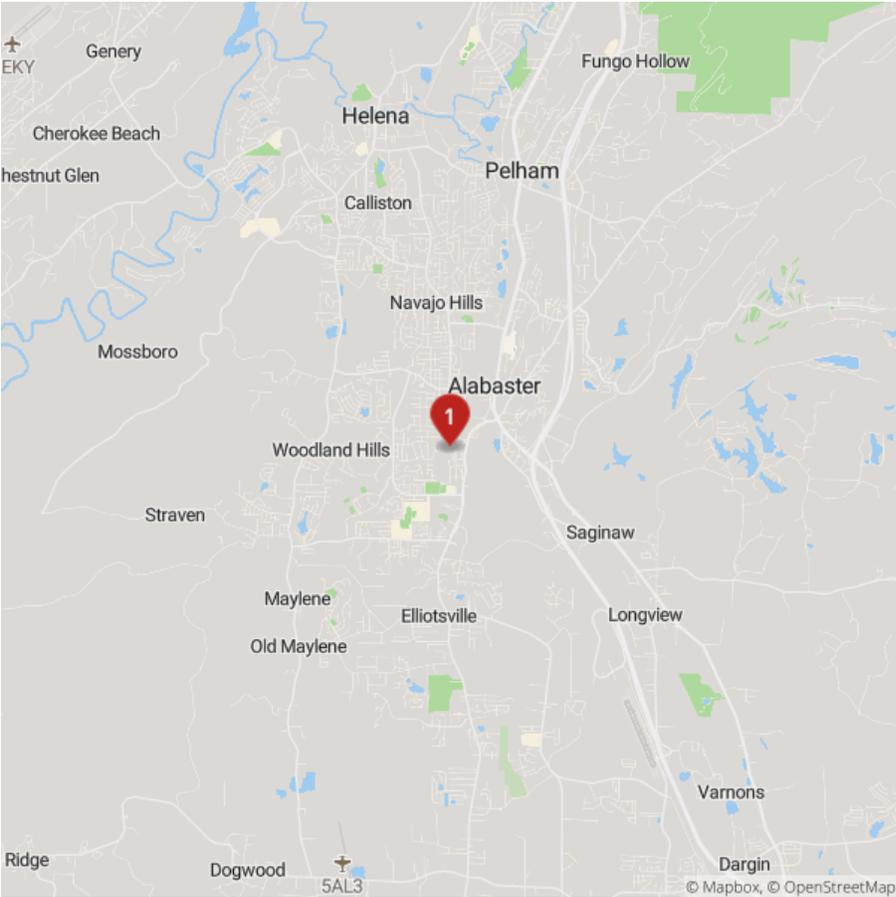


Operational Costs for All Years



Operational Costs Breakdown			
Operational Costs	FY2024	FY2025	FY2026
Type 1	\$10,000	\$10,000	\$10,000
<b>Total</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

# Project Location



# Alabaster Boulevard Repairs

Repair and repave failing areas of Alabaster Boulevard.

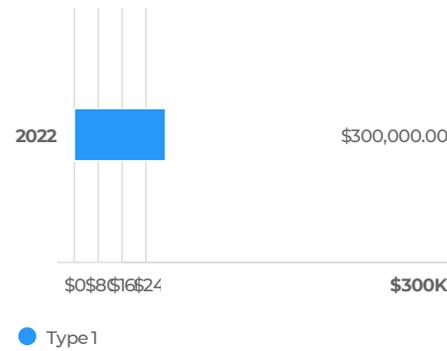
Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2022
Est. Completion Date	06/30/2023
Department	Capital Projects (20)
Type	Other

## Capital Cost

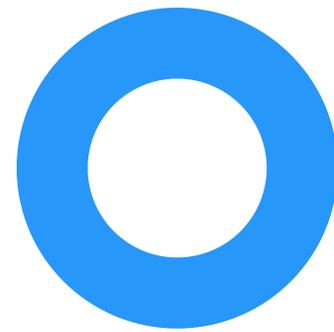
Capital Cost by Year

FY2022 Budget  
**\$300,000**

Total Budget (all years)  
**\$300K**



Capital Cost for All Years



Type 1 (100%)	\$300,000.00
<b>TOTAL</b>	<b>\$300,000.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$300,000
<b>Total</b>	<b>\$300,000</b>

