

Application for Mobile Food Vendor

Application Fee: \$50.00

Mobile Food Vendor Checklist with attachments _____

**Return this packet to Building and Engineering Services
City of Alabaster
1953 Municipal Way, Suite 102
Alabaster AL 35007**



Legal Business Name: _____ Trade Name: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please state the type of mobile food vending you will be operating and describe the unit. Include a photograph. _____

Address where Mobile Food Unit is stored when not in operation: _____

Vending Location(s) (not applicable for Traveling Food Vendor)

(Property Owner approval is required prior to operating on any given location. Written approval, signed by the property owner shall be made available upon request of any city official while unit is in operation.)

Applicant: (contact person) _____

Physical Address: _____ City: _____ State: _____ Zip _____

Phone: _____ Email: _____

The City of Alabaster Fire Marshal is required to inspect each unit and sign this form prior to submitting for approval from the Zoning Official

Fire Marshal Date

Zoning Official Date

Office Use Only

Permit # _____

Date Paid _____

Received by: _____

Receipt #: _____

Owner/Applicant Must Read and Sign

I hereby apply for approval to operate as a Mobile Food Vendor within the Alabaster City Limits, and certify that the address information provided on this application is correct. I also certify that I have read the restrictions for Mobile Food Vendors, that I understand them, and that I will abide by them.

Signature Printed Name Date

Mobile Food Vendor Permit Checklist

Return this packet to Building and Fire Prevention Services
City of Alabaster
1953 Municipal Way, Suite 102
Alabaster AL 35007



All items listed below must be attached to the Mobile Food Vendor application:

- Completed and signed application. Note: The applicant is responsible for obtaining the Fire Marshal's approval of the food vendor unit prior to submitting application.
- Copy of Health Department approval/certificates/permits
- Copy of current Business License
- Valid identification in the form of US state issued license or identification card, US passport or foreign passport with US Visa certification
- Photograph of the unit
- A check made payable to the City of Alabaster in the amount of \$50.00.
The city does accept credit card transactions.

Notes:

- This permit must be obtained on an annual basis for the period beginning January 1 and ending December 31 each year.
- A separate permit is required for each vendor unit.
- A copy of the regulations for operating a mobile food vending unit has been provided to you. You are expected to abide by these regulations at all times.
- The mobile food unit's permit and business license must be posted in a visible location on the unit at all times during operation.