## Project Location

 map

# Recreation Center Complex

It is the City's goal to acquire property and build a recreational center complex to provide additional indoor and outdoor recreation opportunities for the citizens. The complex would provide much needed gym space for athletics, workout equipment, walking track, event space, and outdoor recreation space. Additional operating costs are estimated at \$450,000 per year after completion to account for additional staffing, maintenance, and utilities to run the new complex. Complex would be funded through issuance of debt. The picture attached is a preliminary rendering of some items the City would like to see included in this project. This is preliminary and does not represent finalized plans.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2023
Est. Completion Date	09/30/2024
Department	Capital Projects (20)
Type	Other



Rec Center

# Capital Cost

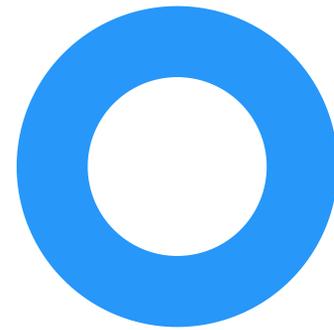
Total Budget (all years)

**\$25M**

Capital Cost by Year



Capital Cost for All Years



Type1 (100%)	\$25,000,000.00
<b>TOTAL</b>	<b>\$25,000,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2024
Type 1	\$25,000,000
<b>Total</b>	<b>\$25,000,000</b>

# Operational Costs

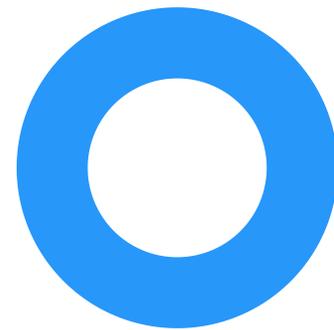
Total Budget (all years)

## \$900K

Operational Costs by Year



Operational Costs for All Years



● Type1 (100%) \$900,000.00  
**TOTAL \$900,000.00**

### Operational Costs Breakdown

Operational Costs	FY2025	FY2026
Type 1	\$450,000	\$450,000
<b>Total</b>	<b>\$450,000</b>	<b>\$450,000</b>

# 119 Widening

The City estimates a cost of \$1.6M to complete phase 1 of the widening to Butler Road. Once complete the City hopes to immediately begin on phase 2 of the project and extend the road past Veteran's Park. Estimates are that the City's portion of phase 2 will cost approximately \$1.6M as well. The expansion is funded through a federal grant with costs split 80% Federal Government and 20% City of Alabaster.

Submitted By	John Haggard
Request Owner	John Haggard
Est. Start Date	10/01/2021
Est. Completion Date	09/30/2024
Department	Capital Projects (20)
Type	Other

## Capital Cost

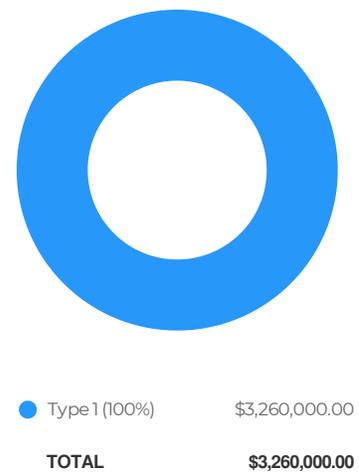
FY2022 Budget  
**\$1,660,000**

Total Budget (all years)  
**\$3.26M**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown			
Capital Cost	FY2022	FY2023	FY2024
Type 1	\$1,660,000	\$600,000	\$1,000,000
<b>Total</b>	<b>\$1,660,000</b>	<b>\$600,000</b>	<b>\$1,000,000</b>

## Project Location



# Traffic Light at Kent Dairy and Highway 17

Installation of a new traffic light at the intersection of Kent Dairy Road and Highway 17 to help with traffic safety and traffic flow at the intersection.

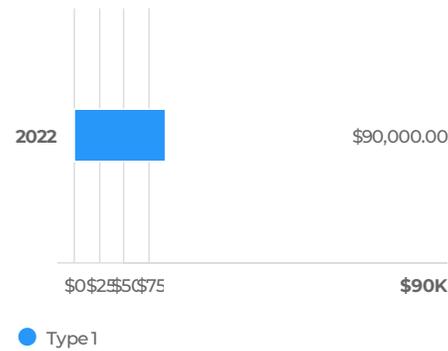
Submitted By	John Haggard
Request Owner	John Haggard
Department	Capital Projects (20)
Type	Other

## Capital Cost

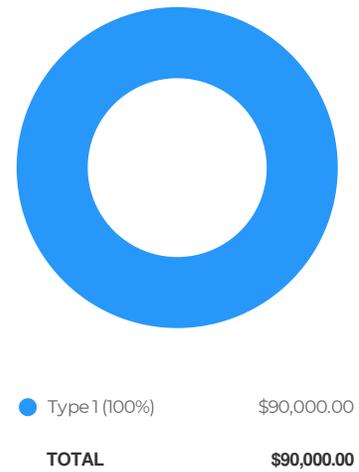
FY2022 Budget  
**\$90,000**

Total Budget *(all years)*  
**\$90K**

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2022</b>
Type 1	\$90,000
<b>Total</b>	<b>\$90,000</b>

# Operational Costs

FY2022 Budget  
**\$2,000**

Total Budget *(all years)*  
**\$10K**

Operational Costs by Year



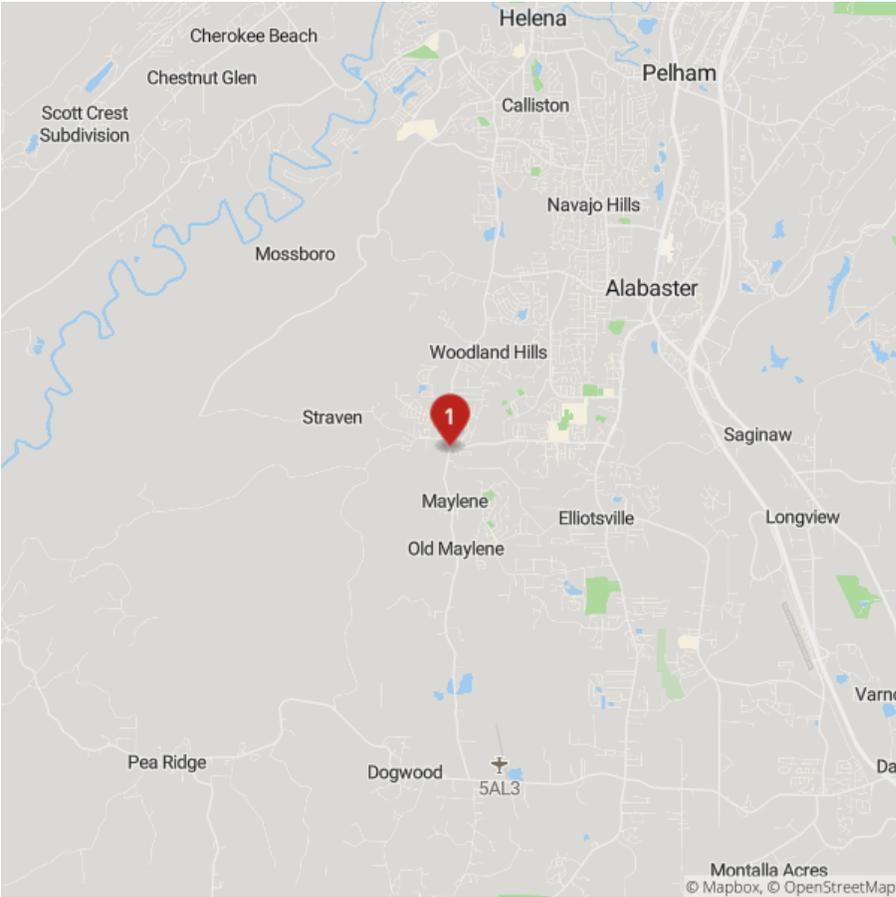
Operational Costs for All Years



## Operational Costs Breakdown

Operational Costs	FY2022	FY2023	FY2024	FY2025	FY2026
Type 1	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Total</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

# Project Location



# Buck Creek Trail Enhancements

Enhancements to Buck Creek Trail to make it more enjoyable and accessible for citizens. Improvements will include:

- Replacing gravel trail with hard surface
- Installing lighting
- Rebuilding the bridge at Warrior Park
- Improved trail signage

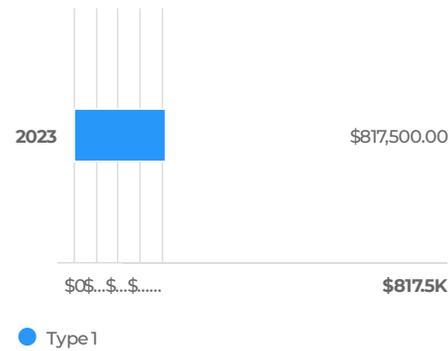
Submitted By	John Haggard
Request Owner	John Haggard
Department	Capital Projects (20)
Type	Other

## Capital Cost

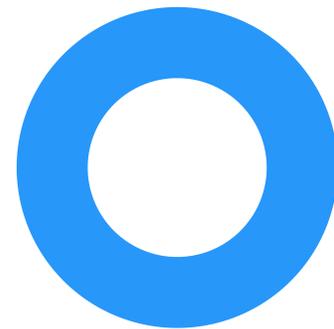
Capital Cost by Year

Total Budget (all years)

**\$817.5K**



Capital Cost for All Years



Type1 (100%)	\$817,500.00
<b>TOTAL</b>	<b>\$817,500.00</b>

Capital Cost Breakdown	
<b>Capital Cost</b>	<b>FY2023</b>
Type 1	\$817,500
<b>Total</b>	<b>\$817,500</b>

## Glossary

**Abatement:** A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Accounting System:** The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

**Amortization:** The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**Assessed Valuation:** A value assigned to real estate or other property by a government as the basis for levying taxes.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Audit Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Available Funds:** Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

**Balance Sheet:** A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

**Betterments (Special Assessments):** Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

**Bond and Interest Record:** (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

**Bonds Authorized and Unissued:** Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

**Bond Issue:** Generally, the sale of a certain number of bonds at one time by a governmental unit.

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard

and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Budget:** A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

**Capital Assets:** All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

**Cash:** Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**Cash Management:** The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

**Certificate of Deposit (CD):** A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

**Classification of Real Property:** Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Collective Bargaining:** The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Debt Burden:** The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

**Debt Service:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enterprise Funds:** An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Equalized Valuations (EQVs):** The determination of the full and fair cash value of all property in the community that is subject to local taxation.

**Estimated Receipts:** A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure:** An outlay of money made by municipalities to provide the programs and services within their approved budget.

**Fiduciary Funds:** Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**Fixed Assets:** Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

**Fixed Costs:** Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Float:** The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**Fund Accounting:** Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

**GASB 34:** A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

**GASB 45:** This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

**General Fund:** The fund used to account for most financial resources and activities governed by the normal appropriation process.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

**Governing Body:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Indirect Cost:** Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Interest:** Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

**Line Item Budget:** A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid:** Revenue allocated by the state or counties to municipalities and school districts.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

**Note:** A short-term loan, typically with a maturity date of a year or less.

**Objects of Expenditures:** A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

**Official Statement:** A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Performance Budget:** A budget that stresses output both in terms of economy and efficiency.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program:** A combination of activities to accomplish an end.

**Program Budget:** A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

**Purchased Services:** The cost of services that are provided by a vendor.

**Refunding of Debt:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve Fund:** An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

**Revaluation:** The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

**Revenue Anticipation Note (RAN):** A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

**Revenue Bond:** A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

**Sale of Real Estate Fund:** A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

**Surplus Revenue:** The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title Foreclosure:** The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

**Trust Fund:** In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

**Uncollected Funds:** Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

**Undesignated Fund Balance:** Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